**DRAFT**

Carver Council on Aging

Secretary’s Report

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| Meeting Date: September 2, 2020 |
| Meeting Location: Town Hall, Room #1 |
| In Attendance: Donna Forand, Claudia Miller Miller, Savery Moore Moore, Betty Sullivan, Nancy Ryan, Alternate and Carole Julius, Director |
| Visitor(s): Residents Madeline Joyce, Debbie Gesualdo, Mary Dormer, John Gaske and Paula Hitchcock. June Benson COA head cook, Rick LaFond Interim TA, Stephanie Clougherty, School Committee Member, Jim Hoffman and Jenn Bogart Select Board Members. |
| Meeting Start Time: 4:30 PM |
| Adjourned: 6:26 PM |
| Next Meeting: Wednesday, October 7, 2020 @ 4:30 PM |

Secretary’s Report

Approved January 15, 2020 Secretary’s Report. Motion made Claudia Miller Miller. 2nd Savery Moore Moore. Decision unanimous.

Approved July 30, 2020 Secretary’s Report. Motion made Claudia Miller Miller. 2nd Savery Moore Moore. Decision unanimous.

Director’s Report:

Motion made Claudia Miller Miller. 2nd Savery Moore Moore. Decision unanimous.

Code of Conduct Discussion

Savery Moore….Run idea of live streaming through town counsel.

Adopt social media policy from Redevelopment Authority.

Claudia Miller-you are a bit shackled when you sit on a board.

Savery Moore-a public discussion?? is not acceptable until Secretary’s Report are approved by the COA.

Nancy-does this restrict us from posting? As a member of the board no. As a resident yes. Nancy doesn’t agree with this.

Please check in with Cara to see if you need to complete the Ethics Webinar.

Meals on Wheels

June Benson, COA cook Meals on Wheel update due to negative Face Book postings.

June has been in this position since November 2019. Been with the COA for 3 years.

June and her husband took over Meals on Wheels. Distributed statistics.

Sandwiches were not left over. Everything was fresh. Decision was made by TA that the meals would come from the school. This is not unique to Carver.

Before March 16 33 meals per day were delivered.

June-Sept 2 2784 hot meals prepared and distributed.

June shared survey results taken on what are the seniors’ favorite foods. Majority prefer sandwiches, then pasta. There were no complaints cited.

June took questions:

Mary Dormer-concerned seniors receiving the same as children. Chloric intake. Donna stated that the protein would need to be 1 1.2 oz more. She will check to see if this happened. Debbie Gesualdo said will have the information at the cafeteria.

Sandwich, vegetable, fruit cup and dessert, milk and juice with each meal.

Mary Dormer-who pays for this? Are we utilizing Federal Funds that should be going to the children? Does this impact kids at school? Rick not familiar with issue but will find out where the funding is coming from and report back.

Nancy Ryan-Are we using the food in the freezers? June. Yes.

Betty Sullivan-why can’t seniors have hot meals? June Benson states Grab and Go served on Tuesday and Thursdays. Meals on Wheels serves both. Many seniors do not want hot meals. They receive one sandwich a week. The remainder of the week is hot meals.

COA was never closed during Covid-19. It did not remain open for the public Workers were still doing their work. We did lose or reduce staff on a few employees. Outreach was still being done. March 13 building was closed. Judy worked 100% remote. Judy working 19 hours a week. made phone calls. 25-30 calls average per week. She also did weekly zoom call with COA meetings. Helped with research on Covid. Not all her clients are homebound. Her role took on more responsibility due to Covid-19. Judy had to pause on house calls. Judy has been with us 26 years.

Judy Murphy is going to retire on September 18, 2020.

We continue to provide Shine Services during this time.

October Fall Event Discussion

Would need to look at Board of Health to conduct event according to the guidelines.

Betty Sullivan voiced concerns that there would not enough space.

How would we market this to town? Newsletter.

Claudia Miller makes a motion to plan an outdoor October Fall Event at the gazebo as an event put on by the Board of Directors on October 19, 2020 and a rain date of October 21, 2020 at 2:00 PM. 2nd HM 4-1 (Savery Moore, Claudia Miller, Helen Marrone and Donna Yes, Betty Sullivan-No)

Claudia Miller made a motion to add an adhoc committee to form this. 3-2. (Claudia, Helen Marrone and Donna Yes; Savery Moore and Betty Sullivan No). Savery does not feel a committee is needed to organize. Betty no due to not voting for event. Claudia Miller and Helen Marrone will organize.

Schedule Dementia Webinar by Zoom by the Activities Coordinator. Judy working on it. This is a one hour session.

Arts Programs are being created and will be scene on You Tube. Friends on COA working on it as well.

Update on the Re-Opening-As small as two to 10. Grab and go slow to pick up. Right now two people utilizing it. 370 on email list. Hopefully grab and go will become more popular.

Betty Sullivan has a problem with the washing of the tables. What June is doing is not what is meant to be the sanitizing aspect of the cleaning. Nancy wants it in black and white. Donna sent the document to all of the board member today. Nancy wants to know why a professional cleaning was not done before re-opening? Library, town hall and COA were not done. Board of Health set the protocol. Rick-only public safety buildings done. BOH following guidelines on what needs to be done. Nancy and Betty Sullivan do not want hand sanitizer on table. Donna-what June is doing is not sanitizing. She is doing basic at that point. Kevin has directed anyone concerned to contact him. Nancy won’t come because of the cleaning.

Newsletter-Can the COA Board have a spot on the newsletter to update seniors? We will table for next time so Connie can give an update.

Pickle Ball Court Update from Recreation Committee-from Mary Ross. CPC wants Mary to get estimates and designs. Needs plot plan from conservation commission. A lot more work to do before presenting to Town Meeting. Savery Moore was at CPC meeting. An outside organization maybe interested in using the facility that we create behind the COA. Concern would be parking.

Alan Germain looking into the viability of levelling the back of COA. Chairs that go in the back must be ADA compliant.

Request for possible re-opening the paint room downstairs. (Jim Collins, resident) Typically 6 people paint. Carole believes we could consider the painter and 3 others. Carole will report next month on this after speaking with the BOH.

Request for Ukulele Class (Jim Collins, resident). Carole and Rick will find the best place if we all agree. Carole will work on it.

Volunteer Day Plan for 2021- Recognition for Jim Collins for all the work he has done for COA.

Carole mentioned Mayflower RSVP.

Motion on floor to look into Mayflower RSVP. in nominating Jim Collins and if doable nominate Jim Collins.

Claudia Miller motion. 2nd Helen Marrone. Unanimous.

Contigency Plan for Meals on Wheels-waiting to hear from Mayflower to see if this is an option; was available before. Waiting to hear back. Alternative was going to be the school until nutrition became a concern.

Public Comment

Debbie Gesauldo was asked to come. Some people don’t like to speak on their own behalf. Concerned about the liability waiver.

Madeline Joyce- Why was the newsletter stopped? Why was Connie furloughed if she is responsible for newsletter? Wants to know why the Select Board made this decision?. Madeline feels we shouldn’t follow other towns. We should do our own thing. Rick responded. We are not independent of the state. We are not on our own.

Mary Dormer-Several of Mary’s friends would like to volunteer to help the COA out. She feels they could help out with Meals on Wheels. Carlisle has a resource guide for seniors. Could we possibly have a FB page with buddies for seniors? Donna suggested sitting down with Carole to create a volunteer program.

Nancy Ryan mentioned that Carole had a good idea to send “thinking of you” cards to seniors.

Jenn Bogart-felt the cards are a great idea. Let the kids help out. Possible have the Jim Collings recognition at October Fall Event.

Stephanie Clougherty will bring up at next school committee.

Claudia Miller motion to adjourn. 2nd Savery. Unanimous.