



CARVER SELECT BOARD

Robert Fennessy
Town Administrator

**108 Main Street
Carver, MA 02330
508-866-3401**

Elaine Weston
*Assistant Town Administrator/
Human Resource Coordinator*

November 29, 2023

To Whom It May Concern:

The Carver Select Board is accepting letters of interest from Carver residents for the Town Administrator Screening Committee. The By-law calls for one member of the business community, as well as three members at large, to be appointed by the Select Board.

Letters will be accepted until Wednesday, December 13, 2023. Letters can be mailed to Carver Town Hall Attn: Elaine Weston, 108 Main St. Carver, MA 02330, placed in the Town Hall drop box on the EMS side of the building, hand delivered to the Select Board office, or emailed to Elaine.weston@carverma.gov. Please note if mailing, letter must be received by December 13, 2023. No late letters of interest will be accepted.

The Select Board will be conducting interviews at their December 19, 2023 meeting beginning at 5:00pm. Please note in your letter if you are not available at this time.

Sincerely,

Mark E. Townsend
Select Board Chair

PROPOSED MOTION: Jennifer Pratt moved and was seconded that the Town amend Part A concerning membership of the screening committee.

Amendment: 3.1.1.1 Strike "The screening committee shall be appointed by the Select board" and replace with The Screening Committee shall consist of 9 members. The composition of the committee will be 1 member chosen by the respective board: 1 member of School Committee, 1 member of the Finance Committee, 1 member of the Planning Board, 1 member of the business community, a Carver resident(business stakeholder), 3 members at-large(Carver residents) to be appointed by the select board 2 public safety representatives who are not appointed by the Town Administrator who will be appointed by the select board.

VOTE 28: 130 YES/69 NO PASSES