



Carver Recreation Committee

Town Hall 108 Main Street

Carver, MA 02330

Meeting Minutes

Carver Recreation Committee

Date: August 22, 2023,

Time & Location: 6:00 pm - Meeting Room 4

PUBLIC MEETING NOTICE

Chairman: Mary Ross

The meeting called to order at 6:10pm

Attended the meeting was Emily Slavin, Recreation Coordinator; Mary Ross, Karl Miller, Jackie Lake, Caprice Desroches and Anthony Fulmine.

The Board chairman reasonably anticipates the following matters will be discussed and/or voted on at this meeting:

- Approval of June Meeting Minutes: Caprice Desroches motioned to accept the minutes, Karl Miller second, Mary Ross and Jackie Lake were in favor. One abstention of Anthony Fulmine.
- Halloween 2023 Event: Two weekends prior to Halloween from 6-9 pm. Emily awaiting more information on Cori guidelines. Confirmed volunteer liability waivers to be signed. We reviewed with following people (Nikki and Joe Tully, Beckie and Jason Greenwood, Rachel and Garrett McGinnity) the guidelines. FOCYAA and Recreation committee revised halloween guidelines; see attachment. Karl Miller made a motion for recreation to partner with FOCYAA for the Halloween 2023 Haunted House with accepted guidelines. Jackie Lake second, all were in favor. (Please see the below attachment of accepted guidelines)
- Pickball Ball update: we are waiting for the engineering firm to complete the application form for us to move forward.
- Cleaning of the Ice Skating Rink: tentatively scheduled for Sunday, September 17th at 10am, awaiting confirmation from Mary Ross.
- Fall Classes
 - Self-defense class: Mary and Emily are working together to schedule a class. More information to come.
 - Fall, Art Class: Emily will be looking into different programs after wrapping up with the Summer programs.
 - After School Yoga: Emily will be working with Terry Sexton to set up this program.

- Operation Hero Update: Going very well. Emily has been working with football, soccer, and cheer. She will be reaching out to baseball and softball with directions on how to use the program.
- Discussion on Forest Street Field and possible uses
 - Gaga Pit
 - Horse Shoe Pits
 - Bocce Ball Courts
 - Removal of Gates
 - Frisbee golf
 - Disc golf
- Mary Ross suggested a chair swing with a plaque for the playground in memory of John Rinella. Emily suggested Shurtleff Park or wait for the new pickleball court. Committee decided to wait for the pickleball court. Mary will discuss with the family.

Meeting adjourned at 8:00pm

Attachment:

- ☐ The recreation will get the approval of the facility they would like to go in Sept 1st.
 - ☐ The recreation will reach out to Police, Fire, and Town Hall
- ☐ Friends of Carver Youth Arts and Athletics is the non-profit partnering with Recreation for this event. Dates Oct 20, 21, 27, and 28 (6-9) @ 112 Main Street (Old Fire Station) - Niki and Joe Tully, Rachele and Garrett McGinnity, and Becki and Jason Greenwood.
- ☐ Before approval of the events, the percentage of the Net Proceeds the Recreation Committee will receive must be determined.
 - ☐ This has been set at 10%
- ☐ Porta-Potties will be at the site TBD who will be paying for them.
- ☐ FOCYAA will purchase all products needed for the event and provide the cost in the financial statement at the end of the event.
- ☐ Money will be given to Chair, Vice Chair, or Rec Coordinator to be deposited on Monday following each weekend.
 - ☐ This will be reviewed with Sue Moquin, Financial Director.
- ☐ FOCYAA will provide the recreation committee with a spreadsheet accounting for all fees collected and event expenses by November 30, 2023.
 - ☐ The recreation will invite FOCYAA to recap the Dec/January recreation meeting.
- ☐ Invoice for Event must be submitted within six months.
- ☐ FOCYAA will solicit and manage all concession donations.
- ☐ Clean up of the Fire station needed to be more sufficient; the cleanup must be done by November 19, 2023.
- ☐ Items can be stored in a locked office after events; Recreation will confirm what items can remain up for the future.
- ☐ Liability Waivers must be filled out by the participant or the participant's legal guardian if under 18.
- ☐ Any issues should be in written form on the day of the infraction and sent to carverrecreation@gmail.com, and if needed, police should be called immediately and get a hold of the recreation coordinator, chairman, or vice chair.
- ☐ A recreation member must be at the meetings with the building and fire departments, and all communication with these departments will go through the Chair or Vice-chair of the recreation committee.
 - ☐ Mary will review with Jesse and the building inspector
- ☐ At least one recreation committee member will be in attendance each night if you feel it is needed.
- ☐ Recreation will move picnic tables to the parking lot.

- ☐ Recreation will get the school walkie-talkies that will be used for the event.
- ☐ The entry Fee will be a 5.00 Cash Event.