**FINAL**

**Carver Council on Aging**

**Secretary’s Report**

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| **Meeting Date:** | October 4, 2022 |
| **Meeting Location:** | Carver Police Station, Training Room #1 |
| **In Attendance:** | Donna Forand, Claudia Miller, Helen Marrone, Elaine Raymond and Mary DuRoss  Alternate: Paula Hitchcock |
| **Absent:** |  |
| **Guests:** | Bob Fennessy, Interim Town Administrator and Elaine Weston, Assistant Town Administrator/Human Resource Coordinator |
| **Start Time:** | 6:30 PM |
| **Adjournment Time:** | 6:35 PM |
| **Next Meeting:** | Thursday, October 27, 2022 |

**Approval of Agenda:**

**Motion** to approve the October 4, 2022 agenda by Claudia Miller. Elaine Raymond second. Unanimous.

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**Motion** to approve Town Counsel to draft a response to the Open Meeting Law Complaints dated September 30, 2022 and October 3, 2022 by Helen Marrone. Elaine Raymond second. Unanimous.

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**Adjournment:**

Motion to adjourn made by Elaine Raymond. Claudia Miller second. Unanimous.

Attached: Open Meeting Complaint dated September 30,2022