

Fire Station Building Committee & Internal Fire Station Committee

Meeting Minutes

2/2/2016

Building Committee Members Present: Bill Harriman, Robert Middendorf, Craig Weston, George Callahan, Dave Siedentopf, Jon Deli Priscoli

Owners Project Mangers, Architect/Designers, Contractors Present: Joe Sullivan and John Lebica (Daedalus), Todd Costa and James Malonson (KBA) and Joe O'Connor and Krystal Burrows (M O'Connor)

Meeting called to order at 7:16am by Bill Harriman. Meeting held at 99 Main Street, Carver.

Topic 1: Motion by Dave Siedentopf to approve the meeting minutes of 1/5/2015. Committee approved motion by a vote of 6 to 0.

Topic 2: Joe O'Connor updated the Committee on the project. Block masonry walls are to be started on Friday, February 5th and wood framing of second floor to begin this morning, February 2nd. Acoustical roof panels just arrived on site and steel contractors are working to install over the next few days. Weather is helping with construction timelines and project is progressing along well.

Topic 3: Motion made by Dave Siedentopf to approve Requisition #6 for payment of \$321,096. Committee approved the payment by a vote of 6 to 0.

Topic 4: Todd Costa updated the Committee on the progress of building. No major issues were reported. Todd reviewed Changer Order packet #2. Change proposals were mostly owner driven for a total of \$2,839. Cost Proposal #2 included:

- Foundation and antenna revision: \$18,805
- Excavation of unsuitable materials: \$6,308
- Faucet type revision first and second floor: \$1,611
- Plumbing fixture revision: \$2,176
- Metal fabrication credit: \$29,425
- Bunk room window layout change: \$2,470
- Air compressor drain revision: \$894
- Pull box size revision – No cost
- Wall, ceiling & locker changes in room 119 – No Cost

Motion made by Dave Siedentopf to approve Changer Order #2 for payment of \$2,839. Committee approved the payment by a vote of 6 to 0.

Topic 5: Joe Sullivan updated the Committee that project was progressing very well. Monthly reports are being processed and will be sent out to Committee members on Friday, February 5th. Joe adjusted the project budget to account for Change Order #1 and #2 and will coordinate with Bill Harriman to make sure both budgets match. The Training Facility foundation has been poured and will be backfilled on Wednesday, February 3rd. The second part of the foundation will be formed on Friday, February 5th. The building erectors will start the 2nd or 3rd week of February.

Topic 6: Chief Weston wanted to express his appreciation to M O'Connor, Daedalus and KBA for their work ethic, attention to detail and ease to work with on the project thus far.

Motion by Bob Middendorf to adjourn meeting at 7:47am. Committee approved 6 to 0.

Next meeting on Tuesday, March 1, 2016 at 7:15am.

Submitted by Fire Chief Craig Weston – Committee Secretary

APPROVED