



TOWN OF CARVER

North Carver Water District

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North Carver Water District Minutes September 15, 2014

Posted in Accordance with the Provisions of M. G. L. Chapter 30A, Section 20B, authorized person Jack Hunter.

The North Carver Water District Commissioners met on September 15, 2014, at the Carver Town Hall, Meeting Room #3, 108 Main Street, Carver, MA. The meeting was opened by Mr. Kevin Tracey at 7:05 pm.

PRESENT: Kevin Tracey, Chair; Stephen Romano; William Sinclair

ALSO PRESENT: Jack Hunter, Director of Planning & Community Development; Bruce Trumbull, SWSS; Kathy Kay, Administrative Assistant

1. CITIZENS' PARTICIPATION – None.

2. MINUTES: Open Session minutes June 9, 2014; Open Session minutes July 7, 2014; Open Session minutes August 11, 2014; Executive Session minutes August 11, 2014; – discussion and possible vote

MOTION: by Mr. Sinclair to approve the minutes of June 9, 2014 (Exhibit B), as written

SECOND: by Mr. Romano

APPROVED UNANIMOUSLY at 7:07pm

MOTION: by Mr. Sinclair to approve the minutes of July 7, 2014 (Exhibit C), as written

SECOND: by Mr. Romano

APPROVED UNANIMOUSLY at 7:07pm

MOTION: by Mr. Sinclair to approve the open session minutes of August 11, 2014 (Exhibit D), as written

SECOND: by Mr. Romano

APPROVED UNANIMOUSLY at 7:08pm

MOTION: by Mr. Sinclair to approve the Executive Session minutes of August 11, 2014, as written

DISCUSSION: Mr. Hunter pointed out a typographical error in the placement of a decimal point on two dollar amounts.

SECOND: by Mr. Romano, as amended

APPROVED UNANIMOUSLY at 7:10pm

3. CLEARWELL EXPANSION – update

Mr. Michael Ohl of Comprehensive Environmental sent the bid documents to DEP today. It could take up to one month for DEP to review them, so it is likely construction will not happen until the spring.

4. WRIGHTINGTON GAS PROPOSAL – AMERIGAS/KINGSTON PROPANE CONTRACT: update

It is not clear what the contractual end date with Kingston Propane is. The Commissioners authorized Mr. Hunter to write a termination of service letter to Kingston Propane, with 90 days notice.

5. WATER OPERATOR'S REPORT

Mr. Romano and Ms. Kay had a tour of the treatment plant today. Mr. Bruce Trumbull of Small Water Systems Services reported that there have been some problems with the new mag meters, so that one had to be replaced with an old one. The new mag meter will be replaced under warranty. He also said that the pH levels continue to be a problem. The probe has to be cleaned of iron constantly. Mr. Trumbull will get an estimate for a static mixer, which will prevent the sludge from accumulating so rapidly.

A new operator is being trained on the plant, so that there will be four operators to rotate through on the weekends.

6. CAPITAL IMPROVEMENT PLAN – discussion

Mr. Hunter pointed out that the next Town Meeting will be in April, so the budget process is pushed ahead. He also noted that \$55,000 was put aside for capital improvements for the three wells. Mr. Ohl will create a capital improvement plan for all three wells. It was noted that the membrane replacements will need to be planned for.

7. NCWD BUDGET – FY14 and FY15

Mr. Hunter told the Commissioners that FY14 has not been closed yet, and that he and Mr. Tracey went through the budget template for FY16.

8. GENERAL DISCUSSION

a. Overdue Customer Accounts

Ms. Kay presented the list of customers with outstanding balances (Exhibit E), all of whom received demand notices with the \$15 demand fee. She noted that Mr. John Allen is in default of his payment plan, so must pay the full amount to prevent shut-off.

There was a request from Mr. Roger Tait from the Carver Middle High School (Exhibit F) requesting the use of 1500 gallons of water to use for an ice bucket challenge. Mr. Trumbull said the pipes are to be flushed soon and they can use that water, which will be clean.

b. Bills Payable – discussion and possible vote

Mr. Sinclair questioned the double billing for the site visit on 7/18/14 and office hours of 7/21/14 on the Comprehensive Environmental invoice #20 and asked if it was for the work of two different people. He also noted that the invoice should be paid out of the capital account.

Mr. Hunter informed the Commissioners that the Route 44 SolareAmerica solar panel expansion is going forward. NStar needs a Schedule Z for the distribution of energy. It was noted that the ground maintenance is not being kept up. Mr. Hunter will remind Mr. John Scorsone of SolareAmerica of that.

MOTION: by Mr. Sinclair to pay bills as presented on the Schedule of Department Bills Payable dated 9/15/14 (Exhibit G), in the amount of \$13,971.02, changing the account for Comprehensive Environmental to capital

SECOND: by Mr. Romano

APPROVED UNANIMOUSLY

9. NEXT MEETING

MOTION: by Mr. Sinclair to schedule the next NCWD meeting on 10/6/14 at 7:00pm

SECOND: by Mr. Romano

PASSED UNANIMOUSLY

September 15, 2014 at 7:00pm

MOTION: by Mr. Romano to adjourn

SECOND: by Mr. Sinclair

PASSED UNANIMOUSLY

The North Carver Water District meeting was adjourned at 8:08pm on September 15, 2014.

Respectfully submitted,
Kathy Kay

Table of Documents

Exhibit A	Meeting Agenda – September 15, 2014
Exhibit B	Draft of NCWD meeting minutes of 6/9/14
Exhibit C	Draft of NCWD meeting minutes of 7/7/14
Exhibit D-	Draft of NCWD meeting minutes of 8/11/14
Exhibit E	Outstanding Customer Balances as of 9/4/14
Exhibit F	Roger Tait email of 9/15/14
Exhibit G	Schedule of Department Bills Payable 9/15/14