



approved
8-13-18

Town of Carver, North Carver Water District Commission

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for July 9, 2018. The North Carver Water District Commissioners met, today, at the Carver Town Hall, meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; Stephen Romano, Commissioner; William Sinclair, Commissioner

Absent:

Also present: Mike Woollam, SWSS; Bruce Trumbull, SWSS; Dave Siedentopf

Meeting called to order at 5:30 PM, by Mr. Tracey

FY 18 Budget Transfers:

This was addressed during bills payable discussion.

GAP 2 Grant / Generator Replacement:

Mr. Cole is still waiting on paperwork from the State, we are on hold until that comes through.

Rte. 44 Development, Urban Renewal Plan:

Mr. Sinclair – I have nothing new from them. I am hoping for an update at the next RDA meeting. They should be getting close with MEPA. I have reached out to them and requested their attendance at the next RDA Meeting. I believe the board members should know what is going on at all times. I will try to keep you all updated.

Water Operators Report:

Mr. Woollam –

- Church – I have the plans for the Church – We have never reviewed them; they are not good. These were stapled inside other documents and never given to us. They have addressed all the issues. They are pressure testing tomorrow. Mr. Siedentopf – Just an FYI, the Town is going to a new electronic software system here which will trigger other departments, etc. This should eliminate issues like this in the future.
- Mr. Woollam - Someone is doing 32 units off of Plymouth Street. Mr. Tracey – Manny Silva's property.
- Mr. Woollam - We are having issues getting water out fast enough. The water is there; the pump is the issue. Larger pumps may help. We are doing about 70,000 gals/day (with Indian Head running). Mr. Sinclair – We have to do prices; the change out should happen in Feb/Mar during our slow time. This gives us a little time to get everything in order. Mr. Woollam - I don't know if they will need another stage or not. Mr. Trumbull – Can we look at getting one 10 and one 7.5? Mr. Woollam - Yes, we could look at that. Mr. Sinclair – If we go 7.5 or 10s, is the infrastructure sized enough? Mr. Woollam - Yes, not a problem. Mr. Romano – Let's get prices on both. Mr. Trumbull – Yes, it will be more money; I think just one 10 would be sufficient. All Board members are in agreement to pursue upgrade to larger pumps. SWSS will get some bids.
- We ordered the part that we needed. It was also recommended that we go over to plastic. Mr. Trumbull is in favor of this. Mr. Woollam - I will get some quotes.
- Mr. Trumbull – Our contract expired on June 30. Mr. Siedentopf – There were some revisions but should be all set; I will push on that quickly.
- Mr. Woollam – Middleboro has still not flushed the hydrants.

RFP – Water Operator Contract:

Mr. Siedentopf – I have the finally specs on it; we can publish now. Where do you want to go? Mr. Tracey – I just want to stay legal. Mr. Romano – When we started this; the town never did an RFP. We are separate from the town; do they need a separate contract? Mr. Siedentopf - You still need to follow the town guidelines. Mr. Tracey – We have a memorandum of understanding with the selectmen which keeps the town from doing a separate contract.

Bills Payable:

We are short in the phone account. We need to transfer in order to fully fund the FY 18 phone bills. This should come from the NCWD Reserve Fund. The amount to transfer is \$169.09. We've spent over \$4,700 this year on telephone; this seems really high to me. Mr. Woollam – You have 6 lines plus wireless (unlimited) but you are a municipality. Mr. Tracey -The second bill was put in the FY19 pile in error.

Motion to transfer from the Reserve fund, \$169.09 to the telephone account: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0)

The only bill for FY 19 is the Municipal Insurance at \$6,919. Mr. Tracey - This is significantly more than last year! Let's pay it and then research for an explanation; I will talk with Meg.

Motion to approve FY 18 bills in, Batch #1, in the amount of \$11,102.79: Mr. Romano

Second: Mr. Sinclair
Approve: Unanimous (3-0)

Motion to approve FY 18 bills in Batch #2 in the amount of \$5,829.98: Mr. Romano
Second: Mr. Sinclair
Approve: Unanimous (3-0)

Motion to pay the insurance bill for FY19 in the amount of \$6,919: Mr. Romano
Second: Mr. Sinclair
Approved: Unanimous (3-0)

Mr. Tracey – I would also like to encumber \$5,000 from FY18 to FY19. This will be needed for the pump invoice with some left for emergencies. Mr. Romano – Which account? Mr. Tracey – I think “Other Professional Services”. We didn’t use Mike Ohi that much, this year.

Motion to encumber from FY18, \$5000 from Other Professional Services to FY19 to pay any additional bills: Mr. Romano
Second: Mr. Sinclair
Approved: Unanimous (3-0)

Minutes – May 14, 2018 and June 11, 2018:

Motion to approve of the minutes of May 14, 2018, as amended: Mr. Sinclair
Second: Mr. Romano
Approved: Unanimous (3-0)

Motion to approve of the minutes of June 11, 2018, as amended: Mr. Romano
Second: Mr. Tracey
Approved: (2-0-1)

Correspondence:

None

Next meeting:

Motion to approve the next meeting date of August 13, 2018 at 5:30 PM: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0)

Meeting adjourned:

Motion to adjourn was made at 6:37 PM: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0)