

## CARVER SELECT BOARD

### AGENDA - REVISED-3

September 8, 2020

6:00 PM Location: Town Hall Gazebo for recognition ceremony

7:00 PM Location: Carver Town Hall Meeting Room #1

*Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b*

**A TOWN HALL EMPLOYEE HAS TESTED POSITIVE FOR COVID-19. ALTHOUGH THERE IS NO IMMEDIATE RISK TO THE PUBLIC OR EMPLOYEES, OUT OF AN ABUNDANCE OF CAUTION, THE SELECT BOARD MEETING WILL BE REDUCED TO ONLY TIME-SENSITIVE MATTERS IN ORDER TO REDUCE ATTENDANCE AT THE MEETING AND TO REDUCE THE RISK TO THE PUBLIC.**

*The Board Chair reasonably anticipates the following matters will be discussed and/or voted on at this meeting:*

- 6:00PM First responder recognition ceremony for response to the July 19, 2020 house fire- at Town Hall Gazebo  
Pledge of Allegiance  
A moment of silence in honor of September 11, 2001  
Community prayer  
Meeting will resume immediately following ceremony in Meeting Room #1
- 7:00PM Request for Appointment: Peg Blackwell to Conservation Commission
- 7:10PM Chapter 61A- Notice of Intent to Convert: A.D Makepeace Co. Assessor's Map 1-7, Parcels 1-4 off Wenham Road
- 7:20PM Vote to ratify the vote to approve the State Primary Election Warrant taken on 8/21/2020
- 7:25PM Discussion about possible Open Meeting Law violation among Select Board members
- 7:35PM Set date for fall Special Town Meeting
- 7:40PM Discussion regarding procedures for signing warrants
- Adjourn

**THE FOLLOWING HIGHLIGHTED ITEMS HAVE BEEN DELETED FROM THIS AGENDA. ALL ITEMS THAT ARE NOT CROSSED OFF HAVE UPDATES ATTACHED.**

- ~~7:10PM Eagle Scout Project update: David Stidstone & Max Cipillo painting foundation of Library, replant gardens, etc.~~
- ~~7:15PM Girl Scout Ambassador Gold Award Project: Isabella Pompei Rain garden at library~~
- ~~7:25PM Request for Common Victualler License: Chan & Guan, LLC dba Little Kitchen~~
- ~~7:30PM Police Department Donation Acceptance resident Laiccy Ieronimo is donating \$880 for sneakers for each Police Officer~~
- ~~7:40PM Grant Approval Fire Department Assistance Grant Award: \$239,000 consisting of \$227,000 in grant funds and the Town's share of \$11,380.95~~
- ~~7:55PM Review, discussion and possible vote regarding review of General Bylaw 2.2.8. (members of Select Board serving on other elected or appointed capacities)~~
- 8:10PM Update on the Plymouth County Cares Act
- 8:20PM Update from Belbin and LaFond on the Town of Marion's withdrawal from CMWRRDD and on all other solid waste/recycling options including the transfer station.
- ~~8:40PM SPREDD Appointments: SRPEDD Commission: Select Board Rep: Jim Walsh, Planning Board Joint Transportation Planning Group Annual Appointments: John Woods & Chris Vincent (alt.)~~
- ~~8:45PM Discussion and possible vote: Town Counsel Discussion: New Town Counsel, New Lead Counsel or continue with existing Counsel~~
- 9:15PM Security of Building, offices and audio recording of work areas.
- 9:25PM Plan to maintain all Town Buildings and structures

9:35PM Board and committee membership, specifically dealing with how many committees/boards/commissions someone should be allowed on, if there should be regulations for specific committees/boards/commissions

10:00PM Town Administrator Update:

- a. COA re-opening
- b. Library re-opening
- c. Solar Pilot Taxation
- d. Citizen – Police Advisory Committee & Conservation Land Ad Hoc Committee
- e. Children’s activities sponsored by Town Hall, with possible prizes – update

10:10PM Minutes/Licenses/ Topics not reasonably anticipated by the Chair 48 hours in advance of meeting:

- Next Meeting: 10/6
- Minutes of 7/7/20, 8/4/20 & 8/21/20
- Executive Session Minutes: Approval and release minutes of 4/15/20 & 4/16/20.  
Approval and not to release minutes of 5/19/20 & 6/2/20

10:20PM Select Board Community Announcements

10:25PM Select Board Notes:

Belbin:

1. Cameras at new playground
2. Cutting of tree and overgrowth around old tennis courts at Sampson’s Pond. Deliver all brush to Rochester Road DPW property for chipping in future. Community help event
3. Select Board Policies – discussion: Agenda Policy, Code of Conduct, Financial Management Policies, Social Media Code of Conduct

Bogart:

1. Relationship among Select Board members and also among members and the Town Administrator
2. Community involvement/engagement, with possible COVID safe community events

Hoffman:

1. Workshop with Town Counsel on what constitutes an Open Meeting Law violation as well as what the Select Board should and should not post or comment about on Social Media

Townsend: N/A

Hewins:

1. Chair’s policy regarding recognizing the public during a regular meeting of the Select Board

Almighty God, humbly we pray your blessing as we concern our life with the opportunity to serve our community. Enhance us with your spirit of dignity and selflessness. May we become instruments of support and understanding as we seek to bring an environment of trust and purpose among all who provide the many services that make us all that we can become. Help us achieve the goals of our commitment in this office that is now our responsibility. And especially, we lift our prayers for all the citizens of our community that we have been allowed to serve that they may discover the fullness and joy of life that we all seek. And keep those serving in our armed forces and our first responders in our hearts and thoughts.

Amen

## Weston, Elaine

---

**From:** Craig Weston <craig.weston@carverfire.org>  
**Sent:** Thursday, September 3, 2020 12:09 PM  
**To:** Weston, Elaine  
**Cc:** Duphily, Marc  
**Subject:** RE: recognition ceremony

Elaine,

Marc and I will be doing the presentation jointly. We are recognizing 5 Firefighter, 2 Police Officers and 1 Public Safety dispatcher.

The names are:

Firefighter Chris Mahoney  
Firefighter Tod Sexton  
Firefighter Matt Barrington  
Firefighter John Lovendale  
Firefighter Kam Murphy  
Police Officer David Heikkila  
Police Officer Glenn Gillan  
Public Safety Dispatcher Peter Leopardi

I have John Woods dropping off a podium and microphone stand to the gazebo that day and we will utilize our CFD speaker and microphone system.

We have also printed off certificates for each to give them.

The goal was to make the presentation to each and then hopefully the board will verbally recognize each of their efforts. We can change this to do whatever the board is comfortable doing!

Thanks,  
Craig

**From:** Weston, Elaine <elaine.weston@carverma.gov>  
**Sent:** Thursday, September 03, 2020 11:29 AM  
**To:** Weston, Craig <craig.weston@carverfire.org>; Duphily, Marc <mduphily@carverpolice.org>  
**Subject:** recognition ceremony

Hi,

Are you both doing recognitions on Tuesday at the Select board meeting or is it just Fire?

Also – can you please forward the names of all the individuals you are recognizing?

TOWN OF CARVER

RECEIVED  
8/13/20 Mln

APPLICATION TO BE APPOINTED TO A VACANCY ON A COMMITTEE/COMMISSION OR BOARD

NAME OF APPLICANT: PEG BLACKWELL PHONE: 508-866-3131

MAILING ADDRESS: 5 GODFREY CIRCLE

STREET ADDRESS (IF DIFFERENT): \_\_\_\_\_

EMAIL ADDRESS: PEG.BLACKWELL@GMAIL.COM

INTERESTED IN SERVING ON: CONCOM

BRIEFLY STATE WHY YOU WOULD LIKE TO BE APPOINTED, PROFESSIONAL & PERSONAL QUALIFICATIONS, ETC.

PLEASE SEE ATTACHED.

APPLICANT  
SIGNATURE

Margaret A. Blackwell

DATE: 8-11-2020

PLEASE SUBMIT BY EMAIL: [maureen.nissen@carverma.gov](mailto:maureen.nissen@carverma.gov)

Phone: 508-866-3401

Fax: 508-866-4213

CANNOT EMAIL AS WE USE APPLE - SORRY.



# BOARD OF SELECTMEN

Michael R. Milanoski  
Town Administrator  
Administrator

Elaine M. Weston  
Assistant to the Town

108 Main Street  
Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213

To: Director of Planning, Jim Walsh  
Conservation Agent, Brooke Monroe

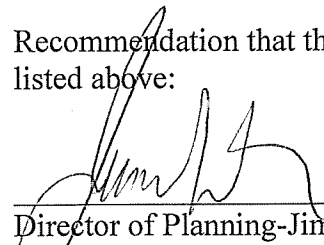
From: Elaine Weston  
Date: September 2, 2020

Subject: Chapter 61A Land

A.D. Makepeace has sent notification in compliance with M.G.L. Ch. 61A, §14 for the intended sale and change of use of property to be intended for use for construction and operation of a solar farm of Assessor's Map 107, Parcels 1-4.

The Board of Selectmen needs to receive in writing from the Committee within 30 days of the date of this memo whether the Town is going to recommend to exercise its option to purchase the land. If recommendation is for the Town to purchase the property, please issue a written report supporting the purchase.

-----  
Recommendation that the Board of Selectmen exercise the Town's option to purchase the property listed above:

  
\_\_\_\_\_  
Director of Planning-Jim Walsh

9/2/2020  
Date

Yes

No

  
\_\_\_\_\_  
Conservation Agent-Brooke Monroe

9/2/2020  
Date

Yes

No

**A.D. Makepeace Company  
158 Tihonet Road  
Wareham, MA 02571  
(508) 295-1000**

August 10, 2020

*Via Certified Mail*

Town of Carver  
Board of Selectmen  
c/o Town Clerk  
108 Main Street, #2  
Carver, MA 02330

**Re: Notice of Intent to Convert Chapter 61A Land  
Assessors' Map 107, Parcels 1-4  
Street Address – Wenham Road, Carver, MA (the "Property")**

Ladies and Gentlemen:

The undersigned (the "Owner") is the owner of the above-referenced Property which has been classified as agricultural or horticultural land under MGL Chapter 61A by the Town of Carver Board of Assessors. For your information, recording information about the recorded tax liens is attached to this letter as Exhibit A. Pursuant to MGL Chapter 61A, Section 14, notice is hereby given of the intention of the Owner to convert approximately 22.28± acres of the Property to commercial use for installation of solar facilities thereon through the lease of approximately 17.47± acres of the Property shown as "Leased Premises A", "Leased Premises B", "Leased Premises C" and "Leased Premises D" on the plan recorded in the Plymouth County Registry of Deeds at Plan Book 64, Page 462 (the "Recorded Plan") and the grant of easements over approximately 4.81± acres of the Property in the areas shown as "Access and Utility Easement Area A" and "Access and Utility Easement Area B" on the Recorded Plan (collectively, the "Converted Land").

The name, address and telephone number of the Owner is set forth above.

The Town of Carver has an option to purchase the Converted Land, as specified under MGL Chapter 61A, Section 14, and the Owner hereby requests that the Town of Carver decline to exercise its option to purchase the Converted Land. Should the Town of Carver decline to exercise its option to purchase, a declination of the Town of Carver's option to purchase is attached for execution.

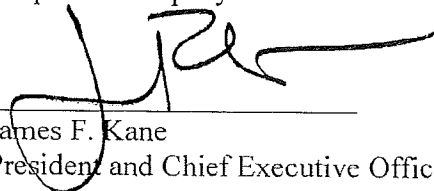
Please let us know if you have questions or require any additional information.

Thank you for your attention to this matter.

Sincerely,

A.D. Makepeace Company

By:

  
\_\_\_\_\_  
James F. Kane  
President and Chief Executive Officer

Cc w/Encl

via Hand Delivery: Town of Carver Board of Assessors  
Town of Carver Conservation Commission  
Town of Carver Planning Board

Cc w/Encl

via Certified Mail: Jim Montgomery,  
Commissioner,  
Mass. Department of Conservation and Recreation  
251 Causeway Street, 9<sup>th</sup> Floor  
Boston, MA 02114-2104



Exhibit A

(Recording Information for Recorded Tax Liens)

Chapter 61A Liens recorded in the Plymouth County Registry of Deeds at:

- (i) Book 4118, Page 112
- (ii) Book 4226, Page 682;
- (iii) Book 4550, Page 339;
- (iv) Book 4710, Page 405;
- (v) Book 4774, Page 146;
- (vi) Book 4900, Page 104; and
- (vii) Book 5131, Page 127.

August 10, 2020

To Whom it May Concern:

I have received a copy of the Notice of intent to Convert Ch 61A land for Assessor's Map 1-7, Parcels 1-4, for property off Wenham Road, Carver, Owned by the AD Makepeace Company

RECEIVED

AUG 10 2020

TOWN OF CARVER  
BOARD OF ASSESSORS

*Craig Duf*  
Assistant Finance Director  
Assessor's Office

*Jim Martins  
Planning Board  
Conservation*

TOWN CLERK, CARVER, MA  
2020 AUG 10 PM2:52

*Donna Ignazio  
Office Assistant*

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 89 DERBY STREET SUITE 200 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 4418, PAGE 194  
 DEED BOOK 1893, PAGE 48  
 DEED BOOK 2149, PAGE 249

FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 462

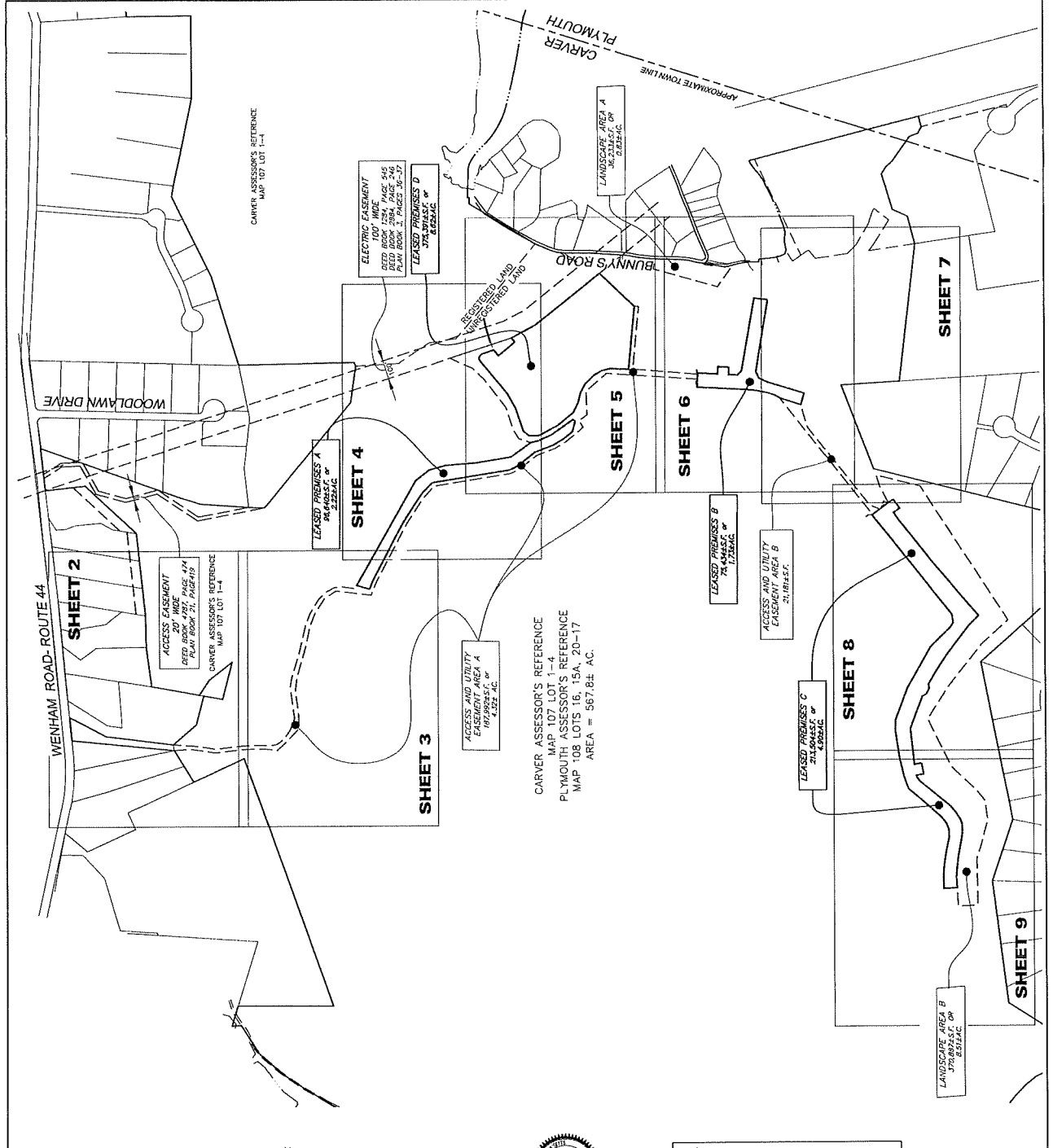
ISSUE NO.	ISSUE DATE	DESCRIPTION	KCC	CHK'D
1	08/27/2020			
2				
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LEASED PREMISES AND EASEMENTS PLAN  
**SWAN HOLE SOLAR CARVEY MA**  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS & THOMAS**  
 Chartered Surveyors & Engineers  
 15087463388 | www.bealsandthomas.com

BEALS AND THOMAS, INC.  
 15087463388 | www.bealsandthomas.com

DATE: JUNE 22, 2020  
 SCALE: 1" = 200'  
 SHEET NO. 1 OF 9



**NOTES**

- UNDERGROUND UTILITIES ARE NOT SHOWN BEFORE CONSTRUCTION CALL TO "SAFE" 1-888-344-7323.
- THIS PLAN WAS PREPARED IN PART FROM AN ACTUAL SURVEY MADE ON THE DATE AND PLACE SHOWN.
- PORTION OF PROPERTY LINE TAKEN FROM PLAN DATED JAN. 18, 1948 IN CARVEY AND PLYMOUTH MASSACHUSETTS (PLYMOUTH COUNTY) DATED OCTOBER 25, 2013 AND PREPARED BY BEALS & THOMAS, INC. (REGISTERED PROFESSIONAL SURVEYOR WITH FILE NAME "2234-PL-SWIM-HOLLING").

I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERED SURVEYORS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE SHOWN BY THE SURVEY AND WAYS ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND SHOWS THE PROPERTY LINES AND WAYS AS EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

DATE: July 9, 2020  
 SURVEYOR: [Signature]  
 KENNETH CONTE, P.L.S. NO. 38033



**LEGEND**

[Symbol]	BANK
[Symbol]	ACCESS ROAD
[Symbol]	EDGE OF WATER
[Symbol]	BITUMINOUS CONCRETE
[Symbol]	CONCRETE
[Symbol]	EDGE OF PAVEMENT
[Symbol]	STONE BOUND
[Symbol]	CONCRETE BOUND
[Symbol]	DRILL HOLE
[Symbol]	IRON PIPE
[Symbol]	IRON ROD
[Symbol]	FOUND
[Symbol]	100.00'(±)
[Symbol]	100.00'(±)
[Symbol]	POINT OF BEGINNING

E-1

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 99 RUSSELL STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1489, PAGE 196  
 DEED BOOK 1489, PAGE 197  
 DEED BOOK 2149, PAGE 249

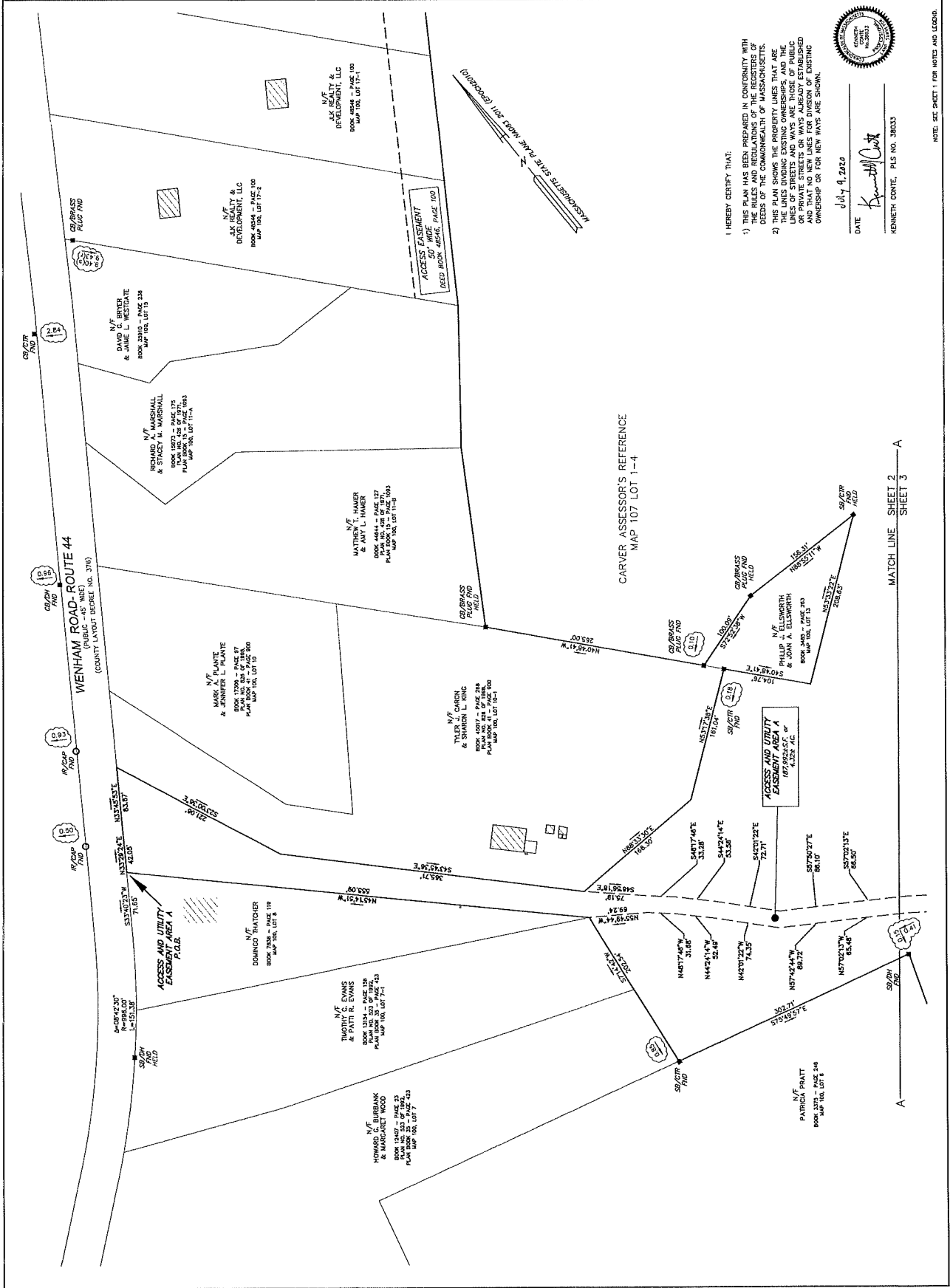
FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 463

NO.	ISSUE DATE	ISSUE DESCRIPTION	CEM.	CEM.	CEM.	KCC
1	08/22/2020	INITIAL ISSUE				
2						
3						
4						
5						

**LEASED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS + THOMAS**  
 Civil Engineer • Landscape Architect • Environmental Scientist  
 BEALS AND THOMAS, INC.  
 177 WASHINGTON STREET  
 PLYMOUTH, MASSACHUSETTS 01960-3866  
 T 508.746.3288 | www.bealsthomass.com

DATE: JUNE 22, 2020  
 SHEET NO. 2 OF 3  
 SCALE: 1" = 50'  
 E-2



I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES BOUNDING EXISTING OWNERSHIP, AND THE OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 KENNETH CONVE, PLS. NO. 28033

NOTE: SEE SHEET 1 FOR NOTES AND LEGEND.

MATCH LINE SHEET 2 SHEET 3

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 99 DERRY STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE A.D. COMPANY**  
 DEED BOOK 1418, PAGE 184  
 DEED BOOK 1883, PAGE 46  
 DEED BOOK 2149, PAGE 249

FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 464

NO.	DATE	DESCRIPTION	INITIALS	ISSUE
1	06/22/2020			
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FLD	CALC	DWN	CHK'D

LEASED PREMISES AND EASEMENTS PLAN  
 SWAN HOLT SOLAR  
 CARVER, MA  
 (PLYMOUTH COUNTY)

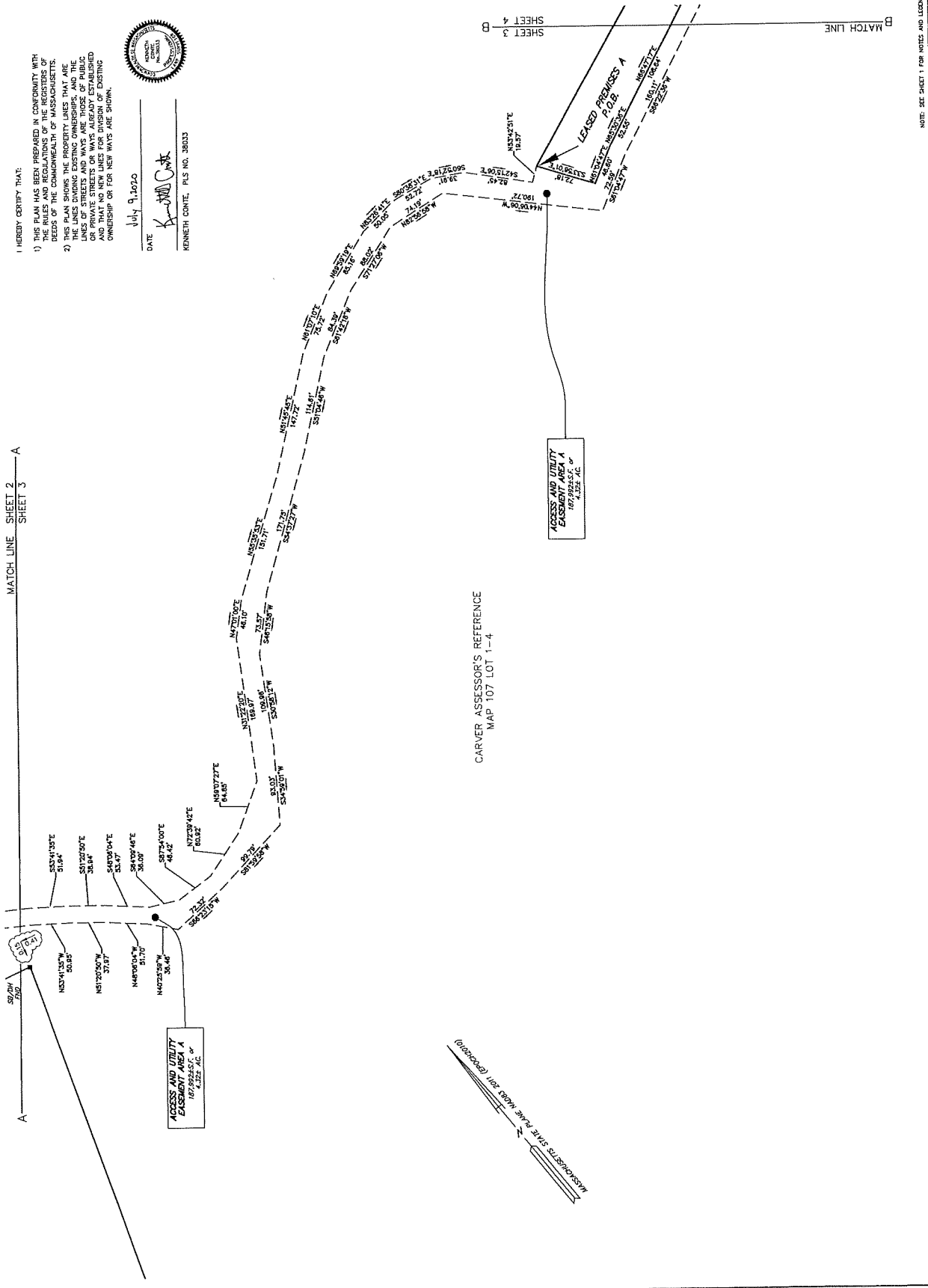
PREPARED BY:  
**BEALS + THOMAS**  
 Surveyors & Engineers  
 32 Court Street  
 Plymouth, Massachusetts 02360-3865  
 T: 508-743-3281 | www.bealsthomass.com

DATE: JUNE 22, 2020  
 SCALE: 1" = 50'  
 SHEET NO. 3 OF 8  
**E-3**

I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTRARS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE RESULT OF A SURVEY OF THE PROPERTY AND THE LINES OF STREETS AND WAYS ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DRIVEWAYS OR EXISTING DRIVEWAYS OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 KENNETH COMTE, PLS NO. 38033



CARVER ASSESSOR'S REFERENCE  
 MAP 107 LOT 1-4

NOTE: SEE SHEET 1 FOR NOTES AND LEGEND.

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 89 DERBY STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1418, PAGE 194  
 DEED BOOK 1893, PAGE 48  
 DEED BOOK 2149, PAGE 249

FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 465

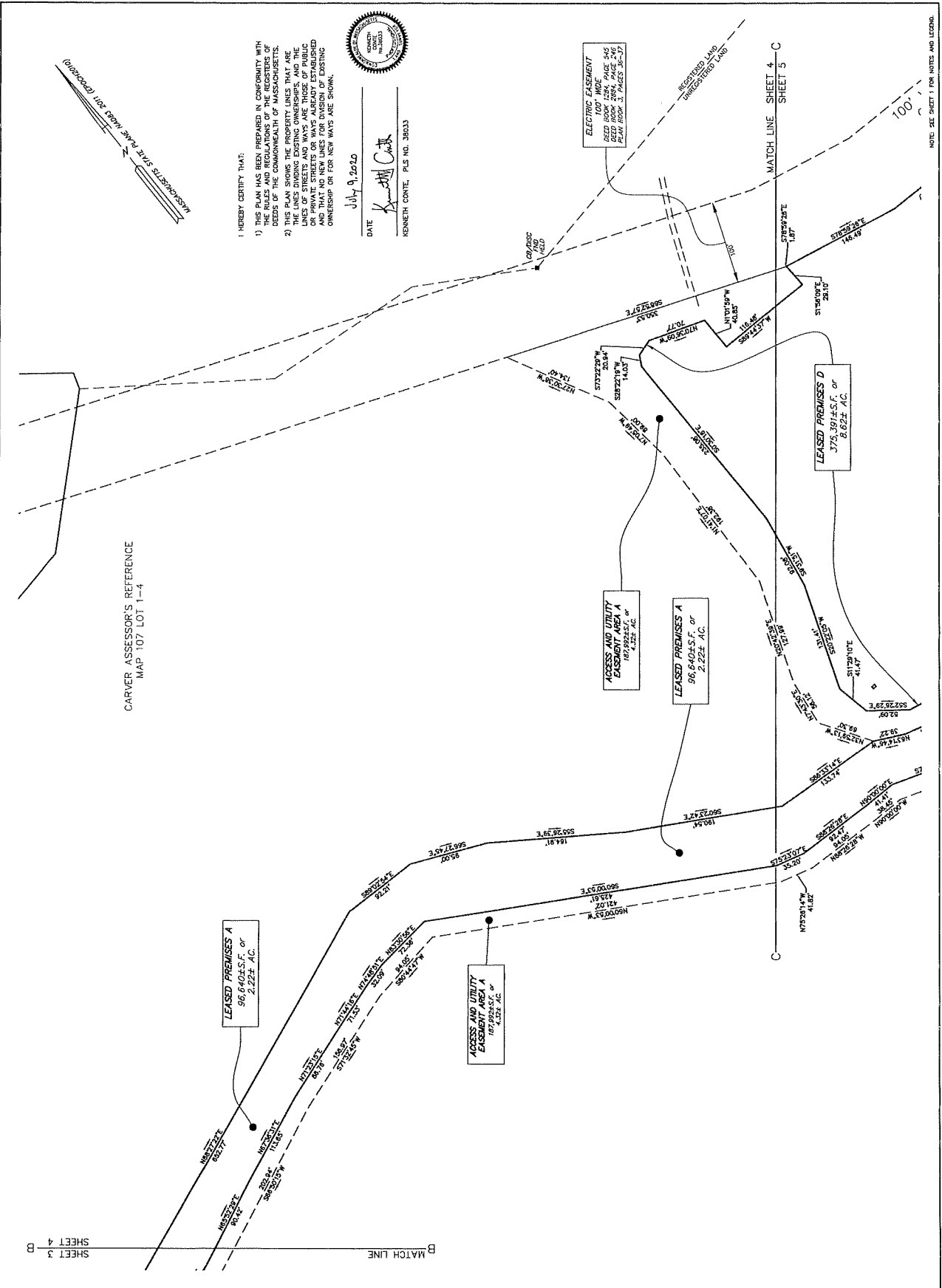
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6	09/22/2020	INITIAL ISSUE			
7		DESCRIPTION			
8	CEM.	CEM.	CFM.	KCC	
9	FLD.	CALC.	DYN.	CHK'D	

**LEASED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS+THOMAS**  
 Land Surveyors • Planners • Engineers • Environmental Specialists

BEALS+THOMAS, INC.  
 31 Court Street  
 Plymouth, Massachusetts 01960-1886  
 T 508-746-3328 F 508-746-3329  
 www.bealsthomassurveyors.com

DATE: LINE 23, 2020  
 SCALE: 1" = 50'  
 BPT JOB NO. 218209  
 BPT PLAN NO. 218209D-004  
 SHEET NO. 4 OF 9



SHEET 4  
 SHEET 3

NOTE: SEE SHEET 1 FOR NOTES AND LEGEND.

I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS AND MAPS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS ARE THOSE OF PUBLIC RECORDS AND AS SHOWN BY THE RECORDS OF THE REGISTER OF DEEDS AND MAPS OF THE COMMONWEALTH OF MASSACHUSETTS, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 KENNETH CONROY, PLS NO. 38633

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 89 DEREY STREET  
 SUITE 3000  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1418, PAGE 194  
 DEED BOOK 1893, PAGE 46  
 DEED BOOK 2498, PAGE 249

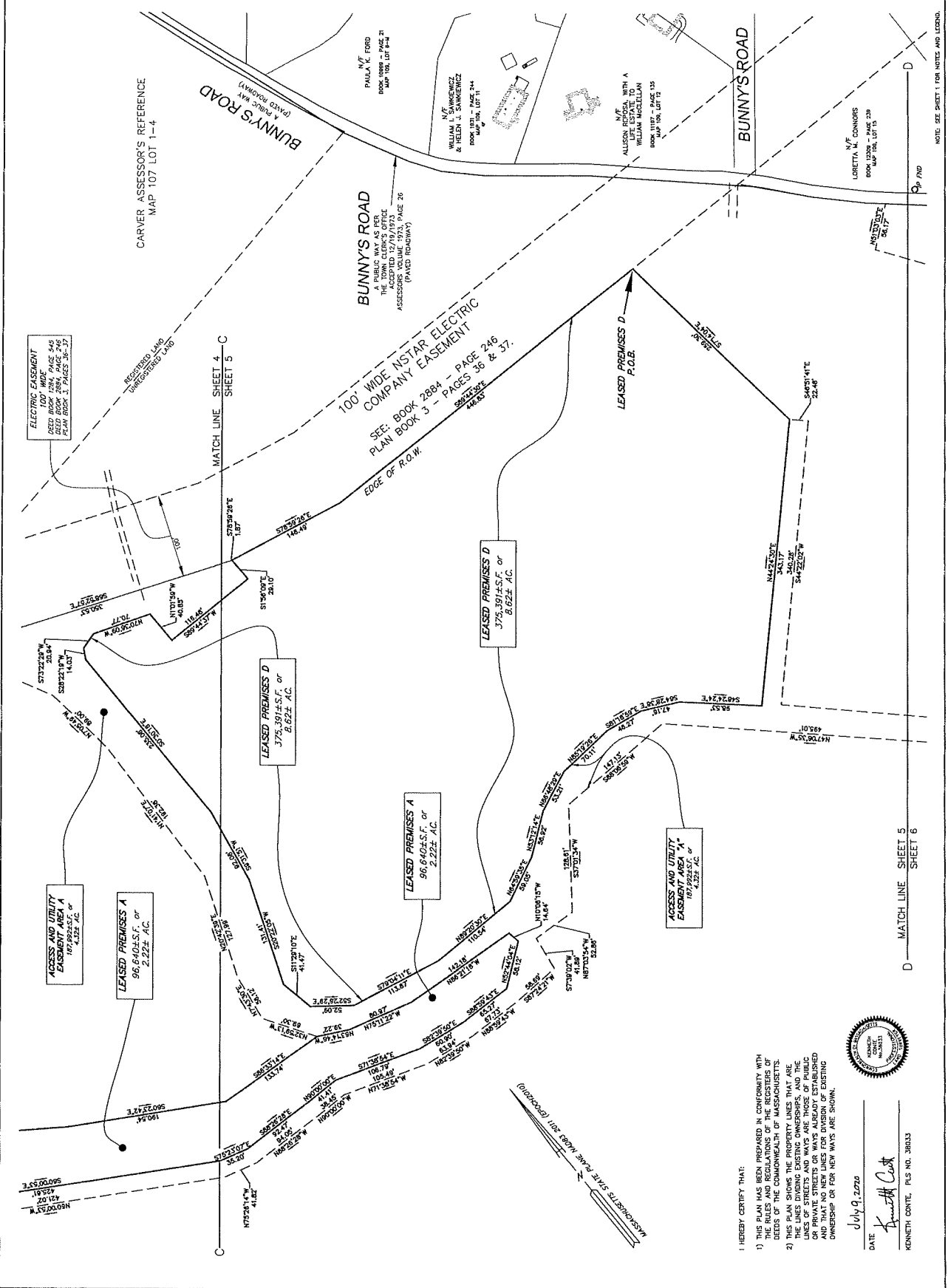
FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 466

ISSUE DATE	DESCRIPTION	INITIAL ISSUE
01/05/22/2020		
CEM	CEM	RCC
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CHK'D		

**LEASED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS + THOMAS**  
 Surveyors & Engineers  
 Land Surveyors • Planners • Environmental Specialists  
 BEALAND THOMAS, INC.  
 32 Court Street  
 Plymouth, Massachusetts 02360-3886  
 Telephone: 508-745-2121  
 Fax: 508-745-2122 | www.bealstomas.com

DATE: JULY 9, 2022  
 SHEET NO. 5 OF 8  
 PLAN NO. 21700P0301-005  
 SCALE: 1" = 50'



I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE REQUIREMENTS OF THE MASSACHUSETTS DEPARTMENT OF REVENUE AND TAXATION, AND THE REVISIONS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF STREETS AND WAYS ARE THOSE OF PUBLIC RECORD, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2022  
 SIGNATURE: Kenneth Cortez  
 KENNETH CORTEZ, P.E.S. NO. 38833

D MATCH LINE SHEET 5 SHEET 6

NOTE: SEE SHEET 1 FOR NOTES AND LEGEND.

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 99 DERRY STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1416, PAGE 194  
 DEED BOOK 1893, PAGE 46  
 DEED BOOK 2149, PAGE 249

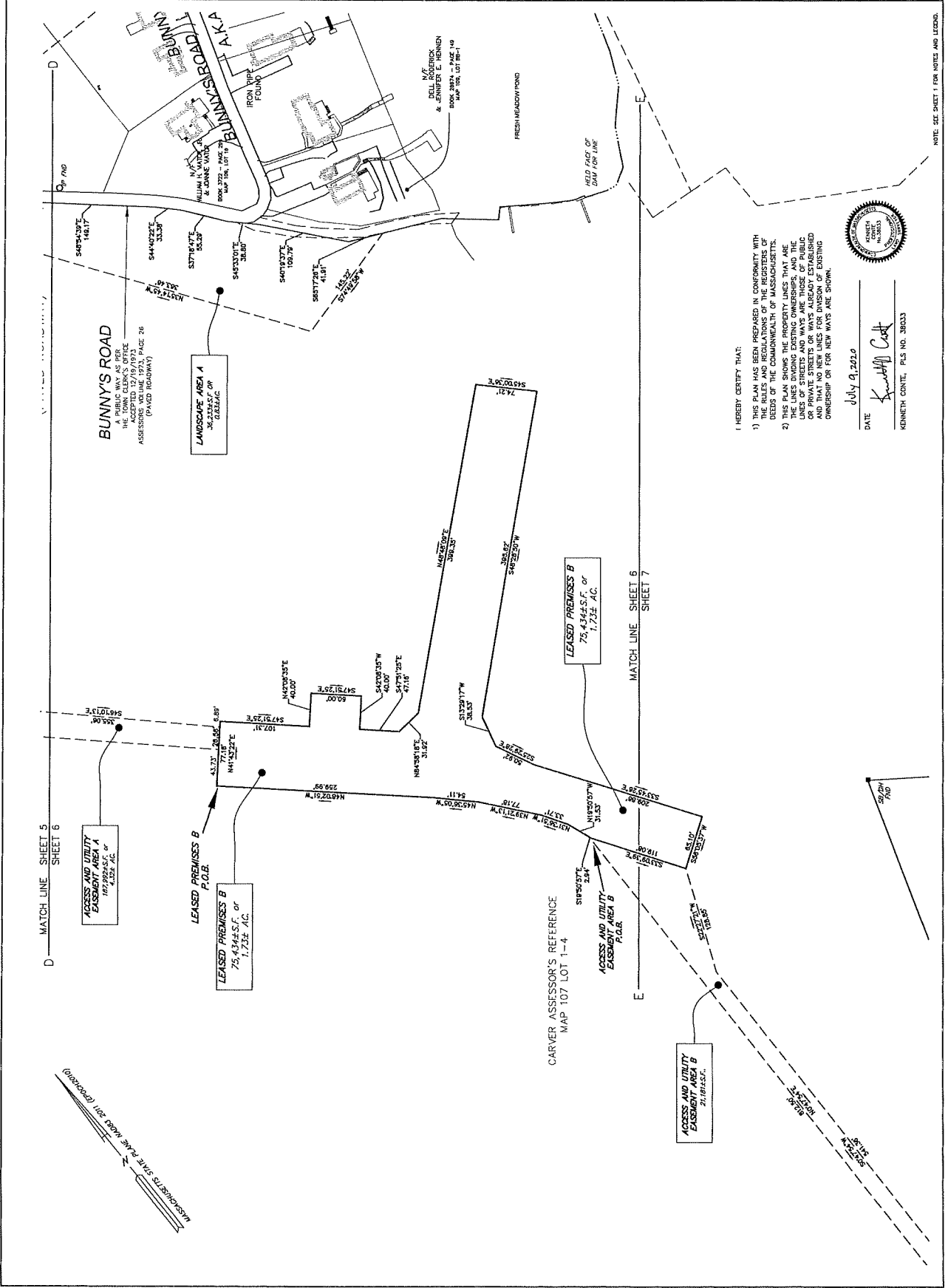
FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 467

NO.	ISSUE DATE	DESCRIPTION	INITIAL ISSUE
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CEM	CEM	CEM	KCC
FLB	CALC	DWN	CHK'D

**LEASED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARVER, MA  
 (PLYMOUTH COUNTY)  
 PREPARED BY:  
**BEALS & THOMAS**  
 32 Court Street  
 Hingham, MA 02043  
 T: 508.746.3198 | www.bealsandthomas.com

DATE: JUNE 22, 2020 METERS  
  
 SCALE: 1" = 35' (VERTICAL)  
 B-7 PLAN NO. 21050501-008  
 SHEET NO. 6 OF 9



I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES DIVIDING EXISTING EASEMENTS, WHETHER PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 [Signature]  
 KENNETH CONTE, PLS NO. 38033



PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 98 DERBY STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1883, PAGE 166  
 DEED BOOK 1883, PAGE 166  
 DEED BOOK 2149, PAGE 246

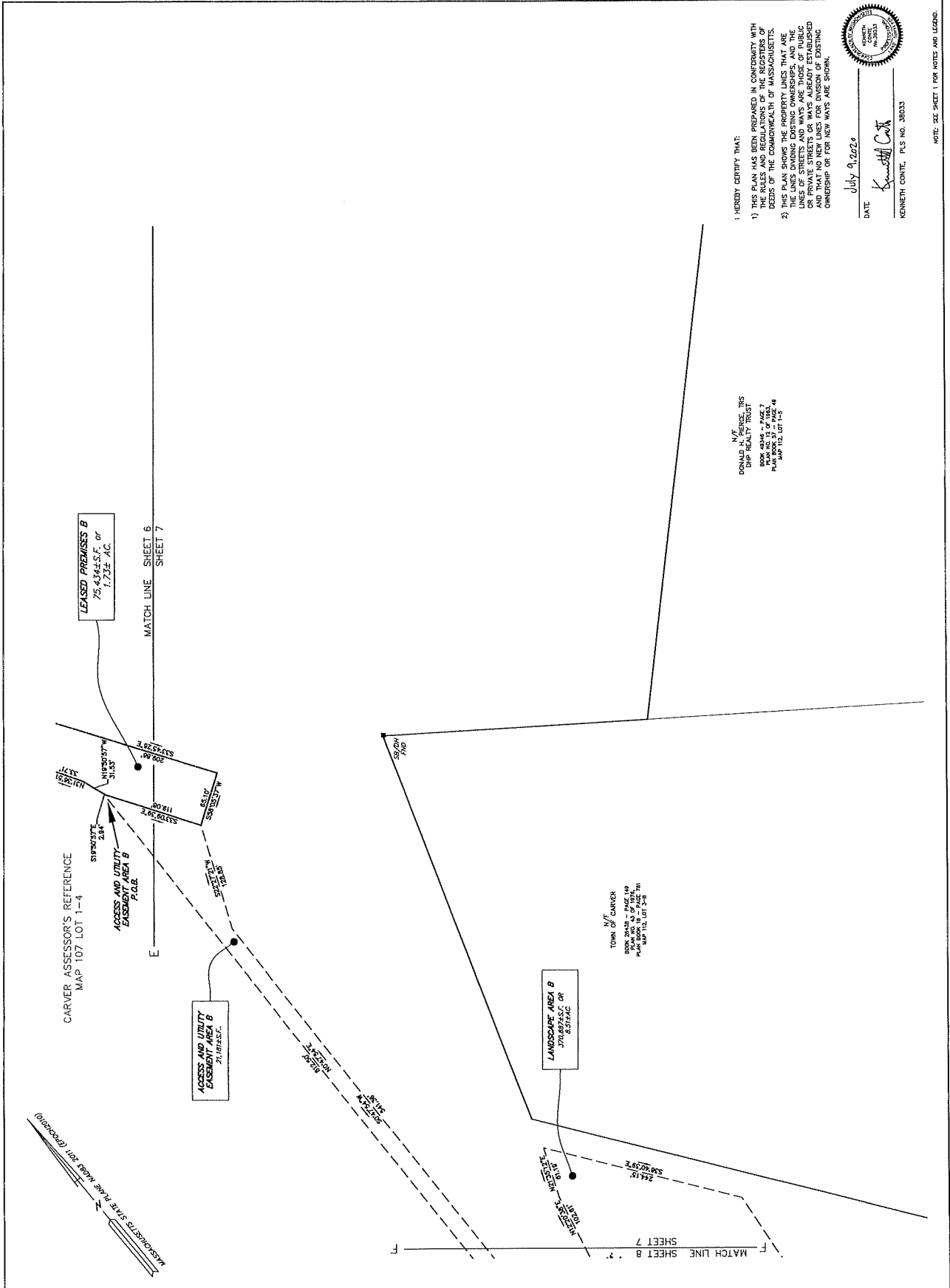
FOR RECORDING PURPOSES:  
  
 As recorded at  
 Plan Book 64  
 Page 468

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LEASED PREMISES AND EASEMENTS PLAN  
 SWAN HOLT SOLAR  
 CARVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS + THOMAS**  
 Civil Engineers + Landscape Architects  
 100 WASHINGTON STREET  
 BOSTON, MA 02108  
 BEALS AND THOMAS, INC.  
 100 WASHINGTON STREET  
 PHILIPPS, MASSACHUSETTS 02360-3866  
 T 508.746.3388 | www.bealsthomasthomas.com

DATE: JUNE 22, 2020  
 METERS  
 1" = 50'  
 847.089 M, 2176.99 FT  
 SCALE: 1" = 50'  
 SHEET NO. 7 OF 9  
**E-7**



I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE PUBLIC OR PRIVATE STREETS AND WAYS ALREADY ESTABLISHED OR THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 Kenneth C. Carr  
 KENNETH CARRE, P.E. NO. 10000

NOTE: SEE SHEET 1 FOR NOTES AND LEGEND

N.T.  
 DONALD H. RENDE, TRS  
 DHP REALTY TRUST  
 BOOK 2045 - PAGE 7  
 PLAN BOOK 2 - PAGE 18  
 MAP 112, LOT 3-5

TOWN OF CARVER  
 BOOK 2045 - PAGE 149  
 PLAN BOOK 2 OF 1976  
 MAP 112, LOT 3-5

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 90 DERRY STREET  
 SUITE 201  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1418, PAGE 64  
 DEED BOOK 2149, PAGE 249  
 DEED BOOK 2149, PAGE 249

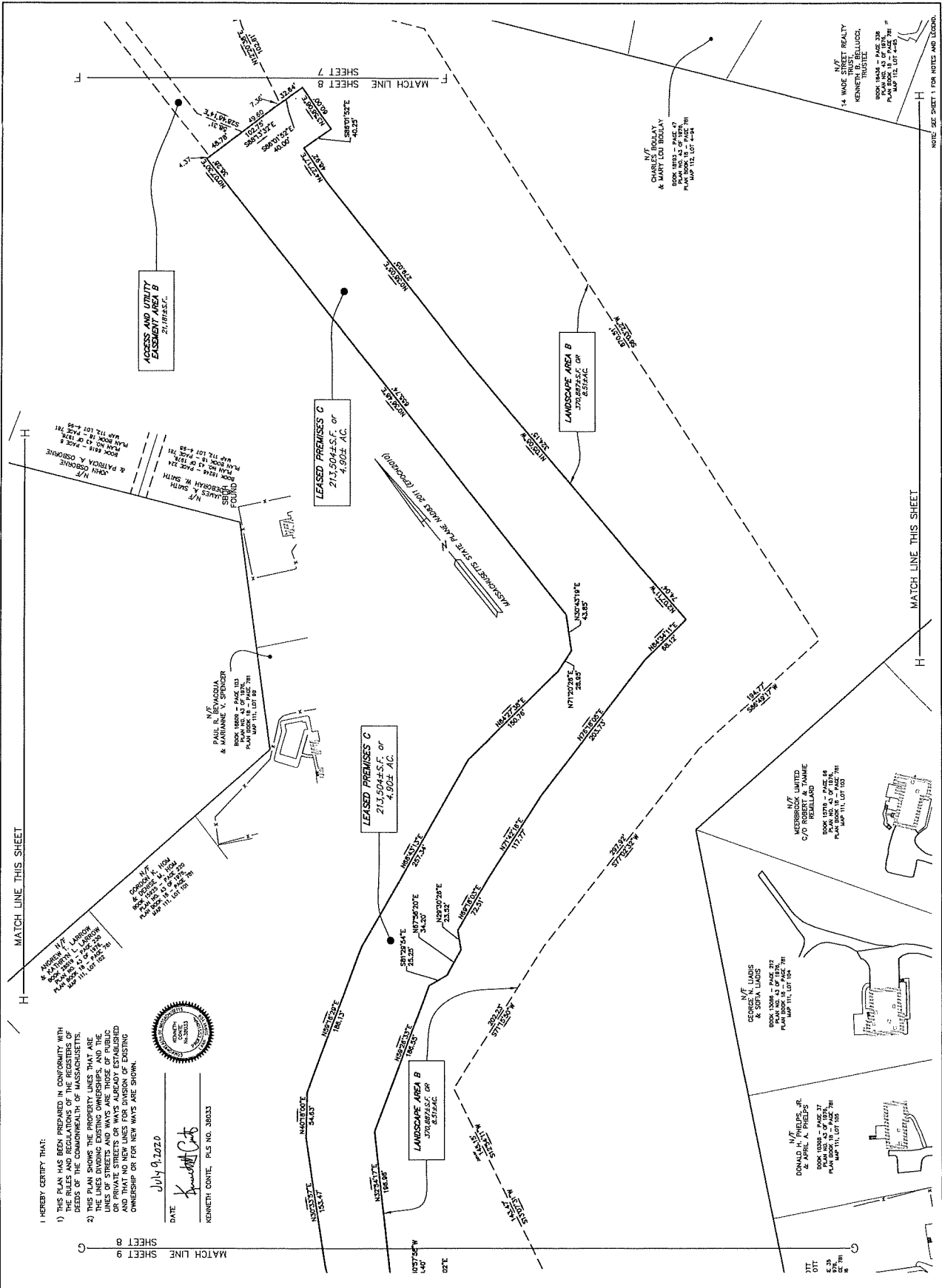
FOR RECORDING PURPOSES:  
 As recorded at  
 Plan Book 64  
 Page 469

ISSUE DATE	ISSUE DESCRIPTION	CEN	CEM	CEA	KCC	CHRD
01/26/2020	INITIAL ISSUE					

**LEASSED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARYVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS + THOMAS**  
 Civil Engineers • Landscape Architects • Surveyors • Environmental Scientists  
 BEALS AND THOMAS, INC.  
 PLYMOUTH, MASSACHUSETTS 02360-3866  
 T 508.746.3388 | www.bealsthomason.com

DATE: JUNE 22, 2020  
 SHEET NO. 8 OF 9  
 SCALE: 1" = 50'  
 BY: JRM/MS  
 21789331-008  
 E-8



I HEREBY CERTIFY THAT:  
 1) THIS PLAN WAS PREPARED IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE REGISTERERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE LINES DIVIDING EXISTING OWNERSHIP, AND THE OR PRIVATE STREETS OR WAS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

DATE: July 9, 2020  
 SIGNATURE: [Signature]  
 KENNETH CONTE, PLS NO. 38033



NOTE: SEE SHEET 1 FOR NOTES AND LEGEND.  
 MATCH LINE THIS SHEET

PREPARED FOR:  
**RENEWABLE ENERGY DEVELOPMENT PARTNERS, LLC**  
 99 DERRY STREET  
 SUITE 200  
 HINGHAM, MA 02043

RECORD OWNER:  
**A.D. MAKEPEACE COMPANY**  
 DEED BOOK 1483 PAGE 164  
 DEED BOOK 1483 PAGE 164  
 DEED BOOK 2149 PAGE 249

FOR RECORDING PURPOSES:

As recorded at  
 Plan Book 64  
 Page 470

NO.	DATE	DESCRIPTION	INITIALS
1	01/04/2020		
2			
3			
4			
5			

**LEASED PREMISES AND EASEMENTS PLAN**  
**SWAN HOLT SOLAR**  
 CARVER, MA  
 (PLYMOUTH COUNTY)

PREPARED BY:  
**BEALS + THOMAS**  
 Civil Engineers • Landscape Architects • Environmental Specialists  
 BEALS AND THOMAS, INC.  
 100 WASHINGTON STREET  
 PLYMOUTH, MASSACHUSETTS 02560-3886  
 T 508.746.3388 | www.bealstomas.com

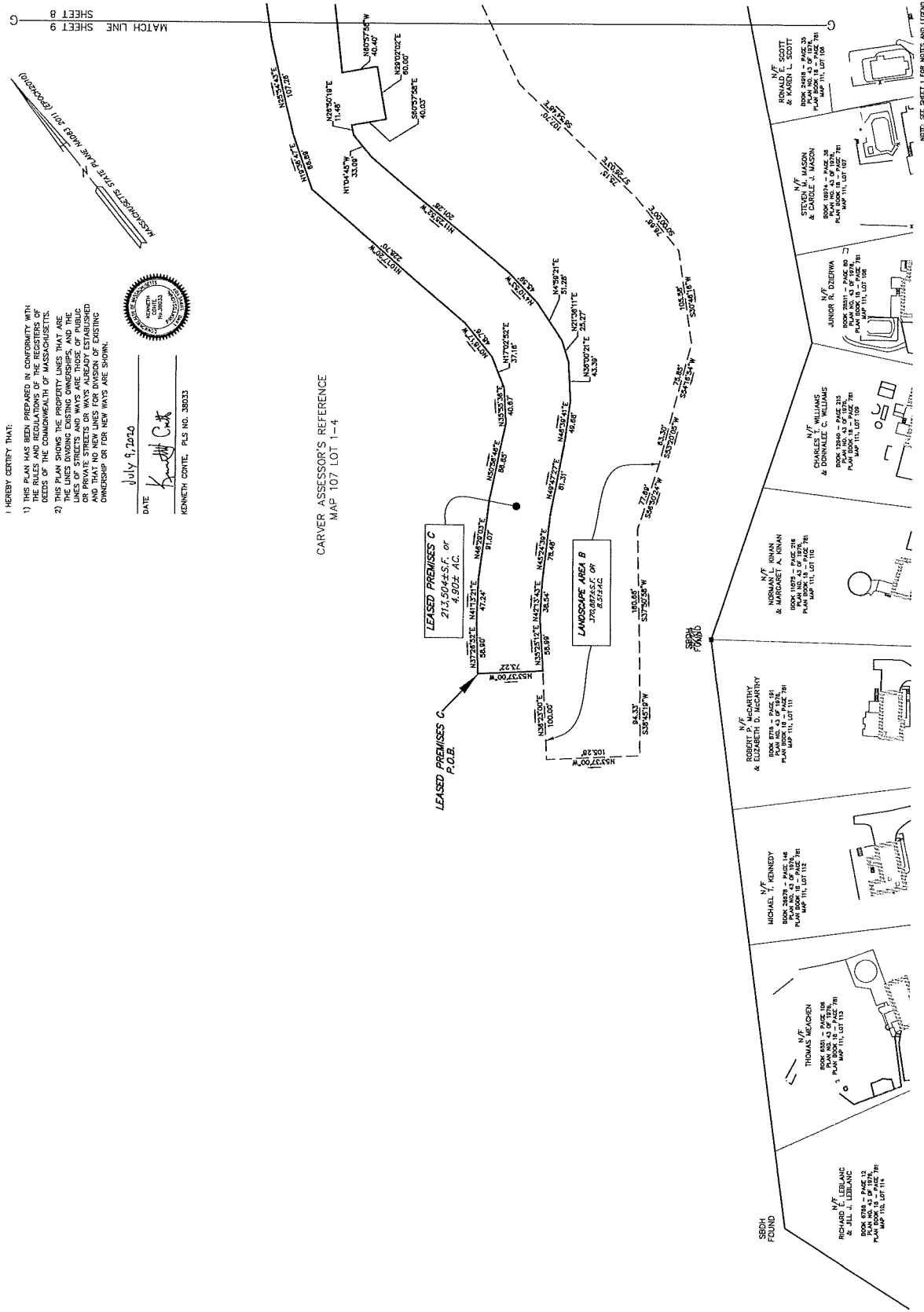
DATE: JUNE 22, 2020  
 SCALE: 1" = 50'  
 SHEET NO. 8 OF 8  
 E-9

I HEREBY CERTIFY THAT:  
 1) THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE RECORDERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.  
 2) THE PROPERTY LINES THAT ARE SHOWN ON THIS PLAN ARE THE LINES DETERMINED BY ME OR BY A LICENSED SURVEYOR OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED BY A LICENSED SURVEYOR. ANY CHANGES TO EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.



DATE: July 9, 2020  
 Kenneth Conte  
 KENNETH CONTE, PLS NO. 38033

CARVER ASSESSOR'S REFERENCE  
 MAP 107 LOT 1-4



COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

Plymouth SS.

To the Constables of the Town of Carver

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precincts 1, 2, 3

CARVER HIGH SCHOOL, 60 South Meadow Road, Carver, Ma

on TUESDAY, THE FIRST DAY OF SEPTEMBER, 2020, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS .....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.....	NINTH DISTRICT
COUNCILLOR.....	FIRST DISTRICT
SENATOR IN GENERAL COURT .....	PLYMOUTH&BRISTOL DISTRICT
REPRESENTATIVE IN GENERAL COURT.....	SECOND PLYMOUTH DISTRICT
REGISTER OF PROBATE.....	PLYMOUTH COUNTY
COUNTY COMMISSIONER .....	PLYMOUTH COUNTY
COUNTY TREASURER.....	PLYMOUTH COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 21<sup>st</sup> day of August, 2020.

Samuel G. Hewins  
John J. [Signature]  
John [Signature]

[Signature]  
[Signature]

Selectmen of Carver

Posted by my hand

(Indicate method of service of warrant.)

[Signature]  
Constable

8/21/2020, 2020.  
(month and day)

TOWN CLERK, CARVER, MA  
2020 AUG 21 AM8:09



## CARVER SELECT BOARD

*Richard J. LaFond*  
*Interim Town Administrator*

*Elaine Weston*  
*Assistant Town Administrator/  
Human Resource Coordinator*

**108 Main Street  
Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: Special Town Meeting

In consultation with the Scott Knief, Meg LaMay and Alan Germaine I am requesting that the Select Board vote to set a date for Special Town Meeting. The recommended dates are either Tuesday, October 13 or Thursday October 15.

I am seeking to confirm availability of town counsel for those dates and hope to have confirmation by next Tuesday.

This (these) dates provide the opportunity for Meg to proceed in a more timely manner in completing work necessary for the setting of tax rates while still allowing for reasonable preparation time.

## Payroll Warrants

Gregg J. Corbo <GCorbo@k-plaw.com>

Tue 9/8/2020 8:47 AM

To: Rick LaFond <rick.lafond@carverma.gov>

Dear Rick.

I am writing in response to your request for an opinion concerning the procedure for the Select Board to approve payroll warrants. It is my understanding that the Board has a policy of allowing the Chair, and Vice-Chair if the Chair is unavailable, to sign payroll warrants outside of a meeting, and that this is a departure from past-practice of requiring approval by a majority of the Board.

In 2016, the Legislature enacted Chapter 218 of the Acts of 2016, which is known as the Municipal Modernization Act. The Act made numerous changes to the General Laws to enable municipalities to function in a more practical way.

As part of the Act, the Legislature amended M.G.L. c. 41, §56 to allow multiple member boards to "designate any 1 of its members to approve all bills, drafts, orders and payrolls; provided, however, that the member shall make available to the board, committee or other department head, at the first meeting following such action, a record of such actions".

In light of the foregoing, it is my opinion that the Board's procedure complies with the law.

Please do not hesitate to contact me if you have any questions in this regard.

-Gregg

Gregg J. Corbo, Esq.

KP | LAW

101 Arch Street, 12th Floor

Boston, MA 02110

O: (617) 654-1764

F: (617) 654 1735

[gcorbo@k-plaw.com](mailto:gcorbo@k-plaw.com)

[www.k-plaw.com](http://www.k-plaw.com)

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## CARVER SELECT BOARD

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**108 Main Street  
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Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: CARES ACT UPDATE

CARES ACT funding by the federal government is being managed locally by Plymouth County rather than by the state. Carver is eligible for a total of **\$1,515,177.69**. In July I submitted our first funding application in the amount of \$212,276.20 of which \$170,864.06 was approved. We are prepared to submit another application totaling \$546,880 as follows:

O&M	\$5,000 mainly custodial sanitizing products
School staffing, and supplies	\$500,000 for School PPE, furniture to allow for social distancing, School
Fire Department	\$1,500 for masks and products
Emergency Management	\$2,000 for gowns, masks and specialty cleaning supplies
Town Clerk	\$7,600 for mail-in cards and Plexiglas
Board of Health	\$4,000 for contact tracing
Police Department	\$1,000 for masks, hand sanitizer and cleaning products

Meg has requested from Tom O'Brian answers to whether or not unemployment expenditures are eligible for reimbursement. If so this would likely put us over the amount Carver is eligible in phase 3 of a total of 4 phases. The total funding available through phase 3 is \$999,000 which includes \$109,088.61 earmarked exclusively for library, veterans and COA.

The guidelines are state that eligible expenses would have to be incurred between March 1, 2020 and December 30, 2020. This is clearly a challenge since the time frame for submitting applications is September 30, 2020. You can see the disconnect.

I expect another submission from the Fire Department for approximately \$100,000.00 for inclusion in the intended application above or in our next application.

We are waiting for an answers from Tom O'Brien on the following questions:

- Given that it takes a bit of time to sometimes receive invoices, would there be a period of time after 12/30/2020 to submit expenses (as long as incurred by 12/30)?
- In the event of a self-quarantine there is may be need for testing and waiting for results prior to a return to work. During this period can a salary be charged to the CARES Act if a substitute was hired to cover them? If so is the expenditure for the employee, substitute or both eligible for reimbursement?
- In the event of the above, would a subsequent ngative test impact possible funding if staffing accommodations (substitutes) are necessary?
- Would hiring of substitutes for a resulting FMLA type of leave be eligible?
- Is loss of productivity for furloughed employees eligible?
- Is the town's portion of our unemployment expenses eligible?

These are very important questions in strategizing how best to approach the 4<sup>th</sup> funding phase in the amount of approximately \$500,000.00. My preference would be to recover our prior and future operating costs associated with the pandemic rather than seek additional projects or equipment that may require further expenses down the road (maintenance/replacement).

I have deferred to Meg's request to push off expenses that we would ultimately hope is eligible for reimbursement for the following reasons in order to ensure that we do not expend funds that ultimately are determined not eligible and require us to find funding at a later date, and, her concerns as to how DOR will treat expenses through this past fiscal year for which we have not received reimbursement by the end of the year. For instance, will this be considered a revenue deficit that needs to be raised on the recap sheet in order set a tax rate? Will this impact a free cash certification?

Therefore I have been careful to accommodate her accounting concerns.

Ultimately a vote of the Select Board is necessary for submission and expenditure of funds recovered through CARES ACT funding. Therefore I recommend the following vote:

"To authorize the Town Administrator, on behalf of the Select Board to submit and expend CARES ACT funding from all sources".

I recommend the language "all sources" due to the fact that the COA has also been provided with an additional \$4,000.00 as a local share of CARES ACT funding received by Old Colony Elder Services, and, because I am submitting an application to recover associated CARES ACT expenditures on behalf of the Gateway Health Group.

Please let me know if anyone has any questions or further suggestions.





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*Interim Town Administrator*

*Elaine Weston*  
*Assistant Town Administrator/  
Human Resource Coordinator*

108 Main Street  
Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213

To: Select Board  
From: Interim TA  
Date: September 5, 2020  
Subj: Trash/Recycling RFP

This past Monday I met with Wareham officials and their engineering consultant to analyze the results of the curbside trash/recycling RFP's (requests for proposals). The services for which we sought proposals was for town-wide curbside program for pick up and disposal. This is not a preferred hauler bid.

Three proposals were received – ABC Disposal, Waste Management and Republic Services. All three proposals were responsive in that they met the minimum requirements of the RFP. The lowest proposal for Carver was ABC Disposal located in New Bedford. ABC has a significant percentage of private subscriptions in Carver.

The ABC proposal consisted of a weekly trash and biweekly recycling pick up. The pricing is on the attached form. Based upon the written proposal and a meeting with ABC's representative the analysis of the pricing is as follows.

\$312,245.58 for trash collection. This does NOT included tonnage disposal costs. This would be in addition to the \$312,245.58. The consulting engineer and ABC representative estimate that reasonably good average was approximately 1 ton of trash waste per household per year at a current cost of approximately \$85/ton. This adds and additional \$272,000.00. The recycling quote is a fixed amount that INCLUDES disposal cost. This is significant since disposal of recycling materials is more costly than solid waste. ABC is able to provide this all-inclusive quote because they have recently opened their own Zero-Waste Facility which minimizes their need for disposal cost.

The breakdown of the cost is therefore:

\$312,245.58	Labor & Administration
\$272,000.00	<u>Estimated cost based upon 1 ton annually per household x \$85.00 per ton</u>
\$772,881.17	Total

\$772,881.17	Total above
<u>3,200 households</u>	<u>Divided by Total</u>
\$ 228.25	Per household

Remember – This would be a town service paid by residence through a billing mechanism.

The various proposers estimate that a monthly service by subscription is likely going to be in the area of \$35 per month once Carver residents are impacted by the need to pay disposal costs next year.

This puts the per household cost at approximately \$420.00 per year.

I realize that the town has not expressed much of an appetite for a town-wide service but these numbers are helpful in understanding the cost of various options and to put into context the cost for a sticker/per bag cost to maintain a transfer station. The particular operational methods for doing so are the subject of ongoing discussion with Wareham. Options may include the remaining members of the district Wareham and Carver operating a transfer station, Carver and Wareham having an inter-municipal agreement that would result in Carver paying an assessment to Wareham who would run the transfer station (paid from sticker fees and not the town budget), and even the possibility of the Town of Rochester become part of the equation.

Be aware that I am not making a recommendation for a town-wide program. The above is cost information for the benefit of the Select Board and for perspective. Whether the SB wishes to forward this option is completely in your hands.



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Human Resource Coordinator*

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Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: Building Security Audio/Cameras

A question has been raised by Mr. Belbin pertaining to the security system at Town Hall – specifically whether or not there is an audio system, and, whether or not camera placement may compromise computer passwords or safe combination, etc.

Be aware that there isn't any audio system in the building – only security cameras as discussed at a prior meeting. The security cameras are only in public hallway locations and only our O&M and police have viewing access.



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*Interim Town Administrator*

*Elaine Weston*  
*Assistant Town Administrator/  
Human Resource Coordinator*

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Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: **Plan to maintain town buildings and structures**

A question has been raised by Mr. Belbin pertaining to the above. Be aware that funding for replacing the siding on the town hall, maintaining the exterior of the library and replacement of the AC units at the library are contemplated in the capital plan over the next few years.

In addition, O&M is seeking estimates for roof replacement for the structures at Shurtleff Park. Some may have noticed that the stump grinding (remnants to soon be removed if not done so by this meeting) has been completed.

Unfortunately none of the above can be achieved through CARES ACT resources.



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Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: COA/Library Re-opening

Please see the below updates from Carole Julius pertaining to each.

### Library Status

Currently the library is open on Mondays from 10am until 4pm and Wednesdays from 10am until 6pm. The response from the community has been great, patrons are wearing their masks and following the guidelines we have in place. Most people come in, get what they need quickly, and leave. We also have curbside pick-up for holds available on Tuesdays and Thursdays from 11am until 3pm. We've been offering this since early June and it's very popular. We recently moved the table inside the foyer to accommodate for inclement weather and will continue to keep the books inside this way as the temperatures drop. We are processing passport applications again, although the demand for this is very low at the moment. We have scheduled an outdoor concert for children and families with Rockabye Beats from Monday, September 14th at 3pm. Patrons must sign up in advance and will be seated outside on blankets, maintaining social distance. This event is sponsored by the Carver Cultural Council. We will be starting outdoor story times on Wednesdays at 10:30am beginning on September 16th and hopefully going through October. Both of these new plans for children's services were proposed by the Children's Librarian and they have been approved by Kevin Forgue. We are also collecting letters, artwork and coloring pages from children and delivering them to the COA to have them delivered to seniors who receive Meals on Wheels.

## Council on Aging Status

The COA is open for coffee hour on Tuesdays and Thursdays from 10am until 11:30pm. This is limited to 10 seniors who must be Carver residents and reservations must be made in advance. We have had as many as 10 people and as few as 2 attend, on Tuesday 9/1 there were 2 seniors and on Thursday 9/3 there were 4. We are also offering Grab and Go lunches on Tuesdays and Thursdays, the meals consists of a sandwich and sides on Tuesdays and a hot meal on Thursdays. We are averaging 2 seniors each day taking advantage of this service. The September newsletter was mailed out in late August to 1053 households and it was emailed to 370 individuals. The Activities Coordinator has filmed videos demonstrating craft projects with Area 58 and these will be aired on local cable and will also be available on You Tube starting this week. In conjunction with the videos there are Grab and Go craft projects that seniors can pick up at the COA with all of the materials needed to create the craft while watching the video. We are making arrangements with Chief Duphily to reinstate Coffee with the Chief on Tuesdays once per month. We are also offering Morning Meditations at Sampson's Pond starting Friday, September 25th and we are working with Kevin Forgue to determine if we can safely offer oil painting classes with a volunteer. Meals on Wheels are being prepared by the cook daily and there are currently 54 individuals in town receiving them; they are delivered by a staff member. There have been over 6000 meals delivered since March, this service never stopped and has shown a dramatic increase since the pandemic. GATRA bus service also never stopped and we have seen an increase in demand for this in the past few weeks; we currently have 2 buses on every day and have started utilizing the 3rd bus as needed.



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Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: Solar PILOT Agreements

At the moment we have 3 matters that we are dealing with pertaining to solar PILOT agreements.

1. 5 projects that were intended to be completed and operational within the current fiscal year have been delayed until approximately next October. The anticipated PILOT revenue from these projects approaches \$400,000. Since these funds were projected for the current fiscal year it is necessary to compensate for this revenue loss in balancing the FY 2021 budget at the fall special town meeting. We have a plan to balance the budget in total and this loss of revenue should only impact us for the current fiscal year.
2. The current PILOT agreements that the town has approved state that the PILOT is in lieu of real and personal property taxes. In assessing terms "real" means real estate. The DOR and town counsel advise that PILOT agreements are only allowed to strictly address the personal property aspect. Just for reference - a review of other PILOT agreements from surrounding towns shows that the term "real" is not used. We now have a situation where several owners are contending that they don't owe real estate taxes since this amount is already included in their PILOT agreements. To the extent that real estate taxes can't be included in a PILOT we are dealing with the owners and town counsel in attempting to seek resolution. The payment of real estate taxes are not eligible for abatement by the Board of Assessors in that an application for abatement is based upon a contention of land value. This does not apply in this case.
3. The application of 61A classification for solar arrays located on bogs has been called into question. Arrays that are raised to the extent that it would still allow for harvesting are not necessarily exempt from removal as chapter land. What the primary use of the property (farming vs. solar) for taxation purposes becomes a question. Solar is not subject to Chapter 61A. We are

told by counsel that if the solar array generates more than 125% of the energy needed for on-site energy purposes, the primary use of the land is no longer farming, thus the land is no longer subject to the tax advantages of chapter land. This likely become a private matter between the land owner and developer, however it is a concern for the town in that, in order to set a tax rate, the values and levy classification need to be accurate.

Be advised that me and Meg are working through all of these matters and I will keep you updated as these move forward.





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**108 Main Street  
Carver, MA 02330**

**Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: Citizen/Police Advisory Committee

As you all know the above referenced effort has been suspended for a period of time to allow for the state legislature to complete its effort to approve a police reform law that would address much of the topics for discussion, education and community outreach.

Both Chief Duphily and me have contacted the committee to thank them for their willingness to participate when the appropriate time comes.

## Weston, Elaine

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**From:** cmsmailer@civicplus.com on behalf of Contact form at Town of Carver MA <cmsmailer@civicplus.com>  
**Sent:** Friday, August 7, 2020 2:06 PM  
**To:** Weston, Elaine  
**Subject:** [Town of Carver MA] Eagle Projects for Town Library (Sent by Madeleine Pompei, madpompei@gmail.com)

Hello eweston,

Madeleine Pompei (madpompei@gmail.com) has sent you a message via your contact form (<https://www.carverma.gov/user/106/contact>) at Town of Carver MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.carverma.gov/user/106/edit>.

Message:

David Stidstone and Max Cipillo would like to do their Eagle projects at the town library consisting of painting the cement foundation, clean out and replanting of all gardens, and to replace the sign. Replacing the sign may be another eagle project for a different candidate, but we are looking at getting it replaced. Me being the Eagle project coordinator for the troop, I have already talked to John Woods and received approval for their projects.

We would like to request a meeting with the Select board to go over the projects as it is a requirement for the BSA to get town approval prior to all Eagle Projects.

Sincerely, Mike Pompei and Troop 48

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## Weston, Elaine

---

**From:** cmsmailer@civicplus.com on behalf of Contact form at Town of Carver MA <cmsmailer@civicplus.com>  
**Sent:** Wednesday, August 19, 2020 2:33 PM  
**To:** Weston, Elaine  
**Subject:** [Town of Carver MA] Girl Scout Gold Award (Sent by Isabella Pompei, bellap0227@gmail.com)

Hello eweston,

Isabella Pompei (bellap0227@gmail.com) has sent you a message via your contact form (<https://www.carverma.gov/user/106/contact>) at Town of Carver MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.carverma.gov/user/106/edit>.

Message:

Hello, my name is Isabella and I am an Ambassador Girl Scout in troop 80893. I am hoping to begin work on my Gold Award project this year. A gold award project is an 80 hour community service project, and it is the highest award you can receive in Girl Scouts. For my project I would like to build a rain garden at the library. I want to build at the library because it is open to all residents and people could see the benefits of the rain garden first hand. I also want to build at the library because I would like to add an education component to my project for adults, in the form of a pamphlet at the front desk, and for children, in the form of summer programs with crafts and basic lessons on sustainability and the environment. I am writing to the Select Board because I would like to meet with you to discuss my project and request your permission to proceed.

A rain garden is a self sustaining garden. It would benefit the town by filtering out pollutants from the soil and it will increase the population of native plant species. I would like to start my project this summer and continue it into the school year, and I plan to start the children's programs by next Spring.

I am writing to the Select Board to respectfully request a brief hearing at an upcoming meeting in order to formally request your permission for my project.

Thank you,  
Isabella Pompei

I would appreciate your consideration for appointment as a commissioner on the Conservation Commission.

Having worked as an Assistant with two Conservation Agents, I am familiar with DEP rules and regulations, The Carver Wetlands Protection Bylaw, filing procedures, etc. Further, I served for approximately a decade as a commissioner on the CCC.

When the Conflict of Interest law was passed, working in the Permitting Department could have been a conflict; therefore, I resigned as a commissioner. As I have not worked in that department for over two years, there are now no issues.

Thank you for your consideration.



Fee 50.00 8/11/20  
dec# 375

S.B. Agudo

### LICENSE RENEWAL APPLICATION

**THIS FORM MUST BE FILLED OUT COMPLETELY FOR YOUR LICENSE TO BE REVIEWED BY THE SELECT BOARD FOR RENEWAL. PLEASE PRINT OR TYPE INFORMATION!!!**

Type of License - Please check all appropriate box(es):

- Liquor - Package Store/All Alcoholic \$1300
- Liquor - Package Store/Wine & Malt \$750
- Liquor - Restaurant/All Alcoholic \$1300
- Common Victualler (Food) \$50  Entertainment \$50
- Automatic Amusement Device \$20ea device

NAME OF LICENSEE AS IT APPEARS ON YOUR LICENSE:

Chan & Guan LLC DBA Little Kitchen

ADDRESS OF BUSINESS: 80 main st CARVER MA 02330 Little Kitchen

MAILING ADDRESS, if different: \_\_\_\_\_

TELEPHONE NUMBER OF BUSINESS: (508) 465 0162

FAX NUMBER: \_\_\_\_\_

OWNER/MANAGER NAME(S): Bin Chen

FID or Social Security Number used on Tax Returns (Mandatory) 010 86 5031

**Contact Information for Owner(s)/Manager:**

Home Address(es): 11 Freeman St Quincy MA 02270

E-Mail Address: yangjingyao3@gmail.com

Cell Number: 857 269 6146 Home Number: \_\_\_\_\_

Bin Chen  
Owner/Manager

8-11-20  
Date

## Honor and Respect donation to Police Department

Duphily, Marc <mduphily@carverpolice.org>

Tue 9/1/2020 10:27 AM

To: Rick LaFond <rick.lafond@carverma.gov>

 1 attachments (242 KB)

Honor and Respect.pdf;

Good morning Rick,

As we discussed, a resident, Laicey Ieronimo has asked to make a donation to the Police Officers and department. She works with a charitable organization called Honor and Respect that produces sneakers to honor Law Enforcement, first responders and military. She would like to donate a pair of sneakers for each officer. The value that she provided is \$55.00 per pair. That would be a total of \$880.00 for the value of the gift. I am forwarding this information so that we can get a determination if this would be the proper way to receive the donation. It was suggested that if we had the Select Board accept the donation on behalf of the department that this would be the legal and proper way to do so. I await your input and thoughts on if this would be acceptable.

Thank you,

Marc

*Marc R. Duphily*

Chief of Police

Carver Police Department

112B Main Street

Carver, MA 02330

508-866-2000 ext 110

[www.carverpolice.org](http://www.carverpolice.org)

 C  cid  
P :im  
n --

Public Records Disclaimer: All electronic mail messages which are sent to or received by this account are subject to Public Records Law and may be disclosed to third parties.



Honor and Respect started in 2018 when current Marion Police Officer and U.S. Air Force veteran Ron Slagle prayed about how he and his family could help first responders and military personnel with the current mental health crisis.

It started small with the family coming together to design a shoe that would allow others to show their support, and has grown into a bigger plan that God had His hand on. In July of 2019 we were featured on Fox and Friends and the response was very positive. This has been an awesome opportunity for our family as it has given us the time to work together and be part of something much bigger than ourselves.

Our mission has always been to let our first responders know that they are not alone, and we stand with them. We have had the honor of being able to donate to various organizations that share our mission in helping our nation's heroes make their mental health a priority. This is bigger than a shoe, it's a passion to serve the people who have served all of us.

Consider the way you can help first responders by purchasing your pair of Honor and Respect shoes.

Laicey Jeronimo  
774-320-0668  
Laiceymae18@hotmail.com

## Carver Fire Assistance Grant Award

Craig Weston <craig.weston@carverfire.org>

Fri 8/28/2020 12:02 PM

To: Rick LaFond <rick.lafond@carverma.gov>

Cc: Weston, Craig <craig.weston@carverfire.org>

 2 attachments (5 MB)

Picture (Device Independent Bitmap); Picture (Device Independent Bitmap);

Rick,

As of this morning, we were officially awarded a FEMA Fire Assistance Grant to replace an aging 1967 Brush Breaker. The grant award is for Grant is for \$239,000 = \$227,000 (Federal Share) + \$11,380.95 (Town Share).

Knowing that there is a town share of \$11,380.95, plus additional funds that will be needed to complete the project correctly and equipment, I will await your approval for me to officially expect this award and when I can officially announce it to my Firefighters. FEMA recommends that we officially accept it on line ASAP, but they give you 30 days as a deadline, but the clock is ticking as the one year performance period starts today.

I think it would be good to announce this grant on the agenda for September 8<sup>th</sup> Select Board and to give the Board and Finance Committee a heads up that we will need some additional monies for the match and equipment.

With the previous Town Administrator it was discussed that if we were awarded this grant we would consult the Capital Outlay Committee for funds, as I believe the Town Administrator and Capital Outlay Chairperson can authorize the additional moneys out of the Capital Outlay Stabilization Account.

My first guess is about \$35,000 total = (\$11,380 for the 5% Match and \$24,000 to complete build and equipment), but that is an educated guess right now.

I will await your feedback on how to proceed!

Thank you,  
Craig



Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$239,000.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$227,619.05
Non-federal	\$11,380.95
Total	\$239,000.00
Program Income	\$0.00

### Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2019 AFG NOFD.

Approved request details:

### Vehicle acquisition

<< RTF: Rich object >>

**Chief Craig Weston**

Carver Fire Department

99 Main Street

Carver, Massachusetts 02330

<http://www.carverfire.org/>

***On Call Professionals Serving Carver with Pride***

I guess it could be whichever is easier. I just think it is important for us to be kept informed of where the town is at with these funds.

Thanks,

Mark

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**From:** Hewins, Sarah <Sarah.Hewins@carverma.org>  
**Sent:** Monday, August 31, 2020 2:04 PM  
**To:** Mark Townsend <Mark.Townsend@carverma.org>  
**Cc:** Rick LaFond <rick.lafond@carverma.gov>  
**Subject:** Re: Select Board Notes

Mark,

Is this request to be an agenda item for Rick to tell us about in his ITA update items? Or is it a SB Notes item as a request to be on the following meeting's agenda?

Sarah

Sarah Hewins, Chair  
Carver Select Board  
Town of Carver  
108 Main Street  
Carver, MA 02330

---

**From:** Mark Townsend <Mark.Townsend@carverma.org>  
**Sent:** Monday, August 31, 2020 1:47 PM  
**To:** Hewins, Sarah <Sarah.Hewins@carverma.org>  
**Cc:** Rick LaFond <rick.lafond@carverma.gov>  
**Subject:** Select Board Notes

Good Afternoon,

I would like to see updates of what monies Carver has requested and what monies have been recovered from the Plymouth County Cares Act included in our meetings.

Thanks,

Mark

Mark Townsend  
Select Board - Carver MA.  
mark.townsend@carverma.org

Please be advised that the Massachusetts Attorney General has determined that email is a public record unless the content of the email falls within one of the stated exemptions under the Massachusetts Public Records Laws.

**SRPEDD**

**Southeastern Regional Planning and Economic Development District**

88 Broadway, Taunton, MA 02780

Tel: 508-824-1367; email: info@srpedd.org

**SRPEDD Commission** – Annual appointment, May 22, 2019 – May 22, 2020

Selectmen's Rep: Jim Walsh 2019-2020

Planning Board Rep:

Bruce Maki  
9 Thatcher Street 2019-2020  
508-866-5556

**Joint Transportation Planning Group** – Annual Appt. May 22, 2019 - May 24, 2020

(SRPEDD-JTPG) – Appointed by Selectmen

John Woods 2019-2020  
508-866-3425

Chris Vincent (alt)  
508-866-3423 2019-2020

*FYI – Normally SRPEDD sends us a Form in May. Due to covid that did not happen this year. This appointment is a typical Annual Appointment occurring in May.*



# CARVER SELECT BOARD

Michael R. Milanoski  
Town Administrator

Elaine M. Weston  
Assistant Town Administrator/  
Human Resources Coordinator

108 Main Street  
Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213

To: All Department, Board, Committees, Commissions and Residents  
From: Alan Dunham, Chairman  
Date: May 8, 2019  
Subject: **Board of Selectmen Agenda Policy**

The policy for setting agendas for the Board of Selectmen meetings is as follows effective as of the date of this memo:

## **Department Heads, Committees, Commissions, Boards and Other Agenda Items:**

1. The deadline to be placed on the Agenda for a meeting is 4 p.m. on the Wednesday prior to the Selectmen's meeting (second and fourth Tuesday of the month) and the office must be provided as much background material accompanied by a written short summary by the deadline.
2. All members of the Board of Selectmen, as the elected representatives of the Town of Carver, may submit items for the Agenda. Every effort shall be made to ensure agenda items submitted by Board members will be included in the next scheduled meeting of the Board of Selectmen providing the item has been requested with sufficient time to meet the requirements of the Open Meeting Law.
3. If the written material is not received by the office by the deadline the item will not be placed on the Agenda. This will permit members of the Board an opportunity to review the material prior to the meeting. As an example it is not sufficient, due to the Open Meeting Law, to indicate on the Agenda that the XYZ Committee, or Mr. Smith will be coming before the Board of Selectmen. The public must be aware by looking at the Agenda what topics are going to be discussed.
4. On a request from a resident, the Chairman will make the determination if it will be placed on the Agenda or if the issue will be directed to another Department Head/Committee/Board/Commission to better resolve the resident's concerns.
5. Citizen Participation: There shall be one session of Citizen Participation at each regularly scheduled meeting of the Board of Selectmen. This session will be held after the Pledge of Allegiance and any announcements made prior to the Town Administrator Notes. This session will be 5-10 minutes in length and no speaker may speak more than 3 minutes. Speakers must confine comments to items listed on the agenda for that particular meeting. This will allow Citizens to provide input to the Board prior to the Board entering into discussion on the various agenda items. Personalities, politics, personal attacks, personnel issues and pending litigation are not appropriate material and will be ruled out of order by the Chair. The Chair is authorized to issue warnings to the offending parties and to determine if requests for future agenda items are appropriate.

*The party requesting to be placed on the Agenda must provide eight copies of the written material to the office if the office is unable to reproduce the material.*

# TOWN OF CARVER



## Code of Conduct of the Carver Select Board

*Approved by the Board: June 16, 2015; May 3, 2016; April 24, 2017; May 15, 2018,  
May 7, 2019*

- 1. A member of the Select Board, in relation to his or her community should:**
  - a. Realize that his or her basic function is to make policy, with administration delegated to the Town Administrator.
  - b. Realize that he or she is one of a team and should abide by, all Board decisions once they are made.
  - c. Be well informed concerning the duties of a Board member on both local and state levels.
  - d. Remember that he or she represents the entire community at all times.
  - e. Accept the role of a member is a means of unselfish service, not to benefit personally or politically from his or her Board activities.
  - f. Abide by the ethics guidelines established by the State and not use the position of Select Board members to obtain inside information on matters that may benefit someone personally.
- 2. A member of the Select Board, in his or her relations with the Town Administrator, should:**
  - a. Endeavor to establish sound, clearly defined policies that will direct and support the administration of or the benefit of the staff and residents of the community.
  - b. Recognize and support the administrative chain of command and refuse to act on complaints as an individual Board member outside the administration.
  - c. Give the Town Administrator full responsibility for discharging his or her disposition and solution.
  - d. Not give instructions to or request assistance from Town department heads, but rather channel all such activities through the full board and the Town Administrator.
- 3. A member of the Select Board, in his or her relations with fellow Board members, should:**
  - a. Recognize the action at official legal meetings is binding and that he or she alone cannot bind the Board outside of such meetings.
  - b. Not make statements or promises of how he or she will vote on matters that will come before the Board until he or she has had an opportunity to hear the pros and cons of the issue during a Board meeting.
  - c. Uphold the intent of executive session and respect the privileged communication that exists in executive session.
  - d. Make decisions only after all facts on a question have been presented and discussed.
  - e. Refrain from communicating the position of the Select Board to such entities as reporters or state officials unless the full Board has previously agreed on both the position and the language of the statement conveying the statement.
  - f. Treat with respect the rights of all members of the Board despite differences of opinion.
  - g. Refrain from speaking negatively about a fellow Select Board member on a personal level, whether verbally or written.

- 4. A member of the Select Board, in his or her relations with Town staff, should:**

- a. Treat all staff as professionals, with clear, honest communication that respects the abilities, experiences and dignity of the individual.
- b. Questions of Town staff and/or requests for additional background information should be directed only to the Town Administrator, Assistant Town Administrator, or Department Heads.
- c. Never publicly criticize an individual employee. Concerns about staff performance should only be made to the Town Administrator through private conversation.
- d. Limit requests for staff support, and insure that all requests go through the Town Administrator's office.
- e. Insure that any events materials or information provided to the Select Board office be made available to all Board in a timely manner.

*First adopted by the Carver Board of Selectmen April 1, 2014*

*Please note: This code of conduct was originally developed based on similar codes used by other elected boards and committees in other communities. It has subsequently been adapted and updated by the Carver Select Board.*

# TOWN OF CARVER



## Financial Management Policies

Adopted 2/11/14 and Approved by Town Meeting 6/16/14

Revised/Approved 5/13/14, 3/3/15, 5/3/16, 4/24/17, 5/15/18, 5/7/19, 6/4/19, 9/26/19

### Introduction

Recognizing the importance of sound financial planning for the long-term financial sustainability of Carver, the following policies set forth the broad framework for overall fiscal management of taxpayers' resources. These policies address both current activities and long-term planning designed to ensure the Town's sound financial condition now and for future generations. These policies are intended to serve as direction for all policy-makers, administrators and advisors. The codification of these principles demonstrates our resolve to affirm to the taxpayers that Carver will conduct business in a financially responsible manner.

Town Meeting retains its full authority to appropriate funds and incur debt at levels it deems appropriate, subject to statutory limits such as Proposition 2 ½. It is equally important that the Town maintain flexibility in its finances to ensure that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

### Financial Objective

*It is the Financial Objective of the Board of Selectmen to demonstrate sound fiscal management of Carver's taxpayer resources through earning the highest possible bond rating that includes developing a sustainable town-wide budget based on a 10 year forecast that provides the level of service we can afford within our known projected revenues.*

### Policy Statements

1. The Town Administrator shall annually prepare a sustainable balanced budget with a 10 year forecast with the goal towards obtaining and securing the highest possible bond rating. The comprehensive Budget Message shall include a detailed examination of trends in tax levy, "new growth", local receipts, state aid, and other available funds.
2. The town will avoid all budgetary procedures that balance current expenditures at the expense of meeting future year's expenses, such as postponing expenditures, accruing future years' revenues, rolling over short-term debt.
3. Ongoing operating costs shall be funded by ongoing operating revenue sources only. This protects the Town from fluctuating service levels and avoids concern when one-time revenues are reduced or removed. In addition:

a. Fund balances (stabilization / non-recurring revenue) are to only be used for one-time expenditures such as capital projects, new initiatives, long-term existing liabilities, and unexpected or extraordinary one-time expenses.

b. New operating costs associated with capital projects should be funded through the operating budget but reflected in the capital improvement plan.

c. All new services, equipment, and personnel proposals shall include a full life-cycle cost analysis prior to budget approval.

d. Use of grants and not to fund operational costs as there is no guarantee the Town will fund future operational liabilities once grants expire resulting in potential layoff's and similar liabilities.

e. The annual unrestricted fund balance shall not be considered in balancing the current year budget. Once certified, however, the "Free Cash" from the prior year shall be available to deposit in the Capital Stabilization Fund that can fund one-time expenses.

f. Tax Agreements for personal property (ex: solar farms) depreciate over time and are considered one-time sources of funding as they are not reoccurring given they have a defined termination date per their agreement. Funding from these "Tax Agreements" will be allocated equally into three categories, first is for unfunded liability (pension and OPEB), second to a sinking capital stabilization fund for a new middle high school, and third to offset operational funding to the "Capital and Debt Stabilization Fund".

4. The Town will maintain a General Stabilization Fund as its main financial reserve in the event of an emergency or extraordinary need. It shall strive to maintain a balance in the General Stabilization Fund of 7.5% of its town's annual revenue at all times. If the fund falls below 7.5% the town will transfer future free cash or other one-time money to refund the General Stabilization Fund.

5. With the creation of a capital and debt stabilization fund, Carver will transfer one-time revenue, new personal property revenue compounded into a fund to pay for internal debt service and one-time capital projects through a 2/3 vote of town meeting. The Town will work to program and maintain 10% of its annual revenue for infrastructure investment annually into the capital and debt stabilization fund. This will include payment for all internal debt and funding the capital and debt stabilization fund. Debt roll-off will be reallocated to a capital stabilization fund. The Town should strive to issue debt for shorter periods than the maximum allowable.

6. The School Superintendent under the direction of the School Committee and the Town Administrator under the direction of the BOS are directed by the adoption of these policies to explore any and all opportunities to reduce duplications of services that provide either more efficient and effective services to residents and/or reduce expenditures. This direction includes creating town-wide departments that are jointly managed by the School Superintendent and the Town Administrator.

7. New revenue shall be allocated after fixed and shared costs in the following manner: **69.68%** shall be allocated to the schools and **30.31%** shall be allocated to general town services as agreed to unanimously by the Select Board and School Committee on September 26, 2019.



8. In order to assure long-term solvency, it shall be the objective of the annual budget to meet the actuarial annual required contribution (ARC) necessary to fully fund the Town's future pension, health care, and other post-retirement benefits. The BOS will continue to actively identify solutions and begin to fund other post-employment benefits (OPEB) – unfunded liability is currently valued at \$43,010,056 for FY17. In addition, by adoption of these polices labor and management are encouraged to explore opportunities to equally share in health care benefits.

9. The Town will identify options to reduce levy limit below the 2.5% once AA+ Bond Rating or higher is achieved and unfunded liabilities of the Town are funded.

*Annually the Town Administrator shall include a statement in the comprehensive Annual Budget Message identifying Carver's progress toward meeting the above goals. In addition the Finance Committee shall include a similar statement in their Annual Report to Town Meeting*

## **Carver Select Board**

### **Suggested Social Media Code of Conduct.**

*Adopted February 11, 2014, Approved by the Board of Selectmen June 16, 2015; May 3, 2016;  
Approved by the Board of Selectmen April 24, 2017; May 15, 2018, Approved by the Select  
Board 5/7/19*

We encourage frank, open, and constructive conversation. But frankness does not have to mean lack of civility or lack of respect for your fellow human being.

1. We request Board members take responsibility for the comments they allow and enforce civility, encourage your followers not to say anything online that they wouldn't say in person, and not post unacceptable content.

We suggest unacceptable content be defined as anything included or linked to that:

- is being used to abuse, harass, stalk, or threaten others
- is libelous, **knowingly false**, or misrepresents another person,
- violates an obligation of confidentiality
- violates the privacy of others

2. We request you recommend to your followers to connect directly before responding publicly.

When you encounter conflicts and misrepresentation, you make every effort to talk directly to the person(s) involved—before publishing any posts or comments about the issue. It is better if they correct their own misrepresentation with correct information.

3. We request when someone is unfairly attacking another on your post - you take action.

When someone is publishing comments or postings that are offensive, we suggest you take action and ask them to publicly make amends and if they refuse then delete.

4. We request that you **do not allow anonymous posts** on your social media.

Commenters should use their real name and supply a valid name before they can post, similar to the “letter to the editor” standard for the last century that requires your name and address prior to printing.

## Weston, Elaine

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**From:** Hewins, Sarah  
**Sent:** Monday, August 17, 2020 4:30 PM  
**To:** Rick LaFond; Weston, Elaine  
**Cc:** Robert Belbin  
**Subject:** Agenda Items from Bob

Hi Rick and Elaine,

Here are items that Bob would like to see put on the 9/8/2020 agenda as things to be discussed. I don't know if the Town Counsel item should be in executive session or not. Please advise on that one. Also, if I'm hearing Bob correctly, the rest need to be actual agenda items so the whole Board can actually discuss them--although not necessarily vote on them on that date.

The comment in brackets and caps is from me.

1. Thank you to sheriff Department and Crew that cleaned our community. [MAY I SUGGEST THIS BE PART OF "COMMUNITY ANNOUNCEMENTS"?]
2. Town Counsel discussion and vote: new counsel, new lead counsel, or continue with existing. Executive session if discussion on personal issues.
3. Select Board policies: discussion, changes and vote on all of them. [VOTING WOULDN'T BE ON 9/8 AGENDA, JUST DISCUSSION. VOTE WOULD BE FOR FOLLOWING AGENDA SO SB MEMBERS HAVE TIME TO DIGEST POLICIES.]
4. Security of building, offices and audio recording of employee work areas.
5. Cameras at new playground.
6. Plan to maintain all Town Buildings and structures.
7. Cutting of tree and over growth around old tennis courts at Sampson's pond. Deliver all brush at Rochester DPW property for chipping in future. Community help event.

I gave Rick some of my agenda items last week. Some of these involve getting the two new committees up and running--the Citizens' / Police Advisory Committee and the Conservation Land Ad Hoc Committee. Please let me know if I should be contacting anyone about these new committees.

Thanks,  
Sarah

Sarah Hewins, Chair  
Carver Select Board  
Town of Carver



## CARVER SELECT BOARD

*Richard J. LaFond*  
*Interim Town Administrator*

*Elaine Weston*  
*Assistant Town Administrator/  
Human Resource Coordinator*

**108 Main Street  
Carver, MA 02330  
Telephone: 508-866-3401/Fax: 508-866-4213**

To: Select Board  
From: Interim TA  
Date: September 4, 2020  
Subj: Committee Membership & Limitations

Mrs. Bogart has asked that the board discuss the overall confusion or concerns that members of the board may have pertaining to bylaws that address committee membership.