



108 Main St Carver MA 2330

Meeting Minutes  
Tape recorded by Robert Belbin

Approved February 4, 2013

**Date:** January 7, 2013 **Time:** 6:00  
Agenda (exhibit A)

**Members Present:** Will Sinclair, Vice chair Johanna Leighton, Secretary Robert Belbin, 1 vacant Gov. appointment.

**Members not present:** Tresurer Jack Franey (came in at 6:05)

**Public Present:** Jack Hunter Town Planner, Brian Abatiello.

Meeting opened at 603 by Chairman Will Sinclair.

#### Item #1

**Discuss, Approve and possible Vote on Regular Meeting minutes: February 14, 2012, September 11, 2012, September 25, 2012, October 23, 2012 and December 3, 2012.**

Sinclair: Meeting minutes approval: 02-14-2012

Belbin: I did an audit of the records and did not see this being approved. I took this from the selectman's meeting minutes posted on line and copied it. I abstained because I was not a member at that time.

Johanna Leighton: 8 properties and \$50,000.00 that is wrong, it should be \$500,000.00. You took these from the Towns minutes?

Belbin: Yes. If you want me to change something I will, I will retype it up. I can send a letter to the Selectmen and request they change their minutes.

Sinclair: It is only Johanna and I.

Belbin: do we want to hold off on this one?

Sinclair: yes.

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Sinclair: September 11, 2012 meeting minutes

Belbin Canceled with the Selectmen, I just wanted it on the record.

Leighton: because of lack of Specificity.

Belbin: yes.

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Sinclair: Feb 14, 2012 meeting minutes

Leighton: jack it was an approximate of \$500,000.00.

Franey: from my reports?

Leighton: I said it was selling 8 properties bringing in approximately \$500,000.00.

Motion: Motion by Leighton to amend the line 8 properties bringing in approximately \$500,000.00. not \$50,000.00.

Seconded by Franey.

Sinclair: Motion made and Seconded just to amend the \$50,000.00 All in favor say AYE.

Approved 3-0-1 Belbin abstained.

Motion: Motion by Franey to approve meeting minutes February 14, 2012

Seconded: Leighton

Sinclair: Motion made and Seconded to approve the February 14, 2012 minutes, any discussion? All in favor say AYE.

Approved 3-0-1 Belbin abstained.

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Sinclair: Sept 25, 2012 Minutes Joint meeting with the Selectmen.

Belbin: again I took this from the Selectman's meeting minutes posted on-line.

The reason is while am talking I cannot keep minutes at the same time, the easiest way is to copy them, no sense having 2 people doing the same work.

Franey did not get these emailed. Franey stated he already approved them as a Selectman.

Motion: Motion by Belbin to approve meeting minutes.

Seconded: Leighton

Sinclair: Motion made and Seconded to approve the Sept 25, 2012 minutes, any discussion? All in favor say AYE.

Approved 3-0-1 Franey abstained.

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Sinclair: Oct 23, 2012 With Selectmen, regarding 0 Wade St.

Belbin: the Selectmen have not approved the minutes yet so I would like to hold off on this until then.

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Sinclair: December 3, 2012

Motion: Motion by Belbin to approve meeting minutes.

Seconded: Leighton

Sinclair: Motion made and Seconded to approve the December 3, 2012 minutes, any discussion? All in favor say AYE.

Approved 3-0-1 Franey abstained.

## **Item 2**

### **Discuss, Approve and possible Vote on Executive Session January 1, 2012**

Belbin: it should be January 17<sup>th</sup>, sorry. On January 17<sup>th</sup> you had an executive session (ES) that ES did not show up. Discussion on who was there taking notes. Jack Hunter will check to see if it has been filed. Belbin could not find the vote on ES minutes for the 17<sup>th</sup>. If I don't have them I will Email john and ask him.

## **Item 3**

### **Discuss, Approve and possible Vote on Financial Report**

Jack passed out financial documents. Missing Buckman Park on the Agenda.

Jack went over Sept 30 and discussed all entries. **Exhibit B**

Motion: Motion by Belbin to approve Treasurers report.

Seconded: Leighton

Sinclair: Motion made and Seconded to approve the December 3, 2012 minutes, any discussion? All in favor say AYE.

Approved 4-0-0

*Franey left room at this point.*

## **Item 4**

### **Discuss, Approve and possible Vote on Document Block Grant lien of**

**\$915.00**

Sinclair: 61 West St property

Hunter: the registry rejected the lien on a technicality it was a "FONT" issue. Once it is recorded I will put it in the file. FYI: They have 15 years if they sell or refinance they have to pay you back. If 15 years go by you lost it.

Belbin: that's fine.

Sinclair: thats good.

Franey: good project.

Leighton: ya.

Sinclair: can you put this on our next agenda to keep on top of it.

Belbin: Ya.

**Item 5**

**Discuss and possible Vote to Pay the Town of Carver for 93 North Main St. \$24,574.17**

Sinclair: what does the Members want to do?

Leighton: I approve that number from my records.

Sinclair: is that a motion?

Leighton: yes.

Motion by Leighton to pay the town of Carver \$24,574.17 for 93 North Main St.

Seconded by Belbin

Sinclair: Motion made and Seconded to approve pay the town of Carver \$24,574.17 for 93 North Main St., any discussion? All in favor say AYE.

Approved 3-0-1 Franey not present.

***Franey back in room***

**Item 3 continued**

Sinclair: with Jack back in the room we will get back to the financial report. For information only on Buckman Park.

Franey discussed the financials of Buckman Park to pay only ½ of our share and the amount is \$6137.00. Discussed the Bills paid.

Sinclair: Can you put that on the next agenda.

Belbin; that was my fault. It will be.

**Item 6**

**Discuss and possible Policy and Procedures**

Belbin: I have developed a policy on the Secretary. *Exhibit C* Belbin read the policy to members.

Franey: Motion to Approve the Secretaries Policy for discussion.

Leighton: Seconded

Sinclair: No discussion? Motion made and Seconded to approve the secretary Policy say AYE.

Unanimous 4-0-0

**Item 7**

**Discuss and possible Vote Annual Report development/ Letter to the Newspaper**

Belbin: Someone needs to develop the annual report. March? Last Tuesday of February? 12 times roman Font. Leighton discussed how it was done in past. Johanna will do it.

Belbin not a sub committee.

**Item 8**

**Discuss Member issues/Comments**

Sinclair: 93 north main st. We need to transfer money for this.

Motion: Belbin to transfer \$24,000.00 from money market account to checking.

Seconded: Leighton

Sinclair: Motion made and seconded to transfer 24,000.00 from Money Market to Checking to Pay the Town of Carver.

Franey state they (Sinclair and Franey) will take care of it.

Franey: I talked ot Jack about this, Brian's Appointment?

Hunter: Called John Fitzgerald and he gave me a woman's name from the Governors Office. I emailed her. They are vetting it.

Franey : how long will it take?

Hunter: this is State House Beauracracy I guess?

Franey: stated he is not running for the Board.

Hunter: will find out how long it will take.

Sinclair: thanked Brian for hanging in there.

Belbin: thanked him for coming to meetings.

Franey and Leighton agreed.

Brian Abatiello: I appreciate it.

Leighton: I apologize for not getting the Sub Committee policy done.

**Item 9**

**Public Comment**

None

**Item 10**

**Next meeting discussion and vote**

Sinclair: next meeting will be a February 4, 2013 at 6pm.

1. Buckman Park
2. Discuss, Approve and possible Vote on Document Block Grant lien of \$915.00

**Motion to adjourn by Belbin**

**Seconded by Leighton**

**Sinclair: All in favor to adjourn say AYE?**

Exhibits:

Agenda  
Financial Report  
Secretary Policy