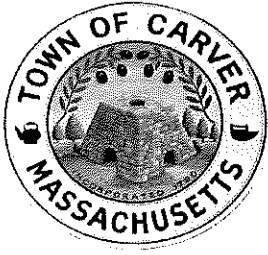


approved 10/4/21



Town of Carver, North Carver Water District Commission

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for September 13, 2021, The North Carver Water District Commissioners met, today, at the Carver Town Hall, Meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; William Sinclair, Commissioner; Stephen P. Romano, Commissioner - Participated Remotely

Absent:

Also present: Dave, SWSS, Participated Remotely

Meeting called to order at 7:02 PM, by Mr. Tracey

Motion to authorize remote participation for Stephen Romano, due to COVID protocol: Mr. Sinclair

Second: Mr. Tracey

Approved 2-1(Mr. Romano)

Rte. 44 Development, Urban Renewal Plan:

Mr. Tracey – Nothing new tonight. They are still working with the Chief. He is doing his due diligence and I want to let him do what he feels is appropriate. It doesn't look like we will be moving forward with the Fall Meeting.

Indian Head – Bulk Water:

Mr. Tracey – Roland from Indian Head is here tonight. We haven't been able to provide bulk water due to the backflow not functioning. Roland is interested in drawing from the station on

Marion Drive. Dave – I believe it's been retested; I can confirm tomorrow morning. I will let Kevin know tomorrow. Mr. Sinclair – What volume are you looking for? Roland – We did this a few years ago, there were issues with billing. Mr. Tracey – We were doing manual billing but I think it was probably more of a miscommunication issue. Roland – We are doing more business down this way so, if I can keep one truck going out of here it would help. Every load I pull is normally 9000, sometimes less, but we could just bill all for 9000. It would be nice to have a fixed rate; we can both keep track. Mr. Sinclair – We had issues with settling the bill last time; we don't want to go through that again. Roland – There were a lot of internal issues at the time; I don't want to do that again. Mr. Sinclair – I want to make sure the bills are current. Roland – Things are better now. Mr. Sinclair – We are not in the business of chasing money for water already delivered. Mr. Romano – We are not financially stable enough to be a bank. Last time we became a bank; we had to borrow to pay our bills and then chase you for the money owed. Roland – I apologize for how things happened last time; I have all new people working for me now. Mr. Sinclair – When are you looking to start drawing water? Roland – Spring of 2022. Mr. Tracey – We are removing the back flow from the system for the winter; so we should be all set for the springtime. Dave – If we aren't going to use a fill station, I would recommend pulling it as soon as you are comfortable. Mr. Tracey – Let's check with SLT first, they may be using it for a little while longer. Dave – Okay, then we can pick a date. Mr. Sinclair – Why don't we have a contract with Indian Head in place by March 2022. Mr. Romano – I have an additional request. I would like to install two locks. Roland has a key, opens/fills/ lock it up and leaves. If he gets behind more than 30 days, we switch the lock. He will be unable to get more water until the bill is paid. SLT could get both keys as they are good, timely paying customers; if one key doesn't work, the other will work. Mr. Sinclair – We will work it out in the contract. Roland – I am fine with that. Mr. Tracey – 9,000 would be \$94.59 at \$10.51/1000 gallons. Dave – How many truck loads per day? Roland – When it's really busy about 4 per day; it's really hard to say. Dave – I hate to have multiple locks on something. What about the swipe card thing? Mr. Tracey – I haven't had the opportunity to look at that. Dave – You have the winter to look into that. Mr. Tracey – I have to wonder about the cost to the district and how it works with accounting? I will follow up on that. Mr. Romano – That costs money. We've only ever had one problem. I don't want to spend our money to take care of one problem. Dave – This would eliminate that. Mr. Romano – We have to pay to install the system that allows the card; I want to keep it simple. Mr. Tracey – Let me look into it and then we can have further discussion. Mr. Sinclair – Either way, we will have a contract in place by March.

Service Connections on Santana Way:

Dave – When I spoke with Amanda today, I thought she had all of the information. She didn't but has the information for 18. She needs 24-26. I will go over to Santana Way tomorrow and get her the information that she needs. This will not be an issue at the next meeting. I will let Kevin know when we are all set. Mr. Tracey – Has he asked for new connections? Dave – Not through me.

Discussion:

- Plymouth Street water line extension- No update
- Well maintenance and backflow device - Dave – I will check on this and let you know tomorrow.

Water Operators Report:

Dave -

- PH probes are still on order; I am hoping they are in within a couple of weeks.
- Actuator valve – 2 pieces, the valve and the compression air module that controls that. Mike is telling me to get rebuild kits. Every time we go down there, we are exercising those to hopefully extend their life. The seals wear out and periodically need to be replaced.
- We are keeping the level down in the day tank.

Mr. Sinclair – We have a bill for July claiming that there was no water. What construction is this for? Mr. Tracey – That was the Plymouth Street water line. The contractor opened up all of the gates and drained it down, leaving no water. Mr. Sinclair – So I can send this bill to the contractor? Mr. Tracey – Absolutely. Dave – They were instructed to call us when doing any kind of flushing.

Motion to send the invoice, in the amount of \$780.50 to Olivera Construction to be paid: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0) Roll Call Vote performed

Mr. Romano – I saw a Selectmen's meeting and their discussion about turning 5 houses on as soon as possible. My fear is that we haven't accepted the pipe. We can't give water to anybody that we haven't accepted the pipe. Mr. Tracey – The service connections are not completed yet.

Mr. Tracey - The Health Agent invited me to a meeting next week; which I plan on attending. Mr. Romano - Before it is turned on to any house, we have to accept the pipe. We have only seen one set of plans; which we didn't like. I don't want to be in violation of any MGL. Mr. Tracey - Do you want this on the agenda for next month? Mr. Romano - We should all want to be legal on this. The information that we are getting from the Board of Selectmen isn't telling us that, which I am concerned about. Mr. Sinclair - Is it being installed in accordance with our standards? The design was never accepted by this Board. If they want to hook up to our water, we need to accept it. Mr. Romano - We are a separate entity through special legislation. Mr. Sinclair - Kevin can relay that through the Board of Health. Mr. Tracey - Was SWSS there during the installation? Dave - I was there. They did do a nice job. Once you start putting homes on line; I would flush the main for the first home. Mr. Tracey - Touch base with Middleboro, they can open the gate at the Town line. Dave - We could do it from our plant; it's only going to be a 15 minute flush to get some fresh water down there. Mr. Romano - Did they go under the brook? Mr. Tracey - They did that. They did directional drilling. Dave - They did go under the brook. I was able to watch that part and videotaped some of that.

Bills Payable:

Discussion: We are removing the \$780 bill from Batch 1 and sending it to Olivera for payment.

Motion to pay the bills for Batch 1 in the amount of \$6089.25: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0) Roll Call Vote Performed

Motion to pay the bills for Batch 2 in the amount of \$6,000.00: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0) Roll Call Vote Performed

Minutes –

June 14, 2021 -

*Motion to approve the minutes of **June 14, 2021**, as amended: Mr. Sinclair*

Second: Mr. Tracey

Discussion: Mr. Sinclair – Under "Bills Paid, #6" – Needs a dollar symbol

Approved: Unanimous (3-0) Roll Call Vote Performed

July 12, 2021 -

*Motion to approve the minutes of **July 12, 2021**, as written: Mr. Sinclair*

Second: Mr. Romano

Discussion:

Approved: Unanimous (3-0) Roll Call Vote Performed

August 9, 2021 -

*Motion to approve the minutes of **August 9, 2021**, as written: Mr. Sinclair*

Second: Mr. Tracey

Discussion:

Approved: 2-1 (Mr. Romano) Roll Call Vote Performed

Correspondence:

Mr. Tracey –

- The BOH has requested that we do a sign in sheet for contract tracing, should that be needed in the future.
- Insurance – They are reviewing all of our assets and working on a Schedule of Locations for Water District assets – Mr. Romano – If you need me on the financial end of it, I am available.
- Email Contact list – We are still working on this. I am hoping we can put something in the next bill. I will reach out to Jill about making contact information mandatory.

Next meeting:

Motion to schedule our next monthly meeting, on October 4, 2021 at 7:00 PM: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0) Roll Call Vote Performed

Meeting adjourned:

Motion to adjourn was made at 8:02 PM: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0) Roll Call Vote Performed

SIGN IN SHEET NORTH CARVER
WATER DISTRICT

SEPT 13 2021

KEVIN TRACEY
William Sinclair
Susan Hanner
Robt B. Moore