

Carver Board of Selectmen Meeting Minutes

Carver Town Hall, 2nd Floor
September 5, 2017 - 7:00pm

In Attendance: Chairman Alan Dunham, Sarah Hewins, Vice Chairman Ronald Clarke, Helen Marrone, Dave Robertson, Town Administrator Milanoski (TA) & Elaine Weston

Chair led the meeting with the Pledge of Allegiance and Marrone read the community prayer.

Citizens Participation: None

Tuleno, Inc. dba Fiesta Charra Public Hearing: Request for All Alcoholic License for a new Mexican Restaurant located at 66 Main St. Motion to approve by Marrone, second by Robertson.

VOTE: 5-0

Pole Hearing: Verizon-Daryl Crossman present to request approval of a pole at 85 Main St. Motion to approve by Marrone, second by Robertson.

VOTE: 5-0

Donation of 2 parcels by Clark Griffith: Suzanne Lyons and Clarke Griffith present to request acceptance of donation of 10.9 acres located on Route 58 which are part of a conservation restriction. Motion to approve by Hewins, second by Clarke.

VOTE: 5-0

Town Administrator Update:

Storm Water Management Presentation: DPW Director John Woods, Tigie & Bond representatives Jenny Moonan & Gabrielle Belfit present. They are working on the overdue Stormwater Management Plan that is still in progress. In FY 17 they evaluated and planned in order to meet the new permit requirements. They have done reporting, mapping, municipal operations inventory, Operations and Maintenance plan and policies and employee training. In FY 18 they will be coming back with the notice of intent. The short-term action plan is detailed as part of the best management practice in the letter dated March 20, 2017.

Update on Town-wide IT department: Stephen Mahoney: Newly hired Chief Technology Operator Stephen Mahoney gave an overview of work that needs to be done- he has been assessing the needs and deficiencies in town such as wiring & back up, and to find out what has not been addressed in the past. He is using a consultant that will work in conjunction with him to address the deficiencies which will be upgrading and consolidating the Town Hall system with the School so it can be managed from the school creating a better back up system and

create more efficiencies. An IT help desk has been created to streamline the need for system assistance. He is also working with the new Elementary School. Scott Knief, Superintendent stated that the School is happy with the status of the IT department and the current arrangement with the Town.

Update on Town-wide facilities/DPW: The Department is now called Department of Operations and Maintenance. Dave Siedentopf is the Director and John Woods is the Assistant Director. Dave has moved his office into Town Hall. The current focus for Dave is the two school projects (MHS Accelerated Repair and Elementary School). Software will be purchased to track all Town owned equipment, part of which will be paid through the Community Compact Grant. The software will work directly to determine the Capital Planning process for equipment. A company will be subcontracted out to have all building infrastructure equipment inventoried and a life cycle will be assigned. This will streamline expenses. There will be three positions that will be responsible for the operations of the buildings. The new buildings in Town will need to be maintained for long-term success.

Middle High School Accelerated Repair Program Update: There is a delay due to the window manufacturer not having the windows ready, there is a deficiency in the roof and water was found under the old roof, so the roof is delayed in order to divert the water before the new roof is installed.

The Chair & TA have met with the former DPW union in order to incorporate a fields and grounds position. The union has approved the contract. Motion to approve contract for Department of Operations and Maintenance thru FY 21 by Clarke, second by Marrone.

VOTE: 5-0

An Act Updating Laws Relating to Dangerous Drugs and Protecting Witnesses: Police Chief Marc Duphily present. When officers arrive at a scene, they are unable to press charges when suspects are under the influence of drugs, unlike alcohol. This Act will address this by allowing law enforcement to charge people distributing and under the influence to have to take responsibility. Currently nothing legally can be done. Motion to send letters to the Governor and our legislatures by Clarke, second by Marrone.

VOTE: 5-0

Police strategic planning & future space needs: The study of the new Police Department will begin next week and will look at the policies, procedures and needs of the department and in addition, surveys will be sent out to see how the public and the Selectmen perceive the needs of the department.

Update on used police cars purchased for Administration to replace aging fleet: Used cars were purchased from a neighboring town for the Chief and Administrative Sargent which included equipment. This was much less than purchasing new. This was purchased from the Capital Outlay Reserve Fund.

Elementary School-Review of School Naming Policy: Scott Knief present: As part of the existing School naming policy that has been in existence since 2002, there are three options to choose from. It is recommended that the Board approve one of those names. The Carver Elementary School is the name by the State and the buildings each have a name: Erwin K. Washburn School & Governor John Carver School. The largest support has been for the Erwin K. Washburn and Carver Elementary School. Motion by Clarke to name the new School: Carver Elementary School, second by Marrone. Marrone would like the discussion tabled. Dunham stated that the School Committee will be voting on this on Monday and would like to have a recommendation to go to the School Committee for their consideration. Robertson would like to have the Governor John Carver School and Hewins would like the Erwin K. Washburn School.

VOTE: 1-4

Motion by Robertson to name the school: Governor John Carver Elementary School, second by Hewins.

VOTE: 4-1

Sports Complex at Middle High School: The Design RFP was released after the first meeting and the committee will meet to go thru the list to choose a firm to move forward with.

Council on Aging (COA): Reviewing options with members of COA Board Directors for a new facility and additional equipment that will be needed for a new facility.

FY 19 Budget Planning Process: Oct. 17- Forecast ready, Dec. 5- preliminary Dept. budgets, Feb. 6-Review of stakeholders, Mar. 6-Prepare finalized budget with a recommendation to the Board of Selectmen. Town Meeting projected to be April 10, 2018.

92 North Main St.: Building demolition is complete – it was an unsafe structure. It is a registered site with the DEP and they have regulations they need to follow in regards to the chemicals that are on site.

Rt. 44 Development: MEPA planning is underway and SRPEDD is preparing an Economic Development Administration grant application for offsite transportation and administration improvements. Multiple subcontractors have been hired to determine their wastewater needs. It is possible we may not need to expand the North Carver District.

Carver Housing Authority: There is a new Executive Director who is also the Director in the town of Mashpee. The Carver Housing Authority is a separate entity from the Town & is overseen by the State.

Town Hall Staffing: Proposed staffing modification to Planning, Environmental and Permitting Department – the Health Agent will not be taking on more responsibility and the current interim will not take on Planning Manager responsibilities.

Employee Appreciation Morning: The Town Hall Staff will have an appreciation morning on Tuesday October 3 from 8am-10am. There will be people staffing the Town Hall during that time.

MISC. Updates:

Emergency Management will hold a preparedness training on Sept. 20 – Dunham and Robertson to attend.

Silva St. encroachment issue being addressed

Autogator operating without a license and also a part of the encroachment issue.

Board of Selectmen Update:

Hewins: 2015-2016 Hazard Mitigation Plan has a hurricane packet as part of it and are available at the Library and Town Hall as well as some of the 55+ communities in Carver.

Marrone: None

Robertson: Keeping those affected by the Hurricane in his thoughts.

Clarke: Asked about the status of changing to LED street lights and the Cable Advisory Committee. Wenham Rd. property needs to be looked into again.

Dunham: Asked about Center St. property-looking into status. Fire Dept. is currently recruiting call Firefighters.

CH. 61A: Atty. Rich Serkey present to represent the request for A.D. Makepeace, Map 131 portions of lots 1-1, 1-2, 1-3 & 1-5. Motion to exercise first right of refusal by Marrone, second by Clarke. Hewins feels this is a good use of the property and will allow wildlife to be maintained. Dunham questioned if the land is upland or bog. Serkey stated it is upland.

VOTE: 5-0

Goals & Objectives:

Board of Selectmen:

1. Research opportunities for more energy efficiencies town-wide.
2. Establish a Police Station building committee once a strategic plan has been completed and establish a Council on Aging Building Committee that will evaluate a community center option and cost impacts on the Capital Stabilization Fund.
3. Continue assessing viability of regionalization of departments/town services.
4. Continue to monitor town finances with emphasis on the Financial Management Policies.

Motion to approve by Clarke, second by Marrone.

VOTE 5-0

Town Administrator:

1. Continue assessing viability of regionalization of departments/town services and review all departments that have been re-organized and make needed adjustments.
2. Monitor progress on Route 44 Development project with regular updates to the Board of Selectmen
3. Continue to focus on financial sustainability of town, improve our operations, and continue the successful process of the fire station and elementary school projects on future capital projects in town.
4. Prioritize effective communication with all town departments through frequent dialogue both as a group and individually.
5. Continue implementation of Human Resource Department

Motion to approve by Marrone, second by Clarke.

VOTE 5-0

Plymouth County Advisory Board Rep: Motion to re-appoint Helen Marrone by Clarke, second by Hewins.

VOTE 5-0

Annual Re-Appointments and Appointment of Election Workers: Motion to approve by Clarke, second by Marrone.

VOTE 5-0

Carver/Marion/Wareham Regional Refuse Disposal District: Motion to appoint Dave Robertson as the representative, second by Marrone.

VOTE 5-0

Refuse District is billing us \$57,832 and the TA is recommending not paying until we get back up data. A meeting notice has gone out that there will be a Reg. Refuse Disposal Dist. meeting and business will *not* be conducted. This is after them telling the Town their funding has declined. It has come to the Town's attention that other Town's are using Carver's rate for dumping which is less than rates for other towns. There is no back up for the bill with a breakdown.

Application for Old Colony Regional Voc. Tech School Committee: Timothy Blanchard-Motion to approve by Clarke, second by Marrone.

VOTE 5-0

Approval of Minutes of 6/27/17 with one amendment: Motion to approve by Clarke, second by Marrone.

VOTE 4-0-1 (Robertson abstain)

Approval of Minutes 6/29/17 Motion to approve minutes by Clarke, second by Marrone. Vote 4-0-1 (Robertson abstain).

Next meetings: Joint meeting with School Committee 9/28, regular meetings scheduled for 10/17, 11/7, 12/5.

Hewins recused herself and left the meeting

Public Employees Committee's Plan:

Motion to reject GIC 2 and go back to the state level by Clarke. Second by Marrone. Everyone gets one year of mitigation and those with a bifurcated contract get 3 years of mitigation. The PEC has a majority that is represented by the teachers. The savings with the GIC 3 is double in comparison to the GIC 2. The intent is to have the mitigation fund and target the lower paid employees. The long-term goal of the Town is to look for the long term and the health and welfare of the Town. The GIC 3 and a 3 year mitigation fund was offered with recognition that the unions were working with the town.

VOTE 4-0

Motion to adjourn at 10:30 pm by Robertson, second by Clarke.

VOTE 4-0