



2019

Annual Town Meeting

Warrant

April 22, 2019

COMMONWEALTH OF MASSACHUSETTS  
Town of Carver  
2019 ANNUAL TOWN MEETING AND ELECTION WARRANT

PLYMOUTH, SS.

To any of the Constables of the Town of Carver,

*GREETING:*

**ANNUAL TOWN ELECTION WARRANT**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Carver qualified to vote in Town affairs, to meet at **60 South Meadow Road, the Carver High School Gymnasium**, all three precincts in said Carver, on **Saturday the twenty-seventh (27<sup>th</sup>) day of April, 2019 at 8:00 A.M. until 6:00 P.M.**, then and there to act on the following:

**To choose all necessary officers to be voted for all on one Ballot:**

Namely: One Member of the Board of Assessors, One Member of the Board of Health, Two Members of the Library Trustees, One Member of the North Carver Water District Water Commissioners, Two Members of the School Committee, One Member of the Board of Selectmen and One Town Clerk all for a term of three (3) years; One Member of the Housing Authority, One Member of the Planning Board and One Member of the Redevelopment Authority all for a term of five (5) years; One Member of the Planning Board to fill an unexpired term of two (2) years.

**ANNUAL TOWN MEETING WARRANT**

And, you are further directed to notify and warn the Inhabitants of the Town of Carver qualified to vote in Town affairs, to meet at **60 South Meadow Road, the Carver Middle/High School Auditorium**, all three precincts in said Carver, on **Monday, the twenty-second (22<sup>nd</sup>) Day of April, 2019 at 6:30 P.M.**, then and there to act on the following Articles, namely:

**ARTICLE 1: TOWN MEETING BYLAWS** To see if the Town will vote to amend Chapter 1 of the Town's General Bylaws, relative to Town Meeting procedures and Chapter 2 of the Town's General Bylaws relative to the powers of the Moderator, as follows, or take any other action relative thereto:

PART A

Add the following new sections to Section 1.1:

1.1.8 To be debatable, any motion must be seconded and any main motion or motion to amend must be in writing and given to the Moderator before the maker may speak on the subject of the motion. The maker of the motion will be recognized to begin the debate when recognized by the Moderator, unless the Moderator determines that some other person should be recognized first.

1.1.9 For warrant articles involving the expenditure of money, including transfers from available funds and borrowing, if a specific sum is stated in the warrant with the words "not to exceed", no motion that exceeds the amount stated in the warrant shall be in order. If a specific amount is stated in the warrant but does not contain the

words “not to exceed”, an amendment will be in order if it is ruled as being within the scope of the article by the Moderator and is approved by a 2/3 vote.

1.1.10 Unless physically unable to do so, any person wishing to address the meeting should rise and get in line with others behind a designated microphone. Those physically unable to approach a microphone should raise their hand to signify to the Moderator that they wish to speak and a portable microphone will be brought to the voter where they are sitting. Members will be called upon in the order they rise. If the Moderator is unable to determine the order, she/he will use their discretion.

1.1.11 All speakers shall address their remarks through the Moderator and may only address others through the Moderator. No person shall speak more than twice in debate on any question and no person shall speak more than three minutes at any one time without leave of the Moderator, or unless they have obtained the consent of Town Meeting which can be granted with a motion to extend the limits of debate which requires a 2/3 vote without debate. No person shall speak a second time on an issue unless everyone who wishes to speak has been given an opportunity to do so once. Rights in regard to debate are not transferrable. A board or committee chair, member, or representative and other Town officials are not considered to be in debate when giving a report or presentation authorized by the Moderator, or answering questions directed through the Moderator, however, such individuals are bound by the rules of debate when speaking further on the question. Notwithstanding the provisions of this paragraph, the Moderator may recognize any voter who has a question concerning the matter pending before the meeting or town meeting procedures.

1.1.12 The Moderator may announce a vote as it appears by the sound of voices, including votes requiring a 2/3 majority. If the Moderator is in doubt or if the declared vote is immediately questioned by at least seven voters, the Moderator shall order a hand count.

1.1.13 The vote on any motion may be taken by secret ballot if requested by the majority of the voters present.

1.1.14 Any voter may move to reconsider the vote on any warrant article prior to adjournment of the meeting, but reconsideration can only be moved once and must be approved by a 2/3 vote. Reconsideration will only be permitted if it is based on new information that was not presented to the voters during debate on the question. The voter moving for reconsideration shall explain the new information prior to the Moderator taking a vote and the Moderator may rule the motion out of order if he/she finds that the information was raised prior to the original vote on the question.

#### PART B:

Delete section 2.1.2 and replace it with the following: “The Moderator shall have all the powers and duties provided by these Bylaws and the Massachusetts General Laws, including the authority to preside and regulate the proceedings of all Town Meetings, decide all questions of order, and make public declaration of all votes as set forth in M.G.L. c. 39, §15 and Section 1.1.12 of this bylaw. Every ruling involving a question of order will be entered into the records of the Town Meeting by the town clerk. In regulating Town Meetings, the Moderator may be guided by the entire body of scholarship encompassing parliamentary procedure but with particular emphasis on “Town Meeting Time, A Handbook of Parliamentary Law”, as may be amended from time-to-time, and the most current edition of Robert’s Rules of Order Newly Revised, in his/her discretion.

TOWN MODERATOR

*INFORMATIONAL SUMMARY: This article asks the Town Meeting to approve by-laws that govern town meeting procedures. These proposed changes to the by-laws are crafted with the goal of clarifying ambiguities left by MGL and parliamentary procedure while protecting each individual’s rights to a fair, civil and orderly Town Meeting. The proposed changes also formally document some practices which have traditionally been adopted in Town Meeting, no longer leaving them to the Moderator’s discretion so that Town Meeting procedure is more transparent and predictable.*

**PROPOSED MOTION:** I move that the Town vote to amend the General Bylaws of the Town relative to Town Meeting procedures and powers of the Moderator as set forth in Article 1 of the Warrant and to accept the procedures set forth therein as the rules of procedure for this April 22, 2019 Annual Town Meeting.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen : 1.1.8: 5-0, 1.1.9: 5-0, 1.1.10: 5-0, 1.1.11: 4-1, 1.1.12: 5-0, 1.1.13: 5-0, 1.1.14: 5-0, 2.1.2: 5-0*

**ARTICLE 2: DEDICATION OF LAND FOR NEW POLICE STATION**

To see if the Town will vote to endorse the Police Station Advisory Building Committee's unanimous recommendation and authorize the Board of Selectmen to use a portion of the property located on Map 103 parcel 11 and 11C that are under their care and custody, as depicted on the plan entitled "Proposed Campus Plan" dated 1/31/19, a copy of which is shown in Appendix K, for the site of a new police station facility, and all uses incidental or related thereto, in furtherance of the vote taken under Article 5 of the April 24, 2018 Annual Town Meeting, which appropriated the sum of \$4,900,000 for the purpose of designing and building a new police station.

POLICE STATION ADVISORY BUILDING COMMITTEE

*INFORMATIONAL SUMMARY: The Police Station Advisory Building Committee has spent a year meeting and deliberating on the best and most feasible location to construct the new police station. In an effort to address some residents' concerns, the committee is requesting Town Meeting to vote by hand count to see if the Town is supportive of this location for a new police station as proposed after the committee has evaluated multiple other locations. A no vote would require the committee to restart the process, resulting in significant delay, higher cost, and will not meet the needs of the department as this project is designed.*

*As background at a Special Town Meeting held on June 29, 1994, the Town voted to authorize the Board of Selectmen to acquire the so-called "Roby Property" for the purpose of providing a library and other recreational facilities and municipal buildings. Since approximately 2000, it has been the Town's intent to use a portion of this property for the site of a new police station. A portion of the property needed for the police station to meet today's needs, however, is the current site of the 18-year-old playground. Although the Board recognizes the importance of playgrounds for the community, the site was unanimously chosen for the new police station by the Police Station Advisory Building Committee with the full support of the Police Chief because of many reasons that been discussed in multiple public meetings including; it is in a prime location in the center of Town, the property is already owned by the Town, it is the most cost effective location, and it contains sufficient space for a suitable police station and necessary training.*

*To avoid the loss of recreational opportunities, the Town will be asked in the following article to authorize the use of Community Preservation Act funds to build a new playground on the King Property. Included in the Recreation Complex on the King Property voted unanimously by the Recreation Committee will be a new playground equal to or better than the exiting 18 year old playground (this will include a complete replacement or relocation of every item in the existing playground so that nothing is lost).*

**PROPOSED MOTION:** I move that the Town vote to approve Article 2 as set forth in the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 4-1, Building Committee 6-0, Finance Committee 6-0*

**ARTICLE 3: REALLOCATION OF FUNDS FOR THE POLICE STATION**

To see if the Town will vote to abandon or discontinue the following projects which are not complete and for which no liabilities remain outstanding or unpaid and appropriate the unspent proceeds of debt issued for such projects to the Police Station Building Project in accordance with Chapter 44, Section 20 of the General Laws:

<u>Appropriate</u>	<u>Amounts (not to exceed)</u>
a) ATM 2018 Article 5 (Borrowing for Library HVAC)	\$1,100,000

b) <u>ATM 2018 Article 3 (DEP Water Line Extension)</u>	<u>\$300,000</u>
Total to be Appropriated to Police Station Building Project	\$1,400,000

and, to authorize the Town Administrator, to expend such funds in the most fiscally responsible manner and to manage the approved project, from planning and design to procurement, including negotiation of contracts and change orders, with regular updates to the Board of Selectmen, and to authorize the Town Administrator to take such additional action as may be necessary to carry out the vote to be taken hereunder, or take any other action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: When the police station building was funded in 2018 it was stated in the public record that this would be the last borrowing anticipated by the town for many years and any future additional funds to buildout the project would be coming from the capital budget line items, free cash or reallocation of previously approved funds from other successful projects that have come in under budget.*

*With regard to projected project cost for the police station, the committee is actively working to evaluate all costs with the owner's project manager and architect. The core membership of this committee has proven success with Fire Station, Elementary School, Middle High School Accelerated Repair Project, and Sports Complex – all who have come in under budget and are seen as models statewide for durable cost-effective projects. As shown in appendix L the preliminary projected cost for this project is approximately \$1.1M for the site improvements cost (this was projected to be a minimum of \$286,745 cheaper than moving the police station away from the playground that still would not have met the police department's needs). The building cost are estimated at \$5.8M and the out building is estimated at \$700K for a construction total of \$7,600,000. With approval this article, Town Meeting will have allocated over \$6,500,000 to date. MSBA reimbursement is forecast to be in excess of \$1.1M and transferred at town meeting next year and then the budget for construction of \$7.6 would be met.*

*This article reallocates surplus funding from library and water line projects that did not go forward as it was determined after further testing that the water line was not required, and transfers those funds to the police station project. It is further expected that additional surplus from the elementary school project will be used for the police station project later in the year when MSBA reimbursement funds are received and a re-certification of free cash is made in the Spring of 2021. As further background, the town funded a new \$52,000,000 school and recreation complex that was down from the anticipated \$67,000,000 add/renovation project that was not approved. We anticipate upon close-out, estimated to be late winter of 2020 due to MSBA procedures our elementary school project, that when completed will be below \$48,000,000. This would not have happened without the successful work and partnership of the School Building Committee, the technical review committee, our project manager PMA and our designer HMFH. It is anticipated these funds will be requested to be transferred to the police station project upon receipt of MSBA reimbursement at next years' Annual Town Meeting. It is important to note there will be additional funds needed for interior fixtures, furnishings & equipment of the building that will be requested from free cash or other one-time funds in 2020.*

**PROPOSED MOTION:** I move that the Town approve Article 3 in the amounts and for the purposes set forth in the Warrant.

**( Two Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Finance Committee 6-0,*

**ARTICLE 4: APPROPRIATION OF FUNDS FOR PHASE 1 RECREATION COMPLEX**

To see if the Town will vote to act on the recommendation by the Community Preservation Committee at the unanimous request of the Carver Recreation Committee and, to appropriate the sum of \$515,000 from undesignated funds in the Community Preservation Fund and to transfer the sum of \$85,000 from ATM 2015, Article 8 (Forest Street Recreation Field), for a total appropriation of \$600,000 for Phase One of the Carver Recreation Complex Master Plan on the King Property, a copy of which is available in the office of the Town

Clerk and for all incidental and related expenses: The following four items will be voted and managed individually as detailed in appendix I & J in amounts not to exceed the following:

- A) \$286,225 for the “playground”.
- B) \$136,425 for the “parking area”.
- C) \$87,350 for the “infields”.
- D) \$90,000 for the “other / site improvements” which are a new well, irrigation upgrades, concession and toilet upgrades and site lighting.

and with the approval of the Community Preservation Committee funds which may be reallocated between each category at the request of the Recreation Committee and, to authorize the Town Administrator, in consultation with the Community Preservation Committee and Recreation Committee Chairperson, to expend such funds in the most fiscally responsible manner and to manage the approved project, from planning and design to procurement, including negotiation of contracts and change orders, with regular updates, and to authorize the Town Administrator to take such additional actions as may be necessary to carry out the vote to be taken hereunder, or take any other action relative thereto.

#### COMMUNITY PRESERVATION COMMITTEE

*INFORMATIONAL SUMMARY: Under the Community Preservation Act, the Community Preservation Committee is making recommendations to Annual Town Meeting as to how the Community Preservation funds raised through local taxation and state matching funds are to be spent. This project is phase one of a decade long master plan for the King Property Recreational Complex that will complete the major recreational project anticipated in Carver. This project in part is designed to provide a new state-of-the-art playground area that will replace the 18 year-old playground at the proposed location of the new police station. As highlighted in Appendix J, the project is broken into four parts & none of these funds will be used for demolition of the old playground equipment as they will be reused where possible and cost effective.*

#### **PROPOSED MOTION:**

I move that the Town approve Article 4A in the amount and for the purposes set forth in the Warrant.

I move that the Town approve Article 4B in the amount and for the purposes set forth in the Warrant.

I move that the Town approve Article 4C in the amount and for the purposes set forth in the Warrant.

I move that the Town approve Article 4D in the amount and for the purposes set forth in the Warrant.

#### **(Majority Vote Required)**

*Recommendation: Bd. of Selectmen (A) 4-1, (B-D) 5-0, Community Preservation Committee (A) 5-3, (B) 7-1, (C) 8-0, and (D) 7-1,*

#### **ARTICLE 5: ANNUAL TOWN REPORT**

To see if the Town will vote to act upon the reports of the various Town Officers as printed in the Annual Town Report for 2018, and to hear the reports of any Committee heretofore chosen and act thereon; to abolish any special committee not submitting a report which is required to do so, unless otherwise voted; and to establish any new committee or take any other action relative thereto.

#### BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: This article asks the Town Meeting to accept the reports of the Town Officers that are printed in the Annual Town Report for 2018 and provides an opportunity for Boards and Committees to present a report directly to the Annual Town Meeting. Copies of the Town Report are available in the Town Clerk's Office and the Office of the Board of Selectmen prior to Town Meeting.*

**PROPOSED MOTION:** I move that the Town approve the 2018 Annual report.

#### **(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 4-1*

**ARTICLE 6: SUPPLEMENTAL APPROPRIATIONS FOR FISCAL 2019**

To see if the Town will vote to transfer from available funds a sum or sums of money to be expended by the Town Administrator for various departmental budgets for the remainder of the fiscal year ending June 30, 2019, or to decrease or otherwise adjust any budget line item as appropriated by the Town at the Annual Town Meeting held on April 24, 2018, or to fund any other deficits for fiscal year 2019, or to take any other action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: The Town Financial Policy #2 provides in part, "The Town will avoid all budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures...." This article proposes transfers from various departmental budgets that the Finance Director has determined to have surplus funds to cover a projected deficit in stated account. Surplus funds from retained earnings in the Cranberry Village Enterprise Fund, will be used to finish year-end system improvements including a replacement pump, controller, and computer drive plus necessary treatment chemicals and associated items.*

**PROPOSED MOTION:** I move that the Town make the Fiscal Year 2019 budget transfers shown below:

<b>From:</b>	<b>To:</b>	<b>Amount</b>
<i>Cranberry Village Retained Earnings</i>	<i>Cranberry Village Enterprise Fund Operating Budget</i>	<i>\$15,745</i>

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Finance Committee 5-0*

**ARTICLE 7: ALLOCATION OF FUNDS FROM FISCAL 2019 FREE CASH**

To see if the Town will vote to transfer from free cash, in the amounts and for the purposes specified below, including all incidental and related costs:

<b><u>Transfer to:</u></b>	<b><u>Amounts (not to exceed)</u></b>
A. Town / School Special Education Reserve	\$104,000
B. Town Wide – Snow and Ice	\$130,000
C. Town Wide – O&M Field Maintenance and Supplies FY20	\$41,000
D. Redevelopment Authority Reimbursement	\$8,700
E. Capital Outlay Reserve Fund Reimbursement/Fire Department PPE Protective Gear	\$396,030
F. Recreation Committee Start-up Support Funding for Programs and Activities-FY20	\$22,500
G. Police Station / Town Hall Complex Site Improvements for the lot surrounding the existing police station, Town Hall & EMS including parking/demo of existing police station	\$249,180
H. Old colony Vo-Tech additional assessment for FY19	\$63,758
I. Other Post-Employment Benefits	\$25,000
J. <u>North Carver Water District for well and infrastructure debt FY20</u>	<u>\$250,000</u>
<b>TOTAL</b>	<b>\$1,290,168</b>

and, to authorize the Town Administrator, in consultation with the Capital Outlay Committee Chair, to expend the funds transferred hereunder in the most fiscally responsible manner and to manage all approved projects, from planning and design to procurement, including negotiation of contracts and change orders, and to authorize the Town Administrator to take such additional action as may be necessary to carry-out the votes taken hereunder, or take any other action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: Per the Town's Financial Policies, fund balances are only to be used for one-time expenditures as they are not reoccurring expenses. This article includes the following that are consistent with the Carver Town Meeting's Financial Policies:*

- A. *The School Special Education Reserve is to protect mid-year anomalies that may occur out of the reasonable control of the School District. For example, a student who moves into Carver that has special needs and that could not be accommodated within the district would need to be transported to and from an out of district special tuition based school designed to meet that students specialized needs that could result in a cost to the district of potentially \$100,000 or more per student. Without this specialized fund, the school would be forced to potentially lay off a teacher(s) midyear for each new student as the school is required to provide these specialized services. This fund would only pay for those costs on a one-time basis as they will be incorporated into the next year's annual budget that were unforeseen at the time the annual budget was developed as of February 1<sup>st</sup>.*
- B. *Town-wide \$130,000 for the Snow & Ice deficit*
- C. *Town Wide – O&M Field Maintenance and Supplies to supplement the school budget and transfer this responsibility to the O&M department that will allow the school to fund the part-time art teacher by transferring funds within the school district budget.*
- D. *This is for reimbursement the Redevelopment Authority made to SRPEDD on behalf of the Town of Carver for the Master Plan Process.*
- E. *The Capital Outlay reserve account allows the committee to utilize this fund for emergencies that are operationally necessary to replace and/or repair equipment prior to next annual town meeting. These funds will replenish the Capital Outlay Reserve Account that were used this year for public safety reasons to purchase new protective gear for the Fire Department that has exceeded its useful life.*
- F. *The Recreation Committee has implemented consistent programs to the community and the rollout of a website by paying for programs and a stipend for a part-time employee to seek out, plan and offer a variety of activities for all ages, while working in tandem with the School District and Town.*
- G. *These funds will be used for site improvements, parking, and or demolition related expenses that were not included in the cost for a new police station building that will occur on the Town Hall Complex. The demolition is for the existing Police Station. Parking & site improvements will be for the lot surrounding the existing Police Station, Town Hall & EMS in order to better benefit the EMS, and Town Hall traffic flow as well as all Town vehicles and buses for access to the gas island.*
- H. *After the budget was approved by town meeting, the town received a revised assessment from Old Colony due to extra students that resulted in the cost increase. This transfer balances the account with cuts to the school district's current staffing and operations.*
- I. *The Town has a \$42,335,255 Other Post-Employment Benefits (OPEB) liability that is down from \$65,764,898 through the aggressive decisions that were made by the Board of Selectmen and Town Meeting. OPEB liability is the cost for paying for health care benefits once an individual retires. This liability is equal to one year of all revenue that comes into the town down from 1½ times the town's annual revenue. The Town Hall side of government has negotiated that all new employees hired by the Town will equally share in their health care with the town. These funds will be invested in the Town Trust fund to help reduce this liability and will assist the Town in our financial performance and Bond Rating by an independent third party.*
- J. *An amount of \$250,000 for the NCWD Enterprise Fund is intended to close a FY2020 revenue deficit to cover capital debt costs that is an obligation of the Town. The NCWD continues to explore options to increase revenue in an effort to reduce the Town subsidy.*

**PROPOSED MOTION:** I move that the Town approve Article 7 in the amounts and for the purposes set forth in the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen: (A-F, H-J) 5-0, (G) 4-0-1 (Hewins abstain) Finance Committee: (A,B,D-J) 5-0, (C) 3-2*



**ARTICLE 8: FISCAL YEAR 2020 OPERATING BUDGETS FOR TOWN AND ENTERPRISE FUNDS**

To see if the Town will vote to raise and appropriate or transfer from available funds or otherwise provide the following sums to fix the salaries and compensation of Elected Officers, Water Enterprise Funds, Water Betterment Debt Stabilization Fund, Organizational Chart for all positions (See Appendix A), to modify the FY20 Wage and Salary Pay Scale (See Appendix B), Wage & Salary Classification Plan for Elected and Non-union Employees (See Appendix C), Capital Outlays, Debt Service, OPEB Trust Fund, Capital and Debt Stabilization Fund, (See Appendix D), for the payment of Personnel Services and Expenses and otherwise, of Town Departments (See Appendix E for informational purposes), and appropriate the difference between the levy net and the levy limit to the Capital and Debt Stabilization Fund, all funded from taxation and transfers from available funds as specified below, or take any other action relative thereto.

<u>Category</u>	<u>Amounts (not to exceed)</u>
<b>Town-Wide Shared Budget</b>	
Shared Budget (Snow & Ice, Old Colony Vo-Tech, excluded debt, transfer etc.)	\$6,302,306
<b>General Government Budget</b>	
General Government Budget (salaries & expenditures)	\$2,545,859
Public Safety (salaries & expenditures)	\$2,959,365
Public Works and Facilities (salaries & expenditures)	\$1,135,243
Human Services (salaries & expenditures)	\$377,988
Culture and Recreation (salaries & expenditures)	\$441,784
Benefits and other town shared cost	<u>\$2,611,751</u>
<b>TOTAL:</b>	<b>\$10,071,990</b>
<b>General Government Budget paid directly by fees</b>	
Salaries & Expenditures funded by EMS/EMA/Indirect cost	\$895,796
<b>School Budget</b>	
School General Budget (salaries & expenditures)	\$23,840,433
<b>Enterprise Funds (funded from receipts)</b>	
North Carver Water District FY 20 (salary, expenses, capital, debt, etc.)	\$269,906
Cranberry Village FY 20 (salary, expenses, capital, debt, etc.)	\$30,099
North Carver Water Betterment Debt Stabilization Fund	\$72,683

BOARD OF SELECTMEN

**INFORMATIONAL SUMMARY:**

*This article follows the Carver Town Meeting's Financial Policies and Financial Objective. **It is the Financial Objective of the Board of Selectmen to demonstrate sound fiscal management of Carver's taxpayer resources through earning the highest possible bond rating that includes developing a sustainable town-wide budget based on a 10-year forecast that provides the level of service we can afford within our known projected revenues.** The 2014 Annual Town Meeting approved the "bottom-line budget", with a line-by-line breakdown by department provided in Appendix E. We have again set forth in Appendix E, a summary of the detailed line-item budget approved by the Board of Selectmen and Finance Committee that must be followed by all departments. Once Town Meeting establishes the budget for each identified category, the Town Administrator and Finance Director, with the approval of the Board of Selectmen, will be able to allocate the funding amongst the various line items in each such category as needed during the course of the fiscal year to most efficiently manage operational requirements. The School Committee as detailed in the Town Audit is also required to vote on budget transfers within its School General Budget as approved by the School Committee.*

**PROPOSED MOTION:** I move that the Town approve amendments to the Town-Wide Organizational Chart for FY20, as set forth in Appendix A, the Town-Wide FY20 Wage and Salary Pay Scale, as set forth in Appendix B and the Town-Wide Wage and Salary Classification Plan for Elected and Non-Union Employees for FY20, as set

forth in Appendix C; and, that the Town raise and appropriate the sum of \$40,214,729, transfer from Ambulance Receipts Reserved for Appropriation the sum of \$803,231, transfer from Entergy Grant the sum of \$10,000, transfer from the North Carver Water District receipts the sum of \$54,052, transfer from Cranberry Village receipts the sum of \$13,513 and transfer from Cemetery Receipts Reserved for Appropriation the sum of \$15,000, all to be allocated for the Town's Operating budget as set forth in Article 8; and, that the Town appropriate the sum of \$269,906 from Estimated Water Receipts – North Carver Water to pay the salaries, expenses, capital, debt and other expenditures for the North Carver Water District Enterprise fund for FY20; to appropriate the sum of \$30,099 from Estimated Water Receipts, Cranberry Village to pay the salaries, expenses, capital debt and other expenses and to transfer \$72,683 from North Carver Water District Retained Earnings– to the Water Betterment Debt Stabilization Fund, and to authorize the Board of Selectmen, upon recommendation of the Town's financial staff, to allocate amounts within each such enterprise fund, respectively, to maximize fiscal efficiency and operations; and further, to transfer the difference between the net levy and levy limit to the Capital and Debt stabilization fund and to authorize the Board of Selectmen, upon recommendation of the Town's financial staff, to allocate amounts within each such category to maximize fiscal efficiency and operations, provided, however, that any transfer between categories, other than as may be allowed under G.L. c.44, §33B(b) during the last two months of the fiscal year, shall require approval by Town Meeting; as set forth in Article 8 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0 Finance Committee 5-0-1 (Abstentions: Bandzul for EMS, Sulger for Fire Dept., Germain for Conservation)  
School Committee: 0-0 for School Budget*

**ARTICLE 9: FISCAL YEAR 2020 ESTABLISHMENT OF REVOLVING FUND SPENDING LIMITS.**

To see if the Town will vote to amend Section 10.6 of the Town's General Bylaws relative to the Revolving Funds of the Town as set forth below or take any other action relative thereto.

**Part A:**

Amend Section 10.6.1 by amending the Solar Net Metering Credits Revolving Fund as shown in **bold** below

Revolving Fund	Dept., Board, Committee, Commission Authorized to Spend from Fund	Fees, Charges or other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund
Solar Net Metering Credits	BOS	Funds from Eversource net metering revenue	Payments to Fisher Road solar for electricity generated <b>and payment for installation of energy efficient and/or led light upgrades on Town-owned properties and electric charges</b>	

**Part B:**

Amend Section 10.6.2 by increasing the annual spending limits for the Town's revolving funds as set forth below:

Revolving Fund	Current Spending Limit	Amended Spending Limit

Library Fines and Passports	\$15,000	\$20,000
Council on Aging Nutrition	\$30,000	No Change
Earth Removal Fees	\$215,000	\$250,000
Fire Dept. Revolving Acct for Fire Prevention/Code Enforcement	\$40,000	\$50,000
Recreation Committee	\$20,000	\$100,000
Solar Net Metering Credits	\$360,000	\$500,000

BOARD OF SELECTMEN

**INFORMATIONAL SUMMARY:**

*This article amends the Town's revolving fund bylaw by adding a new purpose for which funds received in connection with solar net metering credits can be expended and by increasing the annual spending limits for the Town's revolving funds as set forth in the General Bylaw provision adopted at the April 11, 2017 Annual Town Meeting.*

**PROPOSED MOTION:** I move that the Town vote to amend Section 10.6 of the Town's General Bylaws relative to the Town's revolving funds as set forth in Article 9 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Finance Committee 5-0*

**ARTICLE 10: CAPITAL IMPROVEMENTS BUDGET**

To see if the Town will vote to transfer from the Capital and Debt Stabilization Fund the sum of \$3,734,711 for the following purposes and for all costs incidental and related thereto as specified below:

<u>Purpose</u>	<u>Amounts (not to exceed)</u>
a. Transportation Building Lighting Upgrade to LED FY20	\$55,000
b. Replace 604 Dump 6-wheel w/sander & plow, purchase and equip FY20	\$200,000
c. Fire Tanker #2, purchase and equip FY20	\$495,000
d. Rehab heavy rescue #1 Frame, purchase and equip FY20	\$10,000
e. Police & Fire Equipment for New Hires FY19	\$15,000
f. Police Cruiser Replacement, purchase and equip FY20	\$45,000
g. Town-wide Technology Upgrades FY20	\$142,000
h. Capital Reserve Account (ATM 2014, Art 15) FY19	\$600,000
i. Replace School 71 Passenger bus, purchase and equip FY20	\$79,500
j. Replace School minibus, purchase and equip FY20	\$31,000
k. School Wheelchair accessible van, purchase and equip FY20	\$50,000
l. High School Gym Baskets FY20	\$15,000
m. Annual reduction in debt exclusion for new elementary school (solar) FY20	\$100,000
n. Debt Service, Lease Payments, Interest, Project Management, Disclosure Statement, TW Capital Network and Oversight, Town-Wide Maintenance Contract FY20	\$1,897,211
<b>TOTAL</b>	<b>\$3,734,711</b>

and, to authorize the Town Administrator, in consultation with the Capital Outlay Committee Chair, to expend the funds appropriated hereunder for capital improvements, capital projects and/or purchase of capital equipment in the most fiscally responsible manner and to manage all approved projects, from planning and design to procurement, including negotiation of contracts and change orders, and to authorize the Town Administrator to take such additional action as may be necessary to carry-out the votes taken hereunder, or take any other action relative thereto.

CAPITAL OUTLAY COMMITTEE

**INFORMATIONAL SUMMARY:**

The Capital Outlay Committee works within a Capital Improvement Plan, a 10-year fiscal planning process that identifies long-term improvements to the Town’s infrastructure and facilities as presented in Appendix F. This article would provide for the funding for various capital projects and equipment for Town departments to be funded from amounts previously set aside in the Capital and Debt Stabilization Fund for such purposes.

**PROPOSED MOTIONS:**

I move that the Town transfer the sum of \$3,734,711 from Capital and Debt Stabilization Fund, in the amounts and for the purposes set forth in Article 10 in the Warrant and to authorize the Town Administrator, in consultation with the Capital Outlay Committee Chair, to expend the funds appropriated hereunder for capital improvements, capital projects and/or purchase of capital equipment in the most fiscally responsible manner and to manage all approved projects, from planning and design to procurement, including negotiation of contracts and change orders, and to authorize the Town Administrator to take such additional action as may be necessary to carry-out the votes taken hereunder

**(Two-Thirds Vote Required)**

*Recommendation Bd. of Selectmen 5-0, Finance Committee Part 5-0; Capital Outlay Committee 5-0*

**ARTICLE 11: COMMUNITY PRESERVATION COMMITTEE REPORT & RECOMMENDATIONS**

To see if the Town will vote to hear and act on recommendations by the Community Preservation Committee for Fiscal Year 2020 and, appropriate and/or reserve a sum or sums of money from the Community Preservation Fund Fiscal Year 2020 estimated annual revenues for the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee and in accordance with the provisions of G.L. c.44B, §6, for open space, land for recreational use, historic resources and community housing, and debt service on prior approved projects, recommended by the Community Preservation Committee, and for all incidental and related expenses, as follows:

<u>Purpose</u>	<u>Amounts (not to exceed)</u>
<b>Appropriations:</b>	
a) From FY20 estimated revenues for Committee Administrative Expenses	\$29,343
<b>Reserves</b>	
b) From FY20 estimated revenues for the Open Space for Debt Service	\$329,525
c) From FY20 estimated revenues to Community Housing Reserve	\$58,687
d) From FY20 estimated revenues to Historic Reserve	\$58,687
<b>TOTAL</b>	<b>\$476,242</b>

and, to authorize the Town Administrator, in consultation with the Community Preservation Committee Chairperson, to expend such funds in the most fiscally responsible manner and to manage the approved project, from planning and design to procurement, including negotiation of contracts and change orders, with regular updates to the Board of Selectmen, and to authorize the Town Administrator to take such additional action as may be necessary to carry out the vote to be taken hereunder, or take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

*INFORMATIONAL SUMMARY: Under the Community Preservation Act, the Community Preservation Committee is required to make these recommendations to Annual Town Meeting as to how the Community Preservation funds raised through local taxation and state matching funds are to be spent. This article includes Debt Service for year 1 of 10 for the Town of Carver Track and Field Project located at the Middle High School.*

**PROPOSED MOTION:** I move that the Town approve Article 11 in the amounts and for the purposes set forth in the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Finance Committee 5-0,*

**ARTICLE 12: Old Colony Regional Agreement**

To see if the Town will vote to approve the amended Agreement among the Towns of Acushnet, Carver, Lakeville, Mattapoisett and Rochester with Respect to the Establishment of a Regional Vocational Technical High School District as proposed by the Old Colony District School Committee, a copy of which is on file at the Office of the Town Clerk, or take any other action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: This document had not been reviewed or updated since prior to the Education Reform Act of 1993. All town counsels were involved in its review. A letter from Old Colony RVTHS counsel and a copy of the updated agreement (following review from each sending town counsel) is also attached. See Appendix M*

**PROPOSED MOTION:** I move that the Town approve Article 12 as set forth in the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Finance Committee 4-0-1 (Bandzul abstain),*

**ARTICLE 13: BYLAW AMENDMENT TO CHANGE NAME OF BOARD OF SELECTMEN TO SELECT BOARD**

To see if the Town will vote to amend the Bylaws of the Town of Carver to change the title of the “Board of Selectmen” to “Select Board” as follows:

1. Amend Chapter 2, Section 2.2, by changing the title from “Board of Selectmen” to “Select Board”
2. Delete section 2.2.2 and replace it with the following: “The Select Board shall have all the powers and duties of a Board of Selectmen for purposes of the General Laws and any special acts applicable to the Town of Carver, including but not limited to the power to prosecute, compromise or defend suits for or against the Town and employ counsel at any time if, in its judgment, the interest of the Town so require.”; and
3. Delete the words “Board of Selectmen” or “Selectmen” in each place they appear in the Town’s Bylaws and insert in their place “Select Board”

Or take any action relative thereto:

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: Changing the name of the Board of Selectmen to the Select Board reflects a moment whose time has arrived, as it has already in many other communities in the Commonwealth. Changing the name to Select Board from Selectmen acknowledges our past, while recognizing that women serve their town government. No other Board or Committee in town defines itself by gender other than the Board of Selectmen. There are minimal costs associated with making the change. Electronic references are easy enough to adjust. Changes to letterhead, etc. can be changed as new orders are needed. Less than 100 years ago, women did not have the right to vote, or to serve. Those times have changed, and our By-Laws should reflect that fact. Simple changes such as this one helps move us forward. This is not political correctness run amuck. This is simply recognizing that our daughters and granddaughters should grow up in a community that does not define its government by gender.*

**PROPOSED MOTION:** I move that the Town vote to amend the Bylaws of the Town of Carver to change the title of the “Board of Selectmen” to “Select Board” as set forth in Article 13 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 5-0*

**ARTICLE 14: MGL ACCEPTANCE**

To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 40, Section 22F, which allows any Town board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons to fix reasonable fees for all such licenses, permits or certificates issued pursuant to statutes, bylaws or regulations wherein the entire proceeds of the fee will remain with the Town, or take any other action relative thereto.

BOARD OF SELECTMEN

**INFORMATIONAL SUMMARY:**

*By adopting this law and the following article would allow Town officials to establish reasonable fees for the services they perform with the approval of the Board of Selectmen. For example, the Collector to request the Board of Selectmen to approve an increase in the Municipal Lien Certificate Fee from \$25.00 to \$50.00. In FY 17 the town issued 389 MLCs and collected fees in the amount of \$9,725.00. In FY 18 the town issued 467 MLCs and collected fees in the amount of \$11,675.00. 78% or 21 out of 27 towns/cities within Plymouth County have an MLC fee of \$50.00. The current \$25 does not cover the cost of preparing the MLC and therefore the taxpayers have to pick-up the additional cost not covered by the fee when real estate is sold.*

**PROPOSED MOTION:**

I move that the Town vote to adopt the provisions of Massachusetts General Law, Chapter 40, Section 22F, to authorize any Town board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons to fix reasonable fees for issuance of licenses, permits and certificates and for services rendered.

**(Majority Vote Required)**

*Recommendation: Board of Selectmen 5-0, Finance Committee 5-0*

**ARTICLE 15: BYLAW AMENDMENT RELATIVE TO FEES FOR TOWN SERVICES**

To see if the Town will vote to amend the General Bylaws of the Town by adding the following new section 2.4 to be titled “Fees”, or take any other action relative thereto:

**2.4 FEES**

Other than as specifically set forth herein, any Town board or officer empowered to issue a license, permit, certificate, or to render a service or perform work for a person or class of persons, may, from time to time, fix reasonable fees for all such licenses, permits, or certificates issued pursuant to statutes or regulations wherein the entire proceeds of the fee remain with the Town, and may fix reasonable charges to be paid for any services rendered or work performed by the Town or any department thereof, provided, however, that in the case of a board or officer appointed by an elected board, the fixing of such fee shall be subject to the review and approval of such elected board, and in the case of any other board or officer, the fixing of such fee shall be subject to the review and approval of the Board of Selectmen or its designee. No fee shall be imposed or increased until a public hearing is held with respect thereto and such new or revised fee is then posted at the office of the Town Clerk for at least two weeks prior to the effective date thereof. All fees in effect immediately prior to the effective date of this bylaw shall continue to be applicable until revised as provided hereunder. Fee schedules shall be posted in the office of the Town Clerk and in the office of the officer or board imposing the fee.

*INFORMATIONAL SUMMARY: The previous article asked the Town to accept the provisions of Massachusetts General Law, Chapter 40, Section 22F, so as to authorize public officials to establish reasonable fees for services they perform. This bylaw would add an extra layer of protection for the public by requiring that no fee be increased unless a public hearing is held with sufficient notice to the public.*

**PROPOSED MOTION:** I move that the Town vote to amend the General Bylaws of the Town by adding a new section relative to fees, as set forth in Article 15 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Board of Selectmen 5-0, Finance Committee 6-0*

**ARTICLE 16: TRANSFER OF TAX TITLE PROPERTIES**

To see if the Town will vote to transfer from the Treasurer/Collector for purposes of sale at auction, to the Board of Selectmen for the purposes identified below, in accordance with MGL Chapter 40, Sections 15 and 15A, an interest in the following parcels of land as identified on the Town’s Assessors’ Map, including all land and buildings thereon, or take any other action relative thereto.

MAP	BLK	LOT	OWNER OF RECORD	LOCATION ADDRESS	PURPOSE
62	Z	0	TOWN OF CARVER	CRYSTAL LAKE DR	General Municipal Purposes, which may include but not be limited to Town Roads
62	27	0	TOWN OF CARVER	51 CRYSTAL LAKE DR	General Municipal Purposes, which may include but not be limited to Beach/ Recreation
62	37	0	TOWN OF CARVER	69 CRYSTAL LAKE DR	General Municipal Purposes, which may include but not be limited to Beach/ Recreation
62	46	0	TOWN OF CARVER	CRYSTAL LAKE DR	General Municipal Purposes, which may include but not be limited to Beach/ Recreation
64	4	0	TOWN OF CARVER	MAIN ST	General Municipal Purposes, which may include but not be limited to Fire Department use
85	10	0	TOWN OF CARVER	20 BATES POND RD	General Municipal Purposes, which may include but not be limited to Beach/ Recreation
85	81	0	TOWN OF CARVER	BATES POND RD	General Municipal Purposes, which may include but not be limited to Beach/ Recreation

12	D	0	TOWN OF CARVER	JOHNS POND RD	General Municipal Purposes and Purposes of Disposition
85	84	0	TOWN OF CARVER	BATES POND RD	General Municipal Purposes and Purposes of Disposition

**INFORMATIONAL SUMMARY:**

*This article allows the Board of Selectmen to accept the identified properties from the Treasure/Collector and put them to long-term use by the town. For example the location of the current fire station is on a tax taking parcel that is under the care and custody of the Town's Treasure/Collector. This property should be transferred to the Board of Selectmen for the purpose of a town fire station.*

**PROPOSED MOTION:**

I move that the Town vote to transfer the properties identified in Article 16 of the Warrant from the Treasurer/Collector for purposes of sale at auction to the Board of Selectmen for the purposes identified in the warrant.

**(Two-thirds Vote Required)**

*Recommendation: Board of Selectmen 0-0, Finance Committee 0-0*

**ARTICLE 17: LEASE OF AIR RIGHTS OVER TOWN-OWNED LAND FOR SOLAR CANOPIES**

To see if the Town will vote to transfer to the Board of Selectmen, in consultation with the Planning Board, the joint care, custody, management and control of the municipal and school parking lots within the Town as outlined in table below, which will continue to be held jointly by the board or officer currently having custody thereof for parking purposes and such other purposes for which said properties are held and the Board of Selectmen for the purpose of leasing portions of said properties for the installation of solar energy facilities, for a term not to exceed 25 years commencing on the date on which such facilities achieve commercial operations, and on such other terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate; and to authorize the Board of Selectmen to enter into such leases and/or to grant such access, utility, and other easements in, on, and under said properties as may be necessary or convenient to construct, operate and maintain such solar energy facilities, and to authorize the Board of Selectmen to take any actions and execute any documents necessary or appropriate to accomplish the foregoing,

<b>Parcel</b>	<b>Street</b>	<b>Use</b>
102-7-0-E	51 Pond Street	DPW/School Bus Repair Garage
64-10-0-E	85 Main Street	Elementary School
64-4-0-E	99-103 Main Street	Fire HQ
16-12-0-E	1 Green Street	Fire Station #2
8-26-D-E	120 South Main Street	Fire Station #3
103-11-0-E	2 Meadowbrook Way	Library
105-6-0-E	60 South Meadow Rd	Middle-High School
103-10-0-E	108-112 Main Street	Town Hall, Police Department, EMS

or take any other action relative thereto.



*INFORMATIONAL SUMMARY: This Article will authorize the Board of Selectmen to enter into leases or grant easements to private parties to construct solar power canopies on Town-owned parking areas. The main purpose of these vehicle canopies will be to protect vehicles from weather as though they were under a building canopy. However, it is anticipated the structures will be built free of charge to the town and the town will also benefit for lease revenue that will be deposited into net metering credits revolving fund to off-set electric charges. This Article will not, otherwise change the Town's ownership or use of the properties or other solar regulations. For properties under the control of the School Committee, they will have to be approved by them.*

**PROPOSED MOTION:** I move that the Town approve Article 17 relative to the lease of air rights over Town-owned land for solar canopies as set forth in the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Board of Selectmen 5-0, Finance Committee 6-0*

**ARTICLE 18: PRIVATE HAULER GARBAGE DISPOSAL**

To see if the Town will vote to adopt the following nonbinding resolution: Should the town explore issuing an RFP in order to have one private hauler to manage in the Town under one contract and require an additional fee to the tax bill rather than have households pay directly to the garbage hauler of their choice?; or take any other action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: A no vote would keep the status quo with each household contracting their own garbage collection from vendor of their choice. A yes vote would have the Town encourage dedicate resources to explore having the Town take over the managing and issuing an RFP for one garbage hauler company for the Town of Carver and assess that fee on all households rather than residents pay directly to a hauler.*

*The Town of Carver has been part of the Carver Marion Wareham Regional Refuse Disposal District (CMWRRDD). As part of this agreement, all disposal tipping fees have been reduced to zero at Covanta. However, that contract is coming to a close at the end of 2020. Currently the residents have two options. The first is to hire a private disposal service or purchase a garbage sticker so you may drop off your garbage at the CMWRRDD transfer station in Marion or Rochester. Current 2019 price for transfer stickers are \$50/year. The cost for stickers to bring your household trash after 2020 has been estimated to exceed \$150/year. With the expiration of the contract with Covanta at the end of 2020 being imminent, we are asking for direction. Should we seek out one vendor for town-wide household trash pickup run by the town?*

**PROPOSED MOTION:**

I move that the Town vote to adopt the non-binding resolution set forth in Article 18 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Board of Selectmen 0-0, Finance Committee 0-0*

**ARTICLE 19: ADOPT THE STRETCH ENERGY CODE**

To see if the Town will vote to adopt the "Stretch Energy Code" set forth in the State Building Code at 780 CMR 115.AA as it may be amended from time to time and to see if the Town will vote to amend Chapter 9 of the Town's General Bylaws, by adding a new section 9.8, entitled "Stretch Energy Code", as follows:

**9.8. STRETCH ENERGY CODE**

1. Definitions:

a. International Energy Conservation Code (IECC) –The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and

municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

b. Stretch Energy Code- Codified by the Board of Building Regulation and Standards as 780 CMR Appendix 115.AA of the Massachusetts Building Code, the Stretch Energy Code is an appendix to the Massachusetts building code, based on further amendments to the International Energy Code (IECC) to improve the energy efficiency of buildings built to this code.

2. Purpose: The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to relevant sections of the building code for both new construction and existing buildings.

3. Applicability: This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

4. Stretch Energy Code: The Stretch Energy Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115 AA, including any future editions, amendments or modifications, is herein incorporated by reference into the Town of Carver General Bylaws. The Stretch Code is enforceable by the building commissioner, or take any action relative thereto.

BOARD OF SELECTMEN

*INFORMATIONAL SUMMARY: The Stretch Energy Code provides a more energy efficient alternative to the base energy code as found in the Massachusetts Building Code for new and existing buildings. A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of the Massachusetts Building Code may mandate adherence to the Stretch Energy Code by amendment of its bylaws. Adoption of the Stretch Energy Code is a requirement for recognition of the Town as a Green Community. If adopted the Town is expected to receive between \$155,000 - \$170,000 grant funds for the Town to spend on upgrading its building mechanical systems to reduce future energy costs. See Appendix G*

**PROPOSED MOTION:** I move that the Town vote to adopt the Stretch Energy Code set forth in the State Building Code at 780 CMR 115.AA as it may be amended from time to time, and to amend the Town's General Bylaws by adding a new section titled "Stretch Energy Code", as set forth in Article 16 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Board of Selectmen 3-2, Finance Committee 3-1*

#### **ARTICLE 20: PROHIBIT USE VARIANCES**

To see if the Town will vote to amend Section 5222 of the Town of Carver Zoning Bylaw, to delete "residential" as shown below in strikethrough and add "zoning" as shown below in bold type, or take any other action relative thereto:

5222. To hear and decide appeals or petitions for variances from the terms of this By-Law, with respect to particular land or structures, as set forth in G.L. c. 40A, s. 10. The Board of Appeals shall not grant use variances in any ~~residential~~ **zoning** district of the Town.

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw, Section 5222, to prohibit use variances in all zoning districts.*

**PROPOSED MOTION:** I move that the Town vote to amend Section 5222 of the Town of Carver Zoning Bylaw as set forth in Article 20 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 0-0, Planning Board 4-0*

**ARTICLE 21: CLARIFY CRAFTSMAN AND TRADESMAN**

To see if the Town will vote to amend Article VI of the Town of Carver Zoning Bylaw, definition of “Craftsman/Tradesman” to delete “etc.” as shown below in strikethrough, or take any other action relative thereto:

Craftsman/Tradesman shall mean retail and/or service provided by a worker who practices a trade or handicraft, one who creates or performs with skill or dexterity especially in the manual arts, such as a jeweler, cabinet maker, frame person etc.

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw, Article VI, definition of “Craftsman/Tradesman” to delete “etc.”.*

**PROPOSED MOTION:** I move that the Town vote to amend the definition of “Craftsman/Tradesman” in the Town of Carver Zoning Bylaw as set forth in Article 21 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 4-0*

**ARTICLE 22 COMMERCIAL WOOD PROCESSING USE:** To see if the Town will vote to amend the Town of Carver Zoning Bylaw to regulate Commercial Wood Processing as set forth below, or take any other action relative thereto.

**PART A**

Amend Section 2230 of the Town of Carver Zoning Bylaw, Use Regulation Schedule, Sub-Section B., Commercial Uses, by adding a new use titled “Commercial Wood Processing”, and to provide that the use is allowed in the following zoning districts upon the grant of a special permit by the Town of Carver Planning Board: RA, HC, GBP, IA, IB, IC, and AP as follows:

B. COMMERCIAL	RA	HC	GB	VB	V	GBP	IA	IB	IC	AP	SSID
Commercial Wood Processing <sup>7</sup>	SP*	SP*	N	N	N	SP*	SP*	SP*	SP*	SP*	N

<sup>7</sup> Minimum sites of 5 acres in all districts

**PART B**

Add a new section (Section 3660) to the Town of Carver Zoning Bylaw to regulate Commercial Wood Processing Operations as follows:

**Section 3360: Commercial Wood Processing Operations**

Definition:

Wood processing categories include sawn timber, wood-based panels, wood chips, paper and paper products and shall include further processing of timber, wood chips, cellulose and other prefabricated materials with additives.

Purpose:

For the purpose of enabling commercial wood processing operations to conduct business in appropriate zones in town; to preserve the quality of life and character of the community; to insure public safety; to safeguard property values and protect land rights among competing interests and uses.

The provisions set forth in this section shall apply to the import, export, storage, operation and processing of natural wood products not exempt by G.L. c. 40A s. 3 or G.L. c. 128 s. 1A.

Applicability:

Except where exempt under G.L. c. 40A s. 3 or G.L. c. 128 s. 1A, commercial wood processing operations shall submit to the Planning Board an application for Special Permit. Lots with less than 5 acres shall also submit application for Site Plan Review. Plans accompanying an application for Special Permit and Site Plan Review shall clearly identify an area on site to be used for spreading and extinguishing combustible materials in case of a fire. Submitted plans shall be circulated to the Carver Fire Department for comment prior to any permit being issued. The pre-defined area must be maintained for the duration of the operation. Relocation or amendment to the pre-defined area location shall be acceptable with the approval of the Planning Board. A water supply area shall be well-defined on a plan and in close proximity to the storage piles. Access roadway to the water supply area shall be an "all weather" road and maintain a 12' wide clearance.

Storage and piling of wood material shall not exceed a volume greater than 1700 cubic yards and shall not exceed 13' in height, 26' wide, and shall not be greater than 275' in length. Wood material shall be spaced a minimum of 30' apart. Multiple storage piles shall maintain 30' clearance between adjacent storage piles. Storage piles shall be a minimum 30' removed from tree-lines and structures. Gates installed on the property shall be at least 12' wide and a key, if locked, shall be provided to the Carver Fire Department.

Setbacks:

Front, rear and side setbacks shall be at least 100 feet on the applicant's property; provided, however that where the lot is located on less than 5 acres, the Planning Board may reduce setbacks to not less than 50 feet provided noise mitigation and screening are adequately addressed. Vegetated screening shall be provided for a minimum of 50% of specified setback.

Enforcement:

The Zoning Enforcement Officer is hereby designated and authorized to enforce this by-law.

PLANNING BOARD

*INFORMATIONAL SUMMARY:*

*The proposed by-law will allow this use in town as a business operation. Such use will be regulated in a manner that is consistent with Carver Fire Department policies developed to insure public safety.*

**PROPOSED MOTION:** I move that the Town vote amend the Town of Carver Zoning Bylaw to regulate Commercial Wood Processing Operations, as set forth in Article 22 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 4-0*

**ARTICLE 23 EXPANSION OF SOLAR REGULATIONS:**

To see if the Town will vote to amend Section 3580 of the Town of Carver Zoning Bylaw relative to as large-scale ground-mounted solar photovoltaic installations, as set forth below, or take any other action relative thereto:

- 1a) Amend Section 3580.25.1 to allow reduced setbacks for large-scale ground-mounted solar photovoltaic installations (“LSGMSPI”), to a minimum of 50 feet, provided standard setbacks and screening requirements are waived in writing by all direct abutters in a Residential-Agricultural (RA) zoning district. An affidavit signed by all owners of record of all direct abutters within a Residential-Agricultural (RA) zoning district must be on file with the Planning Board and referenced in the Special Permit Decision.
- 1b) Amend Section 3580.25.1 to allow setbacks be reduced to a minimum of 12.5 feet by right where abutting arrays are proposed in mutual partnership/ownership or common ownership that transcend existing lot lines.
- 1c) Amend Section 3580.25.2 to provide that when one project is proposed on multiple contiguous parcels, only one single application is required.

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw Section 3580 to allow reduced setbacks for large-scale ground-mounted solar photovoltaic installations (“LSGMSPI”) provided standard setbacks and screening requirements are waived in writing by all direct abutters in a Residential-Agricultural (RA) zoning district and to allow a single application when a LSGMSPI is proposed on multiple parcels, only one single application is required.*

**PROPOSED MOTION:** I move that the Town vote to amend Section 3580 of the Town’s Zoning Bylaw relative to large-scale ground-mounted solar photovoltaic installations as set forth in Article 23 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 3-1*

**ARTICLE 24 DUAL USE SOLAR:**

To see if the Town will vote to amend the Town of Carver Zoning Bylaw by adding a new section (Section 3580.70) titled “Dual Use Large-Scale Ground-Mounted Solar Photovoltaic Installations (“LSGMPI”)” as set forth below, or take any other action relative thereto:

- 2a) To add a new Section addressing required setbacks and screening for SMART/Dual Use Arrays as described below:

Residential - Agricultural	SMART/Dual Use Array			
	Array Height	Setback	% Screening in Setback	Abutters Notification
	8'+	200*	100**	300'
<p>* Planning Board may reduce setbacks, but in no instance shall setbacks be less than 25' when abutting a Residential/Agricultural district.</p> <p>** 100% screening shall be attained from the greater of abutting street grade or yard grade. Topographical situations may require flexibility in either setback or screening decisions.</p>				

- 2b) To allow setbacks of a minimum of 12.5 feet if arrays are abutting a bog or other agricultural use as defined in G.L. c. 128, § 1A provided standard setbacks and screening requirements are waived in writing by all direct abutters in a Residential-Agricultural (RA) zoning district.
- 2c) To allow setbacks of a minimum 25 feet provided standard setbacks and screening requirements are waived in writing by all direct abutters in a Residential-Agricultural (RA) zoning district.

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw to add a new section to allow for Dual Use Large-Scale Ground-Mounted Solar Photovoltaic Installations (“LSGMPI”) with required setbacks and screening and to provide for reduced setbacks including when abutting a bog or other agricultural use as defined in G.L. c. 128, § 1A provided standard setbacks and screening requirements are waived in writing by all direct abutters in a Residential-Agricultural (RA) zoning district.*

**PROPOSED MOTION:** I move that the Town vote to amend the Town of Carver Zoning Bylaws by adding a new section titled “Dual Use Large-Scale Ground-Mounted Solar Photovoltaic Installations (“LSGMPI”)”, as set forth in Article 24 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 3-1*

**ARTICLE 25 SOLAR:**

To amend Section 2230 of the Town of Carver Zoning Bylaw, Use Regulation Schedule, Sub-Section C., Industrial Uses, Large-scale ground mounted solar photovoltaic installations, to provide that the use is allowed in the following zoning districts upon the grant of a special permit by the Town of Carver Planning Board: RA, GBP, IA, IB, IC, and AP as follows, which changes being the addition of an \* next to SP in said districts, or take any other action relative thereto:

C. INDUSTRIAL	RA	HC	GB	VB	V	GBP	IA	IB	IC	AP	SSID
---------------	----	----	----	----	---	-----	----	----	----	----	------

<b>Large-scale ground mounted solar photovoltaic</b>	SP*	N	N	N	N	SP*++	SP*	SP*	SP*	SP*++	N
--	-----	---	---	---	---	-------	-----	-----	-----	-------	---

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw, Section 2230, Use Regulation Schedule, Sub-Section C., Industrial Uses, Large-scale ground mounted solar photovoltaic installations, to provide that the use is allowed in the RA, GBP, LA, IB, IC, and AP zoning districts upon the grant of a special permit by the Town of Carver Planning Board.*

**PROPOSED MOTION:** I move that the Town vote to amend the Town of Carver Zoning Bylaw relative to Large-scale ground mounted solar photovoltaic installations as set forth in Article 25 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 3-1*

**ARTICLE 26 WETLAND BYLAW CHANGES**

To see if the Town will vote to amend Section 9.2 of the Town’s General Bylaws relative to Wetlands Protection as shown in Appendix N, with additions in bold and deletions in strikethrough, or take any other action relative thereto.:

*INFORMATIONAL SUMMARY: Submitted by the Conservation Commission to see if the town will vote to amend the Carver Wetlands Bylaw in order to: Create and preserve “Buffer Zones” and “Buffer Strips” to protect the local aquifers, from which more than 90% of Carver residents get their drinking water. Put into place protections that will help eliminate chemicals and pollutants to maintain clean surface water, needed by farmers, the Carver Fire Department, and residents who enjoy the recreational facilities in town. Maintain current exemptions for 61A-zoned (Agricultural) parcels of land. Add the requirement that property owners of agriculturally-zoned properties (61A) notify the Conservation Agent by phone, email, or in person before any work is started within a restricted area. This knowledge will allow the Agent to address any concerns residents have and will eliminate the need for site visits. The current agricultural exemptions allowed under the Town of Carver bylaws do not change. Eliminate “gray areas” and ill-defined verbiage which open the by-laws up to different interpretations by different parties, and add clarification to these areas. Make the by-laws clearer for property owners/contractors/builders so monies are not wasted on preliminary planning for potential projects that will not be allowed.*

*Note: These revised by-laws are for new construction only, and will only affect projects brought to the Conservation Commission after the effective date of these by-laws.*

**PROPOSED MOTION:** I move that the Town vote to amend Section 9.2 of the Town of Carver Wetlands Bylaw as set forth in Article 26, Appendix N of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen 0-0, Conservation Commission 0-0*

**ARTICLE 27 NON MEDICAL MARIJUANA OVERLAY DISTRICT:**

To see if the Town will vote to amend the Town of Carver Zoning Bylaw by adding a new section for purposes of regulating non-medical (recreational-use) marijuana establishments within the Town, including establishments for the cultivation, processing, testing, product manufacturing and retail sale of non-medical (recreational-use) marijuana establishments, which uses shall be allowed pursuant to the issuance of a special permit and site plan approval within a designated marijuana overlay district. And to further amend the Town of Carver Zoning Bylaw by adding a new Section – Non-Medical Marijuana Overlay District at the end of Article IV, Special Uses, as

follows, and further, to authorize the Town Clerk to make such revisions to the numbering and lettering of such subsection to ensure conformity with the Zoning By-law, or take any other action relative thereto.

Section 5000 shall be inserted as follows:

Section 5000 – Non-Medical Marijuana Overlay District Bylaw

Section 5000.1 - Purpose

To provide for the placement of Non-Medical Marijuana Establishments, in accordance with An Act To Ensure Safe Access to Marijuana, c.55 of the Acts of 2017 and all regulations which have or may be issued by the Cannabis Control Commission, including, but not limited to 935 CMR 500.000 implementing this Act, in locations suitable for such uses, which will minimize adverse impacts of Non-Medical Marijuana Establishments on adjacent properties, residential neighborhoods, schools, playgrounds, public beaches and other locations where minors congregate by regulating the siting, design, placement, security, and removal of Non-Medical Marijuana Establishments.

Section 5000.2 – Establishment

There shall be two Non-Medical Marijuana Overlay Districts (“NMOD”); Non-Medical Marijuana Overlay District/Cultivation and Processing (“NMOD/CP”) and Non-Medical Marijuana Overlay District/Retail (“NMOD/R”). The boundaries of both NMOD/CP and NMOD/R are shown on the Zoning Map on file with the Town Clerk and shall comprise the following parcels, as set forth on the maps of the Town Board of Assessors:  
NMOD/CP:

NMOD/CP:

Map	Lot	Ext	Map	Lot	Ext	Map	Lot	Ext	Map	Lot	Ext	Map	Lot	Ext	
20	1		21	2	A	22	10		24	1		25	1		
	12							10		1	2			1	A
	13							11			3			2	N
	14							3			3		1	4	
	2							3		1	3		2	4	A
	2	1						3		A				4	B
	3							3		B				4	C
								4						5	
								5		A					
								5		B					
								5		C					
								5		D					
								5		E					
					7	A									

NMOD/R:

NMOD/R:



Map	Lot	Ext	Map	Lot	Ext	Map	Lot	Map	Lot	Ext	Map	Lot	Ext	Map	Lot
94	6		95	4	A	98	6	126	21		127	A	3	128	1
	6	A		3			6-A		24			A	2		6
	5			3	A		4		25			A	1		7
	3			3	1		5		35			6			8
	2			7			3		36	1		8			
	1			1			1					10	1		
	11			6	A		8					10			
	13											11			
	9											12			
	8											21			
												22A	2		
												22A	1		

Within the NMOD/CP and NMOD/R, all requirements of the underlying zoning district remain in effect, except where these regulations provide an alternative to such requirements. Land within the NMOD/CP and NMOD/R may be used for any state-licensed Non-Medical Adult Use Marijuana Establishment, in which case the requirements set forth in this section shall apply. Land in either the NMOD/CP and/or NMOD/R may be used for a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the NMOD/CP and/or NMOD/R are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the NMOD/CP and/or NMOD/R conflict with the requirements of the underlying district, the requirements of the NMOD/CP and/or NMOD/R shall control.

Section 5000.3 - Definitions

Where not expressly defined in the Zoning Bylaws, terms used in this section of the Bylaw shall be interpreted as defined in G.L. c.94I and G.L. c.94G and any regulations issued by the Cannabis Control Commission implementing these laws, and otherwise by their plain language.

a. Independent Testing Laboratory means a laboratory that is licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana that is: (i) accredited to the most current International Organization for Standardization 17025 by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test marijuana in compliance with 935 CMR 500.160 and M.G.L. c.94C, § 34.

b. Marijuana Cultivator means an entity licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana to cultivate, process and package marijuana,

to deliver marijuana to Marijuana Establishments and to transfer marijuana to other Marijuana Establishments, but not to consumers.

c. Marijuana Delivery-Only Retailer means an entity licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana that does not provide a retail location accessible to the public, but is authorized to deliver directly from a marijuana cultivator facility, craft marijuana cultivator cooperative facility, marijuana product manufacturer facility, or micro-business.

d. Marijuana Establishment means a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of marijuana-related business licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana.

e. Marijuana Product Manufacturer means an entity licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to Marijuana Establishments and to transfer marijuana and marijuana products to other Marijuana Establishments, but not to consumers.

f. Marijuana Retailer means an entity licensed by the Cannabis Control Commission pursuant to 935 CMR 500.000 with respect to the regulation of the Adult Use of Marijuana to purchase and deliver marijuana and marijuana products from Marijuana Establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to Marijuana Establishments and to consumers.

g. Medical Marijuana Treatment Center means an entity licensed by the Department of Public Health or the Cannabis Control Commission under a medical use marijuana license that acquires, cultivates, possesses, processes, transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials for the benefit of registered qualifying patients or their personal caregivers in the treatment of debilitating medical conditions or the symptoms thereof.

#### Section 5000.4 - Number of Licenses

Only 2 Marijuana Retailers will be allowed to operate in the NMOD/R at one time.

#### Section 5000.5 – Location and Dimensional Controls

1. Non-Medical Marijuana Establishments may be permitted in the NMOD/CP and/or NMOD/R pursuant to a Special Permit and Site Plan Approval.

2. Non-Medical Marijuana Establishments may not be located within 500 feet of the following pre-existing uses:

- (a) Public or private school providing education in pre-school, kindergarten and/or grades 1 through 12;
- (b) State-licensed Child Care Center, as defined in M.G.L. Chapter 15D; or
- (c) Library, playground, public park, public beach, religious facility, youth center; or similar facility in which minors commonly congregate for a particular purposes in a structured and scheduled manner.

The distance under this section shall be measured in a straight line from the nearest point of the property line of the protected uses identified above to the nearest point of the property line of the proposed Non-Medical Marijuana Establishment.

3. Cultivation and processing facilities located within the NMOD/CP shall be separated from adjacent uses by a 50-foot buffer strip, unless the applicant can demonstrate, and the Planning Board finds, that adequate buffering can be provided in a narrower buffer strip.

4. Non-Medical Marijuana Establishments shall be located only in a permanent building and not within any mobile facility. All sales shall be conducted either within the building or by home delivery pursuant to applicable state regulations.

5. Unless explicitly stated otherwise, Non-Medical Marijuana Establishments shall conform to the dimensional requirements applicable to non-residential uses within the underlying zoning district.

6. Non-Medical Marijuana Establishments shall conform to the signage requirements of Section 3500 of the Zoning Bylaw. The Planning Board may impose additional restrictions on signage, as appropriate, to mitigate any aesthetic impacts.

#### Section 5000.6 – Special Permit

1. Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) and shall conduct Site Plan Review for an applicant for a Non-Medical Marijuana Establishment.

a. Application: In addition to the materials submission requirements of Section 3100 and Section 5300, the applicant shall also include:

i. A detailed floor plan of the premises of the proposed Non-Medical Marijuana Establishment that identifies the square footage available and describes the functional areas of the facility;

ii. detailed site plans that include the following information:

1. Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, signage and all other provisions of this Bylaw;

2. Convenience and safety of vehicular and pedestrian movement on the site to provide secure and safe access and egress for clients and employees arriving to and from the site;

3. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected be substantially affected by on-site changes;

4. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;

5. Site design such that it provides convenient, secure and safe access and egress for clients and employees arriving to and from the site.

6. Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping; and

7. Adequacy of water supply, surface and subsurface drainage and light.

- iii. a description of the security measures, including employee security policies;
- iv. a copy of the emergency procedures;
- v. a copy of proposed waste disposal procedures; and
- vi. a copy of all licensing materials issued by the Cannabis Control Commission, and any materials submitted to these entities by the applicant for purposes of seeking licensing to confirm that all information provided to the Planning Board is consistent with information provided to the Cannabis Control Commission, as applicable.
- vii. a notarized statement signed by the Non-Medical Marijuana Establishment organization's Chief Executive Officer disclosing all of its designated owners, including officers, directors, partners, managers, or other similarly situated individuals and entities and their addresses. If any of the above are entities rather than persons, the Applicant must disclose the identity of all such responsible individual persons.

b. The SPGA shall refer copies of the application to all Town departments and boards/commissions, including but not limited to the Building Department, Fire Department, Police Department, Board of Health, and the Conservation Commission.

c. After notice and public hearing in accordance with Section 3100 and Section 5300 of the Bylaw and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the SPGA may act upon such a permit and request for site plan approval.

2. Special Permit Conditions on Non-Medical Marijuana Establishments: The SPGA shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant's Non-Medical Marijuana Establishment, the SPGA may include the following conditions in any special permit granted under this Bylaw:

a. Hours of Operation, but if none are specified in the special permit, hours of operation shall be limited to 9:00 a.m. – 8:00 p.m Monday through Saturday and 12:00 p.m. to 6:00 p.m. on Sundays

b. The use shall not generate outside odors from the cultivation or processing of marijuana and marijuana products.

c. A Security Plan shall be required for all Non-Medical Marijuana Establishments, which shall be subject to approval by the Fire and Police Chiefs and submitted to the Planning Board.

d. The permit holder shall provide to the Zoning Enforcement Officer and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.

e. Non-Medical Marijuana Establishment may not operate, and the special permit will not be valid, until the applicant has obtained all licenses and permits issued by the Commonwealth of Massachusetts and any of its agencies for the facility.

f. Non-Medical Marijuana Establishments may not operate, and the special permit will not be valid, until the applicant has entered into a Host Community Agreement with the Town relative to any facility permitted under this Bylaw.

g. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership and use of the premises as a Non-Medical Marijuana Establishment. A special permit may be transferred only with the approval of the Planning Board in the form of an amendment to the special permit.

h. The special permit shall lapse upon the expiration or termination of the applicant's license by the Cannabis Control Commission.

i. The permit holder shall notify the Zoning Enforcement Officer and SPGA in writing within 48 hours of the cessation of operation of the Non-Medical Marijuana Establishment's expiration or termination of the permit holder's license with the Cannabis Control Commission.

j. No outside storage is permitted.

k. If the applicant is not the owner of the property, the applicant shall supply express written permission from the property owner.

l. Unless otherwise specified in the special permit, marijuana cultivators shall use organic fertilizer.

#### Section 5000.7 - Prohibition Against On-Site Consumption

No marijuana shall be smoked, eaten, or otherwise consumed or ingested in public or on the premises of a Non-Medical Marijuana Establishment absent a positive vote by ballot question presented to the voters of the city or town at a biennial state election pursuant to G.L. c.94G, s.3(b).

#### Section 5000.8- Prohibition Against Nuisances

No use shall be allowed in the MOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

#### Section 5000.9 - Abandonment and Discontinuance of Use

1. A Non-Medical Marijuana Establishment shall be required to remove all material, plants, equipment, signs and other paraphernalia upon registration or licensure revocation, expiration, termination, transfer to another controlling entity relocation to a new site and any other cessation of operation as regulated by the Cannabis Control Commission. Such removal will be in compliance with 105 CMR 725.105 (J), (O.) and regulations from the CCC; and
2. A Special Permit granted hereunder shall lapse if the applicant ceases marijuana establishment operations for a period of ninety (90) days and/or if the applicant's license by the Cannabis Control Commission has been revoked, expires, is terminated, is transferred to another controlling entity or is relocated to a new site;

#### Section 5000.10 - Severability

The provisions of this Bylaw are severable. If any provision, paragraph, sentence, or clause of this Bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

PLANNING BOARD

*INFORMATIONAL SUMMARY: Submitted by the Planning Board to see if the town will vote to amend the Carver Zoning Bylaw for purposes of regulating non-medical marijuana establishments within the Town, including establishments for the cultivation, processing, testing, product manufacturing and retail sale of non-medical (recreational-use) marijuana establishments, which uses shall be allowed pursuant to the issuance of a special permit from the Planning Board and site plan approval within a designated marijuana overlay district. See Appendix O*

**PROPOSED MOTION:** I move that the Town vote to amend the Town of Carver Zoning Bylaw to regulate the use of non-medical marijuana as set forth in Article 27 of the Warrant.

**(Two-Thirds Vote Required)**

*Recommendation: Bd. of Selectmen 5-0, Planning Board 3-1*

**ARTICLE 28: TAX ON MARIJUANA.**

To see if the Town will vote to accept the provisions of G.L. c. 64N, §3 to impose a local sales tax at the rate of 3 percent of the total sales price upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Carver to anyone other than a marijuana establishment, or take any other action relative thereto.

PLANNING BOARD

*INFORMATIONAL SUMMARY: The proposed by-law will impose a 3% tax on adult/recreation use marijuana sold by retail establishments operating in the town. The sales tax assessment is the maximum allowed by state law.*

**PROPOSED MOTION:** I move the town vote to accept the provisions of G.L. c. 64N, §3 relative to a tax on the sale of marijuana, as set forth in Article 28 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen – 5-0, Finance Committee 0-0*

**ARTICLE 29: CARVER’S GRANT PROGRAM IS TO SUPPORT OUR LOCAL NON-PROFITS IN AIDING THE TOWN’S POPULATION.**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of establishing the Town of Carver Grant Program (TOCGP), to be administered by the Finance Committee during the Fiscal Year beginning on July 1, 2019 and ending on June 30, 2020, for the purpose of funding agreements between the Town and individuals or non-profit entities who provide a public purpose of support and stimulation for the residents of Carver, and further, the authorize the Finance Committee to enter into grant agreements with such individuals or non-profit entities upon such terms and conditions as the Finance Committee deems in the best interests of the Town, and further to authorize the Finance Committee to adopt regulations and/or guidelines for the administration of such funds, and to take such actions as are necessary to effectuate the purposes of this Article, or take any other action relative thereto.

FINANCE COMMITTEE

*INFORMATIONAL SUMMARY: The Town of Carver Grant Program (TOCGP) awards grants to projects or programs within Carver Massachusetts. The Program will consider proposals from non-profit groups, agencies, and organizations whose interests are consistent with the goals of the Program.*

**PROPOSED MOTION:** I move that the Town raise and appropriate the total sum of \$25,000 for the purposes specified in Article 29 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Bd. of Selectmen – 4-1, Finance Committee 6-0*

**ARTICLE 30: MONEY PETITION ARTICLES**

- A. To see if the Town of Carver will vote to raise and appropriate or transfer from available funds the sum of \$5,000 to support to the Young Peoples' Alliance of Carver, Inc. for services of drug and substance abuse prevention programs and other after school programs for the youth and families of the Town of Carver.
- B. To see if the Town of Carver vote to raise and appropriate, or transfer from available funds, the sum of Five Thousand Dollars (\$5,000.00) to South Shore Community Action Council, Inc. for services to low income families and elderly residents in the Town of Carver.
- C. To see if the Town of Carver vote to raise and appropriate, or transfer from available funds, the sum of Five Thousand Dollars (\$4,000.00) to support the South Coastal Counties Legal Services for free legal services in civil matters to low-income and elderly residents.
- D. South Shore Resource and Advocacy Center (formerly South Shore Women's Resource Center) requests \$3,000 from the Town of Carver for services provided to survivors of sexual assault and domestic violence for its residents.
- E. To ask the Town of Carver to vote to raise or appropriate or transfer from available funds the sum of \$6,000 to Shane Gives Thanks Inc. to provide food to residents through their food pantry program run in conjunction with the Carver Schools, Veterans Food pantry and many other holiday and food pantry programs.

VARIOUS PETITIONED ARTICLES

*INFORMATIONAL SUMMARY: The above funding requests have been properly petitioned for inclusion in the Town of Carver's Annual Town Meeting. The Young Peoples' Alliance of Carver, Inc. has requested "no action be taken on item "A". The Finance Committee and the Board of Selectmen have requested that no action be taken on this article as a better way of funding these articles was proposed in previous article that will fund these items with appropriate checks and balances.*

**PROPOSED MOTION:** I move that the Town raise and appropriate the total sum of \$18,000 as grants for the purposes and in the amounts specified in Paragraphs B-E of Article 31 of the Warrant and that Paragraph A of Article 30 be dismissed.

**(Majority Vote Required)**

*Recommendation: Vote to take no action: Bd. of Selectmen – 4-1, Finance Committee 5-0*

**ARTICLE 31: AMEND COUNCIL ON AGING BY-LAW**

To see if the Town will vote to amend Section 4.4 of the Town's General Bylaws relative to the Council on Aging, as set forth below, with additions shown in bold and deletions shown in strikethrough, or take any other action relative thereto:

4.4 COUNCIL ON AGING

4.4.1. There shall be a Council of Aging for the purpose of coordinating or carrying out programs designed to meet the problems of the aging in cooperation with programs of the ~~Commission on Aging established under~~

Chapter 6, Section 73 of the General Laws Massachusetts Executive Office of Elder Affairs, as set forth in Massachusetts General Laws, Chapter 40, Section 8B.

4.4.2. ~~The Town Administrator shall appoint a Council on Aging consisting of five (5) members and two alternates. Upon the effective date of this Bylaw, the appointed incumbents serving at the time of adoption shall continue to serve for the remainder of their terms, unless the incumbent resigns or is removed prior to the end of their term, provided that the two most recent appointees shall be designated as the alternate members. Thereafter, the Town Administrator, in consultation with the Chair, or the Vice-Chair if the Chair is up for reappointment,, shall appoint members and alternates for three year terms. The Council on Aging shall consist of seven (7) members. The Town Administrator shall annually appoint two members for a three year term except that each third year three members shall be appointed for a~~

~~three year term in order to maintain a Council of seven members. The members of the Council shall serve without pay.~~

4.4.3. ~~The Council on Aging shall hold an annual meeting in April of each year and shall elect from its membership a **Chair, Vice-Chair and Secretary** President, 1st vice president, Secretary and Treasurer. Each officer shall hold office until the next annual **appointment** election. In the event a vacancy occurs in any of the offices above, the Council shall hold a special meeting for the purpose of electing one of its members to fill such vacancy.~~

4.4.4. The Council shall prepare and submit an annual report of its activities to the Town and shall send a copy thereof to the Commission on Aging.

4.4.5. The Council may appoint such clerks and other employees as it may require.

4.4.6 **The alternate members shall be appointed for three (3) year terms. The Chair or Vice-Chair if the Chair is absent, may designate an alternate to sit on the Council and participate and vote as a full member in the case of absence, inability to act or conflict of interest of any regular member, or in the event of a vacancy on the Council until the vacancy is filled.**

4.4.7 **Whenever a vacancy shall occur in the membership of the Council, by reason of death, resignation, inability to act or for any other reason, the vacancy shall be filled in accordance with the provisions of Massachusetts General Laws, Chapter 41, Section 11. When an opening in the full membership occurs, an Alternate may be considered for appointment to full membership and a replacement alternate may be appointed in accordance with the procedure set forth herein.**

#### COUNCIL ON AGING

*INFORMATIONAL SUMMARY: This article asks Town Meeting to update the by-laws of the Council on Aging Board of Directors. These by-laws have not been reviewed or updated for many years and changes have been made to the Massachusetts General Laws governing local Councils on Aging. Town Counsel has approved the language of these changes.*

**PROPOSED MOTION:** I move that the Town vote to amend the Town of Carver Council on Aging Bylaw as set forth in Article 31 of the Warrant.

**(Majority Vote Required)**

*Recommendation: Board of Selectmen – 0-0*



And you are directed to serve this warrant by posting attested copies thereof at the several places designated by vote of the Town seven (7) days at least before the time of holding said meeting.

Hereof fail not and make due return of this warrant **by your doing** thereon **to the Town Clerk** at **or before the time of the meeting aforesaid.**

Given under our hands this 11<sup>TH</sup> Day of APRIL in the Year Two Thousand and Nineteen.

CARVER BOARD OF SELECTMEN

Alan C. Kenyon

Mark E. Johnson  
[Signature]

Dave A. Holston

Pursuant to the above warrant, I have notified and warned the inhabitants of Carver qualified to vote in Town affairs to meet at the time and place and for the purpose therein expressed by posting attested copies thereof in the Town Hall and in each of the Fire Stations and Post Offices in Carver as required by law seven days at least before the time of said meeting.

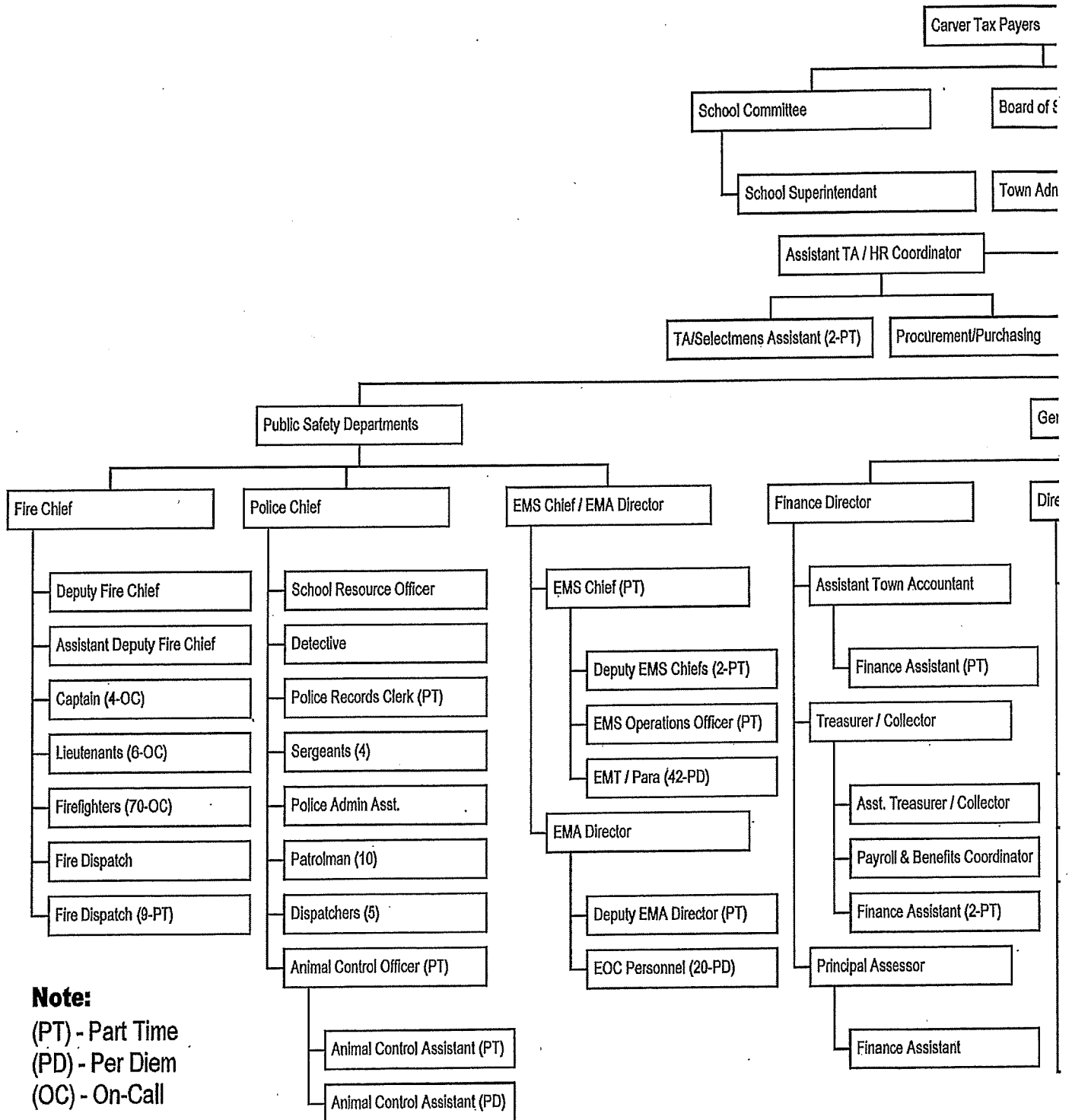
A True Copy Attest:

4/12/2019  
Date

Print: John Woods Deputy Director of Operations/Maintenance  
Name and Title

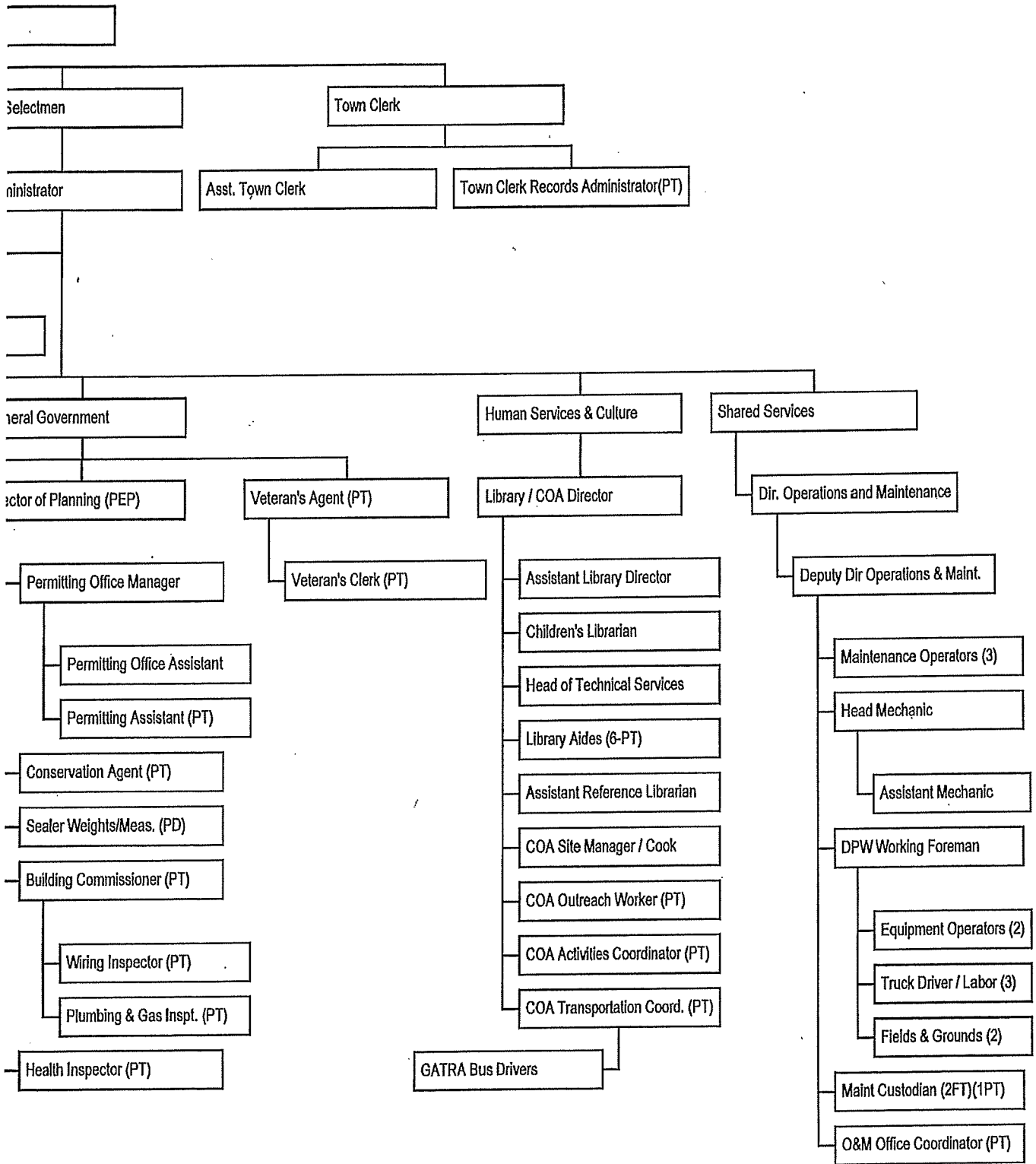
Sign: [Signature]

# Town Wide Organization Chart



**Note:**  
 (PT) - Part Time  
 (PD) - Per Diem  
 (OC) - On-Call

Part FY20 - APPENDIX A



APPENDIX B

FY20 Wage and Salary Pay Scale (Includes a 2% COLA - 3rd Increase in 12 years)

Grade	Step	1st - step	2nd - step	3rd - step	4th - step	5th - step	6th - step	7th - step	8th - step	9th - step	10th - step	11th - step	12th - step
P	Hourly									\$ 12.13	\$ 12.37	\$ 12.62	\$ 12.87
	35 hr/wk									\$ 424.56	\$ 433.05	\$ 441.71	\$ 450.54
	Annual									\$ 22,076.95	\$ 22,518.48	\$ 22,968.85	\$ 23,428.23
gray figures are eliminated as of 1/1/20 per state legislation													
O	Hourly			\$ 12.08	\$ 12.32	\$ 12.57	\$ 12.82	\$ 13.08	\$ 13.34	\$ 13.60	\$ 13.88	\$ 14.15	\$ 14.15
	35 hr/wk			\$ 422.80	\$ 431.25	\$ 439.88	\$ 448.68	\$ 457.65	\$ 466.80	\$ 476.14	\$ 485.66	\$ 495.38	\$ 495.38
	Annual			\$ 21,985.50	\$ 22,425.21	\$ 22,873.71	\$ 23,331.18	\$ 23,797.81	\$ 24,273.76	\$ 24,759.24	\$ 25,254.42	\$ 25,759.51	\$ 25,759.51
N	Hourly	\$ 12.73	\$ 12.98	\$ 13.24	\$ 13.51	\$ 13.78	\$ 14.05	\$ 14.34	\$ 14.62	\$ 14.91	\$ 15.21	\$ 15.52	\$ 15.83
	35 hr/wk	\$ 445.54	\$ 454.45	\$ 463.54	\$ 472.81	\$ 482.26	\$ 491.91	\$ 501.75	\$ 511.78	\$ 522.02	\$ 532.46	\$ 543.11	\$ 553.97
	Annual	\$ 23,167.87	\$ 23,631.23	\$ 24,103.85	\$ 24,585.93	\$ 25,077.65	\$ 25,579.20	\$ 26,090.79	\$ 26,612.60	\$ 27,144.85	\$ 27,687.75	\$ 28,241.51	\$ 28,806.34
M	Hourly	\$ 13.49	\$ 13.76	\$ 14.04	\$ 14.32	\$ 14.61	\$ 14.90	\$ 15.20	\$ 15.50	\$ 15.81	\$ 16.13	\$ 16.45	\$ 16.78
	35 hr/wk	\$ 472.31	\$ 481.76	\$ 491.39	\$ 501.22	\$ 511.24	\$ 521.47	\$ 531.90	\$ 542.54	\$ 553.39	\$ 564.46	\$ 575.74	\$ 587.26
	Annual	\$ 24,560.17	\$ 25,051.38	\$ 25,552.40	\$ 26,063.45	\$ 26,584.72	\$ 27,116.41	\$ 27,658.74	\$ 28,211.92	\$ 28,776.16	\$ 29,351.68	\$ 29,938.71	\$ 30,537.49
L	Hourly	\$ 15.52	\$ 15.83	\$ 16.15	\$ 16.47	\$ 16.80	\$ 17.14	\$ 17.48	\$ 17.83	\$ 18.19	\$ 18.55	\$ 18.92	\$ 19.30
	35 hr/wk	\$ 543.35	\$ 554.22	\$ 565.31	\$ 576.61	\$ 588.14	\$ 599.91	\$ 611.90	\$ 624.14	\$ 636.63	\$ 649.36	\$ 662.35	\$ 675.59
	Annual	\$ 28,254.41	\$ 28,819.50	\$ 29,395.89	\$ 29,983.80	\$ 30,583.48	\$ 31,195.15	\$ 31,819.05	\$ 32,455.43	\$ 33,104.54	\$ 33,766.63	\$ 34,441.97	\$ 35,130.81
K	Hourly	\$ 17.07	\$ 17.42	\$ 17.76	\$ 18.12	\$ 18.48	\$ 18.85	\$ 19.23	\$ 19.61	\$ 20.01	\$ 20.41	\$ 20.81	\$ 21.23
	35 hr/wk	\$ 597.62	\$ 609.57	\$ 621.76	\$ 634.20	\$ 646.88	\$ 659.82	\$ 673.01	\$ 686.48	\$ 700.20	\$ 714.21	\$ 728.49	\$ 743.06
	Annual	\$ 31,076.14	\$ 31,697.66	\$ 32,331.61	\$ 32,978.24	\$ 33,637.81	\$ 34,310.57	\$ 34,996.78	\$ 35,696.71	\$ 36,410.65	\$ 37,138.86	\$ 37,881.64	\$ 38,639.27
J	Hourly	\$ 18.59	\$ 18.97	\$ 19.35	\$ 19.73	\$ 20.13	\$ 20.53	\$ 20.94	\$ 21.36	\$ 21.79	\$ 22.22	\$ 22.67	\$ 23.12
	35 hr/wk	\$ 650.79	\$ 663.81	\$ 677.09	\$ 690.63	\$ 704.44	\$ 718.53	\$ 732.90	\$ 747.56	\$ 762.51	\$ 777.76	\$ 793.31	\$ 809.18
	Annual	\$ 33,841.26	\$ 34,518.09	\$ 35,208.45	\$ 35,912.62	\$ 36,630.87	\$ 37,363.49	\$ 38,110.76	\$ 38,872.97	\$ 39,650.43	\$ 40,443.44	\$ 41,252.31	\$ 42,077.36
I	Hourly	\$ 20.93	\$ 21.35	\$ 21.78	\$ 22.21	\$ 22.66	\$ 23.11	\$ 23.57	\$ 24.04	\$ 24.52	\$ 25.01	\$ 25.51	\$ 26.02
	35 hr/wk	\$ 732.56	\$ 747.22	\$ 762.16	\$ 777.40	\$ 792.95	\$ 808.81	\$ 824.99	\$ 841.49	\$ 858.32	\$ 875.48	\$ 892.99	\$ 910.85
	Annual	\$ 38,093.33	\$ 38,855.19	\$ 39,632.30	\$ 40,424.94	\$ 41,233.44	\$ 42,058.11	\$ 42,899.27	\$ 43,757.26	\$ 44,632.41	\$ 45,525.05	\$ 46,435.55	\$ 47,364.27
H	Hourly	\$ 21.86	\$ 22.30	\$ 22.74	\$ 23.20	\$ 23.66	\$ 24.13	\$ 24.62	\$ 25.11	\$ 25.61	\$ 26.12	\$ 26.65	\$ 27.18
	35 hr/wk	\$ 765.05	\$ 780.35	\$ 795.96	\$ 811.88	\$ 828.12	\$ 844.68	\$ 861.57	\$ 878.80	\$ 896.38	\$ 914.31	\$ 932.59	\$ 951.24
	Annual	\$ 39,782.65	\$ 40,578.31	\$ 41,389.87	\$ 42,217.67	\$ 43,062.02	\$ 43,923.26	\$ 44,801.73	\$ 45,697.76	\$ 46,611.72	\$ 47,543.95	\$ 48,494.83	\$ 49,464.73
G	Hourly	\$ 23.45	\$ 23.92	\$ 24.40	\$ 24.89	\$ 25.38	\$ 25.89	\$ 26.41	\$ 26.94	\$ 27.48	\$ 28.02	\$ 28.59	\$ 29.16
	35 hr/wk	\$ 820.74	\$ 837.16	\$ 853.90	\$ 870.98	\$ 888.40	\$ 906.17	\$ 924.29	\$ 942.78	\$ 961.63	\$ 980.86	\$ 1,000.48	\$ 1,020.49
	Annual	\$ 42,678.64	\$ 43,532.21	\$ 44,402.85	\$ 45,290.91	\$ 46,196.73	\$ 47,120.66	\$ 48,063.08	\$ 49,024.34	\$ 50,004.82	\$ 51,004.92	\$ 52,025.02	\$ 53,065.52
F	Hourly	\$ 26.38	\$ 26.90	\$ 27.44	\$ 27.99	\$ 28.55	\$ 29.12	\$ 29.71	\$ 30.30	\$ 30.91	\$ 31.52	\$ 32.15	\$ 32.80
	35 hr/wk	\$ 923.20	\$ 941.67	\$ 960.50	\$ 979.71	\$ 999.30	\$ 1,019.29	\$ 1,039.68	\$ 1,060.47	\$ 1,081.68	\$ 1,103.31	\$ 1,125.38	\$ 1,147.89
	Annual	\$ 48,006.50	\$ 48,966.63	\$ 49,945.97	\$ 50,944.89	\$ 51,963.78	\$ 53,003.06	\$ 54,063.12	\$ 55,144.38	\$ 56,247.27	\$ 57,372.22	\$ 58,519.66	\$ 59,690.05
E	Hourly	\$ 29.68	\$ 30.28	\$ 30.88	\$ 31.50	\$ 32.13	\$ 32.77	\$ 33.43	\$ 34.10	\$ 34.78	\$ 35.47	\$ 36.18	\$ 36.91
	35 hr/wk	\$ 1,038.87	\$ 1,059.65	\$ 1,080.84	\$ 1,102.46	\$ 1,124.51	\$ 1,147.00	\$ 1,169.94	\$ 1,193.34	\$ 1,217.20	\$ 1,241.55	\$ 1,266.38	\$ 1,291.70
	Annual	\$ 54,021.24	\$ 55,101.66	\$ 56,203.70	\$ 57,327.77	\$ 58,474.33	\$ 59,643.81	\$ 60,836.69	\$ 62,053.42	\$ 63,294.49	\$ 64,560.38	\$ 65,851.59	\$ 67,168.62
D	Hourly	\$ 33.38	\$ 34.05	\$ 34.73	\$ 35.43	\$ 36.14	\$ 36.86	\$ 37.60	\$ 38.35	\$ 39.12	\$ 39.90	\$ 40.70	\$ 41.51
	35 hr/wk	\$ 1,168.46	\$ 1,191.83	\$ 1,215.67	\$ 1,239.98	\$ 1,264.78	\$ 1,290.08	\$ 1,315.88	\$ 1,342.19	\$ 1,368.04	\$ 1,394.42	\$ 1,421.35	\$ 1,448.83
	Annual	\$ 60,759.97	\$ 61,975.17	\$ 63,214.67	\$ 64,478.97	\$ 65,768.55	\$ 67,083.92	\$ 68,425.60	\$ 69,794.11	\$ 71,189.99	\$ 72,613.79	\$ 74,066.07	\$ 75,547.39
C	Hourly	\$ 38.39	\$ 39.16	\$ 39.94	\$ 40.74	\$ 41.56	\$ 42.39	\$ 43.24	\$ 44.10	\$ 44.98	\$ 45.88	\$ 46.80	\$ 47.74
	35 hr/wk	\$ 1,343.75	\$ 1,370.62	\$ 1,398.04	\$ 1,426.00	\$ 1,454.52	\$ 1,483.61	\$ 1,513.28	\$ 1,543.54	\$ 1,574.41	\$ 1,605.90	\$ 1,638.02	\$ 1,670.78
	Annual	\$ 69,874.90	\$ 71,272.39	\$ 72,697.84	\$ 74,151.80	\$ 75,634.83	\$ 77,147.53	\$ 78,690.48	\$ 80,264.29	\$ 81,869.58	\$ 83,506.97	\$ 85,177.11	\$ 86,880.65
B	Hourly	\$ 41.28	\$ 42.10	\$ 42.95	\$ 43.81	\$ 44.68	\$ 45.58	\$ 46.49	\$ 47.42	\$ 48.37	\$ 49.33	\$ 50.32	\$ 51.33
	35 hr/wk	\$ 1,444.78	\$ 1,473.67	\$ 1,503.15	\$ 1,533.21	\$ 1,563.88	\$ 1,595.15	\$ 1,627.06	\$ 1,659.60	\$ 1,692.79	\$ 1,726.64	\$ 1,761.18	\$ 1,796.40
	Annual	\$ 75,128.51	\$ 76,631.08	\$ 78,163.70	\$ 79,726.97	\$ 81,321.51	\$ 82,947.94	\$ 84,606.90	\$ 86,299.04	\$ 88,025.02	\$ 89,785.52	\$ 91,581.23	\$ 93,412.86
A	Hourly	\$ 44.37	\$ 45.26	\$ 46.16	\$ 47.09	\$ 48.03	\$ 48.99	\$ 49.97	\$ 50.97	\$ 51.99	\$ 53.03	\$ 54.09	\$ 55.17
	35 hr/wk	\$ 1,552.95	\$ 1,584.01	\$ 1,615.69	\$ 1,648.00	\$ 1,680.96	\$ 1,714.58	\$ 1,748.87	\$ 1,783.85	\$ 1,819.53	\$ 1,855.92	\$ 1,893.04	\$ 1,930.90
	Annual	\$ 80,753.40	\$ 82,368.47	\$ 84,015.84	\$ 85,696.15	\$ 87,410.08	\$ 89,158.28	\$ 90,941.44	\$ 92,760.27	\$ 94,615.48	\$ 96,507.79	\$ 98,437.94	\$ 100,406.70

**APPENDIX C Wage and Salary Classification Plan for Elected and Non-Union Employees for FY20**

		<b>Elected and Appointed Officials</b>	<b>Annually</b>
<b>GRADE A</b>	Deputy Director of Operation & Maintenance	Board of Assessor, Member	\$750
	Director of Planning (PEP)	Board of Health, Chair	\$1,000
<b>GRADE C</b>	EMS Chief (Part-time)	Board of Health, Member	\$700
	Deputy Fire Chief (40 hrs)	Board of Selectmen, Chair	\$3,000
	Library Director	Board of Selectmen, Member	\$2,000
	Town Clerk	Capital Outlay Committee, Chair	\$300
	Treasurer / Collector	Capital Outlay Committee, Member	\$150
<b>GRADE D</b>	Assistant TA / Human Resource Coordinator	Conservation Commission, Chair	\$1,000
	Assistant Deputy Fire Chief (40 hrs)	Conservation Commission, Member	\$800
	Building Commissioner / Inspector (Part-time)	Finance Committee, Chair	\$300
	Conservation Agent (Part-time)	Finance Committee, Member	\$150
	Emergency Management Director	Library Trustee, Chair	\$300
<b>GRADE F</b>	Health Agent (Part-time)	Library Trustee, Member	\$150
	Library Assistant Director	North Carver Water District, Chair	\$300
<b>GRADE G</b>	Deputy EMS Chief (Part-time)	North Carver Water District, Member	\$150
	Children's Librarian	Planning Board, Chair	\$1,000
<b>GRADE H</b>	Procurement / Purchasing Coordinator	Planning Board, Member	\$800
	Police Administrative Assistant	Redevelopment Authority, Chair	\$300
<b>GRADE I</b>	Council on Aging Site Manager and Cook	Redevelopment Authority, Member	\$150
	Veteran's Agent (Part-time)	Town Moderator	\$250
	Fire Dispatch (40 hrs)	Zoning Board of Appeals, Chair	\$300
<b>GRADE J</b>	Council on Aging Transportation Coordinator	Zoning Board of Appeals, Member	\$150
	Animal Control Officer (Part-time)		
	TA / Selectmen's Assistant		
<b>GRADE K</b>	Veteran's Clerk (Part-time)		
	Fire Dispatch (Part-time)		
<b>GRADE L</b>	Police Records Clerk (part-time)		
	Animal Control Assistant (Part-time)		
	Council on Aging Activities Coordinator		
	Council on Aging Outreach Worker		
	GATRA Drivers (Part-time)		
<b>GRADE M</b>	Maintenance Custodian (Part-time)		
<b>GRADE N</b>	Assistant Reference Librarian		
	Circulation Aide		
<b>GRADE P</b>	Summer Laborers		
	Lifeguards		
	Election Workers Wardens		
	Temporary/Seasonal Recreation Instructor		
	Election Workers Clerks		

**CONTRACTS per MGL:**

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- Town Administrator / Chief Financial Officer
- Finance Director / Town Accountant
- Fire Chief
- Police Chief
- Library Director - Grade C
- Dir. of Operations & Maintenance (S/T contract)

**Annual Contracts**

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- Plumbing and Gas Inspector
- Inspector of Wires
- Sealer of Weights and Measures

APPENDIX D

Final Revised 10yr Carver I

FINAL REVISED - 2/11/19 WITH STATE FIGURES	FY2020	FY2021	FY2022	FY2023
<b>PROPERTY TAX LEVY REVENUE</b>				
Prior year tax raised (+ DOR recap new growth previous/yr)	24,824,537	25,684,964	26,518,800	27,375,400
2.5% Increase (per finance policy)	620,613	642,124	662,970	684,385
New Growth - Real estate (res/commercial buildings)	239,814	191,712	193,629	195,566
New Growth - Personal Property (equipment/solar)	-	-	-	-
<b>Total Property Tax Levy Revenue</b>	<b>\$ 25,684,964</b>	<b>\$ 26,518,800</b>	<b>\$ 27,375,400</b>	<b>\$ 28,255,350</b>
<i>Elementary excluded debt (-\$100K) from Capital/Debt</i>	<i>1,092,050</i>	<i>1,090,050</i>	<i>1,091,800</i>	<i>1,092,050</i>
<b>REVENUES (offsets to operational expenses)</b>				
State Aid/Cherry Sheet - level funded	12,110,889	12,172,387	12,234,099	12,296,029
Local Receipts	2,619,453	2,658,747	2,698,630	2,739,109
Meals tax (↑2%/yr)	124,687	127,181	129,724	132,319
<b>Total Other Revenues (non-local taxes)</b>	<b>\$ 14,855,029</b>	<b>\$ 14,958,314</b>	<b>\$ 15,062,453</b>	<b>\$ 15,167,457</b>
<b>TOTAL REVENUE</b>	<b>\$ 41,632,043</b>	<b>\$ 42,567,165</b>	<b>\$ 43,529,653</b>	<b>\$ 44,514,857</b>
<b>OTHER FIXED LIABILITIES TO BE FUNDED</b>				
Cherry Sheet Direct Expenditure School/Library - level funded	225,446	227,701	229,978	232,277
Cherry Sheet Assessments (non-educational) - level funded	192,584	194,510	196,455	198,419
Cherry Sheet Assessments (Charter Tuition etc) - level funded	724,149	731,390	738,704	746,091
Overlay Account	250,000	250,000	250,000	250,000
Southeastern Regional Assessment	2,135	2,178	2,221	2,266
<b>Total Other Amounts to be raised</b>	<b>\$ 1,394,314</b>	<b>\$ 1,405,778</b>	<b>\$ 1,417,358</b>	<b>\$ 1,429,054</b>
<b>TRANSFERS TO OTHER FUNDS (per policy/regulation)</b>				
Transfer Cap/Debt Stab. (no NG, +2.5%, +unforeseen PP)	3,185,054	3,213,430	3,293,766	3,376,110
Transfer to NCWD 50% of DIF (+2.5%/yr)	123,166	136,245	149,651	163,393
Transfer to General Stabilization Fund	-	-	-	-
Transfer to Compensated Absences Liability Fund	25,000	25,000	25,000	25,000
Transfer to OPEB Trust Fund (↑\$50K/yr + savings)	245,799	295,799	345,799	395,799
<b>Total Transfers to Other Funds</b>	<b>\$ 3,529,019</b>	<b>\$ 3,670,474</b>	<b>\$ 3,814,216</b>	<b>\$ 3,960,301</b>
<b>TOWN-WIDE SHARED BUDGET DETAILS</b>				
Town Meeting Articles	75,000	75,000	75,000	75,000
Reserve Fund (Finance Committee)	125,000	125,000	125,000	125,000
Old Colony Vo Tech (previous year actual + ↑5%/yr)	1,219,241	1,280,203	1,344,213	1,411,424
<i>Elementary excluded debt (-\$100K) Capital/Debt</i>	<i>1,092,050</i>	<i>1,090,050</i>	<i>1,091,800</i>	<i>1,092,050</i>
Snow and Ice Removal (↑10%/yr)	284,996	313,496	344,845	379,330
<b>Total Shared Budgets</b>	<b>\$ 2,796,287</b>	<b>\$ 2,883,749</b>	<b>\$ 2,980,859</b>	<b>\$ 3,082,804</b>
<b>TOTAL ALL EXPENDITURES</b>	<b>\$ 7,719,620</b>	<b>\$ 7,960,002</b>	<b>\$ 8,212,433</b>	<b>\$ 8,472,159</b>
<b>Available Revenue</b>	<b>\$ 33,912,423</b>	<b>\$ 34,607,163</b>	<b>\$ 35,317,220</b>	<b>\$ 36,042,698</b>
Net Change Y/Y	\$ 825,988	\$ 694,740	\$ 710,057	\$ 725,477
% Change Y/Y	2.44%	2.01%	2.01%	2.01%
School Share of % Revenue	70.3%	70.3%	70.3%	70.3%
Town Share of % Revenue	29.7%	29.7%	29.7%	29.7%
<b>School Budget as Recommended</b>	<b>\$ 23,840,434</b>	<b>\$ 24,328,836</b>	<b>\$ 24,828,006</b>	<b>\$ 25,338,017</b>
<b>Town Budget as Recommended</b>	<b>\$ 10,071,990</b>	<b>\$ 10,278,327</b>	<b>\$ 10,489,214</b>	<b>\$ 10,704,681</b>
<b>OPEB unfunded actuarial liability 7/1/17</b>	<b>\$ (42,338,288)</b>	<b>\$ (43,513,939)</b>	<b>\$ (44,658,589)</b>	<b>\$ (45,724,012)</b>
<b>OPEB unfunded actuarial liability 7/1/11</b>	<b>\$ (65,764,898)</b>	<b>\$ (69,583,345)</b>	<b>\$ (73,570,108)</b>	<b>\$ (77,735,581)</b>
<b>Net Saving due to BoS OPEB Reform</b>	<b>\$ 23,426,610</b>	<b>\$ 26,069,406</b>	<b>\$ 28,911,519</b>	<b>\$ 32,011,569</b>

FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
28,255,350	29,159,256	30,087,733	31,041,418	32,020,959	33,027,025	34,060,298
706,384	728,981	752,193	776,035	800,524	825,676	851,507
197,521	199,497	201,491	203,506	205,541	207,597	209,673
-	-	-	-	-	-	-
29,159,256	\$ 30,087,733	\$ 31,041,418	\$ 32,020,959	\$ 33,027,025	\$ 34,060,298	\$ 35,121,477
1,090,800	1,093,050	1,093,550	1,092,300	1,089,500	1,091,100	1,091,950
12,358,178	12,420,548	12,483,142	12,545,962	12,609,010	12,672,289	12,735,801
2,780,197	2,821,900	2,864,229	2,907,192	2,950,800	2,995,062	3,039,985
134,965	137,665	140,418	143,226	146,091	149,013	151,993
15,273,340	\$ 15,380,113	\$ 15,487,789	\$ 15,596,380	\$ 15,705,901	\$ 15,816,364	\$ 15,927,778
45,523,396	\$ 46,560,896	\$ 47,622,757	\$ 48,709,639	\$ 49,822,426	\$ 50,967,761	\$ 52,141,206
234,600	236,946	239,316	241,709	244,126	246,567	249,033
200,404	202,408	204,432	206,476	208,541	210,626	212,733
753,552	761,088	768,699	776,386	784,150	791,991	799,911
250,000	250,000	250,000	250,000	250,000	250,000	250,000
2,311	2,357	2,404	2,452	2,501	2,551	2,602
1,440,867	\$ 1,452,799	\$ 1,464,850	\$ 1,477,023	\$ 1,489,318	\$ 1,501,736	\$ 1,514,279
3,460,513	3,547,025	3,635,701	3,726,594	3,819,758	3,915,252	4,013,134
177,477	191,914	206,712	221,880	237,427	253,363	269,697
-	-	-	-	-	-	-
25,000	25,000	25,000	25,000	25,000	25,000	25,000
445,799	495,799	545,799	595,799	645,799	695,799	745,799
4,108,789	\$ 4,259,739	\$ 4,413,212	\$ 4,569,273	\$ 4,727,984	\$ 4,889,414	\$ 5,053,629
75,000	75,000	75,000	75,000	75,000	75,000	75,000
125,000	125,000	125,000	125,000	125,000	125,000	125,000
1,481,995	1,556,095	1,633,900	1,715,595	1,801,374	1,891,443	1,986,015
1,090,800	1,093,050	1,093,550	1,092,300	1,089,500	1,091,100	1,091,950
417,263	458,989	504,888	555,377	610,915	672,006	739,207
3,190,058	\$ 3,308,134	\$ 3,432,338	\$ 3,563,272	\$ 3,701,789	\$ 3,854,549	\$ 4,017,172
8,739,714	\$ 9,020,672	\$ 9,310,400	\$ 9,609,567	\$ 9,919,091	\$ 10,245,699	\$ 10,585,080
36,783,681	\$ 37,540,224	\$ 38,312,356	\$ 39,100,072	\$ 39,903,335	\$ 40,722,062	\$ 41,556,126
740,984	\$ 756,543	\$ 772,132	\$ 787,716	\$ 803,262	\$ 818,727	\$ 834,064
2.01%	2.02%	2.02%	2.01%	2.01%	2.01%	2.01%
70.3%	70.3%	70.3%	70.3%	70.3%	70.3%	70.3%
29.7%	29.7%	29.7%	29.7%	29.7%	29.7%	29.7%
25,858,928	\$ 26,390,777	\$ 26,933,586	\$ 27,487,351	\$ 28,052,044	\$ 28,627,610	\$ 29,213,956
10,924,753	\$ 11,149,447	\$ 11,378,770	\$ 11,612,721	\$ 11,851,290	\$ 12,094,452	\$ 12,342,169
(46,789,100)	\$ (47,789,481)	\$ (48,708,354)	\$ (49,566,662)	\$ (50,341,680)	\$ (51,020,983)	\$ (51,580,491)
(82,011,237)	\$ (86,492,854)	\$ (91,153,315)	\$ (96,026,710)	\$ (101,118,822)	\$ (106,423,018)	\$ (111,954,952)
35,222,137	\$ 38,703,373	\$ 42,444,961	\$ 46,460,048	\$ 50,777,142	\$ 55,402,035	\$ 60,374,461

**APPENDIX E - OPERATING BUDGET FOR THE FISCAL YEAR ENDING 6/30/20**

DESCRIPTION	2020 TOWN				
	2018 ACTUAL	2019 ORIGINAL BUDGET	2020 DEPT REQUESTED	2020 ADMINISTRATOR RECOMMENDED	2020 SELECTMEN RECOMMENDED
<b>GENERAL GOVERNMENT</b>					
MODERATOR				250.00	250.00
REGULAR SALARIES	0.00	250.00	250.00	\$250.00	\$250.00
MODERATOR SALARY AND OPERATING	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00
<b>SELECTMEN/TOWN ADMINISTRATOR</b>					
SELECTMEN/TOWN SALARIES	311,802.70	429,677.02	431,079.74	431,079.74	431,079.74
SELECTMEN OPERATING EXPENSES	246,754.66	317,175.00	322,675.00	322,675.00	322,675.00
TOTAL SELECTMEN/TOWN ADMIN	\$558,557.36	\$746,852.02	\$753,754.74	\$753,754.74	\$753,754.74
<b>MISCELLANEOUS TOWN-WIDE</b>					
TELEPHONE	37,983.34	43,000.00	45,000.00	45,000.00	45,000.00
GASOLINE	108,232.10	110,000.00	120,000.00	120,000.00	120,000.00
ELECTRIC - STREETLIGHTS	165,079.93	218,114.03	180,000.00	180,000.00	180,000.00
NATURAL GAS	53,772.33	40,000.00	60,000.00	60,000.00	60,000.00
OIL	12,267.88	12,500.00	15,000.00	15,000.00	15,000.00
⊕ TOTAL TOWN-WIDE MISC	\$377,335.58	\$423,614.03	\$420,000.00	\$420,000.00	\$420,000.00
<b>FINANCE COMMITTEE</b>					
TOTAL FINANCE COMMITTEE SALARIES AND OPERATING	\$1,286.62	\$2,825.00	\$2,825.00	\$2,825.00	\$2,825.00
<b>FINANCE DEPT</b>					
FINANCE DEPT SALARIES	449,149.90	469,046.00	470,576.00	470,576.00	470,576.00
FINANCE DEPT OPERATING	152,180.10	214,610.00	200,300.00	200,300.00	200,300.00
TOTAL FINANCE DEPT	\$601,330.00	\$683,656.00	\$670,876.00	\$670,876.00	\$670,876.00
<b>LEGAL SERVICES</b>					
TOTAL LEGAL ACCOUNT	\$75,660.24	\$120,000.00	\$110,000.00	\$110,000.00	\$110,000.00
<b>DATA PROCESSING</b>					
TOTAL DATA PROCESSING	\$72,239.58	\$75,000.00	\$77,000.00	\$77,000.00	\$77,000.00
<b>TOWN CLERK</b>					
TOWN CLERK SALARIES	130,472.33	134,917.00	133,273.00	133,273.00	133,273.00
TOWN CLERK OPERATING	2,606.55	3,300.00	3,300.00	3,300.00	3,300.00
TOTAL TOWN CLERK	\$133,078.88	\$138,217.00	\$136,573.00	\$136,573.00	\$136,573.00



**APPENDIX E - OPERATING BUDGET FOR THE FISCAL YEAR ENDING 6/30/20**

DESCRIPTION	2019 ORIGINAL BUDGET			2020 TOWN ADMINISTRATOR RECOMMENDED		2020 SELECTMEN RECOMMENDED	
	2018 ACTUAL	2019 ORIGINAL BUDGET	2020 DEPT REQUESTED	2020 DEPT REQUESTED	2020 TOWN ADMINISTRATOR RECOMMENDED	2020 SELECTMEN RECOMMENDED	2020 SELECTMEN RECOMMENDED
<b>ELECTIONS/REGISTRATIONS</b>							
ELECTION/REGISTRATION SALARIES	5,308.98	19,500.00	19,500.00	19,500.00	15,304.00	15,304.00	15,304.00
ELECTION & REG OPERATING EXPENSES	12,933.48	18,000.00	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00
TOTAL ELECTIONS/REGISTRATIONS	\$18,242.46	\$37,500.00	\$37,000.00	\$37,000.00	\$32,804.00	\$32,804.00	\$32,804.00
<b>PLANNING, ENVIRONMENTAL &amp; PERMITTING</b>							
PLANNING, ENVIRON, & PERMITTING SALARIES	310,299.02	365,366.00	379,296.21	379,296.21	376,296.21	376,296.21	376,296.21
PLANNING, ENVIRON, & PERMITTING EXPENSES	41,000.96	41,645.00	62,655.00	62,655.00	56,295.00	56,295.00	56,295.00
TOTAL PLANNING, ENVIRON, & PERMITTING	\$351,299.98	\$407,011.00	\$441,951.21	\$441,951.21	\$432,591.21	\$432,591.21	\$432,591.21
<b>CAPITAL OUTLAY</b>							
TOTAL CAPITAL OUTLAY SALARIES AND EXPENSES	\$750.00	\$450.00	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$2,189,780.70</b>	<b>\$2,635,375.05</b>	<b>\$2,650,979.95</b>	<b>\$2,637,423.95</b>	<b>\$2,637,423.95</b>	<b>\$2,637,423.95</b>	<b>\$2,637,423.95</b>
<b>4</b>							
<b>PUBLIC SAFETY</b>							
<b>POLICE DEPT</b>							
POLICE SALARIES	1,728,890.72	1,757,153.38	1,817,962.00	1,817,962.00	1,817,962.00	1,817,962.00	1,817,962.00
POLICE DISPATCHERS SALARIES	262,913.87	291,035.00	303,075.25	303,075.25	303,075.25	303,075.25	303,075.25
ANIMAL CONTROL SALARIES	36,449.74	30,900.00	40,512.00	40,512.00	40,512.00	40,512.00	40,512.00
POLICE OPERATING	119,437.59	120,600.00	124,500.00	124,500.00	124,500.00	124,500.00	124,500.00
TOTAL POLICE DEPT	\$2,147,691.92	\$2,199,688.38	\$2,286,049.25	\$2,286,049.25	\$2,286,049.25	\$2,286,049.25	\$2,286,049.25
<b>FIRE DEPT</b>							
FIRE SALARIES	531,629.15	542,981.95	578,675.80	578,675.80	578,675.80	578,675.80	578,675.80
FIRE OPERATING	87,702.09	91,100.00	94,640.00	94,640.00	94,640.00	94,640.00	94,640.00
TOTAL FIRE DEPT	\$619,331.24	\$634,081.95	\$673,315.80	\$673,315.80	\$673,315.80	\$673,315.80	\$673,315.80
<b>AMBULANCE SERVICE</b>							
EMS SALARIES	567,743.67	637,950.00	664,439.00	664,439.00	664,439.00	664,439.00	664,439.00
EMS OPERATING EXPENSES	102,210.75	118,849.50	124,791.98	124,791.98	124,791.98	124,791.98	124,791.98
TOTAL AMBULANCE SERVICE	\$669,954.42	\$756,799.50	\$789,230.98	\$789,230.98	\$789,230.98	\$789,230.98	\$789,230.98
<b>TOTAL PUBLIC SAFETY</b>	<b>\$3,436,977.58</b>	<b>\$3,590,569.83</b>	<b>\$3,748,596.03</b>	<b>\$3,748,596.03</b>	<b>\$3,748,596.03</b>	<b>\$3,748,596.03</b>	<b>\$3,748,596.03</b>

**APPENDIX E - OPERATING BUDGET FOR THE FISCAL YEAR ENDING 6/30/20**

DESCRIPTION	2018 ACTUAL	2019 ORIGINAL BUDGET	2020 TOWN		2020 SELECTMEN RECOMMENDED (\$785,097.98) 2,963,498.05
			ADMINISTRATOR RECOMMENDED	RECOMMENDED	
<b>PUBLIC WORKS</b>					
<b>DEPARTMENT OF PUBLIC WORKS</b>					
DPW SALARIES	689,155.75	764,332.00	953,594.00	953,594.00	953,594.00
DPW OPERATING	245,838.12	277,610.00	295,235.00	295,235.00	295,235.00
CEMETERY PERPETUAL CARE	12,035.37	15,000.00	20,000.00	20,000.00	20,000.00
EARTH REMOVAL	22.36	1,260.00	1,260.00	1,260.00	1,260.00
LANDFILL OPERATING	27,810.00	77,500.00	50,000.00	50,000.00	50,000.00
<b>TOTAL DEPARTMENT OF PUBLIC WORKS</b>	<b>\$974,861.60</b>	<b>\$1,135,702.00</b>	<b>\$1,320,089.00</b>	<b>\$1,320,089.00</b>	<b>\$1,320,089.00</b>
<b>TOTAL PUBLIC WORKS</b>	<b>\$974,861.60</b>	<b>\$1,135,702.00</b>	<b>\$1,320,089.00</b>	<b>\$1,320,089.00</b>	<b>\$1,320,089.00</b>
					<b>(15,000.00)</b>
<b>HEALTH &amp; HUMAN SERVICES</b>					
<b>COUNCIL ON AGING</b>					
COUNCIL ON AGING SALARIES	76,299.18	76,280.00	82,548.00	82,548.00	82,548.00
COUNCIL ON AGING OPERATING	13,361.43	16,300.00	16,630.00	16,630.00	16,630.00
<b>TOTAL COUNCIL ON AGING</b>	<b>\$89,660.61</b>	<b>\$92,580.00</b>	<b>\$99,178.00</b>	<b>\$99,178.00</b>	<b>\$99,178.00</b>
<b>VETERAN'S AGENT</b>					
VETERAN'S SALARIES	38,746.83	44,744.00	35,210.00	35,210.00	35,210.00
VETERAN'S OPERATING	4,202.18	3,600.00	3,600.00	3,600.00	3,600.00
VETERAN'S BENEFITS	255,861.25	240,000.00	240,000.00	240,000.00	240,000.00
<b>TOTAL VETERAN'S AGENT</b>	<b>\$298,810.26</b>	<b>\$288,344.00</b>	<b>\$278,810.00</b>	<b>\$278,810.00</b>	<b>\$278,810.00</b>
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>\$388,470.87</b>	<b>\$380,924.00</b>	<b>\$377,988.00</b>	<b>\$377,988.00</b>	<b>\$377,988.00</b>
<b>CULTURE &amp; RECREATION</b>					
<b>LIBRARY</b>					
LIBRARY SALARIES	302,114.08	316,504.00	325,969.00	325,969.00	325,969.00
LIBRARY OPERATING	85,708.84	89,425.00	94,625.00	94,625.00	94,625.00
<b>TOTAL LIBRARY</b>	<b>\$387,822.92</b>	<b>\$405,929.00</b>	<b>\$420,594.00</b>	<b>\$420,594.00</b>	<b>\$420,594.00</b>
<b>RECREATION</b>					
RECREATION SALARIES	7,016.05	12,000.00	8,000.00	8,000.00	8,000.00
RECREATION EXPENSES	10,647.67	8,500.00	12,500.00	12,500.00	12,500.00

**APPENDIX E - OPERATING BUDGET FOR THE FISCAL YEAR ENDING 6/30/20**

DESCRIPTION	2020 TOWN				
	2018 ACTUAL	2019 ORIGINAL BUDGET	2020 DEPT REQUESTED	2020 TOWN ADMINISTRATOR RECOMMENDED	2020 SELECTMEN RECOMMENDED
TOTAL RECREATION	\$17,663.72	\$20,500.00	\$20,500.00	\$20,500.00	\$20,500.00
HISTORIC COMMISSION	\$0.00	\$430.00	\$430.00	\$430.00	\$430.00
HISTORIC DISTRICT COMM	\$0.00	\$260.00	\$260.00	\$260.00	\$260.00
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>\$405,486.64</b>	<b>\$427,119.00</b>	<b>\$441,784.00</b>	<b>\$441,784.00</b>	<b>\$441,784.00</b>

**DEBT SERVICE (DOES NOT INCLUDE PAYMENTS COVERED BY CAPITAL AND DEBT STABILIZATION FUND)**

SEPTIC LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DEBT SERVICE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**EMPLOYEE BENEFITS**

CALL FIREFIGHTERS LOSAP	102,973.52	112,750.00	120,000.00	120,000.00	120,000.00
PLYMOUTH COUNTY ASSESSMENT	1,133,924.09	1,180,809.00	1,142,434.00	1,142,434.00	1,142,434.00
UNEMPLOYMENT PAYMENTS	0.00	0.00	0.00	0.00	0.00
HEALTH INSURANCE PREMIUMS	1,026,451.72	1,134,027.00	1,255,316.70	1,255,316.70	1,255,316.70
LIFE INSURANCE PREMIUMS	7,438.86	8,000.00	8,000.00	8,000.00	8,000.00
SOCIAL SEC/MEDICARE PAYMENTS	84,506.80	82,000.00	86,000.00	86,000.00	86,000.00
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>\$2,355,294.99</b>	<b>\$2,517,586.00</b>	<b>\$2,611,750.70</b>	<b>\$2,611,750.70</b>	<b>\$2,611,750.70</b>

<b>TOTAL FY20 TOWN BUDGET</b>	<b>\$9,750,872.38</b>	<b>\$10,687,275.88</b>	<b>\$11,151,187.68</b>	<b>\$11,137,631.68</b>	<b>\$11,137,631.68</b>
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LESS: CEMETERY PERP CARE (FROM SPECIAL REV FUND) (\$15,000.00)  
 LESS: SCHOOL O&M COSTS IN TOWN BUDGET (\$169,845.70)  
 EMS (SELF SUPPORTED) (\$789,230.98)  
 ADJUSTED FY20 TOWN BUDGET \$10,163,555.00

TOWN SHARE OF BUDGET (PER REVENUE FORECAST) \$10,071,990.00  
 ENERGY TRANSFER - NOT A SHARED REV (TO BE APPLIED TO RETIREMENT AND HEALTH CARE) \$10,000.00  
 AMBULANCE SHARE OF FUEL AND UTILITIES \$14,000.00  
 ENTERPRISE INDIRECT COSTS \$67,565.00

APPENDIX - F

Department	Carver 10 year Capital Plan DRAFT	Sources	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
O&M	Transportation Buildings Lighting Upgrades to LED	Rebates?	\$55,000									
O&M	Replace 2006 Elgin Plectan Street Sweeper		\$200,000									\$50,000
O&M	One Ton Pick-up Truck w/ Plow - replace 621			\$45,000								\$220,000
O&M	Dump Truck 6-wheel w/ Sander/Plow - replace 604			\$200,000								
O&M	Replace Synchronized Clock System MHS			\$45,000								
O&M	Scag Mower	SBP	\$10K		\$10,000		\$10,000		\$11,000		\$12,000	
O&M	Sealcoating at the Town Hall and Library				\$50,000							
O&M	Repaint Fire Station #3				\$23,000							
O&M	One Ton Dump Truck w/ Plow - replace 697				\$80,000							\$90,000
O&M	Dump Truck 6-wheel w/ Sander/Plow - replace 694					\$200,000						
O&M	Replace Roof - Library					\$120,000						
O&M	Town Hall Replace HVAC and Roof					\$245,000						
O&M	Town Hall vinyl floor replacement						\$50,000					
O&M	Town Hall - Replace Generator (look at combining)						\$45,000					
O&M	Replace one-ton dump truck with plow - #696						\$80,000					
O&M	Bobcat w/ Trailer						\$100,000	←				
O&M	Repaint Ambulance Exterior Painting						\$50,000	←				
O&M	Repaint Library Interior							\$140,000	←			
O&M	Dump Truck 6-wheel w/ Sander/Plow - replace 609							\$180,000	←			
O&M	Repaint Town Hall Interior								\$60,000			
O&M	Replace 1992 E-Z Beaver Wood Chipper									\$40,000		
O&M	Replace Library Generator									\$45,000		
O&M	Repave #3 South Carver Fire Station									\$40,000		
O&M	Replace truck #699 Bucket Truck										\$200,000	
O&M	Replace 6 wheel dump with plow - #610											\$200,000
O&M	Cold Storage Building 60' x 100' (NEW)											\$100,000
NCWD	NCWD Debt Service for Well and Infrastructure	FC	\$250K	\$245K	\$240K	\$235K	\$230K	\$225K	\$220K	\$215K	\$200K	\$200K
FIRE	Purchase Tanker 2		\$495,000									
FIRE	Rehab Heavy Rescue #1 Frame	new	\$10,000									
FIRE	Mobile Radios / Minitor Pagers	new		\$90,000								
FIRE	Rehab Brush Breaker 29				\$175,000							
FIRE	Replace Jaw of Life Tools/Airbag on Rescue 1	new			\$110,000							
FIRE	Purchase of Used Platform Truck (\$1.1M new)	great deal									\$1,700,000	
FIRE	Replace Dive/Rehab Rescue 2					\$20,000						
FIRE	Replace Command Car 3					\$54,000						\$60,000
FIRE	Rehab Brush Breaker 28					\$175,000						
FIRE	Replace Command Car 1						\$55,000					
FIRE	Replace Air Cascade Unit							\$45,000				
FIRE	Replace Portable Light Tower (Lum 1)								\$25,000			
FIRE	Replace Existing Heavy Rescue 1								\$600,000			
FIRE	Replace Existing Tanker 1									\$495,000		
FIRE	Replace Water Rescue Boat										\$70,000	
FIRE	Replace Forestry 25 (Polaris 6x6 UTV)										\$40,000	
FIRE	Replace Squad 1 - type 4 response vehicle	new									\$150,000	←
FIRE	Replace Generator at Station 2	new									\$40,000	←
FIRE	Replace Town-wide radio system	new									\$500,000	
FIRE/POLICE	Equipment for new hires		\$15,000	\$15,000	\$10,000		\$5,000	\$5,000	\$5,000	\$5,000	\$10,000	\$25,000



# APPENDEIX-G\_Chart for Cost of Living and Step Increases for all Unions and Non-Unions

As of 3/1/19

Actual COLA plus Steps  
50/50 New Hires for  
Town Employees

Actual COLA Only  
for Town  
Employees

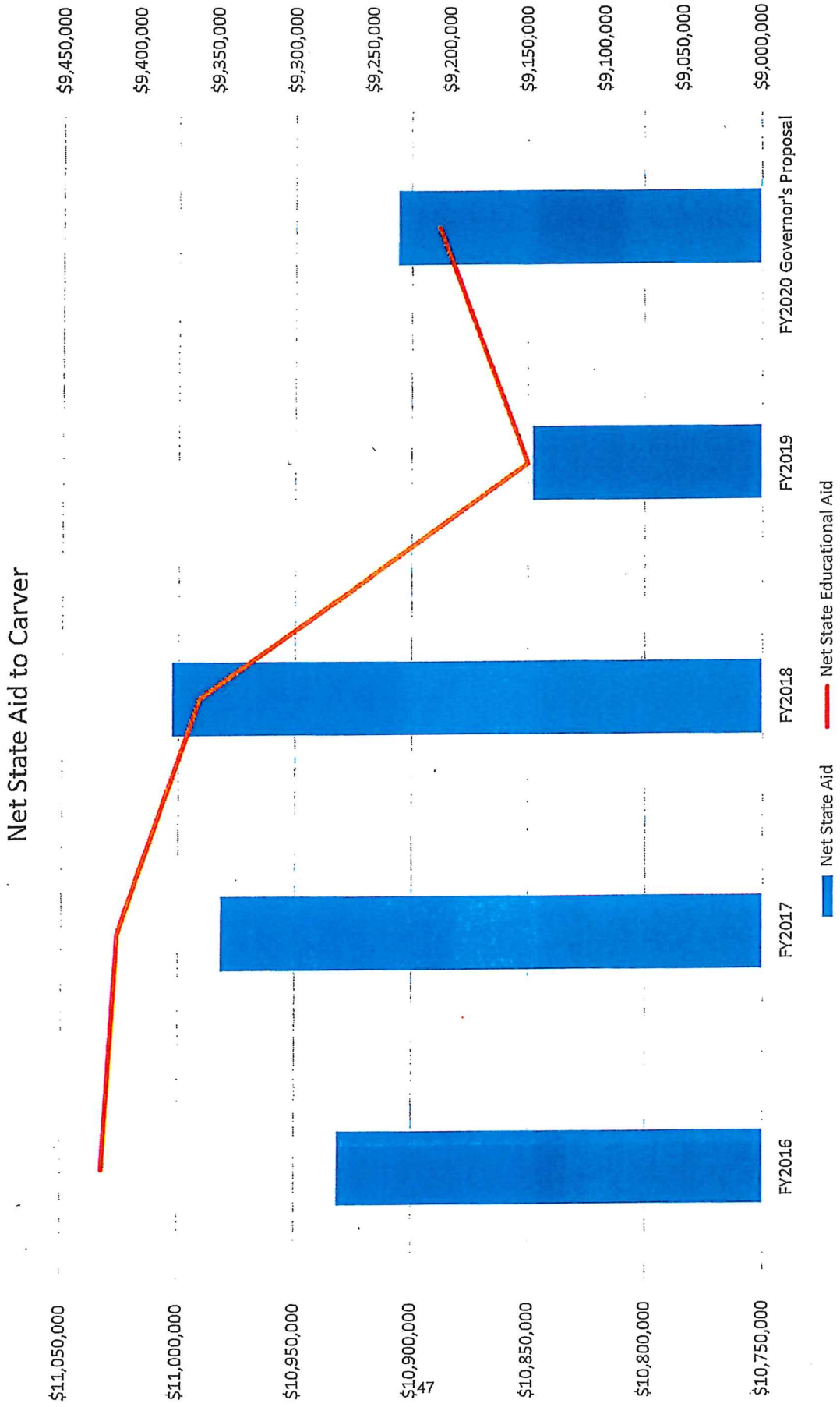
COLA Only # of Steps	Yes		Yes		Yes		No		Yes		No				
	Clerical 15	DPW 14	Dispatch 12	Police* Pat/Sgt=10	Teachers 10	Top-School super-1	Non-Union 12	~% between steps	Clerical 15	DPW 14	Dispatch 12	Police* Pat/Sgt=10	Teachers 10	Top-School super-1	Non-Union 12
FY22	2.0%	2.0%	2.0%	2.0%	5%/12.5%	4.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	5.0%	12.5%	2.0%
FY21		1.0%	1.0%	1.0%	4.5%									9.5%	17.0%
FY20		1.0%	1.0%	1.0%	1.5%									6.5%	14.0%
FY19	2.0%	2.0%	2.0%	2.0%	1.0%		2.0%		4.0%	4.0%	4.0%	4.0%	4.0%	6.0%	13.5%
FY18	2.0%	0.0%	0.0%	2.0%	2.0%		2.0%		4.0%	4.0%	4.0%	4.0%	4.0%	7.0%	14.5%
FY17	0.0%	2.0%	0.0%	2.0%	1.5%		0.0%		2.0%	2.0%	2.0%	2.0%	2.0%	6.5%	14.0%
FY16	0.0%	2.0%	0.0%	2.0%	1.5%		0.0%		2.0%	4.0%	4.0%	2.0%	2.0%	6.5%	14.0%
FY15	0.0%	0.0%	0.0%	0.0%	2.0%		0.0%		2.0%	2.0%	2.0%	2.0%	2.0%	7.0%	14.5%
FY14	2.0%	2.0%	2.0%	2.0%	1.5%		0.0%		4.0%	4.0%	4.0%	4.0%	4.0%	6.5%	14.0%
FY13	0.0%	0.0%	0.0%	0.0%	2.0%		0.0%		2.0%	2.0%	2.0%	2.0%	2.0%	5.0%	12.5%
FY12	3.0%	3.0%	3.0%	5.0%	0.0%		0.0%		5.0%	5.0%	5.0%	7.0%	7.0%	5.0%	12.5%
FY11	0.0%	0.0%	0.0%	0.0%	3.0%		0.0%		0.0%	2.0%	0.0%	2.0%	8.0%	8.0%	15.5%
FY10	2.0%	0.0%	0.0%	0.0%	2.0%		0.0%		4.0%	2.0%	2.0%	2.0%	7.0%	7.0%	14.5%
FY09	0.0%	0.0%	0.0%	0.0%	3.0%		0.0%		2.0%	2.0%	4.0%	4.0%	8.0%	8.0%	15.5%
FY08	2.0%	2.0%	2.0%	2.0%	2.0%		2.0%		4.0%	4.0%	4.0%	4.0%	7.0%	7.0%	14.5%
FY07	2.0%	2.0%	2.0%	2.0%	3.0%		3.0%		4.0%	4.0%	4.0%	4.0%	8.0%	8.0%	15.5%
<b>NET 13-15 yr average</b>	<b>1.2%</b>	<b>1.1%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.9%</b>		<b>1.9%</b>		<b>3.0%</b>	<b>3.1%</b>	<b>3.1%</b>	<b>3.3%</b>	<b>6.9%</b>	<b>14.4%</b>	<b>2.2%</b>

COLA Only # of Steps	Yes		Yes		No		Yes	
	Clerical 15	DPW 14	Dispatch 12	Police* Pat/Sgt=10	Teachers 11	Non-Union 12	~% between steps	Non-Union 12
FY22	2.0%	2.0%	2.0%	2.0%	5%/12.5%	2.0%	2.0%	2.0%
FY21		1.0%	1.0%	1.0%	4.5%			
FY20		1.0%	1.0%	1.0%	1.5%			
FY19	2.0%	2.0%	2.0%	2.0%	1.0%		2.0%	2.0%
FY18	2.0%	0.0%	0.0%	2.0%	2.0%		2.0%	2.0%
FY17	0.0%	2.0%	0.0%	2.0%	1.5%		0.0%	0.0%
FY16	0.0%	2.0%	0.0%	2.0%	1.5%		0.0%	0.0%
FY15	0.0%	0.0%	0.0%	0.0%	2.0%		0.0%	0.0%
FY14	2.0%	2.0%	2.0%	2.0%	1.5%		0.0%	0.0%
FY13	0.0%	0.0%	0.0%	0.0%	2.0%		0.0%	0.0%
FY12	3.0%	3.0%	3.0%	5.0%	0.0%		0.0%	0.0%
FY11	0.0%	0.0%	0.0%	0.0%	3.0%		0.0%	0.0%
FY10	2.0%	0.0%	0.0%	0.0%	2.0%		0.0%	0.0%
FY09	0.0%	0.0%	0.0%	0.0%	3.0%		0.0%	0.0%
FY08	2.0%	2.0%	2.0%	2.0%	2.0%		2.0%	2.0%
FY07	2.0%	2.0%	2.0%	2.0%	3.0%		3.0%	2.0%
<b>NET 13-15 yr average</b>	<b>1.2%</b>	<b>1.1%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.9%</b>		<b>1.9%</b>	<b>0.6%</b>

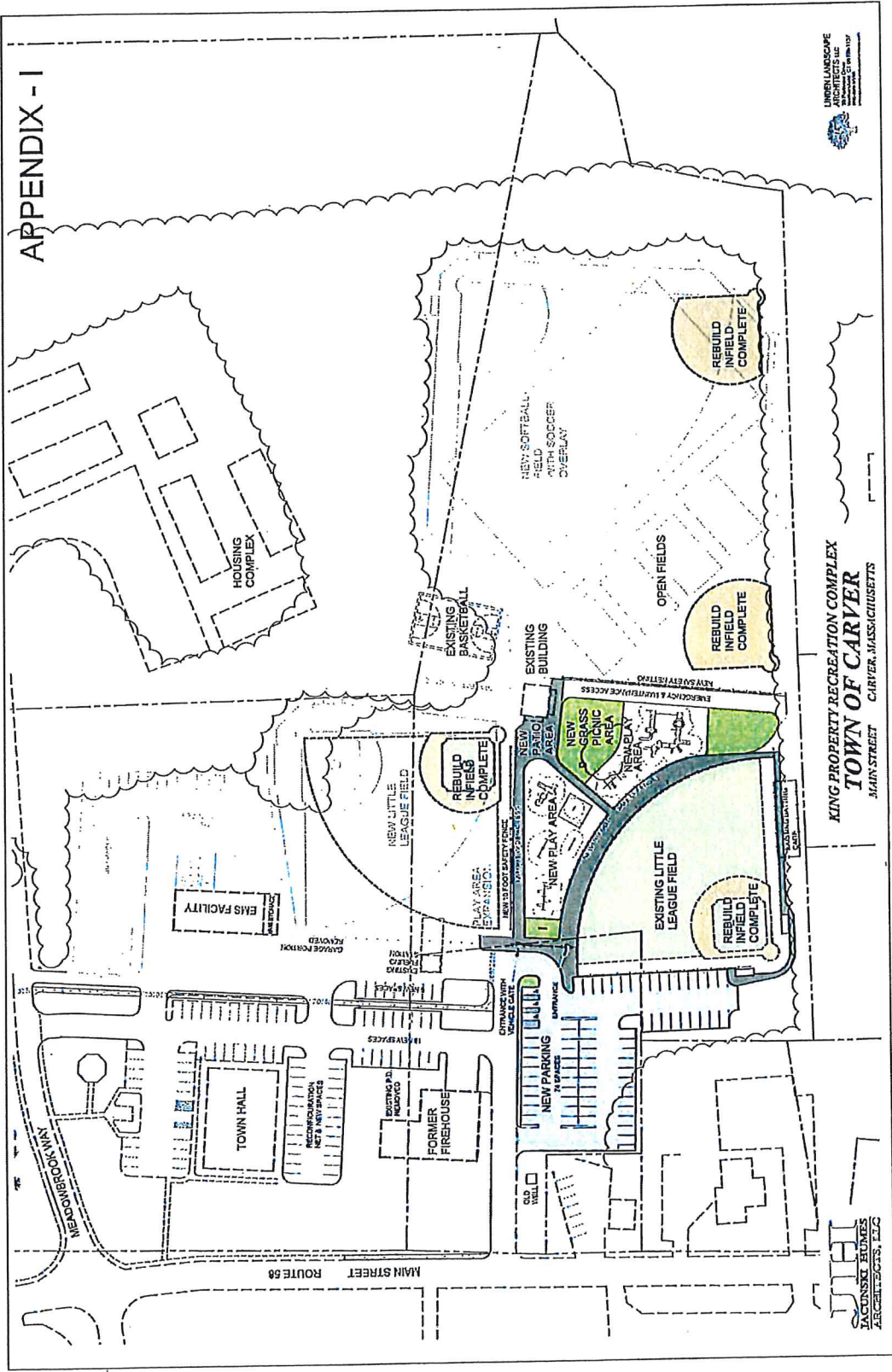
Note: Net year average is based on employee not being at top step and receiving COLA and Step  
Top-School Step of 12.5% based on increase pensionable value is calculated from step 9 to 10 (~\$10,000 per year raise)

All DPW, Non-Union, Police, SEIU, and Dispatch all have agreed to 50/50 health care for new employees

# APPENDIX - H - NET STATE AID TREND



# APPENDIX - I



**KING PROPERTY RECREATION COMPLEX  
TOWN OF CARVER**  
MAIN STREET CARVER, MASSACHUSETTS





# APPENDIX - J

## CARVER RECREATION COMPLEX

King Property  
Carver, Massachusetts

DATE OF ESTIMATE: 01/31/19  
DATE OF PLAN USED: 01/31/19

### ESTIMATED COSTS - PROPOSAL FOR CPC FUNDING

	UNIT	QUANTITY	UNIT COST	AMOUNT	SUB-TOTALS
<b>PLAYGROUND</b>					
EROSION CONTROL					\$500
1. HAY BALES	L.F.	100	\$5.00	\$500	
DEMOLITION					\$600
1. WOOD RAILING	L.F.	120	\$3.00	\$360	
2. BIT. CONC. PAV'T.	S.F.	240	\$1.00	\$240	
EARTHWORK					\$12,801
1. GRADING (General)	C.Y.	103	\$20.00	\$2,060	
2. HAUL OUT EXCESS	C.Y.	467	\$23.00	\$10,741	
SITE IMPROVEMENTS					\$317,420
1. CONCRETE PAVEMENT	S.F.	2,250	\$9.00	\$20,250	
2. WALKING PATH (stone dust)	S.F.	5,490	\$2.00	\$10,980	
3. SAFETY SCREEN FENCE (10 ft)	L.F.	250	\$75.00	\$18,750	
4. SAFETY SCREEN NETTING (20 ft)	L.F.	500	\$15.00	\$7,500	
5. PLAY APPARATUS	L.S.	-----	-----	\$80,000	
6. PLAY APPARATUS INSTALLATION	L.S.	-----	-----	\$20,000	
7. WOOD FIBER PLAY SURFACE	S.F.	14,280	\$4.00	\$57,120	
8. STONE BASE FOR SURFACING	S.F.	14,280	\$3.00	\$42,840	
9. RESILIENT PLAY SURFACE	S.F.	2,520	\$16.00	\$40,320	
10. STONE BASE FOR SURFACING	S.F.	2,520	\$3.00	\$7,560	
11. UNDERDRAIN	L.F.	400	\$24.00	\$9,600	
12. ENTRANCE SIGN & GARDEN	L.S.	-----	-----	\$2,500	
SITE RESTORATION					\$5,000
1. SOD PICNIC AREA	S.F.	5,000	\$1.00	\$5,000	
				<b>SUB-TOTAL</b>	<b>\$336,321</b>
<b>PARKING</b>					
EROSION CONTROL					\$1,800
1. SILTATION FENCE	L.F.	200	\$9.00	\$1,800	
EARTHWORK					\$29,692
1. GRADING	C.Y.	184	\$20.00	\$3,680	
2. HAUL OUT EXCESS	C.Y.	1,111	\$23.00	\$25,553	
3. SCREEN AND SPREAD TOPSOIL	C.Y.	51	\$9.00	\$459	
SITE IMPROVEMENTS					\$85,545
1. GRAVEL PARKING SURFACE	S.F.	31,200	\$2.50	\$78,000	
2. BIT. CONC. CURB	L.F.	885	\$7.00	\$6,195	
3. PIPE BOLLARD & HC SIGN	EA.	3	\$450.00	\$1,350	
STORM DRAINAGE					\$18,700
1. CATCH BASIN (CB)	EA.	3	\$2,500.00	\$7,500	
2. 15" CPEP	L.F.	280	\$40.00	\$11,200	
SITE RESTORATION					\$688
1. NEW SEEDED GRASS	S.F.	2,750	\$0.25	\$688	
				<b>SUB-TOTAL</b>	<b>\$136,425</b>

**CARVER RECREATION COMPLEX**

King Property  
Carver, Massachusetts

DATE OF ESTIMATE: 01/31/19  
DATE OF PLAN USED: 01/31/19

**ESTIMATED COSTS - PROPOSAL FOR CPC FUNDING**

	UNIT	QUANTITY	UNIT COST	AMOUNT	SUB-TOTALS
<b>INFIELDS</b>					
EROSION CONTROL					\$2,050
1. HAY BALES	L.F.	410	\$5.00	\$2,050	
EARTHWORK					\$30,660
1. GRADING	C.Y.	1,815	\$8.00	\$14,520	
2. HAUL OUT EXCESS	C.Y.	807	\$20.00	\$16,140	
SITE IMPROVEMENTS					\$52,060
1. INFIELD MIX	C.Y.	404	\$20.00	\$8,080	
2. DRAINAGE STONE	C.Y.	404	\$40.00	\$16,160	
3. UNDERDRAIN	L.F.	350	\$18.00	\$6,300	
4. DRAINAGE DISCHARGE PIPE	L.F.	800	\$20.00	\$16,000	
5. INFIELD SOD	S.F.	5,520	\$1.00	\$5,520	
SITE RESTORATION					\$2,580
1. SOD EDGE	S.F.	2,580	\$1.00	\$2,580	
<b>SUB-TOTAL</b>					<b>\$87,350</b>
<b>OTHER</b>					
SITE IMPROVEMENTS					\$90,000
1. NEW WELL	L.S.	-----	-----	\$20,000	
2. IRRIGATION UPGRADES	L.S.	-----	-----	\$10,000	
3. CONCESSION & TOILET UPGRADES	L.S.	-----	-----	\$30,000	
4. SITE LIGHTING	L.S.	-----	-----	\$30,000	
<b>SUB-TOTAL</b>					<b>\$90,000</b>
<b>ALL SUB-TOTALS</b>					<b>\$650,096</b>
General Conditions (5%)					\$32,505
Contingency (10%)					\$65,010
<b>GRAND TOTAL</b>					<b>\$747,610</b>



Appendix K

LINDEN LANDSCAPE ARCHITECTS LLC  
100 WASHINGTON ST., SUITE 200  
BOSTON, MA 02108-1127  
617.267.1111  
www.lindenlandscape.com

PROPOSED CAMPUS PLAN  
**TOWN OF CARVER**  
CARVER, MASSACHUSETTS

JHJ  
JACUNSKI HUMES ARCHITECTS, LLC

Estimate By:  
 FV Consulting LLC  
 Newton, MA

<b>APPENDIX - L</b>		<b>Site Improvement Cost</b>	<b>Building Cost</b>	<b>\$/SF for Building</b>	<b>Out Building</b>	<b>\$/SF for Out Building</b>
<b>Schematic Design Construction Cost Estimate</b>				<b>12,350 sf</b>		<b>2,500 sf</b>
Sitework Preparation	\$94,500					
Site Excavation	\$78,075					
Site Utilities	\$341,275					
Site Paving, Concrete and Curbing	\$137,235					
Site Amenities	\$57,025					
Landscaping	\$121,500					
Building Excavation			\$90,155	\$7.30	\$23,850	\$9.54
Concrete			\$283,645	\$22.97	\$58,940	\$23.58
Masonry			\$224,165	\$18.15	\$0	\$0.00
Structural Steel			\$180,120	\$14.58	\$0	\$0.00
Miscellaneous Metal			\$54,610	\$4.42	\$4,000	\$1.60
Rough Carpentry			\$318,026	\$25.75	\$136,012	\$54.40
Finish Carpentry			\$149,016	\$12.07	\$1,164	\$0.47
Moisture Protection/Roofing			\$173,635	\$14.06	\$36,260	\$14.50
Insulation			\$105,725	\$8.56	\$34,025	\$13.61
Windows and Glass			\$135,535	\$10.97	\$5,100	\$2.04
Doors, Frames and Hardware			\$150,275	\$12.17	\$10,900	\$4.36
Drywall			\$302,651	\$24.51	\$16,144	\$6.46
Acoustical Ceiling			\$46,171	\$3.74	\$2,025	\$0.81
Flooring and Tile			\$142,663	\$11.55	\$12,768	\$5.11
Painting			\$52,457	\$4.25	\$5,864	\$2.35
Specialties/Accessories			\$176,466	\$14.29	\$10,237	\$4.09
Appliances - By Owner			\$0	\$0.00	\$0	\$0.00
Plumbing			\$283,400	\$22.95	\$41,510	\$16.60
Fire Protection			\$204,045	\$16.52	\$22,960	\$9.18
HVAC			\$579,025	\$46.88	\$22,550	\$9.02
Electric			\$519,950	\$42.10	\$64,030	\$25.61
Integrated Technology			\$191,425	\$15.50	\$10,000	\$4.00
<b>Direct Trade Cost Subtotal</b>	<b>\$829,610</b>	<b>\$4,363,159</b>	<b>\$353.29</b>	<b>\$518,338</b>	<b>\$207.34</b>	
General Conditions	\$99,383	\$522,686	\$42.32	\$62,095	\$24.84	
Contractor Fee (3.5%)	\$32,515	\$171,005	\$13.85	\$20,315	\$8.13	
Winter Weather Protection/ Temporary Heat	In Gen. Cond.	In Gen. Cond.	In Gen. Cond.	In Gen. Cond.	In Gen. Cond.	
<b>Subtotal</b>	<b>\$961,508</b>	<b>\$5,056,850</b>	<b>\$409.46</b>	<b>\$600,748</b>	<b>\$240.30</b>	
Performance and Payment Bond (1%)	\$9,615	\$50,569	\$4.09	\$6,007	\$2.40	
<b>Subtotal</b>	<b>\$971,123</b>	<b>\$5,107,419</b>	<b>\$413.56</b>	<b>\$606,755</b>	<b>\$242.70</b>	
Design/Estimating Contingency (7.5%)	\$72,834	\$383,056	\$31.02	\$45,507	\$18.20	
Construction Contingency (for change orders)	By Owner	By Owner	By Owner	By Owner	By Owner	
<b>Subtotal</b>	<b>\$1,043,958</b>	<b>\$5,490,475</b>	<b>\$444.57</b>	<b>\$652,262</b>	<b>\$260.90</b>	
Escalation (5% assuming bids early 2020)	\$52,198	\$274,524	\$22.23	\$32,613	\$13.05	
<b>ESTIMATED CONSTRUCTION TOTAL</b>	<b>\$1,096,155</b>	<b>\$5,764,999</b>	<b>\$466.80</b>	<b>\$684,875</b>	<b>\$273.95</b>	

# Appendix M

Agreement among the Towns of  
ACUSHNET, CARVER, LAKEVILLE, MATTAPOISETT, and  
ROCHESTER, MASSACHUSETTS  
With Respect to the Establishment of a  
Regional Vocational Technical High School District



OLD COLONY REGIONAL VOCATIONAL  
TECHNICAL HIGH SCHOOL DISTRICT  
476 North Avenue  
Rochester, MA 02770-1899

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This Agreement is entered into pursuant to Chapter 71 of the Massachusetts General Laws, hereinafter referred to as M.G.L., as amended, by and among the Towns of Acushnet, Carver, Lakeville, Mattapoisett, and Rochester (hereinafter referred to as the "member towns") with respect to the establishment of a regional vocational technical school district to be known as the "Old Colony Regional Vocational Technical School District" (hereinafter referred to as the "District"). In consideration of the mutual promises herein contained, it is hereby agreed as follows:

**SECTION I TYPE OF REGIONAL SCHOOL DISTRICT**

The District shall be a technical and vocational high school consisting of grades nine through twelve, inclusive. The District School Committee (hereinafter referred to as the "Old Colony District School Committee" or as the "Committee") is hereby authorized to establish and maintain such kinds of education, as may be provided under the provisions of M.G.L. c. 74, as amended. The Committee may also provide self-funding programs beyond the secondary school level, either alone or in cooperation with other institutions, in accordance with the provisions of M.G.L. c. 74, Section 37A, as amended.

**SECTION II LOCATION OF THE REGIONAL DISTRICT SCHOOL**

Old Colony Regional Vocational Technical High School (hereinafter sometimes referred to as "Old Colony") shall be located within the Town of Rochester or any other member town, provided, however, that the Committee may establish and locate satellite regional school facilities in any member town.

**SECTION III DISTRICT SCHOOL COMMITTEE**

**A. Composition**

The powers and duties of the District shall be vested and exercised by the Old Colony District School Committee. All appointments to the Committee by any member town and the filling of any vacancy shall be made by an appointing committee of elected officials, consisting of three (3) members of the Board of Selectmen, three (3) members of the local School Committee, and the Town Moderator, who shall be the Chair and will call the meeting to order. The Board of Selectmen and the local School Committee shall designate the members of their respective boards who will serve on the appointing

Section VI Transportation Page 10

Section VII Incurring of Debt Page 10

Section VIII Tuition, Students Page 10

Section IX Amendments Page 11

- A. Limitation
- B. Procedure

Section X Admission of New Towns Page 12

Section XI Withdrawal Process of Member Towns from the District Page 12

- A. Vote Expressing Desire to Withdraw
- B. Notice
- C. Obligation of Withdrawing Member Towns
- D. Approval of Withdrawal
- E. Cessation of Terms of Office of Members of Withdrawing Town

Signature Page Page 14

committee. If a member town has no local school committee because it is a member of a kindergarten through grade twelve regional school district, the appointing committee shall be comprised of three members of the Board of Selectmen, three members from the town's membership on a kindergarten through grade twelve regional district school committee and the Town Moderator, who shall be the Chair. The appointing committee of each member town shall fill its representative position by May 1, or as close as possible to May 1, of the year in which a term expires. All members of the Committee shall serve until their successors are appointed and sworn in.

**B. Permanent Committee**

The appointing committee from each member town shall appoint three (3) members to serve on the Committee. The terms shall be staggered annually, so that every year in which the term of office of a member expires, the appointing committee from the member town involved shall appoint one (1) member to serve on the Committee for a term of three (3) years beginning on May 1 of the year in which the appointment is required to be made. All terms shall end on April 30 of the appropriate year. The District shall provide notice to the member towns of impending vacancies by March 1.

**C. Vacancies**

If a vacancy occurs among the members appointed under subsection B, the appointing committee from the member town involved shall appoint a member to serve for the balance of the unexpired term within thirty (30) days of the vacancy or as promptly as possible. A vacancy shall occur when a committee member resigns, is unable to serve, or is not in compliance with the residency requirement.

**D. Organization**

At the first regular meeting of the Committee held in the month of May, the Committee shall organize and vote to appoint a chair and vice-chair from among its own membership. The Committee shall also appoint a treasurer and a secretary who may be the same person but need not be members of the Committee. Additionally, the Committee may choose other such officers as it deems advisable, determine the terms of office for the officers, except the chair and vice chair who shall be elected annually as provided above, and prescribe the powers and duties of any of its officers, articulate the time and place of its regular meetings and provide for calling of special meetings

**E. Power and Duties**

The Committee shall have all the powers and duties conferred and imposed upon it by this Agreement, the additional powers and duties as specified in M.G.L. c. 71, Section 16 as amended, and those specified in any other applicable general law or special law.

**F. Quorum**

The quorum for the transaction of business shall be a majority of the Committee, but a number less than the majority may adjourn.

**SECTION IV  
BUDGET**

**A. Tentative Operating and Maintenance Budget**

The Committee shall annually prepare a tentative operating budget for the ensuing fiscal year, attaching thereto provision for any installment of principal or interest to become due in such fiscal year on any bonds or other evidence of indebtedness of the District and any other capital costs to be apportioned to the member towns. The Committee shall convey a copy of the preliminary budget to the Chair of the Board of Selectmen or the Finance Committee of each member town, preferably itemized as follows, or in such detail as the Committee may deem advisable:

1. Administration
2. Instruction
3. Other School Services
4. Operating and Maintenance of Plant
5. Fixed Charges
6. Acquisition of Fixed Assets
7. Community Services
8. Debt Retirement and Debt Service
9. Programs with other Districts and Private School

**B. Final Operating Budget**

After conducting a public hearing consistent with M.G. L. Chapter 71, Section 38 N, as amended, the Committee, by two thirds vote of all its members, shall adopt an annual operating budget including debt and interest charges and any other capital costs as separate items on any date prior to March 31<sup>st</sup>, but no later than forty-five (45) days

prior to the earliest date on which the business session of the annual town meeting of any member town is to be held.

The Committee shall apportion the amount necessary to be raised in order to meet the said budget in accordance with the provisions of Section V. The amounts so apportioned to each member town shall be certified to the Town Treasurers within thirty (30) days from the date on which the annual budget is adopted. The annual budget must be approved by a simple majority vote at each member town's annual meeting. The annual budget shall be considered adopted upon the approval by the appropriating authorities of two-thirds of the member towns.

SECTION V APPORTIONMENT AND PAYMENT OF COSTS

A. Classification of Costs

For the purpose of apportioning assessments by the District against the member towns, costs shall be divided into four categories: capital costs, debt, operating costs, and transportation costs.

B. Capital Costs and Debt

Capital costs shall include all expenses described in the Massachusetts Department of Elementary and Secondary Education's (hereinafter referred to as "DESE") Chart of Accounts in the 7000 Function Code.

Debt shall include the payment of principal and interest on bonds or other obligations of the District to finance capital costs as defined above.

C. Apportionment of Capital Costs and Debt

Capital costs shall be apportioned to the member towns annually for the ensuing year in the following manner. Each member town's share of ninety (90) percent of the capital costs for each fiscal year shall be determined by computing the ratio which the town's pupil enrollment in Old Colony Vocational Technical High School on October 1 of the fiscal year preceding the fiscal year for which the apportionment is determined, bears to the total pupil enrollment from all the member towns on the said date. In the event that there is no enrollment in Old Colony Vocational Technical High School from all the member towns on October 1 of any such year, the said ninety (90) percent of capital costs for the ensuing fiscal year shall be apportioned on the basis of the enrollment in all public, private, and parochial schools wherever located of pupils in all the grades from the kindergarten through grade twelve residing in each member town on October

1<sup>st</sup>. Each member town's share of the other ten (10) percent of the capital costs for each fiscal year shall be apportioned on the basis of the enrollment in all public, private, and parochial schools wherever located of pupils in all grades from kindergarten through grade twelve residing in each member town on said October 1 of the fiscal year preceding the fiscal year for which the apportionment is determined. Capital costs represented by debt service shall be apportioned as a capital cost of the fiscal year in which the debt service falls due.

D. Operating Costs and Apportionment of Said Costs

Operating costs shall include all costs not included in capital, debt, and transportation costs as defined in Sections V (B), and (E), but shall include interest on temporary notes issued by the District in anticipation of revenue.

The operating costs to a member town will equal the Minimum Local Contribution, as determined by the Commissioner of Elementary and Secondary Education, (hereinafter referred to as the "Commissioner"), and any other operating costs above the Minimum Local Contributions, referred to in this section as "Above Minimum Contribution." All operating costs not considered part of Net School Spending shall be apportioned using the same formula as Net School Spending operating costs and will be included in a member town's operating cost assessment.

The aggregate Above Minimum Contribution is arrived at by subtracting from the Net School Spending Operating Costs the following: Chapter 70 aid, the Minimum Required Combined Local Contributions of all member towns, and other general revenue sources to the District.

This formula is illustrated below:

Net School Spending Operating Costs (which excludes capital, debt and transportation)	=	Total Above Minimum Contribution for all member towns
- Chapter 70 aid (as calculated by DESE)		
- Minimum Required Combined Local Contributions of all member towns (as calculated by DESE)		
- Other general revenue sources to the District		

Each member town's proportionate share of the aggregate Above Minimum Contribution shall be determined based on the ratio of pupil enrollment in the District from all member towns on October 1 of the preceding fiscal year for which the apportionment will be assessed.



The total operating costs assessed to each member town will consist of the member town's Minimum Local Contribution and the town's share of Above Minimum Local Contribution and operating costs that do not meet the definition of Net School Spending as defined in Chapter 70, as amended, apportioned to each town in accordance with the formula noted above.

**E. Transportation**

Each member town's proportionate share of pupil transportation, shall be determined based on the total cost of transportation minus the estimated Chapter 71 transportation reimbursement. The remainder amount will be assessed to the member towns based on the ratio of pupil enrollment in the District from all member towns on October 1 of the preceding fiscal year for which the apportionment will be assessed.

**F. Special Operating Costs**

The Committee shall determine the operating costs for each fiscal year of any evening trade extension courses or any other type of courses, which are offered by the District to persons other than the pupils attending the regular day regional vocational school. Each member town's share of such operating costs shall be determined by computing the ratio which that town's enrollment of pupil hours in such courses on November 1 of the fiscal year next preceding the fiscal year for which the apportionment is determined bears to the total enrollment pupil hours in such courses from all the member towns on the same date. In the event that enrollment of pupil hours in such courses has not been accomplished by November 1 of any fiscal year, such operating costs for the ensuing year shall be apportioned on the basis of the enrollment in all public, private, and parochial schools wherever located of pupils in all the grades from kindergarten through grade twelve residing in each member town.

**G. Total Assessment**

The total assessment to a member town will equal the total of the operating, capital, debt, and transportation costs apportioned to the member towns in accordance with this Section V and applicable law.

**H. The Fiscal Year and Payment of Apportioned Costs**

Except as may otherwise be provided by law, the fiscal year of the District shall be the same as the fiscal period of the member towns and the work year as it relates in this agreement to a fiscal or budget period shall mean the fiscal year of the District. Each member town shall pay to the District in each fiscal year, its proportionate share, certified as provided in section IV (B) of the capital, debt, transportation and operating

costs. The annual share of each member town shall be paid in the amounts and at the times specified below so that at least the following percentages of such annual shares shall be paid on or before the dates indicated respectively:

September 1	25%
December 1	60%
March 1	75%
May 15	100%

**SECTION VI TRANSPORTATION**

School transportation shall be provided by the District and the cost thereof shall be apportioned to the member towns. Notwithstanding the preceding sentence of this section, during the first fiscal year in which the admission pursuant to Section X of a new member town is effective, such town shall be responsible for providing school transportation for pupils enrolled in the District and for paying the costs of such transportation. There will be no regional transportation reimbursement to a new member town in the first year of membership in the District.

**SECTION VII INCURRING OF DEBT**

Not later than seven (7) days after the date on which the Committee authorizes the incurring of debt, other than temporary debt in anticipation of revenue to be received from member towns, written notice of the date of said authorization, the sum authorized, and the general purpose or purposes for authorizing such debt shall be given to the Board of Selectmen in each member town.

The Committee may vote to incur debt consistent with the terms and conditions of M.G.L. Chapter 71, Section 16(d) paragraph 1, Section 16(d) paragraph 2, or Section 16(h), as amended. At the time of taking action to incur debt, and except for the incurring of temporary debt in anticipation of revenue, this Agreement authorizes the Committee, by two-thirds (2/3) vote, to select one of the three statutory processes for incurring debt referenced in this Section VII.

**SECTION VIII TUITION STUDENTS**

The Committee may accept for enrollment in Old Colony Vocational Technical High

SECTION X ADMISSION OF NEW TOWNS

By an amendment of this Agreement under, and in accordance with Section IX above, any other town or towns may be admitted to the District upon adoption as therein provided of such amendment and upon acceptance by the town or towns seeking admission of the Agreement as so amended, and also upon compliance with such provisions of law as may be applicable and such terms as may be set forth in such amendment.

The Committee, prior to the admittance of a new member town, will have the option of negotiating the amount of all costs which will be assessed to that new member town to be included in the District.

A new member town may be admitted to the District as of July 1 of any fiscal year, provided that all requisite approvals for such admission including the Commissioner's approval, shall be obtained no later than the preceding December 31.

SECTION XI WITHDRAWAL PROCESS OF MEMBER TOWNS FROM THE DISTRICT

A. Vote Expressing Desire to Withdraw

Any member town seeking to withdraw from the District shall, by majority vote at an annual or special town meeting, request the Committee to formulate an amendment to this Agreement setting forth the terms by which such town may withdraw from the District. Withdrawal may only take effect on July 1 of a given year. The vote stated in the preceding sentence, as well as the notification to the District consistent with paragraph B below, must all occur no less than two (2) years prior to the desired date of withdrawal.

B. Notice

The Town Clerk of the member town seeking to withdraw shall, within seven (7) days of the vote, notify the Committee Chair as well as the District's Superintendent-Director in writing that such town has voted to request the Committee to formulate an amendment to the Agreement (enclosing a certified copy of such vote) setting forth the terms for withdrawal.

Thereupon, the Committee shall formulate an amendment to the Agreement setting forth such terms of withdrawal as it deems advisable, subject to the limitation contained in Section IX (A). The Secretary of the Committee shall mail or deliver a notice in writing

School, pupils from towns other than member towns on a tuition basis at a rate determined by DESE. Income received by the District from tuition pupils and not previously deducted from operating costs shall be deducted from the total operating costs in the next annual budget to be prepared after the receipt thereof, prior to apportionment under Section V to the member towns.

SECTION IX AMENDMENTS

A. Limitation

This agreement may be amended from time to time in the manner hereinafter provided, but no such amendment shall be made which shall substantially impair the rights of the holders of any bonds or notes or other evidences of indebtedness of the District then outstanding, or the rights of the District to procure the means for payment thereof, provided that nothing in this section shall prevent the admission of a new town or towns to the District and the reapportionment accordingly of capital costs of the District represented by bonds or notes of the District then outstanding and of interest thereon.

B. Procedure

Any proposal for amendment, except a proposal for amendment providing for the withdrawal of a member town (which shall be acted upon as provided in Section XI), may be initiated by a vote by a majority of all members of the Committee or by a petition signed by at least ten (10) percent of the registered voters of any one of the member towns. In the latter case, said petition shall contain at the end thereof, a certification by the Town Clerk of such town as to the number of registered voters in said town according to the most recent voting list and the number of signatures on the petition, which appear to be presented to the Secretary of the Committee. In either case, the Secretary of the Committee shall mail or deliver a notice in writing to the Board of Selectmen of each of the member towns that a proposal to amend this agreement has been made and shall enclose a copy of such proposal (without the signatures in the case of a proposal by petition). The Board of Selectmen of each member town shall include in the warrant for the next annual or a special town meeting called for the purpose, an article stating the proposed amendment. Such amendment shall take effect upon its acceptance by all the member towns by a majority vote at a town meeting as aforesaid and the approval of the Commissioner.

to the Board of Selectmen of each member town that the Committee has formulated an amendment to the Agreement providing for the withdrawal of a member town (enclosing a copy of such amendment). Each Board of Selectmen shall include in the warrant for the next annual or a special town meeting called for the purpose an article setting forth the amendment.

C. Obligations of Withdrawing Member Towns

In addition to other terms and requirements which the Committee shall include in the amendment, the member town seeking to withdraw will be responsible for the following: (1) payment of all operating costs for which it is liable as a member of the District; (2) continuing payments beyond the time of withdrawal to the District for the member town's share of the indebtedness of the District which is outstanding at the time of such withdrawal, and for interest thereon, to the same extent and in the same manner as though the town had not withdrawn from the District; (3) other liabilities incurred during all times that the town was a member of the District (e.g., OPEB - Other Post-Employment Benefits); and (4) for the costs, including legal fees, that accrue to the District as a result of the withdrawal process.

D. Approval of Withdrawal

A request to withdraw shall become effective only if the amendment to the Agreement is approved by a majority vote of the Committee, is approved by majority vote at an annual or special town meeting in all of the member towns, is approved by the Commissioner, and the withdrawal can become effective no less than one full year after the completion of these requirements.

E. Cessation of Terms of Office of Members of Withdrawing Town

Upon the effective date of withdrawal, the terms of office of all members serving on the Committee from the withdrawing town shall terminate and the total membership of the Committee shall be decreased accordingly.

IN WITNESS WHEREOF, this Agreement has been executed as of

Regional School Committee:	_____	Date: _____
	John T. Bandzui, Chairman	
Town of Acushnet:	_____	Date: _____
	Michael A. Cioper, BOS Chair	
Town of Carver:	_____	Date: _____
	Ronald E. Clarke, BOS Chair	
Town of Lakeville:	_____	Date: _____
	Aaron Burke, BOS Chair	
Town of Mattapoisett:	_____	Date: _____
	Jordan C. Collyer, BOS Chair	
Town of Rochester:	_____	Date: _____
	Greenwood Hartley III, BOS Chair	
Department of Elementary & Secondary Education:	_____	Date: _____
	Jeffrey C. Riley, Commissioner	

## APPENDIX N

### ARTICLE 27: WETLAND BYLAW CHANGES

To see if the Town will vote to amend Section 9.2 of the Town of Carver General Bylaws relative to Wetlands Protection as shown below, with additions in bold and deletions in ~~striketrough~~, or take any other action relative thereto. follows:

#### 9.2. WETLANDS PROTECTION

##### 9.2.1 GENERAL PROVISIONS

###### 9.2.1.1 Introduction

These regulations are promulgated by the Carver Conservation Commission pursuant to the authority granted to the Commission under Massachusetts General Law Chapter 40, Section 8C.

###### 9.2.1.2 Purpose

The purpose of this By-law is to protect the wetlands, related water resources, and adjoining land areas in the Town of Carver by controlling activities deemed by the Carver Conservation Commission likely to have a significant or cumulative effect upon wetland values, including but not limited to the following:

- a. Public or private water supply,
- b. Groundwater and groundwater quality,
- c. Surface water and surface water quality,
- d. Flood control,
- e. Erosion and sedimentation control,
- f. Prevention of water pollution,
- g. Storm drainage,
- h. Fisheries,
- i. Wildlife habitat,
- j. Recreation,
- k. Agriculture,
- l. Aesthetics,
- m. Fish/shellfish habitat,
- n. Rare plant and animal species,
- o. Riverfront areas.
- p. **Prevention of the introduction of invasive species.**

In addition, the Commission shall provide clear guidance to applicants regarding the policies that the Commission has determined are necessary to protect wetland Resource Areas based upon Carver's particular topography and hydrology, by the unique and special value these resource areas have to the Carver residential and agricultural community, and the significant past experience of the Commission with wetlands protection.

###### 9.2.1.3 Statement of Jurisdiction

- (1) Except as permitted by the Commission as provided by this By-law, no person shall remove, fill, dredge, alter or build upon or within 100 feet of: any bank, wetland, marsh, swamp, bog, beach, or wet meadow, pond or lake; any land under said waters; any land subject to flooding or inundation by groundwater or surface water; or the 100 year flood plain.
- (2) Except as permitted by the Commission as provided by this By-law, no person shall remove, fill, dredge, alter, or build upon or within 200 feet on each side of perennial rivers and streams.
- (3) Except as permitted by the Commission through the issuance of a **hardship** variance as defined in Section ~~9.2.5~~ of this By-law and the issuance of a ~~permit~~ **an order of conditions** as defined by Section II of this By-law, no person shall **remove, fill, dredge, alter, build, disturb, or make any changes to the natural characteristics of the landscape by human activity**, ~~build or enlarge any structure, parking lot or impervious surface upon or within 65 feet of:~~ any wetland, marsh, meadow, bog or swamp; any bank; any lands bordering on any lake, river, pond, stream or creek; or any land under said waters; or any land subject to flooding or inundation by groundwater or surface water.
- (4) Except as permitted by the Commission through the issuance of a **hardship** variance as defined by Section ~~9.2.5~~ of this By-law and the issuance of a ~~permit as defined by Section II of this By-law~~, **an order of conditions** no person shall build any residential dwelling within 100 feet of a cranberry bog **unless the residence and the bog are on the same parcel of land under singular ownership and will remain as such.**

#### 9.2.1.4 Exceptions: Public Utilities and Emergency Repairs

- (1) The permit and application required under this By-law shall not be required for maintaining, repairing or replacing an existing and lawfully place structure or facility used in the service of the public to provide electric, gas, water, sanitary sewer, storm drainage, public roadway, telephone, telegraph, or other telecommunication services, provided that the structure or facility is not substantially changed or enlarged.
- (2) Written notice must be given to the Commission at least 14 days prior to the commencement of such work and written permission must be granted by the Commission before any work begins.
- (3) The permit application process required by these by-laws shall not be required for emergency work necessary for the protection of the health or safety of the public provided that the work is performed or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof.
- (4) The Commission shall be notified prior to the commencement of emergency work or within 24 hours after commencement in order to certify the work as an emergency project and that the work is performed only for the time and place certified by the Commission for the limited purpose to abate the emergency.
- (5) This By-law shall not apply to the normal maintenance or improvement of land in agricultural use as set forth in M.G.L. c. 131, §40 and 310 CMR 10.00, et seq., provided that the Commission shall be notified prior to the commencement of the work or as soon as possible after the commencement of the work if such notice cannot be practically given.

#### 9.2.2 FILING PROCEDURES

##### 9.2.2.1 Request for Determination of Applicability

- (1) A Request for Determination of Applicability shall be submitted to the Commission by certified mail or hand delivery to the Commission office located at the Town Hall.
- (2) The Request for Determination of Applicability shall be in the form shown in the Appendix marked "Form A".
- (3) The Request for Determination of Applicability shall be accompanied by 4 complete copies the applicant's plan which should include sufficient information to enable the Conservation Commission to determine the applicable scope of the project. The Commission may request up to 4 more copies of plans for each project.
- (4) The Request for Determination of Applicability shall be accompanied by a check or money order made payable to the Town of Carver for ~~\$35.00~~ \$75.00 to cover administrative costs.
- (5) The Request for Determination of Applicability shall be accompanied by a check or money order made payable to the local newspaper designated by the Commission to cover the publication costs required in accordance with the open meeting law, M.G.L. c. 39, sec.23B.
- (6) The Request for Determination of Applicability shall be accompanied by a certification in the form of an affidavit of service shown in the Appendix marked "Form B" informing the Department of Environmental Protection and the owner, if the owner is not the applicant, that a determination is being requested under M.G. L. c. 131, sec. 40.
- (7) The Conservation Commission shall hold a public hearing within 21 days of its determination that the applicant's filing is complete. Prior to making such determination, the Conservation Commission may request additional information pertinent to the application.

#### 9.2.2.2 Notice of Intent

- (1) A Notice of Intent shall be submitted to the Commission by certified mail or by hand delivery to the Commission office located at the Town Hall.
- (2) A Notice of Intent shall be in the form shown in the Appendix as "Form C".
- (3) The Notice of Intent shall be accompanied by 8 complete copies of the applicant's plan, which should include sufficient information to enable the Commission to determine the applicable scope of the project.
- (4) The Commission at all times reserves the right to require that applicant's Notice of Intent be submitted by a professional person such as a land surveyor or civil engineer.
- (5) The Notice of Intent shall be accompanied by a filing fee the amount of which shall be determined by 801 CMR 4.02(310) (Executive Office for Administration and Finance) plus an additional cost of ~~\$70.00~~ to cover administrative expenses based on the chart below. Payment shall be in the form of a check or money order.

<b>Request for Determination of Applicability (RDA)</b>	<b>\$ 75.00</b>
<b>Notice of Intent (NOI)</b>	<b>\$ 140.00 – Category 1</b>
<b>Notice of Intent (NOI)</b>	<b>\$ 280.00 – Category 2</b>
<b>Notice of Intent (NOI)</b>	<b>\$ 560.00 – Category 3</b>
<b>Notice of Intent (NOI)</b>	<b>\$ 700.00 – Category 4</b>

Notice of Intent (NOI)	\$1000.00 – Category 5
Notice of Intent (NOI)	\$2000.00 – Category 6
Extensions to Permits	\$ 50.00
Amended Orders of Conditions	\$ 100.00
Certificate of Compliance (COC)	\$ 75.00 – Residential
Certificate of Compliance (COC)	\$ 100.00 – Non-Residential
Certificate of Compliance (COC)	\$ 200.00 – Subdivision
Certificate of Compliance (COC) – More than Ten (10) Years Old – Add Extra \$50.00	
Special Request Bank Letters	\$10.00
Maps – 8 ½ x 11 or 11 x 17	\$10.00
Maps – 22 x 34	\$20.00

- (6) The Notice of Intent shall be accompanied by ~~a check or money order made payable to the local newspaper designated by the Commission~~ **an authorization form to cover to authorize the newspaper to bill the applicant directly** for the publication costs required in accordance with the ~~open meeting law, M.G.L. c. 39, sec. 23B,~~ **the Wetlands Protection Act, M.G.L. c. 131, §40.**
- (7) The Commission shall have the authority to deny any project in which it determines that the application is incomplete or requires additional information not provided by the applicant.
- (8) Any person filing a Notice of Intent with the Commission shall provide the Commission with an affidavit confirming that all appropriate town officials, committees, or boards having joint jurisdiction over the proposed project have been provided with a copy thereof by certified mail or hand delivery.
- (9) The Commission shall not take final action pursuant to a Notice of Intent until all officials and boards having joint jurisdiction over the proposed project have had at least 14 days from receipt of notice to file written comments and recommendations with the Commission.
- (10) The Commission shall have the authority to continue the hearing to a date certain announced at the hearing, for reasons stated at the hearing, which may include receipt of additional information offered by the applicant and deemed necessary by the Commission in its discretion or by other town boards and officials, as appropriate.

#### 9.2.2.3 Notice To Abutters and Property Owners

- (1) Any person filing a permit application with the Commission shall also give written notice thereof, by certified mail or hand delivery, to all abutters using the most recent applicable tax list of the assessors.
- (2) Abutters shall include owners of land directly opposite on any public or private street or way, and the abutters to abutters within 100' of the property line of the applicant, including in any other municipality.
- (3) The notice to abutters shall include a complete copy of the applicant's plan if the Commission so requests or shall state where copies may be examined or obtained by the abutters.

- (4) The applicant shall submit a complete copy of both the permit application and the determination by the Commission regarding the application to the property owner and any other persons determined by the Commission as eligible to receive such information.
- (5) The applicant shall inform all persons designated by the Commission as land owners other than the applicant, abutters, or persons determined by the Commission to be eligible to receive such information of the time and location of the public hearing scheduled by the Commission. Notice shall be given by certified mail or hand delivery at least 14 days prior to the public hearing.
- (6) The applicant shall provide the Commission with an affidavit confirming that all appropriate person or persons have been provided with the appropriate notice and plans as determined by the Commission.

9.2.2.4 Consultant Fee

(1) Upon receipt of a permit application or request for determination of applicability, or at any point during the hearing process, the Commission is authorized to require an applicant to pay a fee for the reasonable costs and expenses borne by the Commission for specific expert engineering and other consultant services deemed necessary by the Commission to come to a final decision on the application. This fee is called the "Consultant Fee." The specific consultant services may include, but are not limited to, performing or verifying the accuracy of resource area survey and delineation; analyzing resource area functions and values, including wildlife habitat evaluations, hydro geologic, and drainage analysis; and researching environmental or land use law.

(2) The Commission may require the payment of the consultant fee at any point in its deliberations prior to a final decision. If a fund for consultant expenses and fees is authorized by the town meeting, or by any general or special law, the applicant's fee shall be put into such fund, and the Commission may draw upon that fund for specific consultant services approved by the Commission at one of its public meetings. Any unused portion of the consultant fee shall be returned to the applicant unless the Commission decides at a public meeting that additional services will be required.

(3) The exercise of discretion by the Commission in making its determination to require the payment of a consultant fee shall be based upon its reasonable finding that additional information acquirable only through outside consultants would be necessary for the making of an objective decision. Any applicant aggrieved by the imposition of, or size of, the consultant fee, or any act related thereto, may appeal according to the provisions of the Massachusetts General Laws.

(4) The Commission may waive the filing fee, consultant fee, and costs and expenses for a permit application or request for determination filed by a government agency.

(5) The maximum consultant fee charged to reimburse the Commission for reasonable costs and expenses shall be according to the following schedule:

	Project Cost	Maximum Fee
Up to	\$100,000	\$500
\$100,001	\$500,000	\$2,500
\$500,001	\$1,000,000	\$5,000
\$1,000,001	\$1,500,000	\$7,500
\$1,500,001	\$2,000,000	\$10,000

Each additional \$500,000 project cost increment (over \$2,000,000) shall be charged an additional \$2,500 maximum fee per increment.



(6) The project cost means the estimated, entire cost of the project including, but not limited to, building construction, site preparation, landscaping, and all site improvements. The consultant fee shall be paid pro rata for that portion of the project cost applicable to those activities within resource areas protected by this by-law. The project shall not be segmented to avoid being subject to the consultant fee. The applicant shall submit estimated project costs at the Commission's request, but the lack of such estimated project costs shall not avoid the payment of the consultant fee."

#### 9.2.2.5 Rules and Regulations

After due notice and public hearing, the Commission may promulgate rules and regulations to effectuate the purposes of this section. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effects of this section.

### 9.2.3 PLANS

#### 9.2.3.1 General

The applicant shall provide the following information upon submission of the application:

1. All drawings shall be drawn with the title designating the name of the project, location and names of the person or persons preparing the drawings, and the date prepared, including the last revision date
2. Drawings shall be stamped and signed by a duly qualified Registered Land Surveyor of the Commonwealth of Massachusetts. Plans depicting proposed drainage or septic systems must be stamped by a Registered Professional Engineer.
3. An 8 ½" x 11" photocopy of the U.S.G.S. quad sheet, showing location of the proposed activity and the outline of the area in which the activity is located.
4. An 8 ½" x 11" section of the Town of Carver property map on which the site of the proposed activity is outlined in red.

#### 9.2.3.2 Technical Data

The technical data shall be in narrative form with calculations submitted as necessary to substantiate the designs proposed and shall include:

1. A description of any alterations to the 100 year flood storage capacity of the site. If a change of flood storage capacity is

proposed, demonstrate compensatory storage at every elevation in the flood plain.

2. Maximum groundwater elevations must be given. The calendar dates of measurement, samplings and percolation tests shall be included.

3. Soil characterizations in representative portions of the site, including depth of peat, muck and organic matter in wetland areas.

4. A storm water management plan and calculations of runoff characteristics based on the following criteria:

- a. on-site drainage systems - 10 year
- b. roadway cross-culverts - 25 year
- c. retention/detention - 2 year & 100 year

5. Runoff characteristics should be calculated for pre- and post development conditions using the standard methods described in the U.S. Soil Conservation Service National Engineering Handbook.

6. Hydrographs that illustrate runoff characteristics before and after the proposed activity.

7. An erosion control plan shall be submitted describing all methods to control erosion and siltation on site, temporarily and permanently.

#### 9.2.3.3 Site Plan

The applicant shall submit a site plan, at a scale of 1" = not more than 50', showing the following items:

1. Existing and proposed contours (in contrasting symbols) shall be expressed in feet above sea level with intervals no greater than 3 feet. Date of ground survey shall be given
2. The delineation of all wetlands, lands subject to flooding, water bodies, waterways, ditches, creeks, rivers, streams, ponds, whether natural or manmade, continuously or intermittently flowing. The upland boundary of all bordering vegetative wetlands shall be shown. The 100-year flood elevation shall be shown.
3. A delineation of all alterations proposed in or having an impact on wetlands.
4. Existing stone walls; buildings, rock ridges and outcroppings shall be shown.

5. Location, extent, and area of all existing and proposed structures, roadways, paved areas, septic systems, wells, tanks, and utility easements.
6. Proposed lowest elevations of cellars or floors.
7. Existing and proposed location, rim elevation and invert elevation of all catch basins, drains, culverts, and other drainage structures immediately upstream and downstream of the site, as well as those on site.
8. Details and locations for all temporary erosion controls proposed.
9. Proposed permanent pollution control devices on site, such as: hooded catch basins flow dissipaters, or vegetative buffers.
10. Cross-sections showing existing and proposed slope, elevations, bank and bottom conditions of each water course to be altered. Locations of cross-sections shall be specified.
11. Proposed location of any fill material, which will be stored on site.
12. State on plan the location and elevation of benchmark used for survey and datum.
13. The "limit of work" line shall be shown.
14. **Setback lines shall be indicated based on the checklist below:**

**INFORMATION SHOWN ON SITE PLANS SHALL INCLUDE, BUT NOT BE LIMITED TO:**

- A) Title, date of preparation, latest revision date;
- B) Stamped, signed, and dated by a Registered Land Surveyor. Plans showing drainage or septic systems must be stamped and signed by a Registered Professional Engineer;
- C) Copy of quad sheet showing location of project;
- D) A scale of 1" = not more than 50' (one inch equals not more than fifty feet);
- E) Delineation (showing upland boundaries) of all wetlands, lands subject to flooding, water bodies, waterways, ditches, creeks, rivers, streams, ponds, whether natural or man-made, whether continuously or intermittently flowing;
- F) Existing and proposed contours (topography);
- G) Existing and proposed conditions, structures, roads, paved areas, septic, wells, tanks, and utility easements;
- H) Erosion control plan (temporary and permanent) and "limit of work";
- I) Proposed lowest elevations of cellars and floors;
- J) Proposed permanent pollution control devices on site, such as hooded catch basins, flow dissipaters, or vegetative buffers;
- K) Elevation benchmark;
- L) Use Auto Cad if it is available to you; and
- M) Resource boundaries on plans to accompany a Notice of Intent, ANORAD, and an Abbreviated Notice of Intent shall be color-coded as follows:

- a. Wetland line shall be colored blue.
- b. 65-foot wetland buffer zone line shall be colored red.
- c. 100-foot buffer zone line shall be colored green.
- d. 200-foot riverfront area line shall be colored yellow.
- e. 100-year flood plain (Bordering Land Subject to Flooding) line shall be colored purple.
- f. 10-year flood plain line shall be colored orange. (\* for Wildlife Habitat evaluations only)

#### 9.2.3.4 Rules and Regulations

After due notice and public hearing, the Commission may promulgate rules and regulations to fulfill the purposes of this section. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effects of this section"; or take any other action relative thereto.

#### 9.2.4 ENFORCEMENT AND SECURITY

##### 9.2.4.1 Enforcement

(1) No person shall remove, fill, dredge, build upon, degrade or otherwise alter resource areas protected by this By-law, or cause, suffer or allow such activity to continue or allow such fill or other alteration to be left in place without the required authorization pursuant to this by-law.

(2) Enforcement Orders shall be issued by Commission members or the Conservation Agent in order to secure prompt and continued compliance with the Carver Wetlands By-law or work performed under Superseding or Final Orders issued by the Department of Environmental Protection.

(3) The Enforcement Order shall be in the form shown in the Appendix marked "Form D".

(4) The Commission or its agent or other duly authorized employee shall have authority to enter upon privately owned land for the purpose of performing their duties under this By-law and may make or cause to be made such examinations, surveys, or sampling as the Commission deems necessary.

(5) The Commission shall have the authority to enforce this By-law, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions.

(6) Any person who violates provisions of this By-law may be ordered to restore the property to its original condition and take any other action that the Commission deems necessary to remedy such violations.

(7) Upon the request of the Commission, the Board of Selectmen and Town Counsel shall take legal action for enforcement under civil law.

(8) Upon the request of the Commission, the Chief of Police shall take legal action for enforcement under criminal law.

(9) Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

(10) Any person who violates any provision of this By-law, or regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of \$50 (fifty dollars)

(11) Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of the By-law, regulations, permits or administrative orders violated shall constitute a separate offense.

(12) Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of the By-law, regulations, permits or administrative orders violated shall constitute a separate offense.

#### 9.2.4.2 Security

As part of a permit issued by this By-law, in addition to any security required by any other municipal or state board, agency or official, the Commission may require that the performance and observance of the conditions imposed hereunder be wholly or in part by one (1) or more of the methods described below:

1. By a proper bond with sureties satisfactory to the Commission payable to the town or deposit of money or negotiable securities to be held by the Town Treasurer or other undertaking of financial responsibility sufficient in the opinion of the Commission to secure compliance with the Order of Conditions. Such bond or deposit shall be released upon issuance of a Certificate of Compliance.
2. By a conservation restriction, easement or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of the Town of Carver whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed.
3. A Certificate of Compliance may extinguish only those bonds, securities, covenants, restrictions, or easements listed in Section IV (B) (1) and (2), but shall not extinguish any other conservation restriction(s) that might run with the land.

#### 9.2.5 DEFINITIONS

The definitions applicable to the Carver Wetlands By-law shall be the same as set forth in 310 CMR 10.00 except for the following modifications to those definitions and additional definitions.

##### Aesthetics

The relevant qualities to be protected under the Carver Wetlands By-law are those natural and natively scenic impressions of our ponds, lakes, streams, rivers, and the lands bordering them. The aesthetic trust of the Commission shall be the preservation of a perception of the land, which is most conducive to a continued wildlife habitat, a natural aquatic system, and a protective buffer between our wetland resources and human development activities.

#### Alter-

Alter means to change the condition of any area subject to protection by this By-law. Examples of alterations include, but are not limited to, the following:

- Removal, excavation or dredging of soil, sand, gravel, or aggregate materials of any kind;
- Changing of pre-existing drainage characteristics, flushing characteristics, sedimentation patters, flow patterns, or flood retention characteristics;
- Drainage or other disturbance of water level or water table;
- Placing of fill, or removal of materials, which would alter elevations;
- Driving of piles, erection or repair of buildings, walls, or structures of any kind;
- Placing of obstructions or permanent objects or structures in water;
- Destruction of plant life, including the cutting of trees, shrubs, flowers or grasses;
- Introduction of non-native grasses, shrubs, trees or other plantings;
- Changing water temperature, biochemical oxygen demand, or other physical or chemical characteristics of water;
- Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater;
- Use of chemicals for plant or pest control.

#### Applicant-

Any person who files a permit application or request for determination or applicability, or on whose behalf such an application or request is filed, is an applicant.

#### Conservation Commission Agent-

The Agent shall be the duly authorized representative of the Commission, with the authority to carry out certain of the Commission's functions. These shall include, but not be limited to, executing the administrative duties of the Commission, site visits, determination of filing requirement for applicants, determination of filing requirements of all property under the jurisdiction of this By-law, determination of application completeness and filing requirements.

#### Issuing Authority-

In the Town of Carver, both under the state wetland regulations and under the local By-laws, the issuing authority is the Conservation Commission.

#### Recreation-

Recreation under the Carver Wetlands By-law is defined as the use and enjoyment of our natural surroundings in a manner consistent with their preservation. Activities shall not hinder access to wetlands and related water recourses.

#### Hardship Variance-

The Commission shall have the power, after the filing of a Notice of Intent and the conduct of a public hearing, to issue a variance ~~to an applicant requesting to perform activities as described in Section 1(C)(3) or Section 1(C)(4)~~ **with respect to any requirement or prohibition** of this By-law. Such variance shall be set forth by the issuance of an Order of Conditions by the Commission! In order for the Commission to issue a variance with respect to a particular project, it must specifically find, based on clear and convincing evidence set forth by the applicant, that owing to circumstances relating to the soil conditions, hydrological conditions, topography of such land and especially affecting such land but not generally affecting wetlands within the Town, **that no reasonable conditions or alternatives exist which would allow the project to proceed in compliance with the By-law;** a literal enforcement of the provisions of this By-law would involve substantial hardship, financial or otherwise, to the applicant, **insofar as the property cannot be put to any beneficial use without the granting of a variance, or that the work is necessary to prevent a threat of harm to persons or property,** and that desirable relief

may be granted without material detriment to the values protected by this By-law and without substantially derogating from the extent or purpose of this By-law. **No variance will be issued in cases of self-imposed hardship, such as a the acquisition of protected land after the effective date of this By-law.** The Commission may impose conditions, safeguards and limitations in a variance to protect or further the interests protected by this By-law. Variances are intended to be granted only in rare and unusual cases.

Person-

Person shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town by-laws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

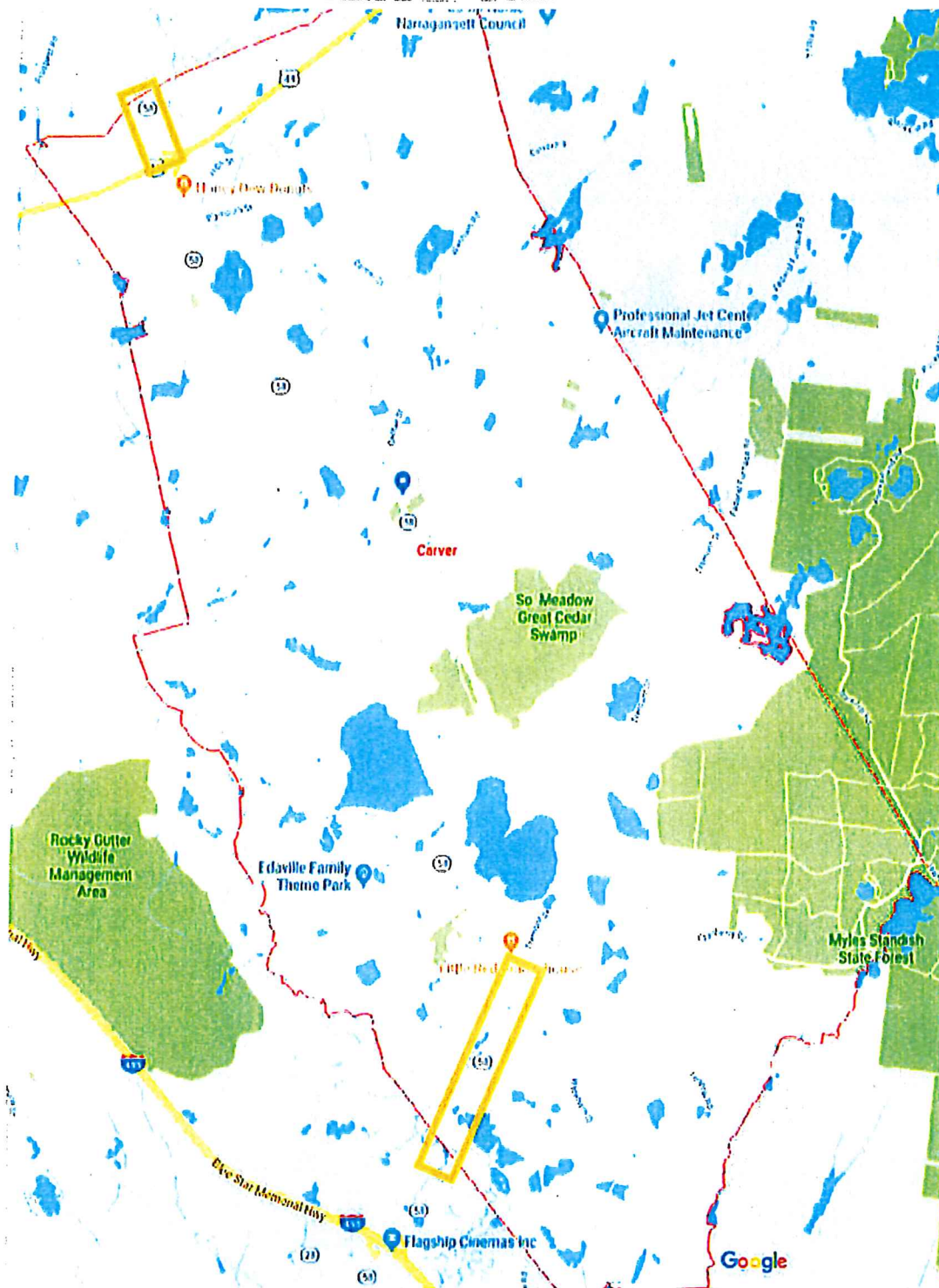
Vista Pruning –

**The selective thinning of tree branches or understory shrubs to establish a specific “window” to improve visibility. Vista pruning does not include the cutting of trees which would reduce the leaf/shade canopy to less than 90% of the existing crown cove and does not include the mowing or removal of understory brush.**

9.2.6 SEVERABILITY

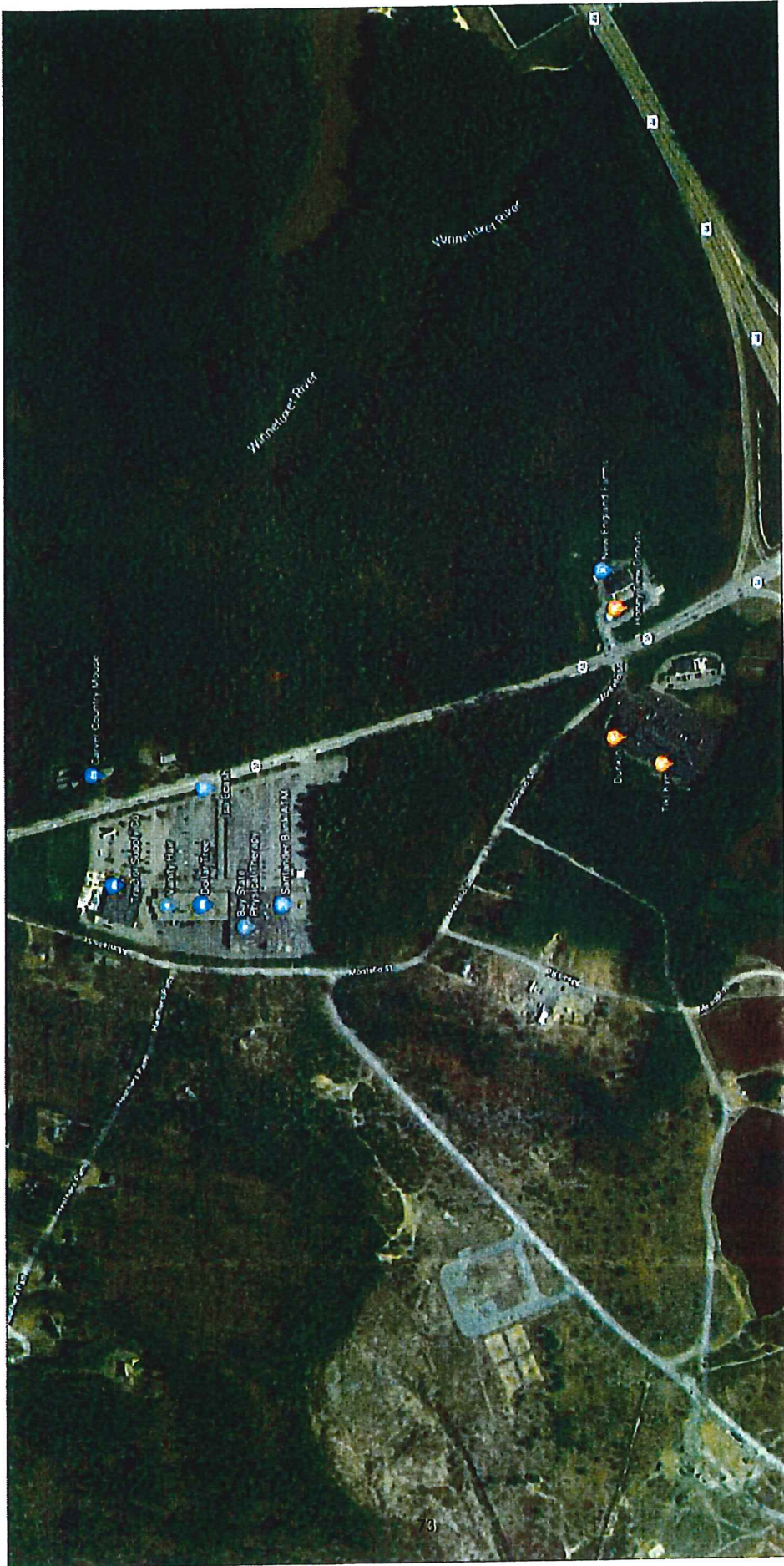
The invalidity of any section or provision of this By-law shall not invalidate any other section or provision thereof, nor shall it.invalidate any permit or determination that previously has been issued.

Appendix O



Locus Map  
Recreational Marijuana Overlay Districts  
Carver, MA





Recreational Marijuana Overlay Districts  
North Carver



Recreational Marijuana Overlay Districts  
South Carver