

Town of Carver
Community Preservation Committee
Application for Community Preservation Funding
[Please print or type]

General Information

Name of Applicant/Organization: _____

Name of Co-Applicant (if any): _____

Contact Name: _____

Mailing Address: _____

Phone number: _____ e-mail address: _____

Project name: _____

Project location: _____
(street address and map and lot #)

CPA category (check all that apply):

_____ Open Space

_____ Historic Preservation

_____ Non-CPA sources
(describe who & funding amounts)

_____ Affordable Housing

_____ Recreation

CPA funding requested: \$ _____

Total cost of proposed project: \$ _____

If the proposal involves Town-owned land, either the applicant or the co-applicant must be the Town agency in control of the land.

Information about the project:

Please provide a description of the proposed project. The description should address the following matters. Please keep your response to 10 pages or less.

- **Goals:** What are the goals of the proposed project?
- **Community need:** Why is the project needed? How does it address one or more of the specific criteria identified as Town priorities with respect to the CPA category or Categories applicable to the project.
- **Community support:** What is the nature and level of support for the project? Include evidence of support, such as letters and petitions.
- **Budget:** What is the total project budget? How will the CPA funds be spent? What are the sources of non-CPA funding for the project? If other funds are being used, please provide a letter of commitment.
- **Time line and permits:** What is the schedule for implementation of the project? What permits, if any, are needed for the project?
- **Maintenance:** If on-going maintenance is required for the project, how will such maintenance be funded?

Information about the applicant

Are you partnering with another agency? _____ Yes _____ No. If so, please provide the following. This is not required for Town departments or agencies. More limited information may be required for individuals requesting funding.

- Organizational goals and objectives of the applicant.
- Organizational history of the applicant.
- Resumes of senior officers.
- Names of members of governing board (e.g. directors or trustees).
- Legal and tax status of applicant.
- Descriptions of previously completed projects similar to proposed project.

CPC review by _____

Date: _____

ADDITIONAL INFORMATION: Please provide the following additional information, as applicable.

- Documentation that the applicant has evidence of site control such as, Purchase & Sale Agreement or deed.
- Evidence that the project does not violate any zoning ordinance of the Town of Carver.
- Evidence that the site has no known hazardous materials or historical site uses suggesting potential for hazardous materials, and if it does, plans for remediation.
- Evidence that appropriate professional standards will be followed if construction, restoration or rehabilitation is proposed. Please note that historic preservation proposals may be required to include the services of a qualified, credentialed preservation consultant to oversee all preservation and restoration activity to ensure compliance with the Massachusetts Historic Commission standards. The costs of these services should be included in the amount of the CPC grant funds requested.
- For construction projects, attach an estimate of costs and basis for costs.
- For acquisition projects, attach appraisals, property address, and Carver Assessor's office identification.
- Identification of wetlands on the site.
- If the project is to be recommended to Town Meeting, the applicant will be required to attend Town Meeting to respond to questions, aid in the presentation or present information about the proposed project. Additionally, the applicant should expect to aid the CPC in preparing its information about the project in advance of Town Meeting.