

# POLICE STATION CONSTRUCTION MEETING

## Meeting Posting

On Wednesday, September 16, 2020 at 1:00 pm, there will be a Police Station Construction Meeting for the new Carver Police Station. This meeting will be held in the construction trailer on site at 3 Center Street. The meeting will be limited to not more than 10 participants in the trailer, all participants will wear masks, and social distance as best possible. The meeting will also be remotely available via telephone or Skype for those not wishing to participate in person.

These are weekly meetings that occur throughout the life of the project for the purpose of making sure the General Contractor, the Architect and the Owners Project Manager are all in agreement on critical elements of the project; including such items as timing, scheduling, means and methods of construction, plan coordination, potential change orders, delivery of materials, and many other relevant issues regarding the construction. These meetings would not normally be considered a public meeting, however, due to the fact that a majority of the members of the Police Station Advisory Building Committee may from time to time be in attendance could make it fall under public meeting guidelines. Out of respect for that possibility, we will post these meetings on the Town calendar, and we will post minutes of those meetings on the Town Web Site and on the Police Station Advisory Building Committee web page.

The meeting agenda is the responsibility of others and not within the control of the Police Station Advisory Building Committee, however, meetings generally include the following topics:

- Schedule
  - Three Week Look ahead
- Site Logistics
- Submittals
- RFI's
- PR's, ASI'S, PCO'S
- Master Schedule
- Certified Payroll
- As Built Drawings
- Requisitions
- New business