

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 034

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: October 14, 2020 at 1:00pm
Next Meeting: October 21, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending:

- Chief Marc Duphily, Carver Police Department ☒
- Bryan Berriault, Carver Police Department ☐
- Chief Craig Weston, Carver Fire Department ☐
- Richard LaFond, Town of Carver ☐
- Bill Harriman, Town of Carver ☒
- Dave Robertson, Town of Carver ☒
- Dave Siedentopf, Town of Carver ☒
- Jon Delli Piscoli, Town of Carver ☐
- Robert Francis, Town of Carver ☐
- Kevin Thompson, Tower Construction ☒
- Patrick Fitzgerald, Tower Construction ☒
- Brian Humes, JHA ☒
- Andrew Whitehouse, JHA ☒
- Alyssa Chatani, CHA ☒
- Joe Sullivan, CHA ☒

Item	Description	Status/ Action
	Schedule 10/14/2020	
34.01	• Gypsum board assemblies ongoing with taping and hanging any remaining sheet rock; to be completed next week.	Tower
34.02	• Continue fire taping and beginning to prime walls this week.	Tower
34.03	• The roofer will return this week and copper to be installed next week.	Tower
34.04	• PVC and siding to be complete this week, and storefront frames early next week.	Tower
34.05	• Interior mechanical and electrical rough is ongoing.	Tower
34.06	• Joint sealants and also painting are ongoing	Tower
34.07	• Acoustical grid tentatively scheduled for the week of the 26 th .	Tower
34.08	• Fiberglass columns are being delivered today.	Tower
34.09	• Dig It will be here over the next couple weeks with sitework ongoing.	Tower
34.10	• Binder date TBD by the next weekly meeting. Site fire protection is ongoing; water lines to the hydrant are being installed.	Tower
34.11	• Site concrete next week and into the following week.	Tower

33.01	<ul style="list-style-type: none"> Gypsum board assemblies ongoing with taping and hanging any remaining sheet rock; durock to be installed at wet walls. 	Tower
33.02	<ul style="list-style-type: none"> Roofing at the outbuilding and cupola at the main building to continue at the end of next week. PVC is ongoing. 	Tower
33.03	<ul style="list-style-type: none"> Storefront glass is being installed; should be complete by tomorrow. 	Tower
33.04	<ul style="list-style-type: none"> Door frames to arrive end of next week. 	Tower
33.05	<ul style="list-style-type: none"> Painting of exterior frames pending weather next week. 	Tower
33.06	<ul style="list-style-type: none"> Electrical rough continues. 	Tower
33.07	<ul style="list-style-type: none"> Joint sealant meeting yesterday, mobilizing next week and ongoing for the next two weeks. 	Tower
33.08	<ul style="list-style-type: none"> Taping continues with priming starting on the 20th of October. 	Tower
33.09	<ul style="list-style-type: none"> Fiberglass columns and trim tentative dates are 10/19 + 20; relative to painting and caulking, it could potentially delay upcoming work. 	Tower
33.10	<ul style="list-style-type: none"> Dig It is returning on Monday and will be on site for the next two weeks completing work; Dave S. and Joe to meet on Monday. 	Tower
33.11	<ul style="list-style-type: none"> Delta will be back this week setting the pump. 	Tower
33.12	<ul style="list-style-type: none"> Exterior concrete pads were poured and one additional pad upcoming. 	Tower
33.13	<ul style="list-style-type: none"> Siding and trim at outbuilding continues and rough at outbuilding to commence this week as well. 	Tower
33.14	<ul style="list-style-type: none"> Discussion on new carpet order from Milliken; the chosen color is EQL13 Rhythm. 	Tower
32.01	<ul style="list-style-type: none"> Metal stud framing of soffits almost complete, elevation needed for Records room soffit. 	Tower
32.02	<ul style="list-style-type: none"> Roofing completed at outbuilding with the exception of the wet well area. Belcour is tracking the copper at the cupola. 	Tower
32.03	<ul style="list-style-type: none"> PVC and siding to be completed at the main building this week. 	Tower
32.04	<ul style="list-style-type: none"> Exterior painting continues with priming; waiting on the joint sealant discussion to be resolved. 	Tower
32.05	<ul style="list-style-type: none"> AEC continues to pull wires for recessed lighting. G&H is finishing work in the attic. 	Tower
32.06	<ul style="list-style-type: none"> Gypsum one side is completed; continuing with second side and taping. 	Tower
32.07	<ul style="list-style-type: none"> Storefront glass delivery and installation is upcoming; fiberglass columns expected to arrive this week. 	Tower
32.08	<ul style="list-style-type: none"> Dig It will continue with exterior site prep next week. 	Tower
32.09	<ul style="list-style-type: none"> Continue to work on the cistern/wet well, putting fire suppression lines through the ceilings. 	Tower
32.10	<ul style="list-style-type: none"> Two concrete pads were poured for the generator and mechanical equipment. 	Tower
32.11	<ul style="list-style-type: none"> Interior insulation is ongoing. 	Tower
32.12	<ul style="list-style-type: none"> Structural Engineer to visit Thursday and Briggs on Friday. 	JHA/CHA
32.13	<ul style="list-style-type: none"> Discussion on Dig It and conduit trench work. 	Tower
Site Logistics & COVID-19 Impacts		
10/14/2020		
34.12	<ul style="list-style-type: none"> Tower continues to monitor COVID-19 prevention. 	Tower
33.15	<ul style="list-style-type: none"> Tower continues to monitor COVID-19 prevention. 	Tower
32.14	<ul style="list-style-type: none"> Tower continues to monitor COVID-19 prevention. 	Tower

<p>34.13</p> <p>33.16</p> <p>32.15</p>	<p>Submittals 10/14/2020</p> <ul style="list-style-type: none"> • Resubmittal upcoming on the wire mesh partitions; Tower is coordinating on the flag pole with JHA. • BMS/Controls submittal upcoming; no hot submittals. • Storefront submittal was returned; checking in on the status of the BMS/Controls submittal. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>34.14</p> <p>33.17</p> <p>33.18</p> <p>32.16</p> <p>32.17</p> <p>32.18</p>	<p>RFI's 10/14/2020</p> <ul style="list-style-type: none"> • The dedication plaque is in the works; Patrick is updating RFI log. • Heads Up Irrigation visited the site and left a site drawing. • One open RFI on the dedication plaque, Bill is working on providing the names. Decision made on the cable management system to run over the middle of the racks in the Comm. room. • Heads Up Irrigation to visit the site. Continuing to coordinate the cable tray management system with Cyber Comm. • Exterior sealant RFI response issued to Debrino – they didn't carry the specified caulking. • New RFI from AEC – minor clarifications. 	<p>JHA/Tower</p> <p>TOC</p> <p>JHA/TOC</p> <p>TOC</p> <p>Tower</p> <p>JHA</p>
<p>34.15</p> <p>34.16</p> <p>33.19</p> <p>33.20</p> <p>32.19</p>	<p>PR's, ASI's, PCO's 10/14/2020</p> <ul style="list-style-type: none"> • CO #5 has been executed; all other ASI pricing is upcoming. • PCO #33 & 35 are recommended for approval by BER; \$1,823.64 and \$508.72 respectively. A PCO for the \$0 cupola change should be included, lightning protection at the outbuilding, and added lockers. • CO #5 to be signed by Town Administrator. All other ASI pricing is upcoming. • ASIs sent out on condensing unit pad and additional lockers. All four condensing units will be on the Sally Port roof, delete pad but stone to remain for the drain line. • ASI pricing upcoming; CO #5 to be signed by Tower. 	<p>Tower</p> <p>Tower</p> <p>TOC/Tower</p> <p>JHA</p> <p>Tower</p>
<p>34.17</p> <p>33.21</p> <p>32.20</p>	<p>Master Schedule 10/14/2020</p> <ul style="list-style-type: none"> • Master schedule to updated this week. • Master schedule to updated next week. • On schedule; no delays. 	<p>Tower</p> <p>Tower</p> <p>Tower</p>
<p>34.18</p> <p>33.22</p>	<p>Certified Payroll 10/14/2020</p> <ul style="list-style-type: none"> • 50% DCAMM scores upcoming; CPR update upcoming. • New prevailing wage rates will become effective in December 2020. 	<p>CHA/Tower</p> <p>CHA</p>

32.21	<ul style="list-style-type: none"> New prevailing wage rates distributed. 	CHA
34.19 33.23 32.22	As Built Drawings 10/14/2020 <ul style="list-style-type: none"> Received Lapan as-builts electronically, Dig It's and AEC's upcoming. Tracking as-builts for MEPs and Dig It. Received Lapan as-builts electronically, Dig It's and MEPs upcoming. 	Tower Tower Tower
34.20 33.24 32.23	Requisitions 10/14/2020 <ul style="list-style-type: none"> Stored material paperwork received; Req #8 payment is 2 weeks out. Draft #8 was submitted for review; CHA/JHA to send out comments. Requisition #7 check available on Thursday, to be dropped at trailer. 	TOC CHA/JHA Tower
34.21 34.22 34.23 34.24 34.25 34.26 34.27 34.28 34.29 34.30 34.31 34.32 34.33 34.34 34.35 34.36 34.37 34.38 33.25 33.26 33.27 33.28 33.29 33.30 33.31 33.32 33.33 33.34	New Business 10/14/2020 <ul style="list-style-type: none"> Comcast and Comm Tech visited the site this week for review. Color selections with Aurora are being recommended by CAMA. A photo of the installed refrigerant lines should be submitted to JHA. Steve Child from S&S was sent a NTP, plans are upcoming. Colors for the dispatch consoles have been decided and sent to Mike. Mike Shaw continues to coordinate with New Era. JHA sent over the road sign mock-up; to be discussed. Tracking permanent power date; waiting on a date from AEC. Dave S. is coordinating with Larry Page on raising the heads at septic. Tracking interior signage submittal; expected this week. JHA is coordinating with BER on the energy credits. Joe/Dave S. to meet with Kerry this week. Tracking weathervane discussion with Belcour. DPW is coordinating the tree trimming on site tomorrow. Confirmed 1" line to the fire pump room based on P-3.0 (1/17/20) Dig It to trench for the gate, Joe is supplying the conduit. Dawn + Kevin discussing the wire tray, will determine how to proceed. Temp heat discussion upcoming. Tracking Verizon and Comcast site visits. Cupola lighting fixture and labor was donated by AEC. Aurora was selected for the high density storage package. Color selections are upcoming. Installation/delivery expected early January. G&H refrigerant line mock-up to be provided this week. Steve Child from S&S Tower to coordinate with Kevin on a site visit. Delta and AEC to visit across the street with Bill. Russ Bassett samples dropped off for JHA. New Era to hang cable on J-hooks in the attic. Road sign mock-up upcoming. 	Tower JHA Tower TOC TOC TOC TOC Tower TOC Tower JHA TOC/CHA Tower TOC Tower Tower/CHA Tower Tower Tower TOC Tower TOC/Tower Tower/TOC JHA TOC JHA

33.35	<ul style="list-style-type: none"> Confirmed that the flooring is to be installed prior to millwork. 	For Record
33.36	<ul style="list-style-type: none"> Dig It is waiting on confirmation that there will be no escalation on top coat after substantial completion. 	Tower
33.37	<ul style="list-style-type: none"> Tracking permanent power schedule with Eversource. Need a date from AEC on when they will be ready. 	Tower
33.38	<ul style="list-style-type: none"> Dave S. reached out to Larry Page for the scheduling of raising the heads before binder goes down. 	TOC
33.39	<ul style="list-style-type: none"> Tracking interior signage submittal. 	Tower
33.40	<ul style="list-style-type: none"> Discussion on the owner furnished projector in the training room; power/data exists for the hookup. 	TOC
33.41	<ul style="list-style-type: none"> JHA following up with BER on energy credits. 	JHA
33.42	<ul style="list-style-type: none"> Dig It to saw cut the road for the irrigation and fiber lines. Dave S. to coordinate with Dig It on the loam next week. 	Tower/TOC
33.43	<ul style="list-style-type: none"> Weather vane may not be possible due to UL certified lightning protection on the main building; discussion of lightning protection on the outbuilding as well. Pricing requested to make a decision. 	JHA/Tower
33.44	<ul style="list-style-type: none"> Discussion on domestic water; give Dave S. notice when it needs to be turned on. 	TOC/Tower
33.45	<ul style="list-style-type: none"> Brian is following up with Bill Fluhr on the site visit and upcoming report. 	JHA/SWE
33.46	<ul style="list-style-type: none"> Plumbing access panel in the locker room to be reduced to 8x8". 	Tower
32.24	<ul style="list-style-type: none"> Fall cookout next week prior to the meeting, October 14th at 11:00am. 	
32.25	<ul style="list-style-type: none"> Comm Tract is coordinating with the Chief. Verizon and Comcast to make a site visit. 	TOC
32.26	<ul style="list-style-type: none"> Lighting at the cupola: fixture has been selected, just waiting pricing. 	Tower
32.27	<ul style="list-style-type: none"> Donnegan Systems and Aurora pricing pending; decision upcoming. 	TOC
32.28	<ul style="list-style-type: none"> G&H refrigerant line mock-up upcoming. 	Tower
32.29	<ul style="list-style-type: none"> Meeting with Dig It on Tuesday to discuss trench for the gate conduit. 	Tower
32.30	<ul style="list-style-type: none"> Bill continues to follow up with Steve Child (S&S); site visit upcoming. 	TOC
32.31	<ul style="list-style-type: none"> AEC & Delta to visit across the street at the fire station. 	Tower
32.32	<ul style="list-style-type: none"> Meeting scheduled tomorrow at 4pm with Russ Bassett. 	TOC
32.33	<ul style="list-style-type: none"> New Era: blocking is in for the TVs; should use J-hooks in the attic for cables. 	TOC
32.34	<ul style="list-style-type: none"> Tower verifying if the carpet order has been released with the vendor. 	Tower
32.35	<ul style="list-style-type: none"> JHA releasing ASI on added lockers in the Men's Locker Room. 	JHA
32.36	<ul style="list-style-type: none"> Bill sent out the road sign to the team; awaiting comments back. Sign to say "Carver Police Department". 	TOC
32.37	<ul style="list-style-type: none"> Tower verifying flooring/millwork work sequence. 	Tower
32.38	<ul style="list-style-type: none"> Confirmed that Kerry from Dig It will hold off on paving the top coat until after substantial completion; no escalation, only stipulation was not holding their retainage based on the top coat. 	Tower
32.39	<ul style="list-style-type: none"> Tracking Eversource for permanent power: room has been painted, hanging panels now, and waiting on AEC to tie in. 	Tower
32.40	<ul style="list-style-type: none"> Septic heads: need to coordinate with Larry Page on notice for setting the heads. Loam discussion: coordinating with Dig It. 	Tower/TOC
32.41	<ul style="list-style-type: none"> Brian Humes to be on site next Tuesday 10/6 at 1pm. 	JHA

The next Carver Police Station meeting is scheduled for Wednesday, October 21st at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.