



TOWN OF CARVER ASSESSOR'S OFFICE

108 Main Street
Carver, Massachusetts 02330
(508) 866-3410
FAX (508-866-7401)

Cranberry Land USA

June 16, 2020 Minutes of the Board of Assessors Meeting

Present: Chair Mike Paduch, Members Ellen Blanchard and Peter Sullivan, Assistant Treasurer/Collector Craig Schoaf, Finance Director Meg LaMay

Meeting called to order: 5:07PM by Chairman Mike Paduch

Review of Minutes:

Motion made by EB to approve minutes as amended (label as Minutes) on 6/2/20 as presented, seconded by PS, vote to approve 3-0 in favor.

NEW BUSINESS:

Board Reorg: PS nominates MP as Chairperson, EB seconded. Voted 3-0 in favor.

Review and sign FY21 RE and PP prop tax commit & warrant:

Entered to MMS in early June. Signed by all members present.

Review and sign FY21 omitted & revised:

2 residents received full exemptions in FY20. FY21 is based on prior year tax therefore is not creating a prelim bill. CS calculated prelim tax, found IGR stating that due to clerical error, these bills can be created. O&R commit signed by all 3 members.

Update on overlay accounts:

Last time overlay was reconciled in Assessing was FY16. Reviewed every MMS and PK reports and reconciled to identify all issues. A lot of keying/coding issues were noted.

Review and sign May monthly reports:

3 reports – 1 MVE, 1 RE, 1 PP abatements. Reversal of abatement on solar to tie to schedule. Signed by all members present.

Abatement/exemption general update and sign abatement extension letters:

13 outstanding abatements requests outstanding. Abatement extension letters were generated (extend to 8/31). Signed by all Board members, will go out tomorrow.

Paul Kapinos has suggested that interior inspections be done by photo – Board is not in favor of this option. Motion made by MP to allow Board members to do physical inspections of homes for the purposes of abatements. PS seconded. Voted 3-0 in favor.

Lien releases:

Calculations done in May 2019, received payment in July 2019. Lien release was not done until April 2020. Consequently, CS has put together a procedure for full parcel rollback tax releases and will incorporate all steps involved to make sure none are missed going forward.

Finance Dept Restructure:

Motion made by EB to support the Finance Department restructure as presented in the 2020 ATM Warrant, seconded by PS – voted 3-0 in favor.

No Old Business

Status Updates

Snapit Road – will send 3rd follow up call to DOR – NO UPDATE THIS WEEK.

Office updates - none

Executive Session:

Motion made by MP at 6:16 to go into Exec Session, seconded by PS, voted 3-0 in favor.

Any other business:

Next meeting:

7/14/20 @5PM

Motion to adjourn at 6:35 by PS, seconded by MP, voted 3-0 in favor

Respectfully submitted,

Meg LaMay

Finance Director