



TOWN OF CARVER

Office of Planning & Community Development

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Planning Board Minutes

March 5, 2013

The Carver Planning Board met on March 5, 2013 at 7:02 PM at the Carver Town Hall, Meeting Room # 1, 108 Main Street Carver.

PRESENT:

Bruce Maki- Chairman
Rosemarie Hanlon – Vice Chairman
William Sinclair-Member
Kevin Robinson – Member
Chad Cavicchi- Secretary

ALSO PRESENT:

Jack Hunter – Director of Planning and Community Development

NEW BUSINESS

A. Sign Permit – Edaville Railroad – (#13-S-399)

Ms. Brenda Johnson requested to move the sign closer to Route 58 where the design would change but the size and lighting would remain the same. The present sign is too close to the bushes.

Motion: by Mr. Sinclair to approve the sign for Edaville Railroad as presented which will require an electrical and building permit.

Second: by Ms. Hanlon.

UNANIMOUSLY VOTED

B. Receipt of Plans – Form A – South Main St. (#13-A-397)

Mr. Jim Pavlik of Outback Engineering was present to request endorsement of the plans for the Davison family on South Main Street. Prior subdivision was withdrawn and no plans exist for a new subdivision. Mr. Sinclair questioned through Mr. Maki, Chairman, if the Mr. Hunter was aware of any outstanding taxes on the property. Mr. Hunter stated no issues at this time.

Motion: by Mr. Sinclair to endorse Form A for South Main Street.

Second: by Ms. Hanlon.

UNANIMOUSLY VOTED

APPOINTMENT:

C. Temporary Office of Planning and Community Development Secretarial Interviews:

Mr. Hunter received fourteen applicants for the position and narrowed the search down to two candidates; Tara Savastano and Kathy Kay. Each candidate approached the Planning Board to answer questions regarding their goals and aspirations. Ms. Savastano is a huge history buff and was originally from California. She stated her vast experience working in a college environment which included excel and database knowledge along with grant experience. Mr. Sinclair inquired about her responsibility for managing money where Ms. Savastano stated her work experience included a/p a/r while working for an import/export company and she also handled the bookkeeping for a law firm. Mr. Sinclair confirmed with Ms. Savastano regarding her

knowledge of the position being part-time temporary where she acknowledged the fact that the position was temporary and also noted that she was interested in fulltime employment. Ms. Hanlon inquired if she had any forecasting experience and her response was negative. She stated that she could start immediately given the opportunity. Ms. Kay stated that she was from the area and has experience as an accounts payable clerk for the Red Lion, student financial record keeping with payables in a community college and also worked as an administrative assistant where she worked with scheduling through Outlook and correspondence. She further stated her multiple interests, enjoyment of gardening and the importance of spending time caring for her mother. Mr. Sinclair inquired about her feeling on the part time temporary status; her response was that it is preferred as she requires time to spend caring for her mother. She also stated her desire to work in a local town government. Ms. Hanlon inquired about her forecasting experience and her response was also negative. She indicated that she could start immediately given the opportunity. Since the position requires five hours for the water department, Water Commissioner, Mr. Tracey, finished the conversation by explaining the job responsibilities for that portion of the business.

OTHER BUSINESS:

D. Planning Board Notes

New technology using an interactive environment with the use of monitors during committee meetings was discussed where success using such technologies is now taking place in Dennis and other surrounding towns. It was stated that this technology could reduce cost especially since Mr. Dewhurst may donate some of the equipment to outfit meeting rooms. It was mentioned that this could be a great way to engage the public and raise awareness where the town could benefit on many levels.

E. Planners Notes

Mr. Hunter updated on the closing of Bridgewater Savings Bank, Norfolk Power moving forward on the Holmes property, the possibility of Serv Pro entering an agreement, the sale of Carver Auto with an unknown purchaser and Agway's investigation into Jack Williams's property next to the auto glass company. Mr. Hunter also stated that Mr. Fuller has resigned from CPC, resulting in a need for a Planning Board representative.

F. Approval of Minutes: February 19, 2013

Kevin Robinson was not updated from an alternate to member and Bowman's Point was misspelled. Mr. Hunter will make the changes.

MOTION: by Mr. Sinclair to approve minutes of February 19, 2013 with corrections.

SECOND: by Mr. Cavicchi

ABSTENTION: by Ms. Hanlon

REMAINING MEMBERS UNANIMOUSLY VOTED

G. Correspondence-

Correspondence regarding Zoning Reform legislation was distributed with no action required.

H. Office of Planning and Community Development Secretarial Position – Discussion and possible recommendation

Mr. Maki stated that they both candidates are very qualified. After reading the applications and resumes, Mr. Sinclair stated that Ms. Kay has a lot to offer on paper. Mr. Robinson was impressed with Ms. Savastano's presentation, experience and her grant experience as an added benefit. However, the position would not require grant work at this time and her desire for full time employment was a concern for all members. A balanced approach was discussed where Rosemary expressed her interest in Ms. Kay where she found her resume professional and impressive.

MOTION: by Mr. Sinclair to recommend the offer the position to Ms. Kay.

SECOND: by Ms. Hanlon
UNANIMOUSLY VOTED

I. Adjournment

MOTION: by Mr. Sinclair to adjourn
SECOND: by Ms. Hanlon
UNANIMOUSLY VOTED

The Carver Planning Board meeting was adjourned at 8:02 PM on March 5, 2013.