

The Commonwealth of Massachusetts

# CARVER HOUSING AUTHORITY

MEADOWBROOK WAY • CARVER, MA 02330

Telephone : (508) 866-3115

**Carver Housing Authority  
10 Meadowbrook Way  
Carver, MA  
Board of Commissioners Meeting**

A regular meeting of the Carver Housing Authority Board of Commissioners was called to order on Wednesday, Jan. 11 at 4:10 pm. The following people were in attendance:

**1. Board of Commissioners in Attendance:**

Mark Townsend  
James Collins  
Mary Dormer  
Margaret Wood  
Absent: Christine Ardizoni

**Staff in Attendance:**

Chris Plourde, Assistant Executive Director  
Greg McGowan, Modernization Specialist

**2. Public Comment – NONE.**

**3. Approval of Minutes**

Approval of Dec. 14, 2022 Minutes was postponed until the February BOD meeting.

**4. Treasurer's Report**

Chris Plourde reported on the Statement of Operation and Waiting List Updates/Housing Reports. On a motion made by Mary Dormer and seconded by Margaret Wood, the Board voted 4-0 to approve the Treasurer's Report

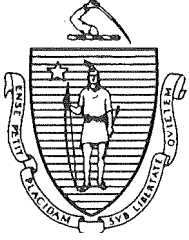
**5. Warrant Approval**

On a motion made by Margaret Wood and seconded by Mary Dormer, the Board voted 4-0 to approve the Warrant.

**6. Other Approvals**

**a. Annual Plan/Capital Plan**

Christopher Plourde gave an update on the Annual Plan/Capital Plan. On a motion made by Mary Dormer and seconded by Margaret Wood, the Board voted 4-0 to conditionally approve the Annual/Capital Plans per State Guidelines. They will be put back on as an agenda item for February 2023 BOD meeting for review.



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### **7. Facility and Modernization Updates/Approvals – Change Order**

- a. Underground Water Pipe Replacement – On a motion made by Margaret Wood and seconded by Mary Dormer, the Board voted 4-0 to Approve the Change Order for Lawn/Grass seeding in the Spring.

### **b. Underground Water Pipe Replacement – Partial Release of Retainage**

On a motion made by Mary Dormer and seconded by Margaret Wood, the Board voted 4-0 to Approve Partial Release of Retainage to Contractor.

### **c. Additional Updates –**

705 – New windows in the Spring has been approved.

705 – Additional insulation to be added in the next 2 – 3 weeks.

689/Fuller Street – ARPA funded. Fire Alarm System will be revamped.

### **8. Items Not Anticipated in 48 Hours Prior to Meeting - None**

### **9. Next meeting date and time Wednesday, February 8, 2023 at 4:00 pm.**

10. **Adjournment:** On a motion made by Margaret Wood and seconded by Mary Dormer, the Board voted 4-0 to adjourn the meeting. The regular Board of Directors meeting was adjourned at 4:53 pm.