



## CARVER FINANCE COMMITTEE MINUTES OF FEBRUARY 7, 2019 MEETING

Present: Chairman Alan Germain, Kathryn Bandzul, Vice Chairman, William Duggan, Beth Sulger, John Cotter, Jr., Meg LaMay, Finance Director and Town Administrator Michael Milanoski. Absent: George Callahan. Also present: Marianne MacLeod, Recording Secretary.

Chairman Germain opened the meeting at 7:00 p.m., followed by the Pledge of Allegiance.

### ***Presentation by and discussion with budgets of:***

#### ***Finance Department***

Meg LeMay came before the Committee. She reviewed the staff changes made this year. There is a new accounting clerk and new assistant treasurer/collector. She also reviewed changes required by her department. There isn't much of a change between 2019 and 2020 budgets. Mr. Cotter made a Motion to approve \$670,876 and be advanced to the Board of Selectmen, seconded by Ms. Bandzul voted and passed unanimously 5-0-0.

#### ***Planning Department***

Stephen Cole came before the Committee. He handed out an overview of his Department to the Committee members. He went through four divisions of his Department. He also reviewed his staff members. He explained Grants that his Department has received. Mr. Cotter made a Motion to approve \$432,591 and be advanced to the Board of Selectmen, seconded by Ms. Bandzul, voted and passed unanimously 5-0-0.

#### ***Town Clerk***

Lynn Doyle came before the Committee. She reviewed her staff totals and what her office does. The budget is not changing a lot this year; it will be kept level-funded. There will be a March primary and the Town election in 2020. There are Grants that Ms. Doyle applies for, for early voting salaries. She then reviewed the other budget line items. Ms. Doyle will be retiring soon. There was extensive discussion regarding the work coming out of the Town Clerk's office. Mr. Cotter made a Motion to approve \$173,573 and be advanced to the Board of Selectmen, seconded by Ms. Bandzul, voted and passed unanimously 5-0-0.

#### ***Library***

Carole Julius came before the Committee. She gave an overview of the programs offered by the Library. She reviewed the budget. They will need to replace 8 PC's by the end of the fiscal year. This may be taken care of by State aid. Mr. Cotter made a Motion to approve the budget

request of \$420,594 and be advanced to the selectman for a vote, seconded by Ms. Bandzul, voted and passed unanimously 5-0-0.

### **COA**

Carole Julius came before the Committee. She gave an overview of the programs at the COA. She doesn't anticipate any major issues in the coming year. Mr. Cotter made a Motion to approve the COA budget request of \$16,630.00 and be advanced to the selectman for a vote, seconded by Ms. Bandzul, voted and passed unanimously 5-0-0.

### ***Recreation.***

Mary Ross and Emily Slavin presented to the Committee tonight. Mr. Milanoski gave a brief overview of the Recreation Department, for the past three years. \$20,500 is being requested for the 2020 fiscal year. Ms. Ross gave an overview of where the money goes to. There are usually 3-4 free events yearly. These events are well attended. They have a great website for people to go to for all information. They pay for port-a-potties and irrigation at the fields, as well as repairs to dugouts, etc. They had 7 candidates for the position of Carver Recreation Coordinator. Emily Slavin was hired August 1, 2018. Ms. Slavin introduced herself to the Finance Committee. She explained what she does as the Recreation Coordinator. 348 registrations this year compared to 73 last year. There are about 5 events a month.

Ms. Ross also talked about the new location of the playground and sports complex. They are looking at a phased plan, reaching out 10 years. Initially the plan to go before town meeting is to request money from CPC to relocate the playground, building a parking lot and re-do the infields on all four fields. The committee has worked with a landscape architect as well. They will be meeting with the CPC on February 28<sup>th</sup>. They will be requesting \$600,000 from CPC and use volunteers and donation requests for the remainder.

Ms. Bandzul made a Motion to approve \$20,500 budget for the Rec Committee and be advanced to the Board of Selectmen, seconded by Ms. Sulger, voted and passed unanimously 5-0-0.

### ***Continued discussion on the grant program for non-profits.***

Ms. Bandzul made a Motion to continue this to the next meeting, seconded by Mr. Duggan, voted and passed unanimously 5-0-0.

### ***Continued discussion of the Green Energy-Stretch Code adoption for Carver.***

Ms. Bandzul made a Motion to continue this to the next meeting, seconded by Mr. Duggan, voted and passed unanimously 5-0-0.

***Read and approve minutes of January 17, 2019 meeting.*** Mr. Cotter made a Motion to approve the minutes as written, seconded by Ms. Bandzul, voted and passed unanimously 5-0-0.

Mr. Milanoski reviewed several of items on the 2020 FY budget for the Committee because he will not be at the next meeting.

Next meeting date and time: February 21, 2019 @ 7:00 p.m.

Ms. Bandzul made a Motion to adjourn, seconded by Mr. Cotter, voted and passed unanimously 5-0-0.

Respectfully submitted,

Marianne MacLeod  
Recording Secretary