



**TOWN OF CARVER
ASSESSOR'S OFFICE**

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Cranberry Land USA

September 1, 2015

Present were Michael L. Paduch Members Peter D. Sullivan and Laura A. Shippee, and Director of Assessing Ellen M. Blanchard. The meeting was held at the Assessors Office Meeting Room at 5:30 p.m.

Minutes – The minutes of July 7, 2015 and August 5, 2015 was submitted and accepted as presented. The vote approved upon a motion by Peter and seconded by Laura.

Payroll and Accounts Payable – The Board voted to re-authorize Ellen and authorize Mike to sign payroll vouchers. The Board voted to re-authorize Ellen and authorize Dorothy 'Dee' Vicino, Administrative Assistant, to sign accounts payable vouchers. The votes were approved upon a motion by Peter and seconded by Laura.

NCWD Pay-off- A commitment and warrant were presented and signed for a NCWD betterment in regards to Map 18 Lot 18-A. The payoff amount was \$2,568.76.

ATB – Ellen stated that the ATB had found in favor of the applicant at Map 18 Lot 20-0. She also stated that there are 2 cases that remain open for FY13, 14 & 15 at Map 71 Lot 9 – 2-7 and Map 126 Lot 36-1. The cases are scheduled to be heard on September 30, 2015.

Monthly Abatements – for the month of August
Motor Vehicle Excise 2015 – aggregate amount of \$2,904.63.
Upon a motion by Peter, seconded by Laura, the abatements were approved unanimously.

Commitments –
Motor Vehicle Excise Commitment #4 of 2015 - \$80,187.37

Municipal Calendar – The Board was given a spreadsheet showing many of the processes that occur each month in the Assessors Office. It details on-going projects and deadlines for others.

Webpage – The Board members and office staff, including our Senior Work-off person, assembled outdoors for a photograph to be added to the Board's Webpage.

As there was no other official business to come before the Board, the meeting adjourned at 5:58 p.m. upon a motion by Mike and seconded by Laura, the vote was unanimous.

Respectfully submitted,

Ellen M. Blanchard

Ellen M. Blanchard, M.A.A.
Director of Assessing