**Final**

**Carver Council on Aging**

**Secretary’s Report**

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| **May** | May 26, 2022 |
| **Meeting Location:** | Carver Town Hall, Room #4 |
| **In Attendance:** | Donna Forand, Claudia Miller, Helen Marrone, Elaine Raymond and Connie Kelly, Director.  Alternate: Paula Hitchcock |
| **Absent:** | Savery Moore and Stephanie Clougherty Alternate |
| **Guests:** | Bob Fennessy, Town Administrator |
| **Start Time:** | 4: 34 PM |
| **Adjournment Time:** | 5:50 PM |
| **Next Meeting:** | Thursday, June 23, 2022 |

**Approval of Agenda:**

**Motion** to approve the May 26, 2022 agenda by Elaine Raymond. Claudia Miller second. Unanimous.

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**Approval of Minutes:**

**Motion** to approve waiving the reading of minutes and to approve minutes for April 28, 2022 by

Claudia Miller. Elaine Raymond second. Unanimous.

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Goals

Claudia suggested focusing on increase in COA Attendance. Connie suggested have a goal in mind so we can celebrate each achievement.

This year registrations increased 5% from 271 and attendance for weekly activities increase by 5% to approximately 87 participants.

Elaine suggested more activities.

Helen spoke on long term planning and talked about the building.

Bob stated that we are hiring a facilities manager to review all our buildings. We are hoping the hiring will take place in July. Bob also suggests inviting David to next meeting to update us on building.

**Motion** to suspend June activity by Elaine Raymond. Claudia Miller second. Unanimous.

Claudia Miller would like to continue to work on technology.

Concerns were brought up regarding maintenance on Council on Aging building. Donna Forand will invite David to next meeting.

Activities Committee. Nothing to report at this time.

Policy Committee: We discussed the By Laws, Rental Agreement and Food Policy.

Claudia Miller distributed her draft version of the Food Policy for approval consideration. During the discussion Donna Forand stated that we had a recent visit from an Old Colony Elder Services representative and she was happy with the food being served. However, she does not feel we should have candy and desserts on table all the time. Helen suggested only restraining candy/desserts within the COA during Title 3 lunches. There was much discussion on this topic as Claudia pointed out concerns with this idea. Bob Fennessy does not believe town would be in jeopardy if we allow candy/desserts outside of the Title 3 lunch times. We all feel that we should further discuss the Food Policy that is in draft format so we can all agree, and finalize a policy that serves the best interest of all seniors in town.

All board members will review the Usage Agreement and then we will discuss at a future meeting.

**Public Comments**

Bob Fennessy introduced himself as new town administrator and will work hard for the COA and seniors. We all welcomed Bob Fennessy to the town.

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**Director’s Report Highlights**

Connie summarized April update. Total of 271 seniors registered. 894 monthly newsletters were mailed, 521 newsletters were emailed, with additional 300 newsletters distributed throughout Carver.

New Gatra Driver Stephen Hubbard started at the endo f April. Welcome Stephen!

We did not receive AARP grant for the deck. There were 3,200 plus nationwide applicants with only a few hundred recipients.

The replacement windows for the Nutrition Center have been installed.

The WIFI and phone system upgrade is stalled until a backordered component arrives.

“Pizza with the Police” had 31 participants who enjoyed slices of pizza and touring the new station with members of the Carver Police Department. Plymouth County District Attorney Tim Cruz greeted and spoke with the seniors. Special thanks to Chief Duphily for working with the COA on this event.

June Highlights

A Vintage Car Slideshow by Therapy Gardens will be sponsored by the Friends of Carver COA.

A Butterfly Nature Walk in Myles Standish State Forest will be on Friday, June 10th and June 17th as a rain date.

A Musical Ventriloquist is sponsored by the Carver Cultural Council on Tuesday, June 21st at 1:00 M.

We will have an Electronics Recycling Fundraiser benefiting the Friends of Carver COA on Saturday, June 25th from 8:00 am to 12:00 pm.

For further information and detail see Director’s Report attached.

**Public Comments**

Jackie Roberson of the Friends made general comments.

**Member Comments**:

Helen commented that differing opinions are important so we make a decision that is best for all.

Elaine will confirm date on Carver Night Out.

Claudia will work to send material in advance of the meeting so we will be able to discuss.

**Adjournment:**

**Motion** to adjourn by Helen Marrone. Claudia Miller second. Unanimous.