



TOWN OF CARVER

North Carver Water District

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North Carver Water District Minutes

December 22, 2014

Posted in Accordance with the Provisions of M. G. L. Chapter 30A, Section 20B, authorized person Jack Hunter.

The North Carver Water District Commissioners met on December 22, 2014 at the Carver Town Hall, Meeting Room #3, 108 Main Street, Carver, MA. The meeting was opened by Mr. Kevin Tracey at 5:02pm.

PRESENT: Kevin Tracey, Commissioner; Stephen Romano, Commissioner; William Sinclair, Commissioner

ALSO PRESENT: Bruce Trumbull, SWSS; Mike Woollam, SWSS; Mike Ohl, CEI Engineers; Madeleine Pompei, Administrative Assistant

1. CITIZENS' PARTICIPATION – None.

2. MINUTES: November 17, 2014– On a motion by Mr. Sinclair; seconded by Mr. Romano the minutes of November 17, 2014 approved unanimously as written.

3. CLEARWELL EXPANSION – update

Bids for this project were received and opened. Good prices were received from several of the bidders. Duxbury Construction's bid was substantially lower than that of the others being considered. References are in the process of being checked. We have also requested that Duxbury Construction provide information on what they are currently working on and what projects they have worked on in the past three years. The four references checked so far have been excellent. The work will be subbed out and we will need to know the subcontractor who will also be required to provide references. Mr. Sinclair asked how long until we take action. Per Mr. Ohl, 30 business days but we could ask bidders to hold. Mr. Sinclair asked if there was a concern with calcium in the concrete and was assured there is no concern. The concrete will be 15-16 feet down which is above the groundwater level. The next step in the process is to wait for the report on recommendations.

4. Water Operator's Report

Mr. Woollam states they have been busy trying to complete tasks. Mr. Trumbull says there are still some repairs to be discussed. Per Mr. Woollam the prices of the containment pads according to the USA Bluebook are \$265. Everything else has been taken care of. They will spray paint and stencils in order to label. Per Mr. Tracy there is \$500 in the budget that will cover that expenditure. Mr. Woollam states there is a vent leaking that will need to be caulked. One of the heating unit's exhaust is leaking. Mr. Sinclair asked if it was an elbow

that might be leaking. He will take a look. The flow rate on the wells cannot keep up with demand. Mr. Woollam flushed the iron, lost 70 gallons on well #2. In July of 2013 pumps were switched. It would be convenient if we could do the fix during the Clearwell Expansion because pumps will be offline for one week. Mr. Trumbull stated he met an impressive technician whom he would contact for an estimate. Skillings will also be contacted for a backup estimate.

6. Capital Improvement Plan

Work on the plan is underway. Hopefully it will be completed in one month's time. The Sanitary Survey had the big picture. Supply, distribution, and storage are the biggest issues. There is also work to be done on the five year plan.

7. NCWD Budget – FY14 and FY15

Per Mr. Tracy he has been meeting with the Accountant and the Town Planner. The Town Administrator would like to take away the truck. He requested that Mr. Trumbull provide two bids: one bid with the truck, one without. Mr. Romano asked why the Town Administrator would like to remove the truck. Per Mr. Tracy, the DPW has use for it and would like to use it. Mr. Tracy asked Mr. Trumbull for an estimate for an estimate of his next year's contract. Mr. Trumbull stated he would be willing to negotiate.

8. General Discussion

a. Bills Payable

MOTION: by Mr. Romano to pay bills as presented on the Schedule of Department Bills Payable dated 12/22/14, in the amount of \$10,665.86.

SECOND: by Mr. Sinclair

APPROVED UNANIMOUSLY

b. Betterment Policy

per Kathy Kay, not sure we will be doing betterments.

c. Late Payments

Ms. Kay asked if it was ok to send out demand letters before Christmas. Mr. Tracy gave her the go-ahead. Told her it was also fine to get the shut off notices on the doors in early January.

d. Remote Participation

MOTION: by Mr. Sinclair to approve

SECOND: by Mr. Romano

APPROVED UNANIMOUSLY

MOTION: by Mr. Sinclair to set the next meeting for January 14, 2015.

SECOND: by Mr. Romano

PASSED UNANIMOUSLY

MOTION: by Mr. Sinclair to adjourn

SECOND: by Mr. Romano

PASSED UNANIMOUSLY

The North Carver Water District meeting was adjourned at 5:57pm on December 22, 2014.

Respectfully submitted,
Madeleine Pompei

Table of Documents

Exhibit A	Meeting Agenda – December 14, 2014
Exhibit B	Meeting Minutes: 11/17/2014
Exhibit C	Clearwell Expansion Bids
Exhibit D	Schedule of Bills Payable 12/22/14
Exhibit E	Town Of Carver Betterment Policy
Exhibit F	Outstanding Balances
Exhibit G	Remote Participation Agreement