



## **TOWN OF CARVER ASSESSOR'S OFFICE**

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*Cranberry Land USA*

June 11, 2013

Present were Members Michael L. Paduch and Peter D. Sullivan, and Director of Assessing Ellen M. Blanchard. Chair Francis P. Muscato was absent. The meeting was held at the Assessors Office Conference Room at 5:30 p.m. The meeting was called to order by Michael L. Paduch at 5:43 p.m.

Minutes – The Minutes of May 21, 2013 were accepted as submitted. Upon a motion by Peter, seconded by Mike the vote was unanimous.

Town Accountant Request – Margaret LaMay sent a notice to all departments regarding year-end payroll, FY2013 last warrant and encumbrances procedures, and a request for authorized signers for payroll and accounts payable. Upon a Motion by Peter, seconded by Mike, it was to continue the practice of the Director of Assessing to sign payroll and accounts payable bills.

Clause 18 / Hardship Applications – Ellen reported that the department had received two Clause 18 Hardship applications. Upon a motion by Peter, seconded by Mike, it was voted to go into Executive Session to discuss the applications and to resume the regular meeting immediately thereafter. Executive Session began at 6:13 p.m. and ended at 6:15 p.m. The three requirements, previously voted as a Policy by the Board, are to follow the state's guidelines of age (60 years of age or older), infirmity (doctor's letter regarding infirmity) and poverty (proof of lack of sufficient income, and debt levels). These two applications were not filed timely for FY2013, and will be considered for FY2014.

State Owned Land – The Board reviewed the methodology of, and the valuation of the State Owned Land in the town of Carver, as submitted to the town. The valuations were reduced 2% overall. No vote was taken.

### Signatures:

The following abatement lists for May were signed as follows: Motor Vehicle Excise abatements; FY2013 Real Estate abatements \$19,804.84; FY2012 Real Estate abatements \$19,850.61; FY2012 CPA abatements \$595.52; FY2013 CPA abatements \$594.14. FY2013 CPA abatements for April \$511.13 were signed. Motion to sign by Peter, seconded by Mike. So voted.

The following Motor Vehicle commitment lists were signed: Commitment 2013-3, 2013-31 and 2013-99. Motion to sign by Peter, seconded by Mike. So voted.

The following Preliminary FY2014 Real Estate, Personal Property and CPA Warrants were signed, as was the Notice of Commitment to the Town Accountant. Motion to sign by Peter, seconded by Mike. So voted.

Omitted/Revised Tax Bills - The Board, upon a motion by Peter, seconded by Mike, voted to revise two Real Estate tax bills located on Map 81 Lot 6-E and Map 81 Lot 6-D. A plan was submitted that caused a portion of Lot 6-E to be transferred to Lot 6-D. The change was not made in the CAMA system, causing a difference in taxes billed of \$10.09.

As there was no other business to come before the Board, the meeting adjourned at 6:24 p.m., upon a motion by Mike and seconded by Peter, the vote was unanimous.

Respectfully submitted,

Ellen M. Blanchard, MAA  
Director of Assessing