



**BOARD OF SELECTMEN SUB
COMMITTEE
GOVERNANCE COMMITTEE
MINUTES**

October 22, 2015

7:30 A.M. Town Hall – Selectmen's
Meeting Room

Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b

Meeting opened at 7:40, Jim Grimes, John Cotter, Steve Gray, Dick Ward and Michael Milanoski

1. Re-organization
 - Steve Gray for Chair – Motion by JG to nominate, 2nd JC, unanimous with gray abstaining
 - Jack Agley for Vice-Chair – Motion by JC to nominate, 2nd JG, unanimous
2. Approval of Minutes for September 22, 2015
 - Motion by JC to approve, 2nd JG, unanimous
3. Discussion relative to payment of annual Board/Committee stipends
 - Discussion of making employee packets smaller for board members
 - Everyone is considered an employee
 - Motion by JC to have payments made annually if stipend is \$600 or under and individuals are required to declare their taxes, 2nd DW, unanimous
4. Discussion relative to operation/staffing of Planning, Environment and Permitting Dept. following reorganization
 - Discussion on change of staffing and need for additional support in department
 - Provide preliminary update at next governance meeting.
5. Discussion relative to progress concerning improvements to Town Well
Now that we have MassDEP's approval, we can proceed with procurement/fabrication/construction.

Anticipate the following general schedule:

- November 2015
 - Obtain firm pricing on equipment and issue purchase orders
 - Construct lagoons (assume this will be performed with Town staff/equipment)
- December 2015 through February 2016
 - Review submittals for Equipment (i.e. Filter System and Booster Pumps)

- Fabrication/Delivery of Equipment
 - Initial construction work (i.e. prepare for electrical modifications)
- March 2016 through April 2016
 - Equipment Installation
 - Equipment Startup/Testing
 - MassDEP Inspection (Approval to Operate)
- 6. Discussion relative to Police Officers being allowed to carry Narcan
 - Update next meeting with Tom Walsh – send memo on Narcan for Tom
- 7. Discussion relative to DOR study of Town financial management operations and policies
 - Update next meeting
- 8. Discussion relative to possible consolidation of Town and School Department facilities departments to maintain capital assets in the Town
 - Update next meeting
- 9. Discussion relative to possible options for regionalization
 - Update next meeting
- 10. Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting
 - Send DOR opinions on school funding and responsibility of School Committee to Governance Committee
- 11. Adjournment
 - 9:45 motion to adjourn by JC, 2nd by JG Unanimous