



approved
12/11/17

Town of Carver, North Carver Water District Commission

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for **October 16, 2017**. The North Carver Water District Commissioners met, today, at the Carver Town Hall, meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; Stephen Romano, Commissioner

Absent: William Sinclair, Commissioner

Also present: John Woods, Operations and Maintenance; Dave Siedentopf, Director of Operations and Maintenance

Meeting called to order at 5:01 PM, by Mr. Tracey

FY 18 Budget – Discussion

Mr. Tracey - I had a meeting with the Director of Finance and the Administrator. I feel that \$133K in water revenues is unrealistic this year. I don't know what we will end up with but I am projecting about \$100K; which means we need to find about \$33K. Last years revenue was including Decas so we can't really base it on that. Decas could be counted on for 36,000 gallons every day. Mr. Romano – You could subtract Decas and add back some for Indian Head. Mr. Tracey – Yes, we could. New England Farms is helping us out a little. Budget for commissioner's salary is \$1000, but this wasn't asked for and I feel it should be removed. Mr. Romano is in agreement. Electrical – This should be adjusted as we only used 25K last year. I don't think that Marlene understood the credits and how they worked. It's added to the expenses and directly effects them. In reality we are only actually spending \$25K. We can account for about \$25K of the \$33K, right now. We dropped legal down to \$1500. We are committed to SWSS for a certain amount; we have decided not to pursue well research. We can do this. What I am showing you here, is that we can easily find the \$33K. Going forward, we should be really watching our expenses. Meg would like us to tie these numbers down; we can shift the numbers if we

need to. If we end up needing money for emergencies, we will need to be able to pull money to manage. I may be wrong about revenues but we shall see. Mr. Romano – Our goal should be January 1 before tying anything down with this. That will give us a ½ year of history. Mr. Tracey is in agreement.

Water Operator's Report:

SWSS not in attendance.

Middleboro Interconnect

Mr. Tracey – I am having trouble connecting with Middleboro. I need Dave's help. If we get a drop in water pressure, we would like to get the gate to open automatically. A few months ago, Michael met with Middleboro and they were going to get a price. I have been unsuccessful getting a hold of Mike Bumpus – (Joe Silva is no longer there). Mr. Siedentopf – I will try to touch base. What size line? Mr. Tracey – I believe 8" – 10". Mr. Siedentopf – So we want to see if they are on board? Mr. Tracey – let's let them bring that up. They may not want an automatic gate and if that's the case, they should let us know that. Mr. Woods – Mike Bumpus lives in Carver. Mr. Tracey – Yes, he sat in my seat for a while. We need the updated cost (Carver pays for it 100%). Mr. Siedentopf – If we don't get any traction, I can reach out to the Town Manager over there. I will reach out before the next meeting. Mr. Romano – If something happened on the Middleboro side of Plymouth St, for example, we could maybe help them too.

Minutes – September 11, 2017:

Motion to approve minutes for September 11, 2017, as written: Mr. Romano

Second: Mr. Tracey

Approved: Unanimous (2-0)

Bills Payable:

Discussion –

Motion was made to approve bills, in the amount of \$7,593.93 for North Carver Water District: Mr. Romano

Second: Mr. Tracey

Approve: Unanimous (2-0)

Motion to pay the Verizon Wireless invoice and Small Water Systems, in the amount of \$6,582.91: Mr. Romano

Second: Mr. Tracey

Approve: Unanimous (2-0)

Correspondence:

Mr. Tracey – We had our generator serviced. Dave, could you work with John regarding the Generator? Marlene had started the process; this generator is too big and Marlene was looking into selling and having enough money left to get a smaller replacement.

Fire alarm monitoring – Campbell Electric keeps invoicing us for services that I am not aware of, I need to discuss this with Mike Woollum.

Next meeting:

The next meeting has been scheduled for November 20, 2017 at 5:00 PM

Meeting adjourned:

Motion to adjourn was made at 5:33 PM: Mr. Romano

Second: Mr. Tracey

Approved: Unanimous (2-0)