

**Capital Outlay Committee
Meeting Minutes
Carver Town Hall, 2nd Floor
November 25, 2019 8:00am**

In Attendance: Ron Clarke, Frank McPeck, Marie Zweigman, Michael Milanoski (TA), Bill Harriman, Chief Duphily & Shelby Blair

Absent: Jack Angley, Mark Brissette, Andrew Cardarelli

1. Meeting opened at 8:05am by Clarke

2. Presentation of proposed FY21-FY30 Capital Budget Plan

- TA handed out spreadsheet of this capital budget plan (attached)
- Review of each item for FY21

Operations & Maintenance Items:

- Storage Upgrades with movable walls for finance - \$30,000
- Replace (2) HVAC units 2nd floor (School Administration Building) - \$45,000
- Replace Synchronized Clock System MHS - \$45,000
- Sports Field Irrigation MHS - \$100,000
- F550 Catch Basin Truck w/plow - \$150,000
- Energy Efficiency Project to reduce electric consumption - \$100,000

NCWD Items:

- NCWD Debt Service for Well and Infrastructure - \$200K

Town Clerk:

- Replace Election Tabulation Equipment - \$30,000

Fire Department:

- Mobile Defibrillators, SCBA Thermal Cam, PP lockers - \$62,000
- Engine 4 Frame Reconditioning - \$20,000

Fire Department & Police Department:

- Equipment for new hires - \$15,000

Police Department:

- PS-FEE, Security, Phone, Data, AV, Equip, Dispatch - \$490,000
- Cruiser Replacements (2) - \$99,000

Town Wide:

- Replace Town-wide radio system/infrastructure - \$675K
- Town Wide Technology (infrastructure/equipment) - \$317,000

School Wide:

- District Wide Curriculum Upgrade Modern Education - \$130,000

School Bus:

- Replace 71 passenger Bus (2) - \$165,000
- Replace Mini Bus (1) - \$80,000

School Department:

- Upgrade Culinary Classroom - \$100,000
- Library Arch Study then Upgrade Renovations - \$20,000

Motion to approve the FY21 items by Zweigman, second by McPeck.

Vote 3-0

3. Capital Outlay Reserve Funds – Award Police Station Contract & MSBA closes out Elementary School Project surplus.

- Fire Suppressor System Bids came in, the Police Station Committee would like to re-bid this after they redesign this system. This will be more cost effective.
- The Capital Reserve Fund has \$1,350,000.000 in the account. The Finance Committee approved \$1,085,000.00 to be transferred in the Police Station Account.
- Clarke explained that there is a discomfort with not having a specific \$ amount for the Police Station Project from the residents perspective. Police Station Committee will need to go through their numbers to calculate this. Milanoski disagreed, that from every presentation at town meeting there was a request for \$6M that would be bonded and that was approved for the building only. All additional funding would need to come from one time sources or the capital budget. Once the project is put out to bid we will be able to provide a budget estimate.

Keep in mind this process has followed what was discussed years ago and was the most cost effective way to proceed.

Motion to approve the transfer of \$1,085,000.000 into the Police Station account from the Capital Reserve Fund by McPeck, second by Zweigman.

4. Future Partnership with Capital Outlay Committee and Finance Committee.

- Clarke explained how the partnership was like in previous times. He explained that it is time to look at a re-organization & modifications to be part of the finance committee with a standing capital sub-committees in the future. These will be brought forward at Town Meeting by Jack Angley at a future meeting in January.

Motion to adjourn at 9:07am by Zweigman, second by McPeck.