

**Minutes of the Board of Selectmen Meeting of July 12, 2016
Town Hall – Selectmen’s Meeting Room #1, Second Floor 7:00pm**

Present: Chairman Ronald Clarke, Vice Chairman Alan Dunham, Sarah Hewins, Helen Marrone, Dave Robertson
Town Administrator Michael Milanoski (TA) & Maureen Nissen.

Pledge of Allegiance, Community Prayer, Announcements & Review of agenda were done.

Public Comment Period:

Nancy Ryan and Mary Ann Prescott, spoke in regards to the Council on Aging building having no air conditioning since last October. TA Michael Milanoski stated the existing system is not repairable, now looking into a new mini split system with new smoke alarms. Chairman Ron Clarke asked if they had gone to the Director of the COA with this issue? Ms. Ryan answered that they have gone to the Director and to the Board of Directors with this problem. Alan Dunham and Helen Marrone asked about speaking to DPW Supervisor John Woods about installing window air conditioning units for a temporary resolution. Ms. Ryan asked if they could be on the next BOS meeting in August so this issue can get some resolution. Sarah Hewins agreed to let them come to the next meeting to speak again.

Eagle Scout Project:

Troop #248 Eagle Scout Connor Skinner did a power point presentation showing pictures on his project to clean up Shurtleff Park. In this project he would repair the bandstand, repair and paint the benches and do some landscaping. All tools and equipment needed on this project will be provided by the Troop. This project would be done on weekends this Fall and should be about four full days of work. Connor asked the BOS about a contact person for the waste that would be from this project and the use of a dumpster. Connor’s father Bruce Skinner spoke to the BOS about the roof of the bandstand being in desperate need of repair. Alan Dunham spoke about asking DPW John Woods to help on this matter. The BOS commented on the great job Connor did on his presentation and thanked him.

Motion by Hewins to approve. Seconded by Marrone.

VOTE: **5-0** (Unanimous)

Appointment to Commission on Disability: Motion by Dunham to appoint Roger Killelea, Second by Marrone.

VOTE: **5-0** (Unanimous)

Town Administrator Update:

Update on new elementary school progress: TA noted at the School Committee meeting on 7/11/2016 that the bid will be going out in August, notice to proceed by September 14 or September 15. Meeting on Monday will have the new OPM and designer.

Dunham asked if MSBA is happy with the project. TA noted no issues.

Side Note: A project manager was hired for the new High School Gym Floor. One change

that was noted, the floor will change from rubber to wood. This was determined to be more cost efficient.

Update on fire station progress: BOS toured the new fire station 7/12/16 @6PM with the Fire Station Building Committee.

TA noted the Fire Station is under budget and some of the funds will be returned to the town. He wanted to congratulate Chief Weston and Bill Harriman on a great job staying on budget and monitoring the project. TA stated the Capital maintenance is low and energy efficient. The building should be completed by mid-October. TA explained the one "long bay" at the new station is for long range Platform Truck.

All members stated how impressed they were on the new fire station and the great job the Chief and all the members are doing.

DEP-Administrative Consent Order for treatment upgrades

TA noted there is no issues with the Town drinking water, this "green sand plus system" Is an improvement.

Budget Transfers:

TA noted finances doing well and within budget. TA passed out the budget transfer recommendations and explained. Noted the Finance Committee will be meeting on Thursday night.

Total Budget Transfer \$8,700.25

Motion by Dunham Seconded by Marrone to authorize the Chairman to sign off on transfer and make other changes.

VOTE: **5-0** (Unanimous)

Update on Carver Redevelopment Authority anticipated schedule

TA spoke to RDA member Will Sinclair about their next meeting on 7/18/2016 at 7PM. They will be discussing draft market study, renewal study and market overview study. This meeting will be televised.

Recommended Reappointment of Police Chief Marc Duphily

TA spoke about Chief Duphily's contract ending on 6/20/2017. TA congratulated the Chief on getting his masters in criminal justice. More will be discussed on the next BOS meeting.

Human Resource Policy/Procedure Audit – status update

TA spoke about the Audit that was done and the recommendations. Some of the results were good and some need to be worked on more.

Board of Selectmen Update:

Robertson spoke of his thoughts on the upsetting events in Dallas and his gratitude towards the Town of Carver Police Department. Chief Duphily spoke to the BOS about the tragedy at Dallas and about the wonderful support the town has given to him and his department over the weekend. Generous donations have been dropped off at the station. The Chief wanted to thank the BOS and the town for the great support.

Dunham spoke of the upcoming "Carver Night Out" on August 4, 2016 from 5 to 9 and encourages all to attend.

Hewins wanted to thank the Police department on their support at the YPAC. Clarke asked the other board members to choose what committee or boards out of the 20 they would like to be on. This will be discussed at the next BOS meeting. He also spoke about making sure the chair for each board needs to contact Area 58 if they want their meetings to be televised. Clarke announced that fellow Board of Selectmen Sarah Hewins is running for State Representative.

Clerical Contract for FY17-19

TA spoke of the union agreeing with DPW and non-union members contract of 50/50 on health care for future hires and members will follow the BOS drug and alcohol policy.

Dunham spoke of this contract being fair to the members and to the town.

Motion made Marrone to approve contract. Seconded by Robertson

VOTE: **5-0** (Unanimous)

Ratification of MOA with Police Union on Senior Officer Pay

Chief Marc Duphily spoke to the board about the issue and with this ratification this will only happen once per career.

TA explained that only one signature (Ron Clarke) is needed.

Motion made Dunham to authorize Ron Clarke to sign. Seconded by Marrone.

VOTE: **5-0** (Unanimous)

GATRA Drug & Alcohol Policy:

TA explained the policy and that they it needed to be approved, for GATRA Drivers in order to be in compliance with federal law.

Motion made Marrone to approve. Seconded Dunham

VOTE: 5-0 (Unanimous)

Annual appointment of Election Officers:

Marrone questioned Kathy Doherty's new address. She stated the list should only be Carver residents.

Motion made Dunham to accept list and get new address of Kathy Doherty.

Seconded Marrone

VOTE: 5-0 (Unanimous)

Bob Belbin's multiple open meeting complaints & legal response:

TA read a following motion:

I then recommend that the Board take the following vote:

I move that the Board acknowledge receipt of five Open Meeting Law complaints from Robert Belbin concerning his review of the Board's executive session minutes from five prior meetings held on March 11, May 27, June 5, 2014, and January 20 and May 19, 2015, and that the Board authorize the Town Administrator to work with Town Council to submit a response to the Attorney General on the Board's behalf.

Motion made Dunham to approve. Seconded Hewins

VOTE: 5-0 (Unanimous)

Minutes/Licenses/Topics not reasonably anticipated by the Chairman 48 hours in advance of meeting:

TA spoke of an event by DCR's Myles Standish State Forest Centennial Celebration on Saturday, July 16, 2016 12:00pm to 4pm

TA mentioned to the Board about having Town Council come in for a presentation on the Open Meeting Law. Chairman Clarke said it's a working plan.

Minutes of 7/12/16: Motion to approve June 7, 2016 meeting minutes by Dunham, Second by Hewins.

VOTE: 5-0 (Unanimous)

One Day Special License: Motion to approve Renaissance Foods Ltd (King Richard's Faire) on 9/3,4,5,10,11,17,18,24,25 10/1,2,8,9,10,15,16,22,23 – conditional upon making sure the Meals Tax is properly accounted for - by Marrone, Second by Hewins.

VOTE: 5-0 (Unanimous)

Common Vicuttaller License: Motion to approve King Richard's Faire – conditional upon making sure the Meals Tax is properly accounted for – by Dunham, Seconded by Hewins

VOTE: **5-0** (Unanimous)

Common Vicuttaller License: Motion to approve Honey Dew Donuts by Dunham, Second by Hewins

VOTE: **5-0** (Unanimous)

One Day Special License: Motion to approve Carver Sportsmen's Club August 28, 2016 by Dunham Seconded by Marrone

VOTE: **5-0** (Unanimous)

Next Board of Selectmen Meetings: August 16

Motion to adjourn at 9:15 pm by Hewins, Second by Dunham. VOTE: 5-0 (Unanimous)