

MEETING NOTES



PROJECT TITLE: Carver Police Station Building Project
3 Center Street, Carver, MA 02330

MEETING: 029

Conference Line: Microsoft Teams Meeting
+1 (866) 780-3080, ID: 169 567 236#

Meeting Date: September 9, 2020 at 1:00pm
Next Meeting: September 16, 2020 at 1:00pm

Prepared by: Alyssa Chatani – CHA

Attending:

- Chief Marc Duphily, Carver Police Department ☒
- Bryan Berriault, Carver Police Department ☒
- Chief Craig Weston, Carver Fire Department ☐
- Richard LaFond, Town of Carver ☐
- Bill Harriman, Town of Carver ☒
- Dave Robertson, Town of Carver ☒
- Dave Siedentopf, Town of Carver ☒
- Jon Delli Piscoli, Town of Carver ☐
- Robert Francis, Town of Carver ☒
- Kevin Thompson, Tower Construction ☒
- Patrick Fitzgerald, Tower Construction ☒
- Brian Humes, JHA ☒
- Andrew Whitehouse, JHA ☒
- Alyssa Chatani, CHA ☒
- Joe Sullivan, CHA ☐

Item	Description	Status/ Action
	Schedule 09/09/2020	
29.01	<ul style="list-style-type: none">Interior masonry is complete with the exception of the sprinkler room. Masonry cultured stone is complete.	Tower
29.02	<ul style="list-style-type: none">Metal stud framing of soffits continues, coordinating with the lockers and mechanical sub. Bullet resistant panels are being installed.	Tower
29.03	<ul style="list-style-type: none">Roofers will be back in a few weeks to complete work, copper work TBD at the cupola. PVC and siding should be completed by week of September 25th.	Tower
29.04	<ul style="list-style-type: none">Storefront framing in training room next, one side of gypsum wall next week, all rough inspections to follow, and then insulating and sheet rock. Fiberglass columns are shipping out next week to be installed.	Tower
29.05	<ul style="list-style-type: none">Next three weeks will consist of roughing out MEP work in-wall and overhead.	Tower

29.06	<ul style="list-style-type: none"> • Outbuilding: all underground utilities to be finished by Wednesday/Thursday, pouring SOG Friday. Framing upcoming. 	Tower
29.07	<ul style="list-style-type: none"> • Mass Tank is addressing the installation of new cistern ports. 	Tower
29.08	<ul style="list-style-type: none"> • Sitework continues with underground structures and light pole bases. 	Tower
28.01	<ul style="list-style-type: none"> • Interior masonry will be wrapped up in the Sally Port this week. Cultured stone will be completed next week. 	Tower
28.02	<ul style="list-style-type: none"> • Metal stud framing soffits will be completed by tomorrow. 	Tower
28.03	<ul style="list-style-type: none"> • Final roofing items to be wrapped up, PVC exterior will finish the week of the 18th and the siding about 2.5 weeks to go. 	Tower
28.04	<ul style="list-style-type: none"> • Interior rough utilities scheduled to finish the week of the 18th. 	Tower
28.05	<ul style="list-style-type: none"> • Sprinkler is being insulated now, installation of sprinkler is complete in the attic and now working on the main floor. 	Tower
28.06	<ul style="list-style-type: none"> • Spray foam insulation will be completed Thursday and Friday. 	Tower
28.07	<ul style="list-style-type: none"> • Foundation outbuilding is completed, underground work is ongoing. 	Tower
28.08	<ul style="list-style-type: none"> • Delta is working with Mass Tank on adding the cistern ports. 	Tower
28.09	<ul style="list-style-type: none"> • Communications room final sketch will be released Wednesday including dimensions. 	Tower
27.01	<ul style="list-style-type: none"> • 3WLA schedule reviewed; updating master schedule. 	Tower
27.02	<ul style="list-style-type: none"> • Sally port masonry work upcoming. Cultured stone is due to be delivered this week. 	Tower
27.03	<ul style="list-style-type: none"> • Metal studs to be completed by the end of this week. Interior gypsum ceiling to be fire taped this week. 	Tower
27.04	<ul style="list-style-type: none"> • Roofer scheduled for the next 2 weeks, a few details to be coordinated with siding. Siding & PVC to continue for next 2-3 weeks. 	Tower
27.05	<ul style="list-style-type: none"> • Outbuilding: pouring footings today and walls on Thursday, slab on grade to be poured the week of the 17th. 	Tower
27.06	<ul style="list-style-type: none"> • Dig it working on site drainage, meeting now to coordinate the rest of the underground site utilities, power feed for automatic gate, and light pole bases coordinated over the next several weeks. 	Tower
Site Logistics & COVID-19 Impacts		
09/09/2020		
29.09	<ul style="list-style-type: none"> • Tower continues to monitor temperatures and self-certifications. 	Tower
28.10	<ul style="list-style-type: none"> • COVID-19 plan includes self-certifications and no touch temperature. 	Tower
27.07	<ul style="list-style-type: none"> • COVID-19 plan upcoming and will be distributed for review/comment. 	Tower
Submittals		
09/09/2020		
29.10	<ul style="list-style-type: none"> • Millwork production set upcoming, blocking is approved. Dispatch ASI on hold to find a location for the shredder. 	Tower/JHA
28.11	<ul style="list-style-type: none"> • JHA issued a schedule of locked openings and it has been forwarded to the D/F/H subcontractor for review. 	JHA
28.12	<ul style="list-style-type: none"> • Millwork submittal has been returned with comments. 	Tower
28.13	<ul style="list-style-type: none"> • Flooring has been released including carpet and a few tile color changes per the recent ASI #25. 	Tower
27.08	<ul style="list-style-type: none"> • Chief and Brian to meet on the locked opening information. 	JHA

27.09 27.10 27.11	<ul style="list-style-type: none"> Door hardware submittal to be submitted this week. Millwork submittal is under review, blocking is coordinated. Chief will coordinate with Mike & Brian on the dispatch casework. Tower verifying what flooring has been released. 	Tower JHA Tower
29.11 28.14 27.12	RFI's 09/09/2020 <ul style="list-style-type: none"> Gate controller response was issued in an ASI, pricing upcoming. Discussion on additional electrical conduit for gate controller. One new RFI upcoming from AEC on outbuilding equipment locations. 	Tower Tower/JHA Tower/JHA
29.12 28.15 28.16 27.13 27.14 27.15	PR's, ASI's, PCO's 09/09/2020 <ul style="list-style-type: none"> PCO #19 & 20 pricing upcoming. ASI released to address various TV mounting heights. Curbing PCO was reduced, going back to Dig It to offer \$10K. Working on reducing Barber's open PCO, and Mass Tank is moving forward with work on the added ports. Dig It resubmitted pricing for curbing. JHA's team reviewed and it seems reasonable. Barber to reduce their open proposal on the framing revision. Lobby monitor to be relocated in ASI 15 revision. Tracking Mass Tank change order with Delta. 	Tower Tower Tower Tower JHA Tower
29.13 28.17 27.16	Master Schedule 09/09/2020 <ul style="list-style-type: none"> Updated master schedule was distributed. Schedule update upcoming; no delays. Schedule update upcoming; no delays. 	Tower Tower Tower
29.14 28.18 27.17	Certified Payroll 09/09/2020 <ul style="list-style-type: none"> Maribel is sending out new certified payroll reports today. Tower to send updated certified payroll reports. Tower to send updated certified payroll reports. 	Tower Tower Tower
29.15 28.19 27.18	As Built Drawings 09/09/2020 <ul style="list-style-type: none"> Septic as-builts received. Dig It to update as-builts. Septic as-builts to be submitted to Board of Health. As-builts are ongoing. Septic as-builts are upcoming. 	Tower Tower Tower

<p>29.16 28.20 27.19</p>	<p>Requisitions 09/09/2020</p> <ul style="list-style-type: none"> • Brian sent over requisition #7 review comments, final to be sent out. • Draft requisition was provided, JHA/CHA had a few review comments. Tower to provide transfer of title, insurance, and addresses to verify stored material for casework, glazing, and flooring. • Draft requisition #7 upcoming. 	<p>Tower JHA/CHA Tower</p>
<p>29.17 29.18 29.19 29.20 29.21 29.22 29.23 29.24 29.25 29.26 29.27 29.28 29.29 29.30 29.31 29.32 29.33 29.34 28.21 28.22 28.23 28.24 28.25 28.26 28.27 28.28</p>	<p>New Business 09/09/2020</p> <ul style="list-style-type: none"> • Cyber Comm. coordination meeting next Wednesday at 9am on site to review roof locations, sketches are available. • Empire completed corrective work, Briggs to be scheduled and then SWE to review work for the final affidavit. • Test light for the cupola uplighting is approved, JHA reached to the lighting manufacturer and will issue ASI for pricing. • Transformer install upcoming in a few weeks by Eversource. • Tracking Aurora revised pricing. Will need to add shelving in pricing. • Communications Room #114 was sent to engineers, sketches upcoming in a new ASI. • G&H is working on the refrigerant line mockup. • JHA to send out information on the cable tray above the racks. • Discussion on interview rooms 108 and 109, furniture will be swapped. • Confirmed that lockers for dispatch in Break Room 111 is provided through the casework package. • Tower working with JHA on the gun locker near evidence processing. • Alyssa/Chief/Bill met with WB Mason & Tenesco, Donnegan Systems meeting is upcoming. Looking to have final proposals by next week. • New Era is waiting for next steps; mid-September meeting TBD. • Painting in Communications Room #114: paint is OK, leave one fire rating label unpainted. • Fall cookout on site from the PD upcoming. • Tower/Empire fixed the shakes on the west elevation. • Brian Humes to be on site Tuesday the 15th around 1pm. • Tower coordinated sketch for the condensing units by the Sally Port, engineers have approved. Pad size may be able to be adjusted. • Siding mock-up has been approved. • Coordinating walk-through scheduled for Wednesday. • Bill continues to follow up with Cyber Comm. • Empire is back correcting work, after approved SWE's structural engineer will return for a site walk for their final affidavit. • JHA and BER working on a test light for the cupola uplighting. • Eversource has been on site this week; transformer upcoming. • Tracking revised quote with Aurora. • Rack layout has changed in Communications Room 114; all trades to 	<p>TOC Tower/CHA JHA Tower TOC/JHA JHA Tower JHA TOC/CHA For Record Tower/JHA TOC/CHA TOC Tower CPD Tower JHA Tower/JHA JHA Tower/CHA TOC Tower Tower/JHA Tower TOC Tower</p>

28.29	review and sign off.	Tower/JHA
28.30	<ul style="list-style-type: none"> G&H is working on a mockup for the refrigerant lines, Tower to send to JHA for review. 	Tower/CHA
27.20	<ul style="list-style-type: none"> Tower and CHA will continue to coordinate compaction with the attorney across the street, will provide schedule. 	Tower
27.21	<ul style="list-style-type: none"> Siding mockup complete, Tower to send JHA. 	Tower/CHA
27.22	<ul style="list-style-type: none"> Tim Grant from WB Mason working on final furniture drawing. 	
27.23	<ul style="list-style-type: none"> Walk-through to be scheduled to coordinate electrical and furniture, likely to be late next week or early the following week. Tower to schedule Dawn from AEC. CHA to schedule WB Mason. 	TOC
27.24	<ul style="list-style-type: none"> Coordination meeting will be scheduled with Cyber Comm. After the access hatch is in place, so they have access to the roof. 	SWE/CHA
27.25	<ul style="list-style-type: none"> Structural engineer will come out for final affidavit, after Briggs inspection. Junior(Empire) to be here during the inspection. 	JHA/BER
27.26	<ul style="list-style-type: none"> Uplighting at cupola is being coordinated, lighting fixture being considered with JHA/BER. 	Tower
27.27	<ul style="list-style-type: none"> Tracking Eversource work, Tower checking on transformer status. 	JHA/TOC
27.28	<ul style="list-style-type: none"> Aurora quote to be revised, Brian working with Chief on it. 	Tower
27.29	<ul style="list-style-type: none"> Kevin to send dimensions to JHA for the evidence storage room. 	Tower
27.30	<ul style="list-style-type: none"> JHA issued sketch of communications room. New Era needs to verify how much wall space they need for power supplies, AEC will need to verify how much room they need for fire alarm panel, G&H to verify wall mounted mechanicals based on submittals. Each trade (AEC, Delta, G&H, Cyber Comm., New Era). to sign off that the area looks adequate and then can mark it off in the room. 	TOC
27.31	<ul style="list-style-type: none"> Coordinating with radio vendor with the same racks from New Era. AEC is providing with 1 rack which is the same manufacturer. 	TOC
27.32	<ul style="list-style-type: none"> Chief & Mike received email from Brian on Integrated Technology submittal comments, they will forward JHA's supplemental comments to New Era. 	Tower
27.33	<ul style="list-style-type: none"> Gary (G&H) to come up with a solution for the method of how to install refrigerant lines. Also waiting on dimensional info. from Gary for the pad size/stacked units. 	TOC
27.34	<ul style="list-style-type: none"> Radio tower sub. (S&S) wants to be last person in for scheduled work (coord. meeting on site TBD). 	JHA/BER
27.34	<ul style="list-style-type: none"> BER to add electrical disconnect in the outbuilding, dimensions will change. 	

The next Carver Police Station meeting is scheduled for Wednesday, September 16th at 1:00 PM via conference line +1 (866) 780-3080, ID: 169 567 236# or with the option to meet on site (please bring a mask).

These meeting notes are a summary of the items discussed as understood by the writer. If you have any additions/corrections, please contact the writer otherwise these will be entered into the project record.