

# Fire Station Building Committee

1/13/2015

**Committee Members Present: Bill Harriman, Craig Weston, Michael Milanoski, George Callahan, Dave Siedentopf, Robert Middendorf, John Delli Priscoli**

**Members Absent:** None

**Owners Project Mangers, Architect / Designers Present:** Joe Sullivan (Daedalus) and Todd Costa (KBA)

Meeting called to order at 7:31 am by Bill Harriman. Meeting held at the Carver Fire Station 3.

**Topic 1:** Motion by John Delli Priscoli to accept meeting minutes of 12/19/2014. Motion seconded by George Callahan with Committee voting 6 to 0 to approve meeting minutes.

**Topic 2:** Todd Costa gave an update on the status of the design drawings. Todd felt that the project is at 60% design with the drawings out for cost estimation as of Monday, January 12<sup>th</sup>. Todd expects the cost estimation to take two full weeks followed by a reconciliation meeting between KBA and Daedalus the following week. The estimation will be ready for the Building Committees review on February 5<sup>th</sup>. Todd submitted a full size set of design drawings for the committee to review over the next couple of weeks.

**Topic 3:** Todd has spoken to the Massachusetts Architectural Access Board (MAAB) director get clarification as to if an elevator is required in the Fire Station facility. The Director indicated to Todd that the elevator is not required in a municipal Fire Station Facility provided the second floor will be for firefighters only. The Director has supplied Todd with sample affidavits that can be filed to meet this wavier. The affidavit must state that the second floor of the facility is for firefighters only with no public access and therefore is not required to have an elevator. The affidavit must be notarized and filed with the Building Commissioner, Massachusetts's Access Board and the town. Todd will start the process of drafting an affidavit for the Fire Chef to sign.

**Topic 4:** Todd asked that the Committee and Chief start to reviewing and marking up the full set of drawings over the next two weeks. The more eyes on the project checking for omissions the better the final product will be. Chief Weston will work on reviewing the designs and submit the marked up drawings to Todd to be reviewed by KBA.

**Topic 5:** Joe Sullivan gave an update from Daedalus. Joe stated that his team would be reviewing the 60% design plans for quality assurances and focus on the cost estimation over the next two weeks. Joe will be setting up a meeting with Mass Highway to discuss the utility pole placement and electrical connections adjacent to the site and crossings under Route 58 to the facility. Joe will also create an early site preparation package, outlining the owners (Town's) responsibilities of clearing, leveling, stumping, and grading the site.

**Topic 6:** Bill Harriman has secured a local tree cutter to clear the Fire Station site. Motion made by John Deli to hire local tree cutter, Ed Kakowski, at a price of \$2,000 to clear the site after Carver Conservation approval. Committee voted 7 to 0 to approve.

**Topic 7:** All projects costs and payments to date were reviewed by the Committee. Motion made by George Callahan to approve Warrant #3 for \$91,353.15 for payment. Committee voted 7 to 0 to approve warrant for payment.

Motion made by Bob Middendorf to adjourn meeting. Committee voted 7 to 0 to adjourn at 8:52 am.

**Next meeting is tentatively scheduled for Thursday, February 5, 2015 at 7:30am at Station 3**

Submitted by Chief Craig Weston – Committee Secretary

APPROVED