

Carver Redevelopment Authority

Meeting Minutes for February 11, 2014

Audio recorded by Chairman Sinclair

Agenda (Exhibit A)

Call to Order: Chairman Sinclair called the meeting to order at 6:00pm

Members Present: William Sinclair, Johanna Leighton, Brian Abatiello, Robert Belbin

Secretary: Michele Doll

Guest(s) Present: Jack Hunter arrived at 6:35

1. Minutes: January 6, 2014 – Discussion and possible vote

Belbin requested notation of audio recording and Leighton requested inclusion of list of exhibits/attachments for future meetings.

Belbin made motion to approve with changes. Leighton 2nd. Approved 4-0-0

2. Vote to rescind Waterview Village gas conversion agreement with Eleanor Strachen and pay final bills on any completed conversions. Discussion and possible vote.

Resident Eleanor Strachen withdrew request for assistance. Agreement was not finalized prior to withdrawal.

Belbin made motion to rescind Strachen agreement for gas conversion assistance. Leighton 2nd. Approved 4-0-0

Final contractor invoices have been received. Per Sinclair, (3) jobs have been inspected. Awaiting plumbing inspector written/verbal approval to release payment for: \$720.00 to Richmond at 21 Jill Marie Drive; \$1000.00 to Pratt at 11 Jill Marie Drive; and \$520.00 to Coulstring at 11 Jill Marie Drive.

Belbin made motion to pay (3) invoices upon receipt of inspector approval. Leighton 2nd. Approved 4-0-0

Inspection has been requested for Mouchrop at 43 Jill Marie Drive, invoiced at \$800.00.

Belbin made motion to pay upon receipt of approval from inspector. Leighton 2nd. Approved 4-0-0

3. Financial Report

Leighton distributed copies of Treasurer's Report for January 31, 2014 (Exhibit B), noting intention to update this original document on a monthly basis. Chairman Sinclair requested that Leighton also include more detailed information to track expenses by item/program.

Belbin made motion to approve Financial Report. Leighton 2nd. Approved 4-0-0.

4. Collins Center Contract Extension – Discussion and possible vote

Request submitted by Town Building Study Committee (TBSC) to extend contract, no additional monies necessary. Sinclair will request a written or verbal update on project through Town Planner or TBSC. Belbin noted that he has some information from attending meetings, but would also like to have an update.

Belbin made motion to extend contract with Collins Center. Leighton 2nd. Approved 4-0-0

5. OML complaint – Reponse from Attorney General’s Office

Sinclair distributed copies of Attorney General’s response dated December 16, 2013 (Exhibit C) regarding OML 2013-185, filed by Robert Belbin. Complaint regarding e-mail sent by Brian Abatiello on May 29, 2013 was resolved by informal action, but violation was noted.

Abatiello made motion to close OML 2013-185. Leighton 2nd. Belbin abstained. Approved 3-0-1

6. Public Comments

None

7. Member Comments

Belbin noted on-line article by Carver Reported advising residents of the Waterview Village Gas Conversion Program. Belbin requested the members consider purchasing tablets for the RDA. Belbin also confirmed he would be running for re-election to RDA.

Leighton requested Paint Project be added to next agenda, discuss advertising options. Also advised previously discussed accounting software was not available through Town Hall.

Sinclair noted the annual filing for Department of Housing and Community Development is to include programs and financial report.

Belbin made motion for standing agreement to pay Secretary. Abatiello 2nd. Approved 4-0-0

8. Next meeting

Belbin made motion for next meeting at 6:00pm on May 11th, meeting room to be determined.

Abatiello 2nd. Approved 4-0-0.

Belbin made motion to adjourn the meeting at 6:41pm. Abatiello 2nd. Approved 4-0-0.

Exhibits:

A – Agenda

B – January 31, 2014 Treasurer’s Report

C - OML 2013-185