



Town of Carver, North Carver Water District Commission

approved
12/10/18

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for November 5, 2018. The North Carver Water District Commissioners met, today, at the Carver Town Hall, meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; Stephen Romano, Commissioner; William Sinclair, Commissioner

Absent:

Also present: Michael Milanoski, Town Administrator; Bruce Trumbull, SWSS; Dave Siedentopf, Director of Operations and Maintenance

Meeting called to order at 5:31PM, by Mr. Tracey

Glenn Priolo, 0 Plymouth Street:

Mr. Tracey - We need to decide what we want to ask of Glenn as an alternative to privilege fee, which was calculated at \$209,665.35. Do we help Joe Moussa, do the interconnect with Middleboro, work on the New Source Approval movement, get new D pumps at the treatment plant?

Mr. Sinclair – I like the idea of helping Joe, which would help to get more users, etc. How do you guarantee that?

Mr. Milanoski – What parcel is this? Mr. Tracey clarified the location. His calculation came in lower than ours; we tend to run high. He feels that \$210K is not a reasonable fee. Mr. Milanoski – 32, 2-bedroom units is about \$6200

per unit. \$348K to get water to Joe Mussa. Mr. Sinclair – What about the new source approval? If that money

comes to the District, then we can help Joe. Mr. Tracey – Joe needs to bring something to the table too. New

source approval – we would need to see if another location on Cole Property would work. Mr. Sinclair – Is Mike Ohl

working on it? Mr. Tracey – Just the numbers, not really working on it. Mr. Romano – How expensive is the

Middleboro one? No-one really knows; but it has to come along with an agreement from Middleboro. Mr. Tracey –

Middleboro is not interested in economic development for Carver but has always been helpful in an emergency

situation. Mr. Milanoski – What is the max demand for water right now? About 6500 gals. per day (in summer). Mr. Milanoski - So there is no need for new water? Mr. Sinclair – I am concerned about the Rte. 44 Development. Mr. Milanoski – That becomes part of mitigation. Mr. Sinclair – Do we have anything in the regulations for the ability to set up a pool; if an incoming contractor comes in and wants in? Mr. Milanoski – How much surplus money do you have? Mr. Tracey - None. So why are we talking about giving someone a break on this? Money from the privilege fee will go toward paying down your debt; the per unit cost is small. Mr. Sinclair – I agree with you except that it would be nice to spur economic development. They need to value the economic development cost/need. 1. You need to maintain safe water for existing customers and 2. Pay your bills to make sure you can do that. When betterments were done 5 years ago, they were waived, which is why you are in your current situation. Mr. Tracey – Our hope is to generate growth and new users. If the privilege fee becomes onerous and the developer walks away, then we have nothing. If we can encourage them to invest, we get new revenue and growth. Mr. Milanoski – But how long is it going to take to recoup that? Water fees are not a lot; we need to find a balance. Mr. Sinclair – Have they received their approval from Planning? Mr. Tracey – I am not sure. Mr. Milanoski – The developer is aware of the cost; he knows what his developing cost is. If \$210K would cause him to not move forward; he would have pulled by now. Mr. Tracey – Do we want to stick with the privilege fee as is? Mr. Sinclair – Yes, I think it's the cost of doing business. Mr. Milanoski – If he didn't have this, he would be talking about wells.

Mr. Milanoski - Regarding the interconnect, I did have a brief conversation with Bob Nunes in Middleboro, recently. They have realized that they have a surplus so they are looking at that. Mr. Trumbull – This could be the support you need until you can support yourself.

Joe Mussa, 58 North Main Street:

Nothing to update. Mr. Romano – Does he know what the pipe will cost? Mr. Tracey – I have only heard rumors.

Draft FY20 - Discussion

Mr. Tracey – I asked Meg for a rough draft but I haven't received it yet. I am going to use last year's numbers and go over them.

This is the budget we passed at town meeting last year. Some things that stand out are;

1. The telephone – Its been very high and continues to be high.
2. Municipal Insurance – We didn't plan for the large increase
3. SWSS – There is a new contract with a \$250/month increase. We have \$74K in budget for 2019 and should be able to carry it through to 2020.

⇒ Mr. Sinclair – for SWSS – that amount is just standard contract; what about emergencies? Mr. Tracey – We are allowed 15% and we have a reserve account to transfer money, if needed. Mr. Milanoski – We broke it

down into two sections, Standard and T&M. Operators cost increased slightly. 15% over base is allowed under procurement rules? We still need to budget some money in addition to base contract. We also need to go by SWSS holiday schedule, not ours. Mr. Tracey – Our base is \$5900 per month (60% is ours), \$70,800 per year; we have budgeted for \$74,000. Mr. Milanoski – Can we break it down in the contract? It will help with processing payments. Mr. Trumbull will update the contract with dollar amounts for each location. 6:03 PM – Mr. Milanoski left the meeting.

⇒ Legal – Mr. Tracey - We may be able to move some money over to phones. Mr. Sinclair – We may want to be cautious with that.

Mr. Tracey – I would like input from you guys.

⇒ Municipal Insurance – We need to make that \$7,000 to be safe. Mr. Sinclair- Where do we get it from? Mr. Tracey – We can probably increase our operating budget by 2.5%

⇒ Mr. Sinclair – Generator Maintenance line staying the same? Mr. Tracy – Yes. Mr. Trumbull – Can we go to 1X per year for maintenance as we are getting rid of it? Mr. Siedentopf – I pay under \$700, 2X per year maintenance on smaller generators. Mr. Sinclair – The smaller generators only cost \$695 per year? Mr. Siedentopf – Yes. Mr. Sinclair – So let's decrease Generator from \$4000 to \$2000 and increase insurance by \$1000, which leaves \$1000. Phones?

⇒ Mr. Trumbull – Part of my report was to ask about security and fire communications; the phone is not working. At one point it wasn't paid and they shut it off. Are we current with the bill? Mr. Tracey – I believe this bill comes out of "Other Professional Services." Mr. Sinclair – I say we leave the phones by themselves.

⇒ Mr. Sinclair - With moving the money from the generator, we have that \$1000. Move that \$1000 over to "Repair and Maintenance – Well." Propane costs should go down, due to new generator. Mr. Tracey – Last March, when we ran the generator for 2, 5-day segments we had to transfer money to cover that.

⇒ Mr. Tracey – We should discuss a modest increase in our rate. Mr. Sinclair – We are already high. Mr. Tracey – We need to open our Rules and Regs for additional things anyway. We are at 9.90 per thousand. Mr. Romano – I think we should look at other towns and see what they are charging. Mr. Trumbull – I will look at some comparables. Mr. Milanoski – returned at 6:24PM. You should probably build in a standard of 2.5% per year. This year could be a little higher as there was no increase last year. Mr. Tracey - There are residents on the system now that have no other options; we want to be respectful of that. We will need to open our Rules and Regulations prior to July 1. We will need to have a hearing in May. Everyone needs to look at them and make sure there isn't anything else we need to look at.

Mr. Tracey - I will present these numbers to Meg.

GAP 2 Grant / Generator Replacement:

I have the final piece to sign off on now. We should be able to go out to bid soon. I don't see any reason why we can't start that process now. Mr. Siedentopf – You can always start procurement now. Mr. Tracey – I am concerned over the time it is taking the state to process this. Mr. Milanoski – Is this covered under the State bid? Mr.

Siedentopf – I will look but I don't think so. Mr. Milanoski – Talk to Craig Weston – Use the group out of Texas.

They used them for the Training Center. Mr. Sinclair – Do we need a broker to get rid of the one we have? Mr. Milanoski – When the crane is delivering new one, we want to move the other off site. Mr. Siedentopf – I don't know if we have anything that can move it.

Rte. 44 Development, Urban Renewal Plan:

Mr. Sinclair – No update.

Water Operators Report:

Mr. Trumbull – There needs to be some growth maintenance at the facility. Brush, etc. is way too overgrown.

- ⇒ I signed a 17-part contract with Dave; I will amend as above. Mr. Milanoski – Just write a memo clarifying our discussion.
- ⇒ Well 1 – When I get final numbers, I will let you know.
- ⇒ Daily usage – \$20-22K/day.
- ⇒ Thanks you to the Town for getting us some IT help. The firewall that we got from ZION that was \$900 is now doubled to \$1800. The Town is helping to reduce that.
- ⇒ The Cranberry Village well is in need of a redo. I had a \$20K quote to redo that. Maybe the IT people can look at that as well. Mr. Milanoski – Let's have IT look at all three but start with Cranberry. Mr. Trumbull – Contact Mike Woollum.
- ⇒ The Comm Error for Fire and Security – Could someone make sure that the bill is being paid?

Bills Payable:

Mr. Romano – What is the FW Webb Invoice? Mr. Trumbull – After clarifying with Mr. Woollum, it was determined to be a cast iron well head fitting for \$34.

Motion to approve payment of the bills in Batch #1, in the amount of \$ 6,122.71: Mr. Romano

Second: Mr. Sinclair

Approve: Unanimous (3-0)

Motion to approve payment of the bills in Batch #2 in the amount of \$ 6,642.87: Mr. Romano

Second: Mr. Sinclair

Approve: Unanimous: (3-0)

Minutes – October 15, 2018:

Motion to approve of the minutes of October 15, 2018, as written: Mr. Romano

Second: Mr. Tracey

Approved: Unanimous (2-0-1 Mr. Sinclair)

Correspondence

Mr. Tracey – Apparently Indian Head has fallen behind on his payments. Lori Henault sent me an email stating that she received a letter requesting a formal payment plan. If she can't reach some type of agreement with him, I told her I would contact him. Mr. Sinclair – This is two years in a row. Next year needs to be cash up front. Mr. Milanoski – We need to have a new contract with him that holds him accountable.

Next meeting:

Motion to approve the next meeting date of December 10, 2018 at 5:30 PM: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0)

Meeting adjourned:

Motion to adjourn was made at 7:01 PM: Mr. Tracey

Second: Mr. Romano

Approved: Unanimous (3-0)