



TOWN OF CARVER

Finance Committee

108 Main Street
Carver, MA 02330

Meeting Minutes of March 10, 2020

@ 7 PM

Carver Town Hall, Basement Floor Room #4

Present: Alan Germain; Chairman. Members: George Callahan, Bill Duggan, Adam Holmes, Elizabeth Sulger, and Marie Zweigman

Also present: Meg LaMay, Town Finance Director, Donna-Marie Forand; Vice-Chairman for the Counseling on Aging, Helen Marrone; Secretary for the Counseling on Aging, Alan E. Dunham; Board of Selectman, Sean Clancy; Town Meeting By-Laws Moderator, and Recording Secretary; Kelly DiCarli

Absent: Kathryn Bandzul; Vice-Chairman, Members: Patrick Kenneally, Patrick Meagher, and Kevin Sullivan

Meeting Opened: 7 P.M.

A: Pledge of Allegiance

B: Meeting will be recorded by Area 58

C: Public comment: None

D: Discussion: Criteria for Town Administrator (TA) search and clarification of procedures and funding.

Chairman Germain and the Board of Selectmen received an email from Carver Town Administrator; Michael Milanoski. The email in summary referenced the rumors in town hall, his agreement with having an interim TA at stipend pay, and funds not being available in the FY20 budget. Due to Michael Milanoski absence, Chairman Germain could not follow up on these concerns. Chairman Germain suggested having the Select Board include the Finance Committee for open and transparent discussion regarding this financial concern. Michael Milanoski last day as the Carver Town Administrator will be April 17, 2020.

Chairman Germain noted a few additional financial concerns in addition to hiring a new TA; Chief of police was promised another Town of Carver Police Officer as soon as funding became available, as well as other departmental staff additions, the water project on Plymouth Street, and the ongoing trash issues. Chairman Germain noted there is no rush to hire a new TA, currently there is an Assistant TA and Finance Director. It was the goal of the Finance Committee to avoid a "knee jerk" reaction and rush to hire an interim TA.

Chairman Germain invited discussion by the Board Members.

Member Sulger created and reviewed with the board a draft diagram that displays the TA *New Contract Salary* which shows his salary for the remainder of FY20, full salary for FY21 and FY22. Member Sulger compared this salary with the New TA (between Maximum and Estimate Salary). Member Sulger was able to complete the draft showing the TOTAL salary of new contracts for the next few years. This has the potential to add \$500,000 + - to the budget over the next two years

E. Discussion: Article 15: Town Administrator Screening Committee.

Chairman Germain noted the Finance Committee and the Board of Selectmen tabled this discussion to the next meeting and seeking to alter Article 2.2.9.1. as there is no guidance in effort to be transparent within the definition what makes up the Screening Committee. Board of Selectman; Alan E. Dunham noted he's the author of this request. Chairman Germain requested the next Board of Selectmen meeting, that Mr. Dunham replaces the language of "chairman and their designee" within this article.

Chairman Germain invited discussion by the Board Members or Public Comment.

The Secretary for the Counseling on Aging; Helen Marrone inquired if the Screening Committee can add Counseling on Aging. Discussion was made the committee needs to have a balance of members and avoiding the committee to be too big or too small.

Further discussion amongst the Finance Committee included: the process and ramification regarding the TA departure, major impact to financial department for next two (2) years, and ongoing meetings with the Finance Committee and Board of Selectmen to resolve budget issues.

F. Discussion: Article 21: Town-Owned Property Committee Bylaw

Only the Board of Selectmen can vote for this bylaw not the Finance Committee. Chairman Germain made a request to have a representative from the Finance Committee and Treasury Collector be able to vote on this Article. Member Holmes agreed with Chairman Germain, stating that the Finance Committee needs to be part of this voting bylaw and how can they make town advisory financial decisions without having a representative from the Finance Committee present.

G. Any topics not reasonably anticipated by the chairman 48 hours in advance.

Chairman Germain received an email from Dave Siedentopf; Director of Operations and Maintenance to which Chairman Germain read the email entirely during meeting. In summary, a grant was given to the North Carver Water District for a new generator for \$58,230. The new generator cost \$88,858. The difference to the Town of Carver was \$30,628. North Carver Water District sold old generator for \$61,500 at auction resulting in a profit of \$30,872.

H. Committee member comments:
None

I. Next Finance Committee meetings:
Monday, March 23, 2020 at 7 P.M.

G: Adjournment:

Member Holmes made a motion to adjourn. Seconded by Member Zweigman. Voted and passed unanimously, 6-0

Meeting adjourned at 7:56 P.M

Respectfully submitted,
Kelly DiCarli