

**BOARD OF SELECTMEN SUB COMMITTEE**

**GOVERNANCE COMMITTEE MINUTES**

**February 25, 2016**

7:30 A.M. Town Hall – Selectmen’s Meeting Room

*Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b*

***Meeting opened at 7:40 A.M.***

***Present: Stephen Gray – Chairman; Members: John Cotter, Dick Ward, Jack Angley, James Grimes,***

***Also present: Michael Milanoski; Michael Padoch; and Kari Poudrier - Clerk***

Approval of Minutes for January 7, 2016

Motion by DW to approve, 2nd JC, unanimous

1. Discussion relative to adopting rules and regulations of Town Meeting to improve efficiency

* Tabled for next meeting

1. DESE update from Jay Sullivan, Executive Director of School Finance Center relative to line item budget transfers by school administration requires school committee vote.

* Not discussed

1. Discussion and review DOR report/presentation relative to Town financial management operations and policies

* TA gave overview of DOR report
* Tabled to next meeting – Treasurer/Tax Collector, Assessor, and Town Accountant will be invited and be given an allotted 15 minutes each for discussion of proposed DOR and Auditor recommendations

1. Discussion and update on Town-wide facilities department

* Not discussed

1. Discussion relative to the budget for Town-wide health insurance as recommended by Auditor

* Motions by JC to recommend concept of single Town-wide health insurance budget line item and to create a revolving account for Health Insurance mid-year costs to cover overages; JA 2nd
* Voted unanimous – 5-0

1. Discussion and review of the list of items required if stipend less than $600.00 annually

* New packages will be reviewed at a future meeting

1. Discussion and update relative to condition of Route 44/Route 48 intersection

* Tabled - No response from property owner at this time

1. Discussion concerning reorganization/consolidation of business committees in the Town

* Not discussed

1. Discussion relative to Historical Committees consolidation

* To be voted at Town Meeting

1. Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting

* Not discussed

1. Minutes – Next Meeting

* March 3, 2016 – 7:30 a.m.

1. Adjournment

* 9:30 a.m. to adjourn by JC, 2nd by JA Unanimous