

**Carver Select Board
Minutes
Carver Town Hall – Meeting Room #1
December 4, 2020 – 8:30am**

In Attendance: Chair Sarah Hewins, Vice-Chair Robert Belbin, Jen Bogart, Jim Hoffman, Mark Townsend, Interim Town Administrator Rick LaFond & Assistant Town Administrator Elaine Weston

The chair led the audience in the Pledge of Allegiance and Belbin read the community prayer.

Citizens Participation: Adam Holmes: requested a joint meeting with the Select Board in regards to the item on the agenda to vote to change the Finance Committee By-law.

Carver Cultural Council Appointment: Mary Oleskiewicz present and stated she was interested in contributing to the community.

Motion to approve the appointment of Oleskiewicz to the Cultural Council by Townsend, second by Belbin.

Vote 5-0

Joint meeting with the Redevelopment Authority (RDA): Meeting opened at 8:04am.
Present for the Redevelopment Authority: Savory Moore, Johanna Leighton and by remote participation Sharon Clarke.

Applicant for appointment Paul Kostas present- he spoke on his background and interest in serving on the RDA.

Belbin asked about his affiliations with Companies related to the current projects of which he had none and if he was familiar with the current projects.

Motion of Select Board to appoint by Belbin, second by Townsend.

Vote 5-0

Motion of Redevelopment Authority to appoint by Moore, second by Leighton.

Vote 3-0

Redevelopment Authority adjourned their meeting at 8:45am.

Select Board Notes:

Bogart: 1. Would like to see a formal process for applications of recreational marijuana retailer's permitting process.

2. Would like an update on the Citizens' Police Advisory Committee.

Hewins: 1. Saturday 12/19/20 at 10:00am there will be a dedication of a commemorative sign and bench at the recently named Grumpys Brook on the Cole Property Conservation Land in memory of Bob "Grumpy" Conway.

Next Select Board meeting:

Motion to hold the next meeting on 12/15/20 at 7:00pm by Belbin, second by Hoffman.

Vote 5-0

Pole Hearing Continuation: Marissa Jackson from Eversource present. An abutter was at the last meeting in regards to the markings at the end of the abutters driveway. An engineer was sent out and the markings were moved across the street in coordination with the abutter.

Motion to approve by Belbin, second by Hoffman.

Bogart asked if there is a policy to ensure the markings are in the proper spot prior to installation. Jackson stated the first time they went out, the markings were in the correct spot, the second time, the markings were moved and it is double checked by the linemen when they go out to do the installation in accordance with the map.

Vote 5-0

Belbin recused himself and left the table.

Ch. 61 A Notice of Intent: Gate St. Atty. David Delaney present. The Olson's were preparing to sell their property and realized they were using a portion of Bayside Agricultural's property. The landowners came to an agreement to sell the parcel to the Olson's for a nominal amount. The property was considered a portion of the 176 acres of Bayside Agricultural.

Belbin asked a question as an abutter: questioned if there were tax implications to taking land out of 61A. Delaney stated there are rollback taxes.

Bogart stated it was nice to see neighbors working together.

Motion by Townsend to decline to exercise the Town's first right of purchase, second by Hoffman.

Vote 4-0

Belbin returned to the table.

Tax Classification Hearing:

Craig Schoaf, Assistant Finance Director and Michael Paduch, Chair of Board of Assessor's present. Board of Assessor's member Ellen Blanchard also present.

Paduch thanked Schoaf, the staff, the work of contractor Paul Kapinos and the Board of Assessor's for all of their time and work on this.

Schoaf noted that the hearing notice process has changed and a notice does not have to be placed in a local newspaper per the Department of Revenue.

The residential factor has been voted as a split rate since 1982. This shifts a percentage of the tax burden from the residential and open space property to commercial, industrial and personal property classes.

For the last 2 years, the Select Board has adopted a 145% shift in the levy.

The Board of Assessor's voted unanimously to recommend a residential factor of 0.910158 which corresponds to a 145% shift.

The residential factor sets the residential and open space tax rate of \$16.94 and the commercial, industrial and personal property tax rate of \$26.99.

Hoffman asked the difference of values from FY 20-FY 21. Schoaf stated it was 3.7% in FY 20 and 4.98% in FY 21 due to the commercial/industrial personal property tax billing.

Blanchard stated that once the budget is set, the town needs to meet the needs of the budget by setting the tax rate to meet the budget needs.

The residential exemption shifts the burden of residential tax from full-time residents to part-time residents. Carver has a small number of parcels owned by part-time residents. Part-time residents typically place fewer demands on municipal services. It would provide little to no relief to full-time residents.

The Board of Assessor's voted unanimously to recommend denial of the Residential Exemption.

The Open Space Discount would shift the tax burden from the open space property to the residential property class. Carver has no properties classified as Open Space. The Board of Assessor's voted unanimously to recommend denial of the Open Space Discount.

The Small Commercial Exemption was enacted by the state in 1994 which allows up to 10% of the assessed value of commercial properties assessed under \$1,000,000 with businesses occupied by fewer than 10 employees. This would shift the tax burden from those exempted businesses to other commercial businesses which do not qualify.

The Board of Assessor's voted unanimously to recommend denial of the Small Commercial Exemption.

Belbin asked how many businesses there are in Carver that would qualify under this – Schoaf stated the business would need to be it's own business on it's own commercial piece of property and very few of those exist and if they qualify for it. Belbin also questioned if this would apply to rental properties. Schoaf stated this exempts full-time residents and the tax would go to the rental property.

Motion by Townsend to approve the residential factor of 0.910158, second by Hoffman.

Bogart asked all departments to request less money than last year to try to reduce the burden on the taxpayers.

Hewins stated it would be easier to do what Bogart is asking if the town received more money from the state & that the Town used to get over 50% in state aid, now the Town gets much less than 50% in state aid. LaFond added there are also fixed costs.

Belbin would like to see the rate lowered to the 1.44% shift because it may help the town in the long run by attracting businesses to the town.

Vote 4-1

Motion to not grant a Residential exemption by Townsend, second by Hoffman.

Vote 5-0

Motion to not grant a Open Space Discount by Townsend, second by Hoffman.

Vote 5-0

Motion to not grant a Small commercial exemption by Townsend, second by Hoffman.

Vote 5-0

Input from permitting authorities on proposed by-law change that would restrict

membership: Hewins received comments from the permitting authorities' chairs. Responses were received from Conservation, Zoning Board of Appeals and Board of Health. The main takeaway is that they would like to see members be able to serve out the remainder of their term. There was also a request to exempt elected officials. Hewins would like to see it be consistent with what was voted on for the Select Board. Bogart would like to see clarity in the wording from being on an appointed board to an elected one- could you serve on both for the remainder of the appointed term. Wording would need to be drafted by counsel for Town Meeting vote.

Belbin wanted it disclosed that emails were sent to the entire Board and would like them to be considered part of the record.

Finance Committee & Council on Aging Proposed By-Law changes:

Hewins would like the Select Board to meet with the Finance Committee. Board members requested to meet in person. A meeting will be coordinated in a socially safe atmosphere.

Whether or not to eliminate the Social Media Code of Conduct:

Motion by Belbin to eliminate the Social Media Code of Conduct, second by Bogart.

Bogart feels every town official should be held to any expectation established. She would like to see a Select Board Official handbook that would include this and other documents.

Townsend and Hoffman would like to see guidelines in place and it is up to each individual if they choose to follow them. Hewins agreed and added that at least this is now the Board's document.

Vote 2-3 Motion fails

Creation of a committee to review bylaws:

Hewins would entertain a motion for each member to bring by-laws to the Board and each can be reviewed which may take time.

Townsend asked if this could be brought up under Select Board notes. Hewins agreed that if there is a motion for this and it fails, by-laws could be brought up in Select Board notes.

Motion by Belbin to create a committee of 7 members of the public, including one Select Board member, second by Bogart.

Belbin stated he went through a number of the by-laws and thinks it may be helpful to have a committee of people review them and bring them to the Board.

Bogart likes this idea and thinks it would be helpful to the Town.

Townsend questioned who the members would be. Belbin stated members of the public and one Select Board member.

Hoffman suggested having each board/committee review their by-law internally and make suggestions for changes.

Townsend stated this is why he questioned the make-up of the committee as he would like to see people with expertise in each area as well as members of the public.

Bogart stated the make-up of the committee could include a member from each of the committees. Townsend thinks that would require a varied committee and that it may be too large.

Belbin stated some of the issues were definitions, i.e., the word 'person'. There are a lot of general by-laws that are outdated.

Hewins stated the definition of the word 'person' for example should be a legal definition, not necessarily something a committee would do. For alarms and animals, a lot of these come from state law and the Building Commissioner. She stated it is a good idea, but that a committee may not be the right way to do it.

Bogart stated while she was on the Planning Board, there was a conflict with the word 'frontage' and it ended up in the hands of the Planning Board to decide the definition.

Vote 2-3 motion fails

Select Board Guidelines/Code of Conduct:

Motion by Hoffman to approve the Select Board Guidelines for Conduct adding a line to say these do not take away a person's first amendment rights, second by Townsend.

Bogart would like to see the first amendment rights portion added to the Social Media Code of Conduct. Hewins stated that can be done at a future meeting.

Vote 4-1

Select Board Agenda Policy:

Motion to approve by Belbin, second by Hoffman

Discussion on adding items to the agenda 5 business days in advance of the meeting.

Bogart made a few grammatical corrections in the document.

Vote 5-0

Pro-rate restaurant liquor licenses for 2021:

Hewins thanked Cornerstones for bringing this question to the Board's attention. LaFond and Weston explained that the revenue lost if these are pro-rated is not significant.

Motion by Townsend to prorate the liquor licenses for 2021 in the amount equivalent to 6 months in the amount of \$108/month and allow outdoor dining until 12/31/2020 second by Hoffman.

Vote 5-0

Town Administrator Update:

Open Space Plan: Hewins read a document (attached) which details the Open Space Plan needs to be updated every 5 years, a few examples are: there needs to be an update the Plan's goals and objectives, a new survey of a representative sample of the residents, updated demographics, the 2020 bio-map, location of all conservation sub-divisions, state's definitive of passive vs. active recreation areas, a new article 97 update on parks, an updated ADA 504 plan, etc. Residents will be chosen from a listing obtained from the Town Clerk's office. The last time this was done there were 9,797 on the residents list of which a representative sample of around 1,900 were mailed the survey. Seventeen percent (17%) of those returned the survey which is an excellent response rate. LaFond stated we will be getting a revised proposal.

Cares Act Update: The 5th request was submitted this week which was approximately \$194,000. We are currently over \$1,000,000 in requests and are anticipating another \$200,000

in requests as well as more from the school. Plymouth County is backed up with 75 applications and many towns are racing to meet the submission deadline of December 31, 2020. Hoffman asked if the Shurtleff Park pavilion and restroom has been submitted, LaFond stated that would be on the next request.

Carver Marion Wareham Regional Refuse Disposal District Update: Wareham has not decided on a final fee for Carver. Carver will be able to use the facility. Belbin stated the district may close 12/28 or 12/29 in order for Covanta to clean up and the district needs to approve it before they can leave. Townsend asked how Carver residents would obtain stickers for the transfer station. LaFond stated Wareham has not made those decisions as of yet.

Discussion on putting out a sign to the public for information on the transfer station. As soon as solidified information is received, staff will notify public.

Update on Planning/Environmental/Permitting organizational audit: LaFond reviewed the audit with the Director of Planning and is hoping to move forward with the recommendations in the audit to be in place by next fiscal year if funding, etc. is in place.

Proposed changes to Select Board By-law: LaFond reviewed the recommended changes for the Board to review.

Carver EEN Beverages LLC: Change of Manager:

Motion to approve by Belbin, second by Townsend.

Vote 5-0

Request for One-day Special License- Moonrise Audio Visual 12/13 12pm-4pm.

Hoffman asked where the consumption will happen. Tito with Moonrise stated they will be in a field walking around, not drinking in their car.

Townsend asked if this complies with the Governor's regulation on consumption of alcohol with food. Tito stated it does.

Belbin questioned if this would need a flea market approval as outlined in section 8.3 of the By-Law. Hewins stated it sounds like a farmer's market.

Belbin sees it as craft fairs are more or less done as a non-profit at churches, etc. and thinks that this is more closely related to a flea market.

Motion to approve with a police detail required by Townsend, second by Hoffman.

Vote 4-1

Approval of 2021 licenses:

Motion to approve all 2021 licenses for all alcoholic, wine and malt, common victualler, entertainment, automatic amusement, Class I, II, III and Commercial Garage contingent upon payment of all taxes in full by Townsend, second by Hoffman.

Vote 5-0

Minutes: Motion to table all minutes by Townsend, second by Belbin.

Vote 5-0

Community Announcements:

Belbin: Reminded everyone to wear hunter orange as it is hunting season

Bogart:

Hoffman: Wished all a Happy Hanukkah

Townsend:

Hewins: Thanked everyone for coming out to the Saturday, November 28th to the Conservation Land Hoc By-Law Committee community walk.

Motion to adjourn at 11:40 am by Townsend, second by Belbin.

Vote 5-0

Carver, MA 02330

From: Eric Mueller <septic1019@gmail.com>
Sent: Wednesday, December 2, 2020 3:36 PM
To: Hewins, Sarah <Sarah.Hewins@carverma.org>
Cc: Rick LaFond <rick.lafond@carverma.gov>
Subject: Re: DRAFT bylaw re permitting authorities

Appreciate the feedback. Also want to point out, each board should be reviewed individually, as it pertains to any individual that sits on more than one board. Many instances 2 boards will not have any common grounds for any case.

Again, this will also limit town participation to these boards from residents and also those that are experienced to perform the tasks in the best interest of the town.

On Wed, Dec 2, 2020 at 3:19 PM Hewins, Sarah <Sarah.Hewins@carverma.org> wrote:
Hi Eric,

I just wanted to pass this along to you.

In conversation with Rick today about this permitting authorities/appointments to committees bylaw, Rick pointed out that, obviously, anyone can and should be able to run for an elected position--even someone who's already been appointed to another board. But, once that person is elected, then (just like with the Select Board bylaw passed in 2014) that person should be allowed to complete the rest of their term on the appointed board, but they should not then seek re-appointment or be re-appointed to another permitting authority unless and until they stop being an elected official.

In light of the SB bylaw, I guess that seems only fair.

Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Eric Mueller <septic1019@gmail.com>
Sent: Wednesday, November 25, 2020 6:13 PM
To: Hewins, Sarah <Sarah.Hewins@carverma.org>
Subject: Re: DRAFT bylaw re permitting authorities

I agree with that. I also feel appointed positions like the elected ones carry a lot of weight. With an elected official we can at least base our vote on what an individual presents as experience and skill set during their campaign. Those that are newly appointed to positions we do not.

On Wed, Nov 25, 2020 at 6:02 PM Hewins, Sarah <Sarah.Hewins@carverma.org> wrote:

Eric,

I felt that should give you a less prefuntory reply.

What I at least am considering here is when an appointing authority--whether that be any given SB or any given TA--might appear to be appointing people to more than one permitting authority so as to possibly influence votes on one or more of those authorities.

I do see what you're saying though. What if the proposal was that an appointing authority (SB or TA) can only apoint a person to a single permitting board or commission at a time? That would also leave elected officials alone, and would only concern appointments!

Let me know what you think of that idea.
And thanks again.

Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Hewins, Sarah <Sarah.Hewins@carverma.org>
Sent: Wednesday, November 25, 2020 5:42 PM
To: Eric Mueller <septic1019@gmail.com>
Subject: Re: DRAFT bylaw re permitting authorities

Hi Eric,

Thanks for your thoughtful response.

I hope you and yours are well. Have a good Thanksgiving.

Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Eric Mueller <septic1019@gmail.com>
Sent: Wednesday, November 25, 2020 5:31 PM
To: Hewins, Sarah <Sarah.Hewins@carverma.org>
Subject: Fwd: DRAFT bylaw re permitting authorities

Although it can be seen as a possible conflict of interest, all aspects of each board and how they could "potentially" overlap must be reviewed individually.

Many thanks, and Happy Thanksgiving!
Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Hewins, Sarah
Sent: Wednesday, November 25, 2020 4:15 PM
To: Savery Moore <savery.moore@carverma.org>; Bruce Maki <bruce.maki@carverma.org>; Sharon Clarke <Sharon.Clarke@carverma.org>; John Garretson <slogibb@capecod.net>; Peg Blackwell <peg.blackwell@gmail.com>; eric.mueller@carverma.org <eric.mueller@carverma.org>
Cc: Rick LaFond <rick.lafond@carverma.gov>; Weston, Elaine <elaine.weston@carverma.gov>
Subject: DRAFT bylaw re permitting authorities

Hello All,

Below is a draft proposed bylaw regarding membership on permitting authorities. This draft bylaw is being sent to all Chairs of all permitting authorities in the Town of Carver for their input.

DRAFT PROPOSED BYLAW:

"Any person serving on a permitting authority board or commission may only serve on one permitting authority board or commission at a time."

This proposed bylaw does not prohibit someone from serving on a permitting authority board or commission and also serving on another town committee that is not a permitting authority. For example, someone serving on the Zoning Board of Appeals may also serve on the Recreation Committee and on the Community Preservation Committee since neither of the last two committees are permitting authorities.

Please let the Select Board know your thoughts on this proposed bylaw by Friday 12/4/2020.

I'm sending this to the Chairs of the Conservation Commission, Planning Board, Zoning Board of Appeals, Earth Removal, Historic

Weston, Elaine

From: Hewins, Sarah
Sent: Wednesday, December 2, 2020 10:52 AM
To: Weston, Elaine
Cc: Rick LaFond
Subject: Fw: DRAFT bylaw re permitting authorities

Here is Savery Moore's response to permitting authorities bylaw change and my response to his.

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Hewins, Sarah <Sarah.Hewins@carverma.org>
Sent: Friday, November 27, 2020 10:54 AM
To: Savery Moore <savery.moore@carverma.org>
Subject: Re: DRAFT bylaw re permitting authorities

Hi Savery,

I appreciate your ideas. I'll modify this to include a provisional clause that allows people to sit on these boards / commission until the ends of their terms. That makes sense, given the town's problem with getting volunteers.

I've gotten a response from an elected official who is also appointed to another permitting authority and am going to modify this proposed bylaw according to his input, too, which would leave elected officials out of this bylaw provision since the residents have "appointed" these elected officials.

I hope you had a good day yesterday. See you tomorrow!
Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Savery Moore <savery.moore@carverma.org>
Sent: Thursday, November 26, 2020 7:53 PM
To: Hewins, Sarah <Sarah.Hewins@carverma.org>
Subject: Re: DRAFT bylaw re permitting authorities

Weston, Elaine

From: Hewins, Sarah
Sent: Wednesday, December 2, 2020 10:51 AM
To: Weston, Elaine
Cc: Rick LaFond
Subject: Fw: DRAFT bylaw re permitting authorities

Here is Eric Mueller's response re: bylaw/permitting authorities as BOH Chair and ZBA member.

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Hewins, Sarah <Sarah.Hewins@carverma.org>
Sent: Thursday, November 26, 2020 2:14 PM
To: Eric Mueller <septic1019@gmail.com>
Subject: Re: DRAFT bylaw re permitting authorities

Okay, thanks for this, Eric! I'll propose the change apply only to who the appointing authority appoints and not at all to elected officials.

I hope youre enjoying the day...not answering emails 😊!

Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Eric Mueller <septic1019@gmail.com>
Sent: Wednesday, November 25, 2020 6:13 PM
To: Hewins, Sarah <Sarah.Hewins@carverma.org>
Subject: Re: DRAFT bylaw re permitting authorities

I agree with that. I also feel appointed positions like the elected ones carry a lot of weight. With an elected official we can at least base our vote on what an individual presents as experience and skill set during their campaign. Those that are newly appointed to positions we do not.

On Wed, Nov 25, 2020 at 6:02 PM Hewins, Sarah <Sarah.Hewins@carverma.org> wrote:

As we can see from the history of positions, Carver, at no point has had all boards filled simultaneously. IMO, the creation of this bylaw such as this will be detrimental to the town Carver and its future. All boards are very diverse, experienced and shown bipartisanship. I have also witnessed members of boards recuse themselves from a case, if they feel there are any conflict. Also, the state mandates all board members sign a conflict of interest affidavit while being a board member, which covers any optics "conflict". Members of a case are also welcome to ask any member to recuse themselves, if they feel there is a conflict with the case they are sitting on.

As an example of my current tenure of 2 diverse boards...the BOH is a statutory board that enforces laws that pertain to "health and safety" of Carver residents based on Ma. General Law. The ZBA enforces zoning bylaws voted for upon by the residents of Carver. These laws also follow state guidelines as well. The health agent is the approving authority on any BOH plans, and at times needs review and approval from the entire board. In my 17 years of service with the ZBA, I have not seen a case that is conflicted between both boards, or one that is hinged on the other.

We are witnessing a lot of changes occurring in town currently. There are a lot of new members on various boards which is great, but also concerning. We need experience to remain in these chairs for the future of Carver as they help develop new members and the requirements they must follow. I have witnessed 3 situations in recent months where an inexperienced member/board made statements and or assumptions on a case in an open meeting that should not have occurred, and could put the town of Carver in a bad situation.

Eric Mueller
BOH Chairman
ZBA member

----- Forwarded message -----

From: **Forgue, Kevin** <kevin.forgue@carverma.gov>
Date: Wed, Nov 25, 2020 at 4:54 PM
Subject: Fwd: DRAFT bylaw re permitting authorities
To: Eric Mueller <septic1019@gmail.com>

Sent from my iPhone

Begin forwarded message:

From: "Hewins, Sarah" <Sarah.Hewins@carverma.org>
Date: November 25, 2020 at 4:17:08 PM EST
To: "Forgue, Kevin" <kevin.forgue@carverma.gov>
Cc: Rick LaFond <rick.lafond@carverma.gov>
Subject: Fw: DRAFT bylaw re permitting authorities

Hi Kevin,

Could you forward this email below to Eric Mueller since it appears that the email I have for him bounced?

Weston, Elaine

From: Hewins, Sarah
Sent: Wednesday, December 2, 2020 10:49 AM
To: Weston, Elaine
Cc: Rick LaFond
Subject: Fw: By-Law feedback

Hi Elaine,

Below is Sharon Clarke's response from the ZBA and my response to her on the proposed bylaw change.

I'll send you the other two responses I've gotten ASAP.

Sarah

Sarah Hewins, Chair
Carver Select Board
Town of Carver
108 Main Street
Carver, MA 02330

From: Hewins, Sarah <Sarah.Hewins@carverma.org>
Sent: Monday, November 30, 2020 4:41 PM
To: Sharon Clarke <Sharon.Clarke@carverma.org>; Rick LaFond <rick.lafond@carverma.gov>
Subject: Re: By-Law feedback

Hi Sharon,

Thanks for getting back to me on this. I will certainly include a list of all permitting authorities--and they include the SBI

You've raised some valid concerns. I've email-conversed with Eric Mueller and with Savery Moore on various issues including some of the ones you raise here.

Eric and I agreed that taking the elected positions out of the picture is the best way forward because the people/residents "appoint" their elected officials. So that would leave someone like Eric both an elected official of one board and an appointed official of another. That makes a lot of sense to me. We'll see what the SB thinks, as well as others, and ATM.

Savery also had concerns about having an "expiration" date in there that allows someone, who is currently serving a term on two boards/commissions, to serve out their terms before they have to choose which one they'd rather be on.

Our Interim Town Administrator, Rick Lafond, Jim Walsh, our Planning Director, and I met with Bill Napolitano, our representative from Southeastern Regional Planning and Economic Development District, on Nov 16 to discuss this update. Two main parts of the OS & RP that always need to be updated every five years are 1) a survey of a representative sample of the residents; and 2) Carver's demographics.

Sometimes the 7-Year Action Plan needs to be updated, too, if the results of the survey are significantly different from the last time the survey was conducted. Occasionally, the Plan's Goals and Objectives may change somewhat as things are accomplished that were proposed and the town sets new goals for the future.

Since the Plan is now five years out-of-date, several new maps and updated or revised definitions or recent laws from the state will need to be added. Our regional planning agency, SRPEDD, will supply the following:

1. The town's updated demographics
2. The 2012 BIO-Map
3. The location of all Carver's Conservation Subdivisions including any built within the last 5 years
4. State's updated definition of "passive" versus "active" recreation
5. Identifying the process of corrective deeds
6. A new Article 97 update on Parks (MGL Ch 45)
7. A new general law on ATV use

8. An updated Americans with Disabilities Act 504 Plan

The town will take the lead in doing the new survey. The town will appoint an Open Space and Recreation Plan Update Committee. This committee will then use the town's residents list to select resident to whom to mail the survey—from every fifth person in the town's residents list—so that our sample can be a representative one. These will be sent to the sample of residents by regular mail to prevent any digital / on-line biases. Returned surveys will be tallied by the committee and entered into a spreadsheet.

SRPEDD will take the lead on all other aspects of the update. SRPEDD will produce any new maps as needed and any updates on Goals and Objectives. SRPEDD will conduct two public planning meetings for public input on open space and recreation needs. SRPEDD will also work closely with the OSRP Update Committee to identify Goals, Objectives, and Action items based on this public input.

Sarah Hewins, Chair, Carver Select Board | 12/4/2020