

**POLICE STATION ADVISORY
BUILDING COMMITTEE
Thursday, March 8, 2018
8:00 A.M.
Carver Town Hall, 2nd Floor Conference Room
108 Main Street**

Posted in accordance with the provisions of M.G.L. Chapter 30A, §20b

Discussion and possible action to be taken on the following items:

- 8:00 Call meeting to order
 Introduction of members

- 8:05 Housekeeping stuff
 Appointment of a recording secretary
 Determine meeting days and time
 Requirement to be sworn in
 Open Meeting Law
 Public Records law
 Harassment form

- 8:15 Review the process to hire an Owners Project Manager – sample
 RFP included – an OPM is required for a project of this dollar value
 Possible vote to start process

- 8:30 Review and discuss process going forward, including a review of
 potential locations

- 8:45 Develop list of other police stations to visit and/or request plans for
 as a starting point

- 9:00 Other business/ideas/thoughts

 Next meeting date

- 9:05 Adjourn