

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
 3 Center Street
 Carver, MA

MEETING: 013

Conference Line: +1 (866) 780-3080, ID: 346089263#

Meeting Date: May 20, 2020 at 2:00pm
Next Meeting: May 27, 2020 at 2:00pm

Prepared by: Alyssa Chatani – CHA

Attending:

- Chief Marc Duphily, Carver Police Department
- Bryan Berriault, Carver Police Department
- Chief Craig Weston, Carver Fire Department
- Richard LaFond, Town of Carver
- Bill Harriman, Town of Carver
- Dave Robertson, Town of Carver
- Dave Siedentopf, Town of Carver
- Jon Delli Piscoli, Town of Carver
- Robert Francis, Town of Carver
- Kevin Thompson, Tower Construction
- Patrick Fitzgerald, Tower Construction
- Brian Humes, JHA
- Andrew Whitehouse, JHA
- Alyssa Chatani, CHA
- Joe Sullivan, CHA

Item	Description	Status/ Action
	Schedule 05/20/2020	
13.01	<ul style="list-style-type: none"> • Reviewed 3WLA. This week the first half of the slab poured, wet cured today. Site lighting is in progress, inspected today and will backfill. 	Tower
13.02	<ul style="list-style-type: none"> • Dig it will be back tomorrow to work on curbs. 	Tower
13.03	<ul style="list-style-type: none"> • Concrete prep work will resume Friday, next pour scheduled for Tuesday to finish interior slabs. 	Tower
13.04	<ul style="list-style-type: none"> • Continuing site work next week, Dig it will be here for site lighting, curbing, and completing the road. Steel will be set for the following Monday. 	Tower
13.05	<ul style="list-style-type: none"> • Septic system is complete, GGD has inspected and noted that it is one of the best installations that he has seen. Tower to submit as-builts. 	Tower
13.06	<ul style="list-style-type: none"> • Steel fabrication shop was inspected today, everything went well. 2 inspections to be scheduled from Briggs for the steel erection during the installation. 	CHA

12.01	<ul style="list-style-type: none"> • Sitework: fine grading complete on the access road by the library and scheduled to pave Friday morning. Briggs will be here for compaction testing on Thursday. Curbing will be set next week. 	Tower
12.02	<ul style="list-style-type: none"> • Primary and secondary ductbanks complete, transformer will be set today. Communication lines to the pole are completed and poured. 	Tower
12.03	<ul style="list-style-type: none"> • Delta will be back here next week to work on water lines. 	Tower
12.04	<ul style="list-style-type: none"> • Underslab electrical completed and inspected, 3 floor boxes upcoming. 	Tower
12.05	<ul style="list-style-type: none"> • Underground plumbing completed except floor drains and trap primers, backfilled today and running a camera tomorrow to ensure there are no issues. Copy of the video requested. 	Tower
12.06	<ul style="list-style-type: none"> • Plumbing to finish on Monday, Dig It will continue placing stone and compacting on Friday. • Slab prep for Monday and Tuesday, planning for slab on grade Wednesday and Thursday. 	Tower
12.07	<ul style="list-style-type: none"> • Septic is just about complete, risers for the tank are upcoming. Taking measurements today for the as-builts. 	Tower
12.08	<ul style="list-style-type: none"> • Steel erection will begin at the end of this month. Tower contacted FAA but they don't need to file as they are not in flight path. Crane cannot exceed antenna across the street. Notice of determination to be emailed to CHA and JHA. 	Tower
12.09	<ul style="list-style-type: none"> • Foundations completed. Started underground plumbing and electrical, backfilling interior of building and starting site electrical ductbanks. 	Tower
11.01	<ul style="list-style-type: none"> • 50% done with underground plumbing, electrician to be finished today except three floor boxes. Electrical inspected and approved. 	Tower
11.02	<ul style="list-style-type: none"> • Plumber moving to back sally port area to continue work. Will be inspected and tested early next week. 	Tower
11.03	<ul style="list-style-type: none"> • Grouting all leveling plates this week. • Steel sub verified everything on site, will be completed Friday. 	Tower Tower Tower
11.04	<ul style="list-style-type: none"> • Primary ductbanks for Eversource upcoming, inspected bottom of the trench and will inspect primary this week. 	CHA
11.05	<ul style="list-style-type: none"> • Grout should be tested for leveling plates, need cylinder for testing. 	
11.06	<ul style="list-style-type: none"> • Dig it working on subgrade prep by the library, asphalt binder paving early next week and grouting the curb in. Briggs to inspect/compaction test. 	Tower
11.07	<ul style="list-style-type: none"> • Underground slab utilities continue and then slab prep upcoming. Possibly week of the 18th. 	Tower
11.08	<ul style="list-style-type: none"> • Rain impacting schedule but foundations are 100% including interior piers and anchor bolts set. 	
11.09		
	<p>Site Logistics 05/20/2020</p>	
13.07	<ul style="list-style-type: none"> • For the future sign power, run the cable, whip it up and leave it there; exact layout will determine the installation. 	Tower
12.10	<ul style="list-style-type: none"> • Primary ductbanks completed first, and ground box upcoming for future sign. 	Tower
11.10	<ul style="list-style-type: none"> • Using temporary sign as location for ground box. 	Tower

<p>13.08</p> <p>12.11</p> <p>12.12</p> <p>11.11</p> <p>11.12</p> <p>11.13</p>	<p>Submittals 05/20/2020</p> <ul style="list-style-type: none"> • Reviewed open submittals. The wet well tank is under review. Steel doors and frames were corrected and sent back. Fiberglass columns will be submitted. No hot submittals. • Fire protection submittals under review. Tank and wet well submitted yesterday. Steel frames and doors were returned Revise & Resubmit. • Slab on grade layout is a hot submittal – need early next week. Tank and wet wall is hot as well. • New upcoming submittals: trim, storefront shop drawings, wet well. • Conference call with Delta to confirm drawings for submission. • Proposed slab on grade layout, pre-slab conference to be scheduled. 	<p>JHA</p> <p>Tower</p> <p>JHA</p> <p>Tower/JHA</p> <p>Tower</p> <p>Tower</p>
<p>13.09</p> <p>12.13</p> <p>11.14</p>	<p>RFI's 05/20/2020</p> <ul style="list-style-type: none"> • Three open RFIs, one is revised 26R1 on the generator. The radio tower guy will be here this week. Need to know specifics on the foundation to know which way to shift the pad. Need to receive the full package details/drawings of his layout (upcoming). 27 – resolved with hinge sub. New RFI for BER – electrician looking for clarification on feeder size. • All RFIs are current. Radio tower clarification with electrician. • Two open RFIs: #17 roof penetration and flashing detail, #18 information on radio tower – received a response from consultant that they have forwarded it to the manufacturer. Two RFIs upcoming: question on flow on hydrant and door hardware swap on hinges. 	<p>JHA</p> <p>JHA</p> <p>JHA</p>
<p>13.10</p> <p>12.14</p> <p>11.15</p>	<p>PR's, ASI's, PCO's 05/20/2020</p> <ul style="list-style-type: none"> • Update on PCOs that are outstanding. Even with \$0 we need approval for those PCOs. JHA waiting on the fire alarm panel moving to communication room. ASI-13 waiting on pricing from AEC. ASI-11 was superceded with #15. UPS is rejected. • Open PCOs: ASI-7 small upcharge for power for lockers, waiting on ASI-10 from the framer, ASI-13 fire alarm that came over. ASI-15 will override ASI-11 as ASI-11 is removed from scope. New number should be ASI-15R. UPS will not be removed from the scope. • Open PCOs: #12 – potentially no cost, waiting on response from Dig-It, #13 is ASI-7 small potential cost from AEC, #14 waiting on deduct from drywall sub for wall revision, #15 no cost for swapping panels, #16 no cost on door leaf change, #17 will be UPS credit, about \$30k potential deduct. 	<p>JHA/CHA</p> <p>JHA/CHA</p> <p>JHA/CHA</p>

<p>13.11</p> <p>12.15</p> <p>11.16</p>	<p>Master Schedule 05/20/2020</p> <ul style="list-style-type: none"> • Updated master schedule upcoming. Loss of time in April but picking up time now. Tower to submit for record that we are following guidelines regarding COVID-19. Workers are signing a daily sheet. • Currently on schedule with activities. • Picking up some time with the underground plumbing. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>13.12</p> <p>12.16</p> <p>11.17</p>	<p>Certified Payroll 05/20/2020</p> <ul style="list-style-type: none"> • Maribel sent updated Certified Payroll Reports to the end of April, missing LaPan Mechanical (plumbing sub) at this time. • CHA sent Tower over a list of missing certified payroll reports. • Missing certified payroll reports from Dig-It, AEC, S&S, Delta, LaPan. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>13.13</p> <p>12.17</p>	<p>As Built Drawings 05/20/2020</p> <ul style="list-style-type: none"> • Shot the septic system, will be on as-builts (separate file). Also did the building foundation on the same day. AEC is doing their own as-builts. • As Built Drawings should be kept in site trailer and will be updated weekly and checked periodically by CHA. Ongoing. 	<p>Tower/CHA</p> <p>Tower/CHA</p>
<p>13.14</p> <p>12.18</p> <p>11.19</p>	<p>Requisitions 05/20/2020</p> <ul style="list-style-type: none"> • Req #3 was submitted today, check will be received next week. Req #4 draft will be sent out in a couple weeks for May. • Tower to send over finalized Requisition #3 to be signed. • Stored material for glazing – transfer of title and certificate of insurance needed. Tower to send address for CHA’s review. 	<p>Tower</p> <p>Tower</p> <p>Tower/CHA</p>
<p>13.15</p> <p>13.16</p> <p>13.17</p> <p>13.18</p>	<p>New Business 05/20/2020</p> <ul style="list-style-type: none"> • Chief and Steve M. continuing with IT quotes. Site visit the new police station in Bourne to review Ocker’s work. • Drop box will be ready by the end of the week. • Dave S. forwarded 2 emails from Lan-Tel to JHA. Submittals can be reviewed; they were previously sent the spec. Possibly set up a conf call if they have questions on their submittals. • Shake samples in the trailer. Need additional louver samples to match Wool Sheen cedar color. JHA recorded the colors that we chose. Dave R. will stop by later and for anyone else that wants to see the samples. 	<p>TOC</p> <p>Tower</p> <p>TOC/Tower</p>

13.19	<ul style="list-style-type: none"> • Bill and Chief had a call with Steve Child S&S Tower rep. and Cyber Comm. Steve will be out on site this week. Discussion should be on where bring the conduits to the pad; he doesn't want conduits in the pad. Bill will call to confirm with Steve Child again today. 	TOC/Tower
13.20	<ul style="list-style-type: none"> • Septic installation completed; emptied the tank. For record. 	TOC
13.21	<ul style="list-style-type: none"> • The two evergreen trees by the library will be removed by DPW. 	TOC
13.22	<ul style="list-style-type: none"> • Larry Page is removing his excavator from site by the end of the week. 	TOC
13.23	<ul style="list-style-type: none"> • The site fence by the library will remain as is until the library is reopened. Town will instruct Tower in advance of when to adjust. 	TOC/Tower
13.24	<ul style="list-style-type: none"> • Wet curing the concrete slab today so the sprinkler will be running. 	Tower
13.25	<ul style="list-style-type: none"> • Briggs set aside extra cylinders of the concrete due to the ISE admixture. Manufacturer will retain the samples for warranty. 	CHA
13.26	<ul style="list-style-type: none"> • Letter upcoming from Briggs certifying that all reports for foundation and compression strength are acceptable for steel to be erected. 	CHA
12.19	<ul style="list-style-type: none"> • Chief continuing to meet on IT quotes. 	TOC
12.20	<ul style="list-style-type: none"> • Drop box will be set up by end of next week. 	Tower
12.21	<ul style="list-style-type: none"> • Dave S. contacted Lan-Tel on submittals. 	TOC
12.22	<ul style="list-style-type: none"> • Pursuing pricing for additional annunciator, the mechanical/electrical room did not allow enough space so installing in communication equipment room. 	Tower
12.23	<ul style="list-style-type: none"> • Shakes samples en route to JHA. Submitted electronically. 	Tower/JHA
12.24	<ul style="list-style-type: none"> • Framing dimensions to be confirmed, conflicts should be submitted as an RFI or over the phone with JHA. 	Tower
12.25	<ul style="list-style-type: none"> • Jails detention vendor: changing anchor type on a few frames from pre-masonry to post-masonry; will grout fill afterwards. If dimensions are not adjusted, a resubmission is not required. 	TOC
12.26	<ul style="list-style-type: none"> • RFI on conduit locations led to discussions with Cyber Comm; there is a disconnect with their knowledge of the project. Town may need to get in contact with them for further clarification; Bill requested Chief to set up a conference call. Purchase order for the radio tower will be voted on when there is a town meeting. 	JHA
12.27	<ul style="list-style-type: none"> • Brian will be on site with samples on May 20. 	JHA
12.28	<ul style="list-style-type: none"> • Cell flushing is local to each cell that allows the detainee to flush themselves but water can be deactivated if needed. 	TOC
11.20	<ul style="list-style-type: none"> • Met with Steve Mahoney and Ockers, made adjustments on IT quotes. 	Tower
11.21	<ul style="list-style-type: none"> • Proposed slab plan sent to JHA, meeting upcoming for pre-slab. 	Tower
11.22	<ul style="list-style-type: none"> • Tower is working on setting up Drop Box. 	TOC
11.23	<ul style="list-style-type: none"> • Dave S. following up with Lan-Tel. 	
11.24	<ul style="list-style-type: none"> • Patrick spoke with John from the Carpenter's Union. Masks are mandatory as of May 6, 2020. 	Tower
11.25	<ul style="list-style-type: none"> • Tank indicator light discussion, deputy fire chief was in contact with Dawn from AEC about it; will confirm if owned by FP or Electrical. 	Tower
11.26	<ul style="list-style-type: none"> • Fire alarm control panel recommended to be in mechanical room by BK Systems. FD to confirm plan as is or if changes to be made. 	
11.27	<ul style="list-style-type: none"> • Septic tank was installed today, GGD will be on site to inspect and also the Board of Health. 	TOC
11.28	<ul style="list-style-type: none"> • Telecomm. pole was installed on Monday. 	TOC
11.29	<ul style="list-style-type: none"> • Upcoming color samples to the trailer: cement board siding, shakes. 	TOC

The next Carver Police Station meeting is scheduled for Wednesday, May 27th at 2:00 PM at the conference line +1 (866) 780-3080, ID: 346089263#.

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.