



## **TOWN OF CARVER ASSESSOR'S OFFICE**

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*Cranberry Land USA*

### **May 4, 2021 Minutes of the Board of Assessors Meeting**

Present: Chair Michael Paduch, Member Peter Sullivan, Member Ellen Blanchard, and Assistant Finance Director Craig Schoaf

Meeting called to order: 5:47PM by Chairman Mike Paduch

#### ***Review of Minutes:***

- Motion to approve the February 16, 2021 minutes as presented. Motion made by Ellen, 2<sup>nd</sup> by Peter (3-0)

#### ***NEW BUSINESS:***

- Reorganization of the Board
  - o Motion to appoint Ellen Blanchard as Chair of the Board of Assessors. Motion made by Peter, 2<sup>nd</sup> by Mike. (3-0)
- Signed the April Monthly Reports for the Treasurer/Collector and Finance Director.
- There will need to be one Omitted and Revised Warrant before the end of the year due to new information received from a taxpayer. The Assessor's Office will have the warrant ready for the next meeting so the new bill can go out before the end of the month.
- Surplus bond proceeds from the Elementary school project and the Library HVAC
  - o Motion to move surplus bond proceeds (\$11,540 for Elementary School and \$3,524 for Library HVAC) to be applied to the respective outstanding debt services.
    - Motion made by Peter, 2<sup>nd</sup> by Mike (3-0)

Motion to adjourn at 6:35 by Peter, 2<sup>nd</sup> by Mike (3-0)

***Next meeting:*** May 18, 2021

Respectfully submitted,

Craig Schoaf

Assistant Finance Director