

POLICE STATION PRE-CONSTRUCTION MEETING
JANUARY 9, 2020 @ 10:00 am
SELECT BOARD MEETING ROOM
FLOOR 2, 108 MAIN STREET, CARVER

PRE-CONSTRUCTION CONFERENCE AGENDA

Items of significance that could affect progress will be discussed, including the following:

1. Tentative construction schedule.
2. Critical Work sequencing.
3. Designation of responsible personnel.
4. Procedures for processing Field Decisions and Change orders.
5. Procedures for processing Applications for Payment.
6. Distribution of Contract Documents.
7. Submittal of Shop Drawings, Product Data and Samples.
8. Preparation of record documents.
9. Use of the premises.
10. Office, Work and storage areas.
11. Equipment deliveries and priorities.
12. Safety procedures.
13. First aid.
14. Security.
15. Housekeeping.
16. Working hours.
17. Questions from Town Officials not already discussed