

**CARVER SCHOOL COMMITTEE MEETING**  
**MONDAY, DECEMBER 21, 2015 – 7:00 p.m.**  
**Makepeace Literacy Leadership Center (MLLC)**

**AGENDA**

I. Discuss and consider filing an Open Meeting Law Violation of the Board of Selectmen regarding the posted agenda for December 15, 2015 and the actions and votes taken regarding the appointment of a Cost Control Committee to manage the expenditures of the new elementary school building project.

Attachments:

Agenda for the 12/15/2015 meeting of the Board of Selectmen

Motion that was passed 4 in favor and one abstention



## BOARD OF SELECTMEN AGENDA

December 15, 2015

7:00PM Town Hall – Meeting Room #1

*Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b*

**Announcements:** This meeting is being cablecast by Area 58-Community Access Media, Channel 15. There are openings on several Committees - please contact the Selectmen's Office for a listing and application. Donations to the Food Pantry can be made at the Council on Aging or the Public Library.

***The Board chairman reasonably anticipates the following matters will be discussed and/or voted on at this meeting:***

- 7:00PM Pledge of Allegiance, Community Prayer & Public Comment Period
- 7:10PM Charlie's Auto: Charles Quintal & Douglas & Kathleen Ladd – Class II License and ongoing issues on property
- 7:30PM Town Administrator Update
- Electricity Aggregation update
  - Next Step for Budget Process
- 8:00PM Board of Selectmen Comment Period
- The Alcoholic Beverage Control Commission requests the following be approved:
    1. All current establishments are renewing their licenses
    2. Vote to set seasonal population – estimated to be the same as annual population of approximately 11,500
  - Update on Elementary School Project
    - Next Steps and authorization to move project forward based on Election of Ballot Question
- 8:50PM Minutes/Licenses/ Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting
- Minutes of 11/17/15
  - Application for a One Day Special License: Carver Sportsmen's Club 1/29/16 5pm-11pm
  - Request to use Sampson's Pond: Eastside Sport Fishing Club 5/15/16 5:30am-11am
- 9:00PM Executive Session – (Exemption #2, 3, 6) Motion: Move to go into Executive Session to discuss strategy with respect to collective bargaining negotiations with unions (Clerical, DPW, Dispatchers, PEC/IAC-Health Care, Police) and for non-union negotiations and with all non-union personnel not under contract, and strategy for litigation, and for purchase, exchange, sale, lease or value of real estate that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session.

### Adjournment

*Discussion during Board meetings should always be **courteous and respectful**, and should be confined to the subject under consideration. Sarcasm is generally not respectful, and the subject under consideration does not include the individuals involved in the debate. During each topic, there will be no questions from the audience. Even if the public raises their hands, they may not be recognized during topic discussion. All statements and questions should be directed to the Chairman during the public comment period, who will ask the appropriate person to respond, comments should be kept to three minutes or less. This is to try to keep the meeting on schedule and not run behind. This meeting will be recorded as an official record. If you wish to record the meeting in any manner you must advise the chair prior to the start of the meeting. A copy of documents used in a presentation or comments must be provided to be kept as part of the official record.*

# Authorization to move the New Elementary School Forward

*(voted by BOS 12/15/15)*

## **MOTION:**

The Town Administrator is hereby authorized to expend such funds in the most fiscally responsible manner and to manage the approved New Elementary School Project, from planning and design to procurement, including negotiation of contracts and change orders with Carver's Project Manager's. The Town Administrator shall provide monthly updates to the Board of Selectmen, and is hereby directed to take such additional action as may be necessary to carry out this authorization.

Further the Town Administrator is directed to make every effort to reduce the cost on the Carver taxpayer to ten percent below what was approved at Special Town Meeting (\$138.58 per \$100,000 of assessed value) thereby reducing the debt exclusion burden.

The Town Administrator is also directed to create a Cost Control Committee (CCC) for the New Elementary School with the sole purpose of making necessary changes to keep the project cost within the approved budget as voted by Special Town Meeting with a not to exceed budget of \$49,970,272. The Town Administrator is further directed to make any necessary reductions in scope to keep the project on budget as authorized with coordination of the CCC that includes elementary school principal and facilities director to represent the education program. As part of the CCC's analysis, they shall ensure that efficient and effective use of governmental resources are being used, and that decisions are based with long term operational cost in a life cycle context. The final project cost will be reviewed and approved by the Board of Selectmen prior to going out to bid.

The Town Administrator shall dissolve the CCC upon the conclusion of the school building project and after all punch list items and reimbursements have been realized by the town.

Further, the Elementary School Building Committee shall continue in their role to promote the school project and design a project that meets the expectations of the District for submittal to the estimators. This process of creating the CCC is being done to formalize the process that was used for the schematic design phase to control the project cost as directed by the Board of Selectmen.

## **MEMBERSHIP (the Town Administrator anticipated appointing the following members):**

1. Member – Ruby Maestas
2. Member – Dave Siedentopf
3. Member – Bill Harriman
4. Member - Craig Weston
5. Member – Jon Delli Priscoli