

Final

Carver Council on Aging Secretary's Report

Meeting Date:	August 26, 2021
Meeting Location:	Carver Town Hall, Room #1
In Attendance:	Donna Forand (via phone), Claudia Miller, Helen Marrone, Elaine Raymond, Stephanie Clougherty (Alternate) , Paula Hitchcock (Alternate), and Connie Kelly, Director
Absent:	Savery Moore
Start Time:	4:30 PM
Adjournment Time:	5:15 PM
Next Meeting:	Thursday, September 30, 2021

Welcome to Elaine Raymond, our newest Council on Aging Board of Director's member.

Approval of Minutes:

Motion to approve July 29, 2021 minutes subject to Paula Hitchcock's amendments to add Fall Event Committee members by Helen Marrone and seconded by Elaine Raymond. Unanimous decision.

Public Comments

No public comments.

Policy Committee

a. Agenda Policy

Table until next meeting in order to have full board the ability to discuss and vote on this policy.

b. Outside Food Policy approved by Carver Board of Health

Motion to approve Outside Food Policy by Helen Marrone and seconded by Elaine Raymond.
Unanimous decision.

c. Vision Statement

Motion to approve Vision Statement by Elaine Raymond and seconded by Helen Marrone.
Unanimous decision.

d. Social Media COA BOD Policy

Table until next meeting in order to have full board the ability to discuss and vote on this policy.

e. Rentals COA BOD Policy

Rental policy follows under the Town Administrator. Rick will review and get back to us. We cannot rent out until policy is approved. Will table until next meeting.

Director's Report

Connie Kelly, Director summarized August activity and has attached the full report which discussed the August recap, September events and facilities update.

Two fundraisers were announced as well.

Friends of Carver COA, Adult Paint Night Fundraiser at the COA, Tuesday, September 21, 2021 from 6:30 PM to 8:30 PM. Please register at 508-866-4698 ext. 3.

Lions/Friends Golf Fundraiser Squirrel Run Golf Course, Saturday, October 9, 2021. Contact friendscarvercoa@gmail.com.

Fall Event

Committee members Donna Forand, Stephanie Clougherty and Paula Hitchcock will meet to coordinate ideas for event and finalize what needs to be done. Committee will update board via email if help is needed. Fall Event will occur at Shurtleff Park during the Farmer's Market on Sunday, October 3, 2021 between 12:00-4:00 PM.

Board Member Comments

Savery requested the following comment to be stated at today's meeting. All Council on Aging Board of Director appointments are made by the Town Administrator and Select Board according to the bylaws of the Town of Carver.

Welcome Elaine Raymond.

Adjournment:

Motion made to adjourn by Elaine Raymond and seconded by Helen Marrone.
Unanimous Decision.