



CARVER FINANCE COMMITTEE MINUTES OF JUNE 13, 2019 MEETING

Present: Alan Germain; Chairman, Kathryn Bandzul; Vice Chairman, Members: George Callahan, Elizabeth Sulger, Adam Holmes, Kevin Sullivan and John Cotter; Carver Town Administrator; Michael Milanoski, Potential Member; Pat Meagher, and Recording Secretary Marianne MacLeod.

Absent: Bill Duggan, Patrick Kenneally and Steve Pratt

Chairman Germain opened the meeting at 7:04 p.m. with the Pledge of Allegiance

Meeting will be recorded by Area 58.

No public input.

Mr. Milanoski gave an update of the chart of cost of living and step increases. They have closed negotiations on two unions – clerical and police. There was also recalculation on a teacher's contracting component. He reviewed the chart and answered questions from members.

Mr. Milanoski then reviewed the financial management policies with members and answered questions.

Reorganization: (Tabled from May 23, 2019 meeting)

The meeting was turned over to Mr. Milanoski for this reorganization. He requested a recommendation/motion for anyone or multiple people to be chairman. Ms. Bandzul made a Motion to have Alan Germain continue as Chair, seconded by Mr. Callahan; discussion: Ms. Bandzul said he has done a great job and she looks forward to continuing with him as Chair. Voted and passed with a vote 6-0-1, with Mr. Germain abstaining the vote.

Mr. Germain took back the floor and Ms. Sulger nominated Kate Bandzul as Vice Chair, seconded by Mr. Cotter and with no discussion, voted and passed with a vote of 6-0-1, with Ms. Bandzul abstaining.

Update and approval of Town of Carver Grant Program Application.

Mr. Germain took the suggestions from the last meeting, along with an email he received, and broke it down into page content. Mr. Germain added the SMART page as a scoring feature for members. The application will consist of 4 pages. He asked members if they had any changes.

It was suggested that the pages be numbered, that an area for each applicant to write their organization's name on each page, as well as have the TOCGP put on each page as well.

Mr. Callahan asked about the line on the Memorandum of Agreement where different representatives from the Town of Carver, can inquire about information on the grant, and wanted to know if this is any time during the year? Mr. Germain said yes. He also asked to have the words "written request" added. The order of the pages were reorganized for better flow.

Mr. Sullivan asked if 100% of the funds could be used for Carver residents? Mr. Germain said that is not unreasonable. The programs usually spend more than 75% on Carver residents, and some spend more money than just the grant they receive from the Town on our residents.

This will be the final product for the Grant. Ms. Bandzul made a Motion to approve the Grant program with the changes as submitted this evening, seconded by Mr. Cotter, voted and passed unanimously 7-0-0.

Discussion of applicants from Article 30 of the Town Warrant.

Mr. Germain shared a request he received from Health Imperatives, forwarded to Maureen Nissen/Board of Selectmen. This request was forwarded to Mr. Germain. He doesn't know if they submitted a petition. There is enough money left over and he thinks it would be acceptable, once the organizations in the warrant are taken care of, have this group come in and complete the application process.

Discussion of our Mission Statement.

Mr. Germain suggested removing "long and short-term" from the first sentence of the second paragraph.

Mr. Cotter suggested adding including the town budget "and warrant articles" in the first sentence of the first paragraph.

Ms. Sulger suggested changing "relate" to "relative"

Ms. Bandzul made a Motion to approve the Mission Statement with the changes as submitted, seconded by Ms. Sulger, no discussed, voted and passed unanimously 7-0-0.

Read and approve minutes of May 9, 2019 (tabled) and May 23, 2019 meetings.

Ms. Bandzul made a Motion to approve the minutes of May 9th as written, seconded by Mr. Callahan, no discussion, voted and passed 6-0-1 with Mr. Cotter abstaining.

Ms. Sulger made a Motion to approve the minutes of May 23rd, seconded by Mr. Cotter, no discussion, voted 5-0-2, with Mr. Sullivan and Ms. Bandzul abstaining.

Committee member comments.

Ms. Bandzul shared that Old Colony is in the process of working with the MSBA for a new school building; she said it may be approximately \$108 million, with MSBA giving approximately 48%.

Mr. Callahan asked if the Grant Application will be on the home page? Mr. Germain said that is a great idea and he will work on this.

Mr. Germain shared with the members updated information that the MLC fee being increased from \$25 to \$50 which was supported by the Finance Committee and then approved at Town Meeting. There is now Public Notice that all fees are being raised. Mr. Germain reviewed the warrant wording from this past Town Meeting. There is a meeting to discuss this on Tuesday, June 18th and he has asked any members who are available to attend that meeting and explain that this isn't what the Finance Committee intended when they supported the MLC fee increase.

Mr. Germain shared with members the Affidavit/reply to the current suit against the town regarding the location of the police station. Humes Architect costs are \$450,000 with \$135 spent already. The town has paid all invoices to date. As of June 15th, the architectural drawings will be roughly \$185,000. The architect says if the suit is lost, \$170,000 will be lost.

He shared Daedalus' response, who is the construction company and they're saying this will cost roughly \$30,400 per month to delay this project. If delayed up to a year will be \$484,800, roughly 5%.

Approximately \$10-12,000 has been spent already in legal costs.

Next meeting date and time: June 27, 2019 @ 7:00 p.m. With a presentation from Stephen Pratt
This meeting will be the start of the town wide sustainability study.

Ms. Bandzul made a Motion to adjourn, seconded by Mr. Cotter, voted and passed unanimously 7-0-0.

Respectfully submitted,

Marianne MacLeod
Recording Secretary