

**NORTH CARVER WATER DISTRICT MINUTES**  
**JUNE 20, 2016**

**Posted in Accordance with the Provisions of M.G.L. Chapter 30A, Section 20B.**

The North Carver Water District Commissioners met on June 20, 2016, at the Carver Town Hall, Meeting Room #4, 108 Main Street, Carver, Massachusetts. The meeting was opened by Mr. Kevin Tracey at 4:31 p.m.

**PRESENT:** Kevin Tracey, Chairman; William Sinclair, Commissioner; Stephen Romano, Commissioner

**ALSO PRESENT:** John Wood, DPW; Marlene McCollem, Town Planner; Christine Champ, Recording Secretary

**1. Continuation of Public Hearing: Rules, Regulations, and Fees**

Ms. McCollem, noting they left off at 16, Section 10, continued on with the discussion regarding water main extensions. She thought maybe the language could change from must, to may or could, saying that the main must be extended to the furthest line of the applicant's property. Ms. McCollem also suggested maybe adding, unless waived by the commission.

Regarding Section 13. Private fire services. As written it said, tested annually at fees determined by the district. Ms. McCollem noted there was only one fee for testing (backflow) and she had a question on how to use the fee schedule. She inquired if this was something they should get input on from Small Waters at the next meeting. Mr. Sinclair thought a larger fee should be charged annually for a private backflow testing device. Mr. Sinclair was speaking of 3 Lillian Way as an example, maybe add a line for private fire service backflow prevention. Ms. McCollem suggested they could add to the fees.

Regarding Section 18, page 17. Irrigation. Ms. McCollem said there should be no allowance of new ones but sometimes there were. Mr. Romano suggested crossing out the word, enforcement. Ms. McCollem said they should just be aware for when DP looks at records.

Page 18. Ms. McCollem noted there was another date missing. She wanted to know if it was happening. Chairman Tracey said it had happened and Mr. Woollam wrote the protocols. He noted this was a serious issue for the water operator. Ms. McCollem just wanted them to have a conversation with them to make sure it was happening. She was looking for a calendar year and Chairman Tracey could not remember it being done. He said the water district commissioners had to be doing it, maybe Small Waters. Ms. McCollem wanted to know when it began and Chairman Tracey said April of 2011. She said she would use that date.

Regarding page 20e. Ms. McCollem was confused about the language and she read it aloud. She wanted to confirm that all the tests were charged for. Chairman Tracey said they were and added that the language was regarding Southeast (now Wind River). He said they should be tested regularly.

Regarding page 21. Strainers. A word was missing, per Ms. McCollem and she asked if they should use system occurrences. Mr. Romano thought that would make sense. Mr. Sinclair said he read it differently.

They further discussed and would add the word, occurrences, after the word, system.

Regarding page 22, it was decided Mr. Wood could add all because it regarded the DPW.

Regarding Appendix A, 27. Contractors approved by the district must be used. Ms. McCollem said for right now, scratch this off and she will attach revision.

Regarding No. 11. Ms. McCollem wanted to know if that included the first meter and Chairman Tracey believed it did. Ms. McCollem said Small Waters needed to let the Board know what the bills were for, as they were not identified. Chairman Tracey said usually he asked that and knew, as Mr. Woollam probably ordered. It was noted the Waterstone bill was more than \$2300 and Ms. McCollem said if they were spending the time, it needed to be captured. She said she would try to find the right costs regarding Green Street and the two meters at North Main Street.

Regarding Page 28. Licensed Contractor Requirements. Ms. McCollem said they found a list and she wanted to know, if a license was obtained, how was it issued? She suggested a licensing process be in place and Chairman Tracey agreed. It was noted that general contractors/utility contractors fix water main breaks, not plumbers. The Water District has a list of licensed contractors, Mr. Sinclair added, and when the license expired, they should be reminded. Mr. Sinclair suggested doing list maintenance to send letters/phone calls. Mr. Sinclair also suggested getting emails from all.

Ms. McCollem noted Mr. Ohl wanted to be at the meeting but could not so he sent along some comments. Regarding page 33, Flowable Fill. He said he was not a fan of this and that it moves initially but over time can cause heaving, et cetera. Mr. Ohl said we have "shall" regarding flowable fill and he thinks it should not be as a default, but only in specific applications.

Regarding another section regarding trenching and backfilling, referring to "except where flowable fill is used" in trenching part. Ms. McCollem said backfilled, period. She then asked, how about flowable fill shall not be used unless specifically permitted by the DPW director? The Board agreed with this.

Mr. Sinclair said Mr. Woollam texted saying that they had been going back, except New England Farms.

Regarding Page 16, Section 14. Use of Fire Hydrants. Ms. McCollem continued on with Mr. Ohl's comments. The text was regarding others using hydrants with a hydrant meter. Mr. Ohl wanted to know how it was metered. Ms. McCollem said the sentence could be deleted and she was looking for better wording. Maybe, use of fire hydrants is restricted to public use by the Town of Carver or by the North Carver Water District, or the North Carver Water District restricts. There were various suggestions. Ms. McCollem said she would write them all up and they can be voted on.

Regarding Page 32. Couplings. Ms. McCollem said they would ask Mr. Ohl what specifications are usable. Mr. Ohl also had concerns regarding pipe fittings and last thrust blocks. Ms. McCollem planned to ask Mr. Ohl for suggestions regarding these.

Regarding Pages 33 and 34. Technical review and use of an R & I account. Mr. Tracey says there were no revolving items in the budget. They needed to come up with a review of the fee structure before a vote. Ms. McCollem suggested the Board have a discussion with Mr. Trumbull and Mr. Woollam

regarding other towns they do business with.

Mr. Milanoski entered briefly at 5:32 p.m.

Ms. McCollem said she was confused about the disinfecting water main section. She said the rules did not read correctly. She went over all the fees regarding disinfection. Ms. McCollem wanted to know why it was charged and when it was required for a contractor. The Board members and Mr. Wood said they would talk through the fees.

Ms. McCollem stepped out briefly at 5:38 p.m.

The participants remaining continued discussing the fees. After the discussion, they put in writing their findings. (0 to 150 feet frontage = \$200; if it fails, \$200 fee. Then, 151-300 feet of water main - \$400. 1<sup>st</sup> time pressure test = \$400). Mr. Romano added for every 150 feet it should be an additional \$200.

Regarding annual fire protection fire charge - 6" line going to building, per Mr. Sinclair. The annual charge of \$300 for minimum 6", \$350 for 8", and \$400 for the 12".

Chairman Tracey referenced that a quarterly charge of \$1,198.04 for a 6" main included the first 500 gallons of water. After going over various numbers, the Board agreed, they did not think it was a deal breaker to have \$1500 for water protection and metered water (or whatever the rate would be).

They decided "new construction" might have a break, 1500 every fiscal year, waivable by Water Commissioners (1100 savings). They noted, per fiscal year would run July to June and the Commissioners may waive (or first year of new construction).

Mr. Sinclair motioned to continue the hearing to review the Rules & Regulations. Chairman Tracey seconded the motion. It was voted unanimously.

Mr. Sinclair motioned to have the next review meeting on July 11, 2016 at 5:00 p.m. Mr. Romano seconded the motion. It was voted unanimously.

Mr. Sinclair motioned to adjourn the meeting. It was seconded by Mr. Romano. It was voted unanimously.

The North Carver Water Commission was adjourned at 6:02 p.m. on June 20, 2016.