

**Carver Board of Selectmen Meeting Minutes**  
**Carver Town Hall, 2<sup>nd</sup> Floor**  
**May 3, 2016 7:00pm**

In Attendance: Chairman Ronald Clarke, Alan Dunham Sarah Hewins, Helen Marrone, Dave Robertson, Town Administrator Milanoski (TA) and Elaine Weston

The Chair read the announcements and led the Pledge of Allegiance. Dunham led the community prayer.

Dunham requested re-organization be moved to the beginning of the meeting

Motion by Marrone to nominate Clarke as Chairman and Dunham as Vice-Chairman, 2<sup>nd</sup> by Robertson. Vote 5-0.

**Public comment period:**

Dunham reviewed the parameters of public comment period and that it is not a hearing or discussion on the urban renewal plan that is in the beginning stages and the 10 minute time frame will be adhered to. Tonight there will only be an update on the project. He stressed that this is a Redevelopment Authority project, not Board of Selectmen, Planning or other board.

Bob Belbin: Submitted a public records request for executive session meeting minutes.

**Appointment of Richard Ward to represent the BOS on the School Building Committee:**

Motion by Dunham to approve, 2<sup>nd</sup> by Hewins. Vote 5-0.

**Running Brook Vineyards:** Request for Special License at Carver's Farmer Market. Motion to approve contingent on conditions of Police Chief and other permitting boards by Dunham, 2<sup>nd</sup> by Hewins. Vote 5-0.

**Jen Reardon:** Appointment Cultural Council – Motion to approve by Hewins, 2<sup>nd</sup> by Dunham. Vote 5-0.

**Jennifer VanDeusen:** Appointment to Agricultural Commission as a non-voting Associate Member. Motion to approve by Hewins, 2<sup>nd</sup> by Marrone. Vote 5-0.

**Fred Weston:** Use of Town Hall parking lot for Old Home Day. Motion to approve by Marrone, 2<sup>nd</sup> by Dunham. Vote 5-0.

**New England Farms:** Application for Common Victualler License: Motion approve by Dunham, 2<sup>nd</sup> by Marrone.

**Town Administrator Update:**

Finance Committee looking for new members.

Update on Elementary School Project: 60% design development documents are being reviewed and everything is currently within budget.

Fire Station Building Update: Building is moving forward on budget.

Factual update on Redevelopment Authority (RDA): Reviewed map and zoning use: Green Development Park. Carver residents were notified by the Redevelopment Authority to invite them to come to a meeting on 4/13/16 to inform them-this was not a public hearing, to find out what the residents wanted. What came out of that meeting was to consider flipping orientation of buildings and parking lots, relocating access to the southern edge of the property to minimize impacts of truck traffic, possible cooperative offers of vacant property by some owners if it leads to better design & existing traffic problems at Dunkin Donuts may be addressed and corrected. Redevelopers Agreement with Route 44 Development has been reviewed by town counsel to protect the RDA & the agreement indemnifies the Town so that all expenses will be paid for by the developer. Route 44 Development has funded a Renewal Planner which is Hayes and is paying for all other expenses that the RDA determines are necessary in order to move this project forward. Three scenarios will be discussed at the next RDA meeting.

Dunham requested that the TA notify public safety officials to have any foresight that the Town may need for future needs of the potential project. He also requested that the TA request the RDA to maintain transparency throughout this process.

TA stated that public safety officials are aware of the beginning stages of this project.

Dunham stated that the RDA is not close to having a finalized plan.

Hewins asked if there are any residents that want to be added to the email list to be kept informed & will make sure they are added.

Update on Planning Boards Technical Review Committee: Planner has been working with different department heads.

### **Board of Selectmen Update:**

Hewins: Congratulated all those who ran for election

Marrone: Thanked all those who ran for election also

Dunham: Thanked the Plympton Board of Selectmen & congratulated everyone who ran for office. Encouraged anyone interested to join the Finance or any other committee in town.

Robertson: Thanked the members of the Board for their welcome and is looking forward to serving the community.

Clarke: Congratulated all who ran for election and feels people are working together and is proud to be working with everyone. Thanked all staff for their efforts putting together Annual

Town Meeting. Looking toward next year hoping to have all articles available 30 days before Annual Town Meeting. Edaville will open 5/28. Carver Lyons are holding a breakfast on 5/21, 9-11am. Encouraged anyone interested to be a part of the Finance Committee.

### **Adoption of Policies:**

**BOS Code of Conduct:** No changes made. Motion to approve by Marrone, 2<sup>nd</sup> by Dunham. Hewins feels part 4 prevents BOS from speaking to various town hall staff. Vote 4-1.

**Bloggers Code of Conduct:** No changes made. Motion to approve by Dunham, 2<sup>nd</sup> by Marrone. Vote 5-0.

**Agenda Policy:** Change of citizen participation to be only at the start of the meeting. Chair looked for guidance from the board if it should be for residents or anyone in attendance. Hewins would like to see it kept open. Dunham agrees, however, given the limited time frame, it should be Carver residents first, then out of town if time allows. Dunham suggested if needed, there could be a motion to extend citizens participation. Motion to approve change by Dunham, 2<sup>nd</sup> by Marrone. Vote 5-0.

**Revised Financial Management Policy:** TA reviewed changes in the policy: Current 20 year projection changed to 10 years, fund balances to include new initiatives and use of grants not to fund operational costs, general stabilization fund to include if the fund falls below 7.5% to have a plan to build it back up, funding for capital and debt stabilization fund and new amount in OPEB fund. Motion by Dunham to approve with amendments, 2<sup>nd</sup> by Marrone. Vote 5-0.

**Water Rates at Cranberry Village:** Money needs to be maintained in the reserve fund in the event large scale items need to be replaced. TA recommends the BOS for FY 17 to do a 25% rate reduction to the residents. The operating costs should still be covered and there is a buffer in the account. Chair is concerned that even though it is a one year reduction, it will be very difficult to increase. Motion to approve a one time FY 17 25% rate decrease for Cranberry Village residents by Dunham, 2<sup>nd</sup> by Marrone. Hewins questioned the reserve fund, TA stated the funds are dedicated to Cranberry Village only and there are retained earnings. The fund is set up for specific purposes (i.e. emergencies) and cannot be used on other things. TA feels the residents know what their rate is and what it will be and this reduction will give them a one year reprieve. Chair is concerned that the enterprise fund could get wiped out in the event of a crisis. He would like to see a smaller decrease and possibly be able to maintain that for a longer amount of time. Marrone asked what the amount of savings would be on an individual basis. TA stated it is paid for by the whole complex, not individually. Motion by Dunham to have the Town Administrator reach out to Cranberry Village for input and to attend the next BOS meeting to find out what they would be more comfortable with, 2<sup>nd</sup> by Marrone. Vote 5-0.

**Appointment to SRPEDD & JTPG Delegate:** Motion by Marrone to appoint Marlene McCollum as SRPEDD representative and John Woods as John Woods JTPG representative and Chris Vincent as alternate JTPG representative, 2<sup>nd</sup> by Dunham. Vote 5-0.

Motion to approve minutes of 4/19/16 by Dunham, 2<sup>nd</sup> by Marrone. Vote 4-0-1 (Robertson abstain)

Next BoS meetings: 5/18 (Facilitation Meeting), June 7, July 12 & August 16. Jeff Nutting will be contacting each BOS member prior to the 5/18 meeting. Goals for BOS & TA will be sent via email by Tuesday and compiled for the meeting.

Motion by Dunham to authorize Chair to authorize Use of Town Property & One Day Special Licenses, 2<sup>nd</sup> by Hewins. Vote 5-0.

Motion to move into Executive Session at 8:53pm to discuss strategy with respect to collective bargaining negotiations with unions (Clerical, DPW, Dispatchers, PEC/IAC-Health Care, Police) and for non-union negotiations and with all non-union personnel not under contract, and strategy for litigation, and for purchase, exchange, sale, lease or value of real estate that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session. Roll Call-Affirmative: Dunham, Hewins, Clarke, Marrone & Robertson.

Motion to adjourn at 9:35pm by Hewins, second by Dunham. Vote 4-0.