



approved
6.5.17

Town of Carver, North Carver Water District Commission

Posted in accordance with the Provisions of M.G.L. Chapter 30A, Section 20B

Meeting minutes for **May 8, 2017**. The North Carver Water District Commissioners met, today, at the Carver Town Hall, meeting Room # 3, 108 Main Street, Carver, Massachusetts.

Attendees: Kevin Tracey, Chairman; William Sinclair, Commissioner; Stephen Romano, Commissioner

Absent:

Also present: Mike Woollam, SWSS; Mr. Milanoski (5:32)

Meeting called to order at 5:02 PM, by Mr. Tracey

Reorganization:

Mr. Romano - I Nominate Mr. Tracey, for Chairman for the NCWD

Motion to have Kevin Tracey as Chairman: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0)

One Year Extension to SWSS for Water Operations:

SWSS has offered us a one-year extension. The base salary stays the same, with two or four call outs during the year. Anything over and above would be billed at \$68 / hr. for regular business hours.

Motion to approve one-year extension contract with SWSS: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous (3-0)

Mr. Sinclair –SWSS has saved us a ton of money this year. Service is great; Mike you have done a great job. I would urge the commission to actively pursue the new contract / RFP with them. Mr. Romano – Are we dependent on Mr. Milanoski? Sinclair – No, this board is responsible for that. I would urge us to work aggressively to get it ironed out. If we have to get a bid package, we need to get it out there. There are very few in the state that can work on this system.

New Source and Middleboro:

Mr. Tracey - I met with the TA last Wednesday. It's a timing thing with scheduling the Middleboro meeting. I sent an email to Mike Ohl to get the test wells done by June 30 to utilize this year's budget. He's not sure he can put it together by then. The hydrologist may not be available. He will look for other options. Mr. Romano – Can we send a letter to carry the money to next year? Mr. Tracey – It's possible; I will speak with the town accountant.

Pump tests for existing test wells:

Mr. Woollum- Mike Ohl provided me with a map of well sites. I was able to find all five wells. The closest one was 225' away. They are all pretty easy to get to.

Water Operator's Report:

Mr. Woollum – We have installed a new main up to medical building. We flushed and sent sample out. It passed the pressure test. The medical building was concerned about size of line; we may have to tap another line.

Mr. Tracey - Decas is all wrapped up? Mr. Woollum - Yes. Indian Head is taking some but not a lot. Mr. Woollum - We had an issue with one of the valves; it kept blowing fuses. We were able to fix it, but it did break a 5-amp breaker. We replaced the 5 amp with a temporary solution while replacement is on order. Plant is up and running.

Mr. Sinclair - Any maintenance that we need to start targeting? Mr. Woollum – Not really we may need to keep a watch on the roof.

Indian Head – Outstanding balance of \$2,263.49:

Follow up has been done. Indian Head has mailed a check to cover the balance.

FY18 Budget, possible changes:

The latest version of our budget was distributed. What was passed at town meeting might not be feasible. Look at the water usage charges. We've been at 122K for the last two years. To add another 15K may be a challenge. Mr. Romano – Did they increase revenue to meet level funded budget? Mr. Tracey: Yes. The Wentworth property

won't be generating any revenue for us for at least another 3 years. I have also included the summary sheets that accountant sends. If we won't make 135K for water usage, we will have to make it up elsewhere. Mr. Sinclair – Can the town accountant come in and explain some of the changes? Mr. Tracey – I will work with her. I was told we could wait until April and clean it up then. I am not comfortable waiting until then. Mr. Sinclair – We need to be fiscally responsible. Mr. Tracey – The IRS subsidy may go away; revenues may not reach 135K. There are things that we can do. Indian Head is now taking water and that will increase. Decas may from time to time need water. We do not have authorization from town meeting to take any money from the water betterment stabilization fund.

5:32PM, Mr. Milanoski – Water Betterment Stabilization is used to pay our future debt. Mr. Tracey – At least some portion should belong to each year's budget. Mr. Milanoski – Yes, that's correct. Mr. Tracey – If something big breaks, having some money accessible would be good. Mr. Sinclair - If we went out and short term borrowed for the debt, due to waiting for town meeting, how would that work? Mr. Milanoski - First, the finance committee and then capital outlay and then special town meeting to authorize money. Mr. Tracey – We would use this for catastrophic reasons. Mr. Tracey - We may need to curb expenses somewhere to meet budget.

Minutes – March 13, 2017 and April 10, 2017:

Motion to approve minutes from March 13, 2017: Mr. Romano

Second: Mr. Tracey

Approved: Unanimous (2-0 -1) – Mr. Sinclair abstained

Motion to approve minutes from April 10, 2017: Mr. Sinclair

Second: Mr. Tracey

Approved: Unanimous (2-0-1) Mr. Romano abstained

Bills Payable:

Packet 1 - Verizon Wireless and SWSS

Motion was made to approve bills, in the amount of \$ 5829.98 for North Carver Water District: Mr. Romano

Second: Mr. Sinclair

Approve: Unanimous (3-0)

Packet 2 - Remaining Bills

Motion was made to approve bills, in the amount of \$ 7472.87 for North Carver Water District: Mr. Sinclair

Second: Mr. Romano
Approve: Unanimous (3-0)

Correspondence:

DECAS - The email mentions "amended agreement"; our agreement is expired. We need to send a letter clarifying their current rate as the amended agreement has expired. Mr. Milanoski – We also need to note that it may not be available.

Next meeting:

Motion to approve meeting date of June 5, 2017 at 5:00 PM: Mr. Sinclair

Second: Mr. Romano

Approved: Unanimous (3-0)

Mr. Milanoski:

- I will connect with the Town Manager in Middleboro on Thursday.
- What's the new line status? Mr. Woollum – Done, just waiting for go ahead. The road will be patched.
- We did get the URP approval. They have so many days to close on properties. They will need to meet with this board in the future.
- I need to meet with SWSS regarding green sand for schools.
- We need to do bills in June. I would like get more people involved on our end. Mr. Tracey – I have proposed having Jill work as a contractor with this board to do the bills. Mr. Milanoski – We will work that out.

Meeting adjourned:

Motion to adjourn was made at 5:59 PM: Mr. Romano

Second: Mr. Sinclair

Approved: Unanimous