

Carver Board of Selectmen Meeting Minutes

September 1, 2015

5:30 PM Gathering at 99 Main Street for the groundbreaking ceremony of the new Central Fire Station and Training Facility. The Fire Building Committee gave speeches and thanked all of the people who made it happen.

7:00 PM Regular meeting resumed at Town Hall, meeting room #1:

The Chair led the Pledge of Allegiance and Marrone led the community prayer.

Swearing in of two Police Officers: David Heikkila and Michael Wall. Chief Duphily thanked the officers for their hard work and the Selectmen, Town Administrator and the public for establishing the funds to allow these positions to be created in order to improve the Carver Police Department's level of service to the community. Town Clerk Doyle performed the swearing in the officers. The Selectmen thanked them and the entire Police Department for their service.

Public comment period: None

Class II License: Landmark Auto Sales – request to change license. Carmine Alonge, owner requests changing from a 3 car license to a 15 car license. Request has been approved by the Planning Board, abutters have been notified and he brought in pictures showing that he had parking lines painted per request of the Planning Board. All 15 vehicles will be parked in the rear of the property which was previously used for storage of an excavation company. Motion to approve by Dunham, second by Ward. Vote 5-0.

Board of Registrar appointment: Madeleine Pompei. Motion to appoint Madeleine Pompei by Ward, second by Dunham. Vote 5-0.

Business Development Committee Appointment: Robert Woolson. Motion to appoint Robert Woolson by Dunham, second by Marrone. Vote 5-0.

Town Administrator Update:

Update on Planning, Environmental and Permitting Department and new hire.

Jack Hunter gave an update on the Town's Master Plan. The last one was completed in 2001. Funding for this is thru Town Meeting, Grants and SRPEDD. Most of the committee has been appointed. The first meeting is September 14 at 7:00pm to talk about the role of the committee and the beginning of the review of the documents. On Wed. September 23 in the Town Hall, the public forum will be held in order for the public to participate in developing the template for which to base the Master Plan on. Will Sinclair will be the Chairman. Chair Clarke

asked for Area 58 to be contacted for the forum to be taped. The new Director of Planning and Community Development is Marlene who is the Assistant Town Planner for Falmouth.

Update on Community Compact Grant Award: TA stated that the State has approved the request for evaluating 3 different scenarios for the Town of Carver for best practices that are appropriate for the community: regionalization opportunities, evaluate and collaborate with the Governance Committee on streamlining and creating financial efficiencies by creating a town-wide financial department and evaluate in partnership with the School Committee, Board of Selectmen and Governance Committee the advantages and disadvantages including financial cost savings of creating a town-wide facility and infrastructure department to oversee and maintain all town capital assets. The contract will be signed on September 15 at 9:00am and TA asked if a few Selectmen would be available to attend this.

Update on refinancing and bond rating: TA stated that in June, the BOS approved moving forward with a Bond Anticipation Notice for Fire Engines and the Building. Those are due at the end of September and proposes moving forward with an additional \$2 million that has already been approved by Town Meeting to use for the Fire Station Building. At a future meeting he will be asking the Board to approve that as well as rolling forward the current \$2 million.

TA proposed a FY 17 town-wide budget process. TA is proposing a Special Town Meeting on December 1, Board of Selectmen to approve final budget for Annual Town Meeting on February 16, 2016 and hold an Annual Town Meeting on April 11. TA handed out the Board of Selectmen FY 16 Goals and Objectives. Chair Clarke requested an update from the TA on each item. TA requested FY 17 goals to be done by September 15, Chair Clarke does not think there is enough time. Dunham suggested it should be done soon. Clarke and Hewins volunteered to be a sub-committee to develop FY17 Board of Selectmen goals to be presented at the October 7th meeting and encouraged all Selectmen to contact them with input.

Update on FY16 procurement and financial processes and delegation of procurement authority. TA stated that there are now more checks and balances in the Town than the State requires.

Update on website: The new website has been established and will change to Carverma.gov within the next week. Dunham requested that Carver School Committee minutes be posted on the Town of Carver website.

Board of Selectmen Update:

Marrone: Thanked the Carver Fire Department for the ceremony tonight and feels that Carver's Police and Fire Department are top notch.

Ward: Commended the Fire Department for the ceremony.

Hewins: Attended the Police Officer ceremony at the academy. She made note of how many Police Officers attended the Fire Department ceremony and tonight and how many Fire Fighters

attended the Police swearing in ceremony. This type of cooperation and teamwork is unusual and makes our town special. The EMS is also sponsoring a program at YPAC and she feels grateful to live in a place like this. YPAC is now open at the CMHS-\$30 per child for the entire school year with a \$90 family limit for 5th – 8th graders. There is bus service available at no additional charge for the 5th graders which runs from 2:05pm – 6:00pm. Snacks are provided by the Carver Lyons Club.

Chief Duphily stated he feels this community is unique and the Public Officials work together seamlessly.

Dunham: Stated that it was an exciting day for Carver with the Fire Department ceremony as well as the swearing in of two new officers. He feels the town is growing and improving and the town is being modernized.

Clarke: Would like to get an attorney to come in to review the Open Meeting Law. He reviewed the TA goals and objectives which include: Continue the efforts to secure funding of a new elementary school for Carver with the School Building Committee in the most cost effective manner. Evaluate options for regionalization with surrounding towns which is in progress. Explore new sources of revenue that will not negatively impact the town over the long run which is in process. Collaborate with the Governance Committee on streamlining and cost efficiencies town-wide and refine the financial and management structure of the Town to put the town in the best possible position for future management of the town which has been done as well as prioritize effective communication with all town departments through frequent dialogue which has been done. He would like to see these revisited once a quarter. He would like everyone to have Chad Cavicchi in their prayers as he recovers from his illness as well as Rev. Bob Merritt.

Vote on Town-wide finance schedule for FY 17 budget and for special and annual town meetings. Table until 9/15/15.

Vote to re-appoint Governance Committee 2.0. Motion to approve by Dunham with members being Dick Ward, Stephen Gray, John Cotter, Jack Angley and Jim Grimes, second by Marrone. Vote 4-0-1 (Ward abstain). Chair Clarke read a statement from Governance Committee Chair Stephen Gray inviting all to a public meeting on September 22nd in order to have input with proposals from the public as to how Carver can become better.

Vote on Chapter 61A: Map 64, Lot 7B – Paduch property: Motion to decline the Town’s first right to purchase the land by Hewins, second by Dunham. Vote 5-0.

School Building Committee Update: Ward gave an update on the progress of the building- briefly reviewed the blueprints and the procurement process which is using the Construction Manager at Risk-which is used when there are unknown site conditions, the contractor will own the project so that unforeseen conditions need to be solved by them. TA stated the General

Contractor process which is being used for the Fire Station Building generally results in a 5-11% savings due to the fact that it is a straight forward project and there are no complexities. Committee was also presented with potential cuts. At the next meeting the project manager will put a value on each of the recommended cuts which will need to be reviewed in order to get the budget down. At the September 10th meeting the estimates will be reviewed as final estimates need to be submitted to the MSBA as the next submission date isn't until next February. TA stated that there has been some confusion regarding the budget process: Step 1 was looking at one page plans to determine different alternatives and choose one which was order of magnitude numbers. Today the details are 150 pages of schematic design which allows you to look at the detail down to the square foot which allows the town to get a realistic estimate for the project. This will happen on September 10th in the meeting. That evening the committee will meet to determine what the State will pay for. The State will consider \$45 million which is greatly under what the fair market value cost is and the State is willing to pay \$299 per square foot, their projects run \$348 per square foot. Most likely the estimates will be greater than the \$45 million. The committee needs to submit the revised proposal and design by September 17th. In November the MSBA will get back to the Town to let them know what they will accept or reject and what percentage of the project they are funding. We will have to build a project within that budget. Then we will need a full schematic design and make adjustments from their in order to stay within the budget.

Update on Tax Relief Study Committee: There is interest, but no further applications have been filed. Chair Clarke would like to give two more weeks for anyone to express interest to participate on the sub-committee.

Request for One Day Special License: Bartending Service of NE 9/11/15 Noon-5pm. Motion to approve by Dunham, second by Ward. Vote 5-0.

Request for use of Town Property: 9/12/15 – Carver Cub Scouts. Motion to approve by Dunham while waiving the fee, second by Ward. Vote 5-0.

Minutes of August 6, 2015 – motion to approve by Ward, second by Dunham. Vote 5-0.

Motion by Dunham to go into Executive Session to discuss strategy with respect to collective bargaining negotiations with unions (Clerical, DPW, Dispatchers, PEC/IAC – Health Care, Police) and for non-union negotiations and with all non-union personnel not under contract, and strategy for litigation, and for purchase, exchange, sale, lease or value of real estate that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session, second by Dunham. Roll Call vote affirmative: Dunham, Hewins, Ward, Marrone and Clarke at 8:55pm.

Motion to adjourn at 9:30pm by Dunham, second by Ward. Vote 5-0.