

Carver Massachusetts

Town Buildings Study Committee Minutes

8/19/2013

Members Present: Dan Ryan, Steve Pratt, Paul Duff
Also Present: Jack Hunter, Tony Torrisi, Monica Lamboy
Absent: Roger Shores
Meeting Start: 7:02 p.m.
Meeting End: 9:24 p.m.

Agenda

I. Committee Logistics

- a. Call meeting to order
 - i. Dan Ryan called the meeting to order at 7:02 p.m.
- b. Meeting Minutes and Approval
 - i. Minutes to be reviewed at the next meeting

II. Capture Notes and Discussions

- a. Activities and Events
- b. General Discussion and Planning
- c. Communicating Information
- d. TBSC Report

III. Planning

- a. Meetings with Town Boards/Officials
 - i. Plan next Selectmen's meeting.
 - ii. Steve Pratt reported that he met with Jim Purcell regarding the history of the TBSC.
 - iii. Dan Ryan reported that he met with School Superintendent Liz Sorrell regarding the studies that have been done by the school department with respect to the proposed future building location and renovation.
- b. Master Plan Discussion
 - i. Meet with the Collins Institute and Jack Hunter:
 1. The TBSC met with Monica Lamboy and Tony Torrisi of the Collins Center.
 2. The TBSC provided an overview of the buildings in Carver to include:
 - a. School front building built in 1951 and back building built in 1974
 - b. Police and Fire buildings done 1957 and 1970s
 3. The TBSC is looking for need, land use and financing option review
 4. The TBSC provided Carver's history regarding the building needs and attempts to fund renovations.
 5. The Edward J. Collins Center was created 5 years ago by the state of Massachusetts to provide technical assistance to cities and towns. It is located at UMASS Boston.
 6. Monica Lamboy has Land Use experience and Tony Torrisi has financial experience.
 7. The TBSC stated that they also need expertise for working with the MSBA

8. The Collins Center could finish in the January 2014 timeframe if it starts in September 2013.

- **Motion Made: Roger Shores motioned to recommend to the Board of Selectmen that the Town of Carver contract with the Collins Center to conduct analysis of building needs, site planning and financial feasibility study, seconded by Steve Pratt**
 - **No discussion,**
 - **Passed Unanimously**
- c. Other
- i.

IV. Action Items

- None

V. Next Meeting & Draft Agenda

- a. Next Meeting will be Thursday 9/5/2013 at 7:00 p.m.
- b. Next Meeting Agenda

I. Committee Logistics

- a. Call Meeting to Order
- b. Meeting Minutes and Approval

II. Capture Notes and Discussions

- a. Activities and Events
- b. General discussion and planning
- c. Communicating Information
- d. TBSC Report

III. Planning

- a. Meetings with Town Boards and Officials
- b. Master Plan discussion with Jack Hunter
 - i. Meet with the Redevelopment Authority to discuss possible financing for a Building and Land Use Study.
- c. School Committee
 - i. Meet with representatives of the School Committee to discuss the current planning for the Police and Fire Station project.
 - ii. Also discuss planning for the Elementary/Primary School projects.
- d. Other

IV. Action Items

V. Next Meeting & Draft Agenda

- **Motion Made: Roger Shores made motion to adjourn, seconded by Steve Pratt**
- **No discussion,**
- **Passed Unanimously**

Next Planned Meetings: Thursday, September 5th, 2013

Respectfully submitted by: Dan Ryan

Minutes approved by Committee on Monday, ...