

Carver Board of Selectmen Meeting Minutes
Town Hall 2nd Floor – Meeting Room #1
October 6, 2015

6:30 PM Motion to adjourn into Executive Session to discuss strategy with respect to collective bargaining negotiations with unions (Clerical, DPW, Dispatchers, PEC/IAC-Health Care, Police) and for non-union negotiations and with all non-union personnel not under contract, and strategy for litigation, and for purchase, exchange, sale, lease or value of real estate that may have a detrimental effect on the bargaining position of the town if held in open session, and to reconvene in open session by 2nd by . Roll Call – Affirmative: Dunham, Hewins, Clarke & Marrone.

Return to open session at 7:00 PM.

The Chair read the announcements, led the Pledge of Allegiance and Dunham led the community prayer.

Motion to appoint Mary Ross as the Recreation Committee representative to Community Preservation Committee by Dunham, second by Hewins. Vote 5-0.

Public comment period: Dan Forand – regarding Animal Hearing Officer, concerned which animals it was pertaining to. Chair stated that the appointment is only for a dog hearing officer.

Bob Belbin – regarding looking to protect the jobs of constables. Marrone stated that it was voted at Town Meeting. He also filed a Open Meeting Law complaint against the Planning Board & stated they went into executive session during a public hearing & they voted on an unknown number for equipment. TA stated that no one from Southern Sky was in attendance at that meeting and all appropriate paperwork has been filed.

LEPC Update: Local Emergency Planning Committee. Doug Forbes from MEMA & Tom Walsh present. The Town has received recertification at the highest possible level. Forbes asked for a picture of him presenting this award merit to the town.

FY 17 Board of Selectmen Goals and Objectives:

1. Motion by Dunham to change Goal #1 to: Continue to follow the Town of Carver's Financial Policies as voted at the 2014 Annual Town Meeting, applied uniformly through ALL town departments. Doing so should optimize costs of borrowing and bonding, second by Marrone. Vote 5-0. (The Financial Policies were approved by Article 4 of the 2014 ATM)
2. Motion by Dunham to: Continue to fund the OPEB trust fund, annually reviewing the size of the contribution with the intent of increasing it annually. Consider developing an annual formula that would determine the size of the contribution, second by Marrone. Vote 4-0 (Hewins recused herself from the vote as a retiree)
3. Motion by Dunham to revise #3 to: Develop a town-wide shared budget account where appropriate as part of the overall town budget, second by Marrone. Vote 5-0.
4. Motion by Dunham to revise #4 to: Establish, in coordination with the School Department, a town-wide IT department. Funding for the department to be under the town-wide shared budget account, second by Marrone.

Hewins disagrees with the wording and feels in cooperation would be better suited. Ward agrees with in coordination wording. Chair stated that if it is determined that this is not a cost savings, it won't be implemented. Marrone feels that this item doesn't compare to #8 regarding regionalization. Vote 4-1

5. Motion by Dunham to revise #5 to: Establish a town-wide Health Benefits line item in the town-wide shared budget account to fund health benefits for all town employees; both municipal and school employees. The School Department will be consulted to get a full accounting of the number of employees eligible for health benefits. Health benefits for current employees and retirees will be funded by this line item. (the FY 14 Audit review under comments...line 7 at the Board of Selectmen meeting on 3/3/15 made this recommendation), second by Marrone. Vote 4-0 (Hewins recused herself from the vote as a retiree)
6. Motion by Dunham to revise #6 to: Using funding provided by the recently received State Grant, commission a study to determine cost savings and efficiencies in moving to a town-wide facilities department. At the completion of the study, and a review and approval of the recommendations of the study by the Board of Selectmen, implement the findings/recommendations of said study. The implementation of any findings/recommendations shall be done in coordination, as needed with the School Department, second by Marrone.
Dunham stated that the State has already done the study-nothing was implemented from that. He would like the recommendations acted upon.
Chair does not agree that the recommendations will be implemented, it would need to be approved first.
Vote 5-0
7. Review the reorganization that took place in FY15 in the five land use departments – Board of Health, Conservation, Inspections, Planning and Zoning Board of Appeals – to ensure that all services needed by the residents are being met, and make adjustments as necessary. Motion to approve by Marrone, second by Dunham. Vote 5-0.
8. Investigate opportunities for regionalization. These efforts must prove to be a cost savings and/or result in a more efficient delivery of services. Motion to approve by Ward, second by Dunham. Vote 5-0.
9. Receive quarterly updates on the town's efforts and progress with ongoing drug problems. Review and consider any actions the Board of Selectmen can take to alleviate the issue.
Chair suggested that Marrone suggest someone to come before the Board for an update.
Motion to approve by Marrone, second by Dunham. Vote 5-0.
10. Work with the Capital Outlay Committee and other parties of interest to look forward to future capital building projects. The Board should work immediately to prioritize the establishment of a Police Station Study Committee. Motion to approve by Ward, second by Marrone. Vote 5-0.
11. Dunham suggested this as an additional Goal: Evaluate the possibilities of using a portion/percentage of "one time funding" each year to help fund a new Elementary School if said school is approved by the town. Some years there may not be extra money to put towards it and other years there may be.
Ward questioned if this would affect money from the MSBA. TA stated that the ballot would authorize the town to borrow the money. That could be used to reduce the debt burden that year. MSBA requires the town to approve the whole project –the town chooses how to determine balance of funding.

Marrone questioned if this was in the Town's Financial Management Policies. TA stated that it cannot be used for operating expenses/recurring events.

Motion to approve by Ward, second by Marrone. Vote 5-0.

Vote 10 year pro forma for FY17 final budget numbers for school and town: TA reviewed real estate new growth from 2001 – 2016 to show the spikes and decline and the more recent trend. Personal property increased with the NStar transformer and then decreased and increased as NStar revised their infrastructure and another decline most recently and will be budgeted accordingly. State Aid Cherry Sheet – virtually an extra \$50 per child was given to the town for Chapter 70 as well as money for charter school reimbursements. School choice where students attend from other towns are not considered part of the budget. TA reviewed the projected FY 17 revenue with a 1% revenue growth. The meals tax is estimated to be \$84,000. Chair stated that there is a great need to repair Chapter 70 formula. Carver has had a higher amount of special needs students and does not have the reimbursements to cover those costs.

TA reviewed the Town liabilities. Cherry sheet direct expenditure using last year's numbers: \$171,871, Cherry sheet assessments \$182,330. Half of North Carver Water District new growth goes back. The Town has met the Financial Management policies for the stabilization fund. A recommendation from the Dept. of Revenue audit was to set up an account for the One million dollars in contractual obligations such as sick time buyout at retirement, etc. The account is suggested to start with \$25,000. This cannot be addressed in the operating budget as you cannot predict if an employee will retire. Town wide shared budgets include: Health care and benefits, Property & Liability Insurance, Facilities Department, IT Department & Snow & Ice removal. Marrone questioned why we aren't putting more money into the Snow & Ice budget. TA stated that it is the only account that the state allows to deficit spend as mother nature is unpredictable.

The budget would be at \$31,674,705 giving the school \$22,267,318 and the town \$9,407,387.

Marrone commended TA for bringing his financial expertise to the town for the OPEB liability savings. She noted that at a Plymouth County Advisory Board meeting Carver was highlighted for their long term savings to the town via PECOT.

Discuss Financial Concerns for FY 17 and beyond

TA stated adhering to the allocated split and not spending money you don't have is imperative to successful financial stability. This allows all allocated services to be distributed accordingly.

Motion by Marrone to approve the Pro-Forma for FY17, second by Dunham. Vote 5-0.

TA questioned looking at programming money back into town accounts. Chair stated sitting down with the school for this is needed.

Dunham feels Health Benefits need to go to a town-wide account.

Marrone questioned what happened with the joint meetings with the school. Due to a family illness of a School Committee member, the meetings have been postponed.

Town Administrator Update:

Update on Community Preservation Committee meeting and School Funding: Hewins put together a grant application for the CPC. The town has raised \$2.6 million since its inception and the state has matched us with \$1.9 million. The CPC was in favor of the proposal of contributing to the cost of a recreational facility at the school and would like to have a public hearing on it. There was discussion on cost sharing and donation of materials. Some items need to be built in line with the school's timeline as fields could be built on a different timeline.

Update on Fire Station: Footings for some of the walls are in and the project is moving forward.

Board of Selectmen Update:

Update on Tax Relief Study Committee: Bill Duggan present. He will be sent an appointment notice to be sworn in and Ron will contact Bill to set up a time to meet.

9:00pm five minute break

Marrone: Attended a Plymouth County Advisory Board meeting last week. In April a Common Core forum was organized and facts received from that forum prompted the topic should be pursued. She is in the process of getting signatures to formally get it on the ballot in November. She would like the Chair to think about discussing it publicly. She asked everyone to pray for the Christians that are being prosecuted all over the world and for Marilyn Downing, a Carver resident who has fallen ill.

Ward: Cautioned residents to use caution on the roads as it is cranberry harvest, King Richard's Faire and there is a lot of trucks and traffic on the road. Tomorrow 3-6pm there will be free flu shots at the library for all Carver residents.

Hewins: The CPA grant is being used to purchase 30 additional parking spaces at the school. YPAC has roughly 40 kids and a waiting list of 7. The YPAC is in need of adult volunteers. The Police Department offered the Junior Police Explorers program and the EMS is offering a program in October. The spring on the playground is repaired on the playground and the mister is working. Many people donated time and materials and there will be a rededication in the near future on a Saturday.

Dunham: Congratulated Craig Weston as it is his 10 year anniversary as Fire Chief of Carver.

Clarke: There will be a busy season for budgeting and there may be some long meetings in the future. All the information will be done a month before Town Meeting. He complimented the entire financial team and there will be a need for cooperation with the school and with our representatives to make sure reform takes place.

Update on Elementary School Project: The head of the MSBA sent an email today and the budget was worked down to the average house in Carver valued at \$250,000 to be \$359 and the average cost to the average manufactured home would be \$42.19. The building committee voted unanimously to submit the budget to the MSBA.

Discussion on vote for school ballot question on debt exclusion: At a previous meeting the TA discussed dates to formalize the ballot vote for a December 12 election. Should there be any delays, the election would be December 19. Motion by Hewins to hold the election on Dec 12, 2015, second by Ward. Vote 5-0.

Approval of Animal Control Hearing Officer: This does not effect general livestock. The TA in speaking with Police Chief Duphily, he recommends Administrative Saergent to the Police Chief to act as the Dog/Animal Hearing Officer. Motion to approve by Ward, second by Ward. Vote 5-0.

Extension of Entero PILOT – Paduch Property: TA stated that Entero has requested an additional month to construct their project. Motion to approve the extension by Marrone, second by Hewins. Vote 5-0.

Selectmen Appointment to SRPEDD: Marlene McCollum (replacement for previous Director of Planning)
Motion to approve the appointment of Marlene McCollum by Hewins, second by Marrone. Vote 5-0.

Minutes; 9/15/15 9am, 9/15/15 6:30pm, 9/17/15 7:30am

Motion to approve the minutes of 9/15/15 9:00am by Hewins, second Ward. Vote 3-0-2 (Dunham, Marrone abstain)

Motion to approve the minutes of 9/15/15 6:30pm by Dunham, Second by Hewins. Vote 5-0.

Motion to approve the minutes of 9/17/15 7:30am by Marrone, second by Dunham. Vote 5-0.

Special Town Meeting will be held on December 1, The Annual Town Meeting will be held on Monday April 11, 2016 and the Election will be December 12.

Fishing Derby application:

Motion to approve by Ward, second by Dunham. Vote 5-0.

Request for use of Shurtleff Park

Motion to approve by Marrone, second by Hewins. Vote 5-0.

Motion to adjourn at 9:33 pm by Dunham, second by Ward. Vote 5-0.