

**Carver Open Space and Recreation Plan
Steering Committee Meeting**

AGENDA

December 6, 2021

4:30 p.m. – 7:00 p.m.



Meeting Room 1, Second Floor, Carver Town Hall
Posted in accordance with the provision of M. G. L. Chapter
30A, section 20b.

The Committee reasonably anticipates that the following matters will be discussed and / or voted on at this meeting:

- **DISCUSSION ITEM:** Results of in-person public meeting.

- **DISCUSSION AND VOTE ITEM:** Next steps for processing online survey.
 - Discussion of where we are in the planning process and putting data entry on hold until after holidays—no cut-off deadline for receiving surveys
 - Discussion about teams of people to code long-form survey answers for analysis
 - Discussion on the method for integrating paper-based responses into existing spreadsheets from online responses

- BREAK – GRAB DINNER (5 minutes)

- **DISCUSSION ITEM:** Document Review Matrix. Steering Committee members will commit to which sections of the plan they will review as drafts are generated in the coming weeks.

- **DISCUSSION AND VOTE ITEM:**
 - Minutes of the 8/19/2021, 9/30/21, and 10/14/21 meetings
 - Reimburse Jen Bogart for postage for mailing return surveys: \$87.00

- **DISCUSSION ITEM:** Next meeting – topic and timing.
- **Adjourn**