



TOWN OF CARVER

Carver Finance Committee

108 Main Street
Carver, MA 02330

Meeting Minutes of May 26, 2020
@ 7:00 PM

Present: Alan Germain; Chairman, Kathryn Bandzul; Vice Chairman, Members: Bill Duggan, Adam Holmes, Patrick Kenneally, Patrick Meagher, Elizabeth Sulger, Carver Town Administrator; Richard LaFond, and Town Finance Director; Meg LaMay,

Also present: Recording Secretary, Kelly Dicarli

Absent: Members: Members George Callahan, Kevin Sullivan, and Marie Zweigman

Meeting Opened: 7:04 P.M.

A: Meeting will be recorded by Alan Germain and published online.

B: Transfer request for King Property Playground/CPA Recreation

- i. Amount requested: \$40,000
- ii. To be transferred to: CPA Recreation Complex: Kings Property Playground
- iii. Rationale for transfer request: Carver Town Administrator; Richard LaFond noted as a potential administrator oversight in the completion of the playground project. The playground project is complete and equipment already pre-paid except for the fencing which is pivotal for safety.
- iv. The expenditure is extraordinary and/or unforeseen for the following reasons: Some appropriations were approved prior to passing oversight to Operations and Maintenance (O&M) and this wasn't factored into budget. Total budget of playground \$300,000 and \$100,000 for other (i.e. fencing etc.)
- v. Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws

Vice Chairman Bandzul made a motion to accept the transfer request from the Finance Committee Reserve Fund to the King Property Playground/CPA Recreation Complex account in the amount requested of \$40,000. Seconded by Member Sulger Voted and passed unanimously, 6-0-1.

Member Holmes abstained from vote.

C: Discuss changes to the warrant made after being voted on in Joint session with the Select Board on March 3, 2020

Chairman Germain noted the Organizational chart remains incorrect. Carver Town Administrator; Richard LaFond will address this.

Chairman Germain began the discussion regarding the change to Article 3 to which the Finance Committee Voted unanimously; 10-0, to have the free cash amount \$99,000 made into its own Article. However, the new warrant did not reflect this change. Within the New Warrant, this item was made part of Article 5. There is no description or explanation for the \$99,000, which would lead to confusion regarding this rationale of this amount in the budget. It was reviewed that the Board of Selectmen voted unanimously; 5-0,

and stated the Finance Committee will be part of the financial decision how to reflect this amount in the warrant and how it was to be spent. Chairman Germain and Committee Members discussed the role of the Finance Committee and decisions that have been made without the Committees initial involvement.

Chairman Germain opened discussion from the Committee Members. Member Holmes suggested putting back the \$99,000 into Article 3-line item and transfer into the Town Administrator budget, to which Chairman Germain concurred. Article 3 would then be voted on at town meeting.

Member Holmes made a motion to request the Board of Selectman, Town Administrator, and the Finance Director remove the \$99,000 from Article 5, part B and move it to Article 3 new part H with the appropriate description. Seconded by Vice Chairman Bandzul. Voted and passed unanimously, 7-0.

Chairman Germain inquired to the Committee Members regarding two (2) other articles that haven't been acted on which includes Article 7 and Article 9.

Member Holmes made a motion to Approve article 7 as written in the Warrant. Seconded by Vice Chairman Bandzul. Voted and passed unanimously, 7-0.

Member Holmes made a motion to Approve article 9 as written in the Warrant. Seconded by Vice Chairman Bandzul. Voted and passed unanimously, 7-0.

D: Discussion on grant applications for FY21 as it pertains to budget spending freeze in place.

Chairman Germain reviewed the two (2) grant applicants: Shane Gives Thanks and South Shore Women's Health. At this time, due to Covid-19 and the spending freeze for the Town of Carver, both grants will be temporarily suspended. Chairman Germain will notify both applicants regarding the suspension.

F: Review Meeting Minutes: May 18, 2020

Vice Chairman Bandzul made a motion to accept the minutes from May 18, 2020. Seconded by Member Sulger. Voted and passed unanimously, 7-0

E: Committee Member comments. None

I: Next meeting date and time:

a. Tentative Joint Meeting: Finance Committee and Board of Selectmen: June 2, 2020 at 7 P.M.

K: Adjournment: Vice Chairman Bandzul made a motion to adjourn. Seconded by Member Duggan. Voted and passed unanimously, 7-0

Meeting adjourned at 8:24 P.M.

Respectfully submitted,
Kelly DiCarli