

Fire Station Building Committee & Internal Fire Station Committee

Meeting Minutes

11/03/2015

Building Committee Members Present: Bill Harriman, Robert Middendorf, Craig Weston, George Callahan, Michael Milanoski, Dave Siedentopf

Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan (Daedalus), Todd Costa (KBA), Joe O'Connor and Krystal Burrows (M O'Connor)

Meeting called to order at 7:20am by Bill Harriman. Meeting held at 99 Main Street, Carver.

Topic 1: Motion by Dave Siedentopf to approve the meeting minutes of 10/6/2015. Committee approved motion by a vote of 5 to 0.

Topic 2: Joe O'Connor updated the Committee that the project was on schedule. Crews will be pouring the deep well of the sprinkler pump pit this week and hopefully finishing up the foundation walls next week.

Topic 3: Krystal Burrow requested payment for Requisition #3 for the month of October. Motion made by Dave Siedentopf to approve Requisition #3 for payment of \$125,989. Committee approved the payment by a vote of 6 to 0.

Topic 4: Todd Costa updated the Committee on the progress of building. The deep well pit will be poured with a cement additive to seal the concrete to hold water in the well. Todd expects the water proofing process to be less than the projected \$4,200. Todd also clarified each of the submitted but not approved changes orders to date.

- Change Order Proposal #1 – Antenna foundation - \$20,277
- Change Order Proposal #2 – Septic system installation - \$27,622
- Change Order Proposal #3 – Foundation revisions - \$13,929 (pending review of final figure)
- Change Order Proposal #4 – Unsuitable material removal - \$4,078
- Change Order Proposal #5 – Unsuitable material/structural fill 634 CY - \$22,501
- Change Order Proposal #6 – Unsuitable material/ structural Fill 154 CY - \$5,466
- Change Order Proposal #7 – Anti-Hydro for Well Pit - \$4,200 (pending review of final figure)
- Change Order Proposal #8 – Vehicle Exhaust System - \$58,106 (pending)
- Change Order Proposal #9 – Foundation for Training Building - \$82,370 (pending review)
- Change Order Proposal #10 – Unsuitable material - \$1,503

Todd Costa requested payment for Change Order Proposal #2 (\$27,622), #4 (\$4,078), #5 (\$22,501), #6 (\$5,466) and #10 (\$1,503) for a total of \$61,170. Motion made by Dave Siedentopf to approve payment for Change Orders Proposal #2, 4, 5, 6 and 10 for \$61,170. Committee approved motion by a vote of 6 to 0 for Change Order # 1.

Topic 5: Joe Sullivan gave an update on the bid package posted in the Central Register for the installation of the Training Facility building. Bids will be opened on November 18th. Joe asked for a Sub-Committee to be formed to review the bid proposals, score them and make a recommendation on a

potential installer. Motion made by Dave Siedentopf to appoint Chief Weston, Bob Middendorf and George Callaghan to be on the Sub-Committee. Committee approved motion by a vote of 6 to 0.

Topic 6: Chief Weston stated that the Training Facility building will be delivered on December 18th moved from the original date of December 3rd, due to a equipment malfunction at place of manufacture. The Chief also has found a used fire pole for the Station that may become available for sale.

Motion by Bob Middendorf to adjourn meeting at 8:15am. Committee approved 6 to 0.

Next meeting on Tuesday, December 1st at 7:15am.

Submitted by Chief Craig Weston – Committee Secretary

APPROVED